**Songwriting Syllabus and Schedule Fall 2025**

**Rosana Eckert, instructor**

A person sitting at a piano

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Quinn Cameron, Teaching Assistant

A person in a suit

Description automatically generated

Welcome everyone! We are so glad to have you in Songwriting this semester. Below is the syllabus and schedule, and it is also attached as a document. Be sure to keep it handy for reference.

**The purpose of this course is to:**

Develop skills related to the various components of songwriting (lyrics, chords, melody, form, etc.)

Practice a variety of methods for beginning and editing a song  
Deepen skills in song analysis  
Participate in group songwriting workshops with peers  
Complete and present six original songs

**Attendance:**Due to the nature of the class, attendance is required. If you fall ill or have reason for an excused absence

(like a family emergency), text Rosana BEFORE class. 817-368-4422. More than 2 excused absences may result in your being dropped from the class. Unexcused absences or repeated tardiness will result in the lowering of the final grade.

Note: While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community. Please let me know if you are feeling ill. Text me prior to being absent. If you have a fever or are vomiting, please stay home. If you are coughing/sneezing, please consider wearing a mask to keep your fellow students safe. If needed, please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider.

While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

**Grading:**

Each song is worth 16.6% of your grade. A priority of this class is meeting a deadline, something of high importance in the professional world. We are also practicing the ability to make decisions in a timely manner!   
To get an A on a song, a recording of the “finished” version of the song must be shared with the class on presentation day, and a copy of the chart must be turned in on the day it was performed. The song must be in lead sheet format (including lyrics, if applicable) engraved in Finale or written in very neat manuscript. It must follow the assignment instructions and reflect the edits you incorporate into the final performance. (Remember, refer to published fake books for a proper lead sheet format. Please do not turn in a Word document of lyrics with some chords written above.)

Late assignment grading:

Missed reveal day (recording not presented) = -50%

Late lead sheet:  
up to 1 day tardy = -5 points,  2 days = -10 points,  3 days = -15 points,  4 days = -20 points,  5 days = -25,   
6+ days = half credit

Listen and analyze! Push your creativity! There is no such thing as writer’s block. Narrow the tunnel, find some structure, make some decisions.

**Workshops:**

On all workshop days, the class will split into two groups, meeting their assigned room. Group 1 meets in 250 with Rosana. Group 2 meets in 292 with Quinn. On the second workshop day, the groups switch, with Group 1 meeting in 292 and Group 2 in 250. The groups will be different for each assignment.

Everyone must present something on workshop days. You will each be given approximately 7 minutes to present the song in progress and get quick feedback from your group. The more you have ready on a workshop day, the more your group has to comment on, but you are not expected to have a completed song at this point. Group feedback can be extremely helpful! Remember, the magic often happens in the editing process. Please write down whatever you plan to present at the workshop. It makes the feedback process happen more quickly and easily.

**Song Presentations:**

On song presentation day, you will upload a lead sheet and recording to Canvas prior to class (melody, chords, lyrics if applicable). The recording of your song will be played in class while we all look at the leadsheet on the projector.  The song demo can be as polished as a Logic production or as simple as a voice memo done on your phone in a practice room. You can self-accompany or collaborate with others. Utilize the talents of your fellow classmates!

**Semester Schedule – Fall 2025**

Aug 18           Syllabus, analysis, discussion

Aug 20           Analysis, discussion, listening - ***write a song***! No parameters - use one of the

prompts if you like

Aug 25           Workshop Day 1 – Song #1

Aug 27           Workshop Day 2 - Song #1

Sept 1            Labor Day - no class

Sept 3            ***Presentation of Song #1***

Sept 8            Discussion and analysis: lyric concepts - ***write a text*** (present in prose,      
                       poetry, or lyric form)

Sept 10         Present your written words! (read out loud in class - in prose, poetry, or lyric form)

Sept 15         Workshop Day 1 – Song #2 (Lyric first)

Sept 17         Workshop Day 2 – Song #2

Sept 22          ***Presentation of Song #2 (Lyric First)***

Sept 24          Discussion and analysis: melody first – ***begin with a motive***

Sept 29          Workshop Day 1 – Song #3 (Melody first)

Oct 1              Workshop Day 2 – Song #3

Oct 6             ***Presentation of Song #3 (Melody First)***

Oct 8              Discussion and analysis: writing with chords first

Oct 13            Discussion/Lecture: Reharmonization techniques - ***Reharmonize assigned melody***

Oct 15             ***Present reharmonization of assigned melody, begin a song starting with a chord progression***

Oct 20            Workshop Day 1 – Song #4 (Chords first)

Oct 22            Workshop Day 2 – Song #4

Oct 27            ***Presentation of Song #4 (chords first)***

Oct 29            Discussion: Collaboration/Copying the Masters – ***collaborate!***

Nov 3             Workshop Day 1 – Song #5

Nov 5             Workshop Day 2 - Song #5

Nov 10           ***Presentation of Song #5 (Collaboration)***

Nov 11           **Possible Songwriters Showcase - The Syndicate**

Nov 12            Discussion: Restrictions: ***organizing components (****choose*components)

Nov 17           Workshop Day 1 – Song #6

Nov 19            Workshop Day 1 – Song #6

Nov 24            No Class - Fall Break

Nov 26            No class - Fall Break

Dec 1              **Presentation of Song #6 – (Restrictions)**

Dec 3              Final Discussion: Copyright, resources

There is no final exam in this class!  Go write more songs!

ACADEMIC INTEGRITY

Students caught cheating or plagiarizing will receive a "0" for that particular assignment or exam [or specify alternative sanction, such as course failure]. Additionally, the incident will be reported to the Dean of Students (Office of Academic Integrity), who may impose further penalty. According to the UNT catalog, the term “cheating" includes, but is not limited to: a. use of any unauthorized assistance in taking quizzes, tests, or examinations; b. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; c. the acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university; d. dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s); or e. any other act designed to give a student an unfair advantage. The term “plagiarism” includes, but is not limited to: a. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; and b. the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

See:  [Academic IntegrityLinks to an external site.](https://policy.unt.edu/policy/06-003)

LINK:  [https://policy.unt.edu/policy/06-003Links to an external site.](https://policy.unt.edu/policy/06-003)

STUDENT BEHAVIOR

Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classrooms, labs, discussion groups, field trips, etc.

See: [Student Code of ConductLinks to an external site.](https://deanofstudents.unt.edu/conduct)

Link: [https://deanofstudents.unt.edu/conductLinks to an external site.](https://deanofstudents.unt.edu/conduct)

ACCESS TO INFORMATION – EAGLE CONNECT

Your access point for business and academic services at UNT occurs at [my.unt.eduLinks to an external site.](http://my.unt.edu/" \t "_blank). All official communication from the university will be delivered to your Eagle Connect account.  For more information, please visit the website that explains Eagle Connect.

See:  [Eagle ConnectLinks to an external site.](http://eagleconnect.unt.edu/)

LINK:   [eagleconnect.unt.edu/Links to an external site.](http://eagleconnect.unt.edu/)

ODA STATEMENT

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter. You can now request your Letters of Accommodation ONLINE and ODA will mail your Letters of Accommodation to your instructors. You may wish to begin a private discussion with your professors regarding your specific needs in a course. Note that students must obtain a new letter of accommodation for every semester.For additional information see the Office of Disability Access.

See:  [ODALinks to an external site.](https://disability.unt.edu/" \t "_blank)

LINK:  [disability.unt.eduLinks to an external site.](http://disability.unt.edu/" \t "_blank). (Phone: (940) 565-4323)

UNT Policy Statement on Diversity

UNT values diversity and individuality as part of advancing ideals of human worth, dignity and academic excellence.  Diverse viewpoints enrich open discussion, foster the examination of values and exposure of biases, help educate people in rational conflict resolution and responsive leadership, and prepare us for the complexities of a pluralistic society.  As such, UNT is committed to maintaining an open, welcoming atmosphere that attracts qualified students, staff, and faculty from all groups to support their success.  UNT does not discriminate on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, or veteran status in its application and admission process, educational programs and activities, employment policies and use of university facilities.

See:  [Diversity and InclusionLinks to an external site.](https://idea.unt.edu/diversity-inclusion)

Link:  [https://idea.unt.edu/diversity-inclusionLinks to an external site.](https://idea.unt.edu/diversity-inclusion)

Health and Safety Information

Students can access information about health and safety at:  [https://music.unt.edu/student-health-and-wellnessLinks to an external site.](https://music.unt.edu/student-health-and-wellness)

Registration Information for Students

See:  [Registration InformationLinks to an external site.](https://registrar.unt.edu/students)

Link:  [https://registrar.unt.edu/studentsLinks to an external site.](https://registrar.unt.edu/students)

Academic Calendar, Fall 2022

See:  [Fall 2022 Calendar and Registration GuideLinks to an external site.](https://registrar.unt.edu/registration/fall-registration-guide)

Link:  [https://registrar.unt.edu/registration/fall-registration-guideLinks to an external site.](https://registrar.unt.edu/registration/fall-registration-guide)

Final Exam Schedule

See: [Fall 2022 Final Exam ScheduleLinks to an external site.](https://registrar.unt.edu/exams/final-exam-schedule/fall)

[https://registrar.unt.edu/exams/final-exam-schedule/fallLinks to an external site.](https://registrar.unt.edu/exams/final-exam-schedule/fall)

Financial Aid and Satisfactory Academic Progress

Undergraduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid.  Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total hours registered.   Students cannot exceed attempted credit hours above 150% of their required degree plan.  If a student does not maintain the required standards, the student may lose their financial aid eligibility.

Students holding music scholarships must maintain a minimum 2.5 overall cumulative GPA and 3.0 cumulative GPA in music courses.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended that you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course before doing so.

See:  [Financial AidLinks to an external site.](http://financialaid.unt.edu/sap)

LINK:   [http://financialaid.unt.edu/sapLinks to an external site.](http://financialaid.unt.edu/sap)

Graduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Music scholarships require a 3.5 cumulative GPA.  Students cannot exceed maximum timeframes established based on the published length of the graduate program.  If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended you schedule a meeting with an academic advisor in your college, an advisor in UNT-International or visit the Student Financial Aid and Scholarships office to discuss dropping a course.

See:  [Financial AidLinks to an external site.](http://financialaid.unt.edu/sap)

LINK:   [http://financialaid.unt.edu/sapLinks to an external site.](http://financialaid.unt.edu/sap)

RETENTION OF STUDENT RECORDS

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. You have a right to view your individual record; however, information about your records will not be divulged to other individuals without the proper written consent. You are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the university’s policy in accordance with those mandates.

See:  [FERPALinks to an external site.](http://ferpa.unt.edu/" \t "_blank)

Link: [http://ferpa.unt.edu/Links to an external site.](http://ferpa.unt.edu/)

COUNSELING AND TESTING

UNT’s Center for Counseling and Testing has an available counselor whose position includes 16 hours per week of dedicated service to students in the College of Music and the College of Visual Arts and Design.  Please visit the Center’s website for further information:

See: [Counseling and TestingLinks to an external site.](http://studentaffairs.unt.edu/counseling-and-testing-services)

Link:  [http://studentaffairs.unt.edu/counseling-and-testing-servicesLinks to an external site.](http://studentaffairs.unt.edu/counseling-and-testing-services).

For more information on mental health issues, please visit:

See:  [Mental Health IssuesLinks to an external site.](https://speakout.unt.edu/)

Link:  [https://speakout.unt.eduLinks to an external site.](https://speakout.unt.edu/).

The counselor for music students is:

Myriam Reynolds

Chestnut Hall, Suite 311

(940) 565-2741

[Myriam.reynolds@unt.edu](mailto:Myriam.reynolds@unt.edu)

ADD/DROP POLICY

Please be reminded that dropping classes or failing to complete and pass registered hours may make you ineligible for financial aid.  In addition, if you drop below half-time enrollment you may be required to begin paying back your student loans.  After the 12th class day, students must first submit a completed “Request to Drop” form to the Registrar’s Office.  The last day for a student to drop a class in Fall 2022 is November 18.  Information about add/drop may be found at:

See Academic Calendar (listed above)

STUDENT RESOURCES

The University of North Texas has many resources available to students.  For a complete list, go to:

See:  [Student ResourcesLinks to an external site.](https://success.unt.edu/aa-sa-resources)

Link:   [https://success.unt.edu/aa-sa-resourcesLinks to an external site.](https://success.unt.edu/aa-sa-resources)

(Note:  A printer-friendly PDF version is available by clicking the green button on the home page)

CARE TEAM

The Care Team is a collaborative interdisciplinary committee of university officials that meets regularly to provide a response to student, staff, and faculty whose behavior could be harmful to themselves or others.

See:  [Care TeamLinks to an external site.](https://studentaffairs.unt.edu/care-team)

Link:  [https://studentaffairs.unt.edu/care-teamLinks to an external site.](https://studentaffairs.unt.edu/care-team)