

FIGURE DRAWING II

ASTU 3203.502 | FALL 2026

RANDAL SHE/HER/HERS

Monday/Wednesday/////2:20PM-5:10PM

3ocation///// Art 456

Office Hours/////Monday/Wednesday, 10:30-11:00 AM, by appointment; Zoom or in person

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Raphael, Battle of Nude Warriors with Captives, 1506-1507, pen and brown ink over black chalk

The whole world is beautiful; the art is in the seeing.” - Camille Pissarro

Course Description

3 hours. Investigations in both historical and contemporary use of the figure from academic negotiations of the figure (anatomy and nude models), conceptual and narrative territories, and the use of expanded drawing media.

Prerequisite: ART 3202.

Course Content

This drawing class is designed to further develop observational abilities and rendering skills through a concentrated investigation of anatomy, gesture, proportion, light, space, form, and composition. Emphasis will be on realism using traditional academic drawing techniques. The course includes in-depth anatomical lectures and studies from life, followed by longer poses. We will work primarily in charcoal, Conté, and graphite. Other media may be used as directed, provided they allow for subtle value transitions and a full value range.

Course Objectives

- Acquire foundational knowledge and skills in drawing tools, techniques, processes, media, and surfaces.
- Develop acute observational skills and hand-eye coordination using the figure as the primary subject.

- Develop knowledge of mark-making and multiple approaches to drawing, including duration, eye-hand coordination, accuracy, pressure, mass, line, shape, form, and value.
- Further develop sensitivity to accurate shapes, proportions, values, and gestures.
- Translate three-dimensional forms convincingly onto a two-dimensional surface.
- Develop an understanding of and sensitivity to the various media used throughout the course.
- Explore innovative imagery and the manipulation of drawing techniques.
- Develop an understanding of human anatomy as it applies to artists through in-depth lectures and observational studies.
- Study artists who address the figure and place their work within historical, contemporary, cultural, and stylistic contexts.
- Explore diverse media and conceptual modes available in life drawing.
- Learn and apply specialized art and design vocabulary to critique, analyze, and evaluate drawings.

Course Outcomes

- Build sensitivity to value relationships by investigating how light interacts with three-dimensional forms and spaces.
- Demonstrate mastery of traditional technical and conceptual approaches to drawing.
- Develop a more in-depth understanding of the human figure, including anatomy and its relationship to surface morphology.
- Contextualize work through an understanding of artistic history, current issues, and directions within the discipline.
- Explore innovative imagery and the manipulation of drawing techniques.
- Develop imagination and design-thinking skills.
- Participate thoughtfully in critiques of one's own work and the work of others.
- Produce personal artworks demonstrating technical skill, innovative and expressive ideas, and disciplinary knowledge.
- Begin to develop a stylistic and conceptual direction that can serve as a foundation for future studio research.

Course Structure

Lectures and demonstrations will guide students through principles used to understand and represent the human form. Studio drawing from the model will develop observation, recording, and material/technical skills. Critiques will help students verbalize critical thinking and engage in critical discourse. Occasional homework assignments reinforce in-class exercises.

The semester is organized into three main sections:

- Anatomy lectures followed by studies from the model
- Long-pose drawings
- Color and narrative

Suggested Reference Books

Drawing

- The Figurative Artist's Handbook - Robert Zeller
- The Artist's Complete Guide to Figure Drawing - Anthony Ryder
- Lessons in Classical Drawing: Essential Techniques from Inside the Atelier - Juliette Aristides
- Guide to Drawing - Daniel Mendelowitz

Anatomy

- Human Anatomy for Artists: The Elements of Form - Eliot Goldfinger
- Artistic Anatomy - Dr. Paul Richer and Robert Beverly Hale

Class Participation Expectations

I expect you to attend every class on time. You are responsible for completing all the required assignments. You must print out any images from the readings/ anatomy charts that will assist you during class anatomy exercises. I expect all students to participate in class drawings, discussions, readings, and critiques. Please respect the figure models. Many times, there are unexpected events where the models may not arrive as planned. As artists, we will be flexible and use our creativity during these challenges. You are expected to assist in maintaining a classroom environment that is conducive to learning. To assure that everyone has the maximum opportunity to learn during class, unless otherwise approved by the instructor, you are prohibited from using cellular phones, checking your email, or surfing the internet, updating your social networking sites, eating in class, making offensive remarks, sleeping, or engaging in any other form of distraction. Inappropriate behavior in the classroom shall result in, minimally, a request to leave class, which will be counted as an unexcused absence. Visit UNT's Code of Student Conduct (<https://deanofstudents.unt.edu/conduct>) to learn more.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at deanofstudents.unt.edu/conduct.

ASSIGNMENTS & ASSESSMENTS:

70% STUDIO WORK:

Anatomical studies: lower torso, shoulder girdle, head, arm, leg (2 points each, 10 points total), One-session Skeleton drawing (5 points), Two-Session drawing: Skeleton Overlays (10 points), Best One-Session or Two-Session drawing (5 points), Figures in Space (10 points), Four-Session Pose (1) (15 points), Four-Session Pose (2) (15 points).

20% HOMEWORK ASSIGNMENTS:

Sketchbook assignments (2 points), Self-portrait (5 points), master copy (3 points), final project (10 points)

10% PARTICIPATION IN CLASS, MIDTERM, & FINAL CRITIQUE

Research presentations (5 points), Presentation of your work, engagement (verbal/mental) in critique of your peers' work. (5 points)

Assignments are neither turned in, nor graded individually (unless otherwise specified). They will be reviewed based on the calendar of critiques and image submission uploads to canvas.

To be clear -- this does not mean that you can procrastinate and cram them all in before a critique, and still receive a good grade. I expect you to complete work according to the schedule. We will meet regularly for in-progress critique. Your work from week 1-7 is graded collectively at the midterm critique. The final critique is an opportunity to review all of your work from the semester.

Grading

Grades are based on mastery of technique, and a successful visual demonstration of the principles covered in each exercise. Assignments are assessed primarily on accuracy of drawing (proportion/shape) and value, along with composition and clarity of form. Other factors determining your grade are attitude, participation, professionalism, and cumulative development in the course. Cumulative development is shown in your ability to integrate previously covered course material into subsequent assignments. Professionalism is demonstrated by preparedness, effective use of class time, and consideration for your instructor and your colleagues. Participation grades include presenting work and engaging in critiques. A midterm progress report will be given halfway through the semester. Throughout the semester keep your work **protected** and in **good condition**.

A = Excellent (100-90%)

B = Above Average (89-80%)

C = Average (79-70%)

D = Inferior (69-60%) [passing but not necessarily satisfying degree requirements] F = Failure (59% or below)

A (excellent): excellent understanding of concepts, exceptional craftsmanship, effort, and growth.

B (above average): strong awareness of concepts, exceptional effort, adequate craftsmanship, and noticeable improvement.

C (average): moderate improvement, and adequate awareness/effort/craftsmanship.

D (inferior): below average attempts in class work, attendance, and participation.

F (failure): Lack of attempt in class and at class participation, does not meet the basic requirements, and lacks visual awareness.

Course Schedule:

The course schedule reflects expected class progress in course subject matter and is considered tentative. The course schedule is subject to change in content and scope at the Course Instructor's discretion.

DATE	TOPICS & ASSIGNMENTS	HOMEWORK ASSIGNED/DUE
8/17	INTRODUCTION: Syllabus, materials, studio guidelines	Prepare to bring basic drawing materials (paper, newsprint, graphite pencils, charcoal, eraser) for next session.
8/19	DEMO: Short Gesture Scaling the figure, materials and techniques, anatomical landmarks, Intuitive Drawing	Newsprint, Vine Charcoal Begin Master copy
8/24	DEMO: Long Gesture Value and form, measurement techniques, Proportion, Contrapposto	Newsprint, Strathmore Drawing Paper, Vine Charcoal, Compressed Charcoal, Blending Stump, Chamois Cloth, Charcoal Powder, Erasers (Kneaded, Plastic, Retractable), Spray Fixative Continue work on Master copy
8/26	DEMO: FIGURE W/VALUE , one-session drawing	Strathmore Drawing Paper, Vine Charcoal, Compressed Charcoal, Blending Stump, Chamois Cloth, Charcoal Powder, Erasers (Kneaded, Plastic, Retractable), Charcoal Pencils, Spray Fixative Continue work on Master copy

		*Prepare to bring large format paper (Stonehenge 22x30), sandpaper/ Mono Sanding Eraser, conte crayons
8/31	Demo: One-Session: Skeleton in space, Contour, Pentimento, measurement techniques	Large format paper (Stonehenge 22x30), sandpaper/ Mono Sanding Eraser, conte crayons, measuring stick *Prepare to bring basic drawing materials (paper, newsprint, graphite pencils or charcoal, eraser) artist's tape. and tracing paper for next session.
9/2	Two-Session drawing: Skeleton Overlays Lecture: Self Portrait	Prepare to bring basic drawing materials (Strathmore paper, graphite pencils or charcoal, eraser) tracing paper, artist's tape, and sketch book for next session. Begin self portrait
9/9	Two-Session drawing: Skeleton Overlays (Continued)	Prepare to bring basic drawing materials (paper, newsprint, graphite pencils or charcoal, eraser) tracing paper, artist's tape, and sketch book for next session. Continue work on self portrait
9/14	Anatomy lecture 1: Torso, Torso Study	Prepare to bring basic drawing materials (paper, newsprint, graphite pencils or charcoal, eraser, conte, etc.) Sketchbook: Torso study in preparation for self portrait Continue work on self portrait
9/16	Anatomy lecture 2: Shoulder Girdle, Shoulder Girdle Study	Prepare to bring basic drawing materials (paper, newsprint, graphite pencils or charcoal, eraser, conte, etc.) Sketchbook: Shoulder Girdle Study Continue work on self portrait
9/21	Anatomy lecture 3: Head and Neck, Head and Neck Study	Prepare to bring basic drawing materials (paper, newsprint, graphite pencils or charcoal, eraser, conte, etc.) Sketchbook: Head and Neck Study in preparation for self portrait Continue work on self portrait
9/23	Anatomy lecture 4: Arm and Hand, Arm and Hand Study	Prepare to bring basic drawing materials (paper, newsprint, graphite pencils or charcoal, eraser, conte, etc.) Sketchbook: Arm and Hand Study in preparation for self portrait Continue work on self portrait
9/28	Anatomy lecture 5: Leg and Foot, Leg and Foot Study	Prepare to bring basic drawing materials (paper, newsprint, graphite pencils or charcoal, eraser, conte, etc.) Sketchbook: Leg and Foot Study in preparation for self portrait Continue work on self portrait
9/30	One-Session Drawing	Charcoal, Graphite, Ink, Conte, Appropriate substrate and tools
10/5	MIDTERM CRIT: *during midterm critiques you will be working independently on a two-session drawing.	*All studio work due for review, along with self-portrait, sketchbook, master copy.
10/7	MIDTERM CRIT: *during midterm critiques you will be working independently on a two-session drawing.	*All studio work due for review, along with self-portrait, sketchbook, master copy.
10/12	Lecture: Final Project, Gesture	Prepare to bring basic drawing materials (paper, newsprint, graphite pencils or charcoal, eraser, conte, etc.) Prepare to bring large format paper (Stonehenge), sandpaper/ Mono Sanding Eraser, conte crayons
10/14	Figures in space	Prepare to bring large format paper (Stonehenge), sandpaper/ Mono Sanding Eraser, conte crayons Prepare final project research presentations.
10/19	Figures in space (continued)	Prepare final project research presentations.
10/21	Final project research presentations.	3-5 Minutes Max. Use this as a pitch for your final project. We will brainstorm and work together as a class to conceptualize. Aim to show art historical references, contemporary art references, anything informing or inspiring your research (art related or not), reference photos, sketches, mood boards.
10/26	Demo on Color: Begin 4-Session Narrative pose 1	Bring assorted papers, ink, crayons, pastels, etc. Start Final Project (Multiple figures in a space to reveal a truth). Recommended: Caran d'ache Neocolor II on Masonite hardboard or Canson mi tientes paper
10/28	Figure in Color: 4-Session pose (continued)	Bring assorted papers, ink, crayons, pastels Continue work on final project
11/2	Figure in Color: 4-Session pose (continued)	Bring assorted papers, ink, crayons, pastels Continue work on final project
11/4	Figure in Color: 4-Session pose (continued)	Bring assorted papers, ink, crayons, pastels Continue work on final project
11/9	Final 4 -Session Narrative pose 2	Bring appropriate materials for final pose. Open Media as long as realism and a full range of values can be achieved. Continue work on final project

11/11	Final 4 -Session pose (continued)	Continue work on final project
11/16	Final 4 -Session pose (continued)	Continue work on final project
11/18	Final 4 -Session pose (continued)	Continue work on final project
11/30	FINAL CRITIQUE: Group A	*All studio work due for review, along with homework assignments
12/2	FINAL CRITIQUE: Group B	*All studio work due for review, along with homework assignments
12/11	Final Studio Cleanup	All tape must be removed from floors, flat files cleared out, easels stacked, etc. All work and supplies left after 12:00 noon will be thrown out or donated.

Attendance Policy

Attendance is mandatory, and perfect attendance is the best way to achieve the objectives of this course. Roll will be taken at the beginning of each session, after which time you will be considered either absent or tardy. **IMPORTANT:** If you come in late, it is your responsibility to come to me during class to let me know that you are in fact there.

Demonstrations and instructions are given at the beginning of class, and therefore it is crucial for you to both be here and be here on time. The information given during class will not be repeated. It is your responsibility to get lecture notes/information from a classmate when you are absent. Please obtain the names, email addresses, and phone numbers of 2-3 classmates. Also make sure that you receive emails associated with your UNT account.

Three unexcused absences are permitted over the course of the semester; the fourth unexcused absence automatically lowers your final grade by one letter, the fifth lowers the final grade by two letters, etc. The highest final grade a student with four unexcused absences can receive is a B; with five unexcused absences, a C; with six unexcused absences, a D; and seven unexcused absences automatically results in failure of the course.

If you have excessive absences, consider withdrawing from the course. Make sure you are aware of the last day to withdraw and add/drop deadlines. Tardiness and leaving early will also affect your final grade. Three tardies count as one unexcused absence.

If you must miss class due to illness or a family problem, contact me immediately via email. Absences will be excused only for severe medical conditions and must be accompanied by a note from the appropriate professional per UNT Policy 06.039 (Student Attendance and Authorized Absences). Attendance policies are not negotiable and can result in a failing final grade regardless of the quantity or quality of work produced during the semester.

Failure to attend your midterm critique will lower your final grade by one letter. You must attend both sessions of the final critiques. Missing your final critique will result in an F. Missing the other day of final critiques will lower your final grade by one letter grade.

Instructor Responsibilities & Feedback

The instructor will provide clear project instructions, demonstrations, lectures, and assessments; promote scholarship and robust dialogue; and review course content to support student learning. Students can generally anticipate an email response within 24 hours on weekdays. Grades and feedback should be posted in the gradebook within 7-9 days after a deadline.

Studio Guidelines:

Familiarize yourself with the "Studio Guidelines – Drawing" chart posted in the studio. You are expected to follow all these guidelines throughout the semester.

Studio Expectations

Bring a sketchbook, writing utensil, appropriate drawing supplies, and assigned projects to every studio session.

Leave the studio clean and organized. Place roll paper under the easel to collect charcoal dust.

Food is not permitted in lecture or studio spaces.

No vaping, gum, alcohol, or illicit drugs are permitted in the studio.

Wear closed-toed shoes.

Label supplies with your name. Use only your assigned flat file and empty all storage by the posted end-of-semester deadline.

You may rent a locker in the hallway for your drawing supplies.

Leave studio spaces in a clean and organized manner.

End of term drawing room clean up

Clean all work (paintings, drawings, drawing boards and other materials) from flat files on Friday, December 11, 2026, at noon. Anything remaining after this clean up deadline will be considered trash. Many students have lost work due to leaving their work past this deadline. Do not forget!

Health & Safety Program

Students are required to follow the Department of Studio Art Health and Safety guidelines and are required to complete training for each studio course. The goal of the Studio Art Health and Safety Program is to protect the health and welfare of all faculty, staff, and students and to cooperate with the University of North Texas' Office of Risk Management. Please visit the website for details and the departmental handbook: <https://art.unt.edu/healthandsafety>.

While working in laboratory sessions, students enrolled in courses at UNT CVAD are required to follow proper safety procedures and guidelines in all activities requiring lifting, climbing, walking on slippery surfaces, using equipment and tools, handling chemical solutions and hot and cold products. Students should be aware that UNT is not liable for injuries incurred while students are participating in class activities. All students are encouraged to secure adequate insurance coverage in the event of accidental injury. Students who do not have insurance coverage should consider obtaining Student Health Insurance. Brochures for student insurance are available in the UNT Student Health and Wellness Center. Students who are injured during class activities may seek medical attention at the Student Health and Wellness Center at rates that are reduced compared to other medical facilities. If students have an insurance plan other than Student Health Insurance at UNT, they should be sure that the plan covers treatment at this facility. If students choose not to go to the UNT Student Health and Wellness Center, they may be transported to an emergency room at a local hospital. Students are responsible for expenses incurred there.

CVAD Health & Safety - Drawing

Students are required to follow Department of Studio Art Health and Safety guidelines and complete required training for each studio course. Drawing media can create hazards through pigments, solvents, propellants, dust, skin contact, inhalation, or accidental ingestion. Review SDS information for materials used in class.

	PIGMENTS	SOLVENTS	PROPELLANTS	ADDITIONAL NOTES
Fixative				High exposure through inhalation of solvent and plastic particulates.
Spray Adhesive (not allowed in CVAD spray booths)				High exposure through inhalation of solvent and other toxic chemicals. Possible skin irritation.
Spray Paint				Very dangerous in all respects.
Pencils				No real hazards.
Charcoal/Chalk				Nuisance dust, but can cause chronic lung problems if large amounts are inhaled.
Pastel				Very dangerous because of the toxicity of pigments, and greater chance of inhalation.
Crayon/Oil Pastel				No real hazards, except if accidentally ingested.
Liquid Materials (solvent-based)				Solvent-based drawing inks and permanent felt tip markers often contain Xylene or Alcohol.

Best Practices

In an emergency, call campus police at (940) 565-3000 or 911.

Wear gloves when appropriate, wash hands regularly, and avoid overexposure to materials.

Never use aerosol media in the classroom; use approved spray booths.

Do not blow pastel or charcoal dust. Tap off dust and wet-wipe or vacuum surfaces; do not sweep.

Use water-based media when possible and ensure adequate ventilation for solvent-based inks or permanent markers.

Wear closed-toed shoes.

Do not pour hazardous materials down sinks or create electrical 'daisy chains.'

Store flammables in the flammable cabinet and keep its door closed.

Leave the workspace cleaner than you found it and respect other students' work and materials.

All containers must be appropriately labeled with contents, name, and date as required by CVAD policy.

First aid kits are found in each studio.

Health & Safety handbook: <https://art.unt.edu/healthandsafety>

Model Guidelines

Models are generally unclothed and may represent different ages and body types. Treat every model with respect and consideration. Do not comment on a model's appearance, enter the room while the door is closed and the model is posing, touch the model, photograph the model, request personal contact information, make sexual advances, or post/share images of the model. The instructor serves as the liaison between students and models.

Models take breaks throughout each session. Students should return promptly; in-progress critiques may occur during model breaks.

Phone-Free Studio / Use of Devices

Turn phones to silent before class. Handling, looking at, or using a phone in the classroom is prohibited unless the instructor explicitly grants an exception. This policy applies whether or not the model is posing or present. For emergencies, step outside or wait until a break. Prepare personal music outside the classroom and take progress photographs of your own work outside the classroom. A first violation receives a warning. A second violation lowers the final grade by one letter; a third lowers it by two letters, and so on. Photographing models is never permitted.

Material Deadlines

You must have all materials from the list below. They will be broken up so that you don't have to purchase them all at one time, although it is better if you can. I will be providing information in class regarding what you will need for the proceeding session, so please keep in touch with your fellow students if you miss class. *IMPORTANT* If you don't have the required materials by the deadline on more than two occasions, *your final grade will be dropped one full letter grade.*

Please label all your supplies with your name with black permanent marker.

One flat file will be assigned to you in the classroom for storage of paper, drawing board, and your drawings. A locker can be rented in the art building for additional larger storage.

All lockers and flat files must be emptied by the end of the semester. Please note end of the semester clean up dates which will be posted in the classroom.

Not all these materials need to be immediately purchased. I will go over materials in class. You may have some of these materials already from previous art classes.

<http://www.dickblick.com>

<http://www.jerrysartarama.com>

Voertman's (940) 387-1313

Michael's (940) 891-0726

Hobby Lobby (940) 387-4471

Please try to have these materials by Wednesday, August 19:

- Newsprint pad: 18"x24"
- Assortment of vine Charcoal, pencils, black permanent marker
- White Strathmore 80lb paper pad "18x24"
- Drawing board 24"x 36" (1/4 in. foam board/ can get a piece of Masonite cut at Lowes or Home Depot, cvad woodshop)
- 9"x12" sketchbook

Materials List

Large drawing board (approximately 19 x 25 in.; foam core, plywood, or Masonite)

Large paper or cloth portfolio

Large bulldog clips (2-4)

Newsprint pads, 18 x 24 in. (24 x 36 in. optional)

Drawing paper, 18 x 24 in. (Strathmore 400 Series, brown cover)

Stonehenge or Rives BFK, approximately two 22 x 30 in. sheets

Canson Mi-Teintes paper, gray; additional colors as assigned

Sketchbook, approximately 9 x 12 in.

Vine and willow charcoal, assorted sizes including jumbo sticks (Bobs Fine Vine Charcoal)

Jumbo vine charcoal stick or powdered vine charcoal

Charcoal pencils (2B, 4B, 6B)

White charcoal pencil

Compressed charcoal

Graphite stick (optional)

White, black, sepia, and sanguine/red Conté crayons

Blending stumps, including at least one large stump

Chamois cloth

Soft fluffy brush

Graphite pencils (HB/B, 2B, 4B, 6B, 8B)

Kneaded eraser

White rubber eraser

Mono sanding eraser
Retractable eraser
Green or blue artist's tape, 1 in.
Black permanent marker
Workable spray fixative - use only at home or in an approved spray booth
Straight-edge razor or retractable utility knife for sharpening
Sandpaper/sanding pad, approximately 180 grit
Tool/tackle box or ArtBin
Cropping/viewfinder tool
Small bottle of Higgins India ink
Medium synthetic brushes: no. 8 flat, round, and oval
1- or 2-in. soft flat synthetic brush for washes
Scissors, X-Acto knife, single razor blade for soft pastels/ sharpening
Small metal pencil sharpener
Aluminum can for pencil shavings or water
Plastic dish/small cups for ink washes
Caran d'Ache Neocolor II Aquarelle Artists' Pastel Set, assorted colors (set of 10)

Instructor Responsibilities & Feedback

The instructor will provide clear project instructions, demonstrations, lectures, and assessments; promote scholarship and robust dialogue; and review course content to support student learning. Students can generally anticipate an email response within 24 hours on weekdays. Grades and feedback should be posted in the gradebook within 7-9 days after a deadline.

Course Content Statement

Content in the arts can sometimes include works, situations, actions, and language that may be personally challenging or offensive to some students, including on grounds such as sexual explicitness, violence, or blasphemy. As the College of Visual Arts and Design is devoted to freedom of expression, artistic and otherwise, it is not the college's practice to censor works or ideas on these grounds. Students who may be unduly distressed or made uncomfortable by such expressions should consider withdrawing at the start of the term and seeking another course.

Rules of Engagement

Engagement Guidelines: <https://clear.unt.edu/online-communication-tips>

Treat the instructor and classmates with respect in online and face-to-face communication, including when opinions differ.
Ask for and use the correct names and pronouns of classmates and the instructor.
Speak from personal experience and avoid speaking on behalf of groups or other individuals.
Challenge ideas through critical thinking rather than attacking individuals.
Do not use cruel or derogatory language based on protected characteristics.
Proofread and fact-check sources; remember that online posts can be permanent.

UNT Student Policies & Resources

Financial Aid Satisfactory Academic Progress - Undergraduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose financial aid eligibility.

If you consider dropping this or any other course, the decision may affect current and future financial aid eligibility. Visit <http://financialaid.unt.edu/sap> for more information. It may be wise to meet with an academic advisor or the Student Financial Aid and Scholarships office before dropping a course.

Academic Integrity

According to UNT Policy 18.1.16, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to, cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in academic penalties or sanctions ranging from admonition to expulsion from the University.

Limited Use of AI

Throughout the semester, you will or may use specific Generative AI (GenAI) tools for certain assignments, with guidance on responsible use. These assignments help build ethical resilience and GenAI literacy, preparing you for careers in a GenAI-oriented workforce. I do not typically use GenAI. However, I will always disclose how I use GenAI, and I expect the same from you. In accordance with the UNT Honor Code, unauthorized use of GenAI tools is prohibited. Using GenAI content without proper credit or substituting your own work with GenAI undermines the learning process and violates UNT academic integrity policy. If you are unsure whether something is allowed, please seek clarification.

Disability Accommodation

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify eligibility. If verified, ODA will provide a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding specific needs. Accommodations may be requested at any time; however, notices should be provided as early as possible. Students must obtain a new letter each semester and meet with each faculty member prior to implementation. Visit <http://www.unt.edu/oda> or call (940) 565-4323.

Building Emergency Procedures

In case of emergency, follow the building evacuation plans posted on each floor and proceed to the nearest parking lot. In case of tornado or other weather-related threat, go to the nearest hallway or room on your floor without exterior windows and remain there until an all-clear signal is sounded. Follow instructor directions.

Emergency Notification & Procedures

UNT uses Eagle Alert to quickly notify students with critical information in the event of severe weather, campus closing, chemical spills, fires, violence, or other emergencies. In the event of a university closure, refer to the course management system for contingency plans.

Access to Information - Eagle Connect

Students' access point for business and academic services is my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, visit eagleconnect.unt.edu/.

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is required for all organized classes at UNT. The survey will be made available during weeks 13, 14, and 15 [insert administration dates] of the long semester. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. For additional information, visit www.spot.unt.edu or email spot@unt.edu.

Survivor Advocacy

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment, sexual assault, domestic violence, dating violence, and stalking. UNT's Survivor Advocates can assist students impacted by violence with protective orders, crime victim compensation applications, contacting professors for assault-related absences, housing changes where appropriate, and connections to other resources. SurvivorAdvocate@unt.edu | Dean of Students Office: 940-565-2648. Alleged sexual misconduct may also be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or (940) 565-2759.

Academic Support & Student Services - Mental Health

UNT provides mental-health resources to support students' academic success and well-being.

Student Health and Wellness Center - <https://studentaffairs.unt.edu/student-health-and-wellness-center>

Counseling and Testing Services - <https://studentaffairs.unt.edu/counseling-and-testing-services>

UNT Care Team - <https://studentaffairs.unt.edu/care>

UNT Psychiatric Services - <https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry>

Individual Counseling - <https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling>

Chosen Names

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. UNT resources include Records, ID Card, Email Address, and Legal Name. UNT eUIDs cannot be changed at this time; collaborating offices are working on a process to make this option accessible.

Pronouns

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name. Just as we ask and do not assume someone's name, we should also ask and not assume someone's pronouns. You can add pronouns to your Canvas account, so they follow your name when posting to discussion boards, submitting assignments, etc. UNT provides additional resources on pronoun use and sharing.

Additional Student Support Services

Registrar - <https://registrar.unt.edu/registration>

Financial Aid - <https://financialaid.unt.edu/>

Student Legal Services - <https://studentaffairs.unt.edu/student-legal-services>

Career Center - <https://studentaffairs.unt.edu/career-center>

Multicultural Center - <https://edo.unt.edu/multicultural-center>

Counseling and Testing Services - <https://studentaffairs.unt.edu/counseling-and-testing-services>

Pride Alliance - <https://edo.unt.edu/pridealliance>

UNT Food Pantry - <https://deanofstudents.unt.edu/resources/food-pantry>

Academic Support Services

Academic Resource Center - <https://clear.unt.edu/canvas/student-resources>

Academic Success Center - <https://success.unt.edu/asc>

UNT Libraries - <https://library.unt.edu/>

Writing Lab - <http://writingcenter.unt.edu/>

Disclaimer

The instructor may modify the syllabus, schedule, and supply list as needed. Students are responsible for being aware of announced changes by attending class, monitoring course communication, and communicating with classmates when absent.