# Text  Description automatically generatedTuesday and Thursday 2:00-3:20 pmWooten 113

# Topics for Speech-Language Pathology Assistants / ASLP 4070.002

## Instructor Information

**Raedeen Wingate**, raedeen.wingate@unt.edu, 940-369-7414

**Office Location**: Speech and Hearing Center Room 269

**Office Hours**: Tues 1:30 (before class) & Tues/Thurs 3:30 (after class); or by appt. To schedule appointments, email works best. Office hours (in person and via zoom) offer you an opportunity to ask for clarification or find support with understanding class material. I encourage you to contact me and/or my TA (Teaching Assistant) for support. Your success is our goal!!!

**Teaching Assistant:** Sophia Giacchino

### Course Description, Structure, and Objectives

*This course will have a “blended” delivery: it is a mix of face-to-face lectures and discussions; audio-visual presentation/videos; and hands-on, self-managed learning. A major component of this course is experiential learning where you will be leading the learning, and the professor serves as a facilitator.* This course provides opportunities to **integrate and apply** **clinical skills** necessary for the practice of a speech-language pathology assistant through guided practice and discussion of actual clinical service delivery to individuals with speech, language, and hearing disorders.

Students will observe simulated learning cases of therapy sessions to obtain direct patient hours. Simulated cases will include both screenings and intervention in speech-language pathology. In addition, this course builds on necessary writing skills for documentation.

Students will be expected to demonstrate the ability to observe and discuss clinical skills; and to correlate the therapeutic methods and techniques they see in the videos with previous material they have learned in prerequisite classes. They will be expected to verbalize and write about correlations of the observed activities with theories and processes of human communication.

**Course Objectives:**

At the end of the course the student will be able to:

* Demonstrate skills to provide direct treatment assistance to diverse clients/patients in multiple settings, under the supervision of a Speech-Language Pathologist, by implementing treatment plans, conducting screenings without interpretation, and documenting client/patient progress.
* Demonstrate appropriate workplace behaviors as an assistant under the supervision of a Speech-Language Pathologist, by responding appropriately to supervisory feedback, assisting with clerical and operational tasks, and supporting prevention and advocacy efforts.
* Recognize and explain the laws and regulations pertaining to state registration as a Speech-Language Pathology Assistant.
* Exhibit professional behavior, ethical conduct, and interpersonal skills when interacting with clients/patients and families, supervisors, and staff
* Assume responsibility for continued professional and personal growth
* Apply for licensure through the Texas Department of Licensing and Regulation
* Contribute positively to the speech language pathology profession and community

**Course Prerequisites**

ASLP 3010: Clinical Methods I

ASLP 4060: Clinical Methods II

## Required/Recommended Materials

**No textbook is required for this class, but ALL students will be required to learn/use Simucase.** There is no fee for this learning platform as it is being paid with instructional fees within your tuition. Each student will need to register after receiving email stating that it has been paid.

## How to Succeed in this Course

·       Show Up
·       Find Support
·       Take Control
·       Be Prepared
·       Get Involved
·       Be Persistent

For further assistance, refer to [www.succeed.unt.edu](http://www.succeed.unt.edu/).

**ADA accommodation statement:**

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time; however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the [Office of Disability Access](https://studentaffairs.unt.edu/office-disability-access) website (http://www.unt.edu/oda). You may also contact ODA by phone at (940) 565-4323.

### Communication Expectations

For questions on any assignments, due dates etc., please email Ms. Wingate and her TA of the course. For personal questions or concerns, email me directly (**do not** use Canvas). Students should receive a response to either mode of communication within 24 hours.

## Supporting Your Success and Creating an Inclusive Learning Environment

### As members of the UNT community, we have all made a commitment to being part of an institution that respects and values the identities of the students and employees with whom we interact. UNT does not tolerate identity-based discrimination, harassment, and retaliation. UNT’s full Non-Discrimination Policy can be found on the UNT Policies section under the “Getting Started” module on Canvas.

## Assessing Your Work

Include the grading scale (A-F) along with the point totals and/or percentages you will use to calculate the final grade. A numeric example of a grading scale might be:

A = 495-550

B = 440-494

C = 385-439

D = 330-384

F = 329 or less

Grades will be posted throughout the semester on Canvas. When grades are posted, a grade of 0 will be recorded if your work was not received or submitted incorrectly. Please report **via email** any discrepancy to Ms. Wingate and her TA within 3 **days after posting**. Grades **will not change** after that time as it will be assumed that you agree with your grade.

**Grading:**

All assignments and tests are assigned a point value. Your grade is determined by the total number of points you have earned during the semester divided by the **total number of points: 550**. Do not calculate a %, count your points. Course grades will be based on the cumulative points from:

* 4 General Assignments: 1 @ 10 points, 1 @ 20 points, 2 @ 30 points 90
* 3 Group Clinical Application Tasks: 1 @ 30 points, 2 @ 40 points 110
* 2 Group Presentations: 2 @ 20 points 40
* 2 Individual Clinical Application Tasks: 1 @ 20 points, 1 @ 30 points 50
* 2 Quizzes @ 30 points each 60
* Comprehensive Final Exam: Application @ 50; M/C @ 50 100
* Attendance/Participation 100

 **TOTAL: 550**

## Course Requirements/Schedule

**Course Structure/Lecture Description:**
The format of this class is scheduled for in-person class sessions. It will be each student’s responsibility to review all content via canvas and complete any application tasks at home that are listed on Canvas and in the course outline prior to the class session to discuss, apply and practice the content previously given via Canvas.

**Course Requirements:**

*\*\*All submissions* ***will be*** *submitted online and* ***are due at 11:59 pm*** *on the designated due date (based on time posted on Canvas) apart from* ***the Simucase videos which are due at the time class meets (2:00 pm) and FINAL EXAM (multiple choice portion) from 1:30-3:30 pm.***

**General Assignments: (4 Assignments – 1 @ 10 points, 1 @ 20, 2 @ 30 points: total of 90 points)**

Students will complete 4 assignments during the semester. Each assignment must be completed on or before the specified due date. All assignments must be completed independently. **Late assignments can be submitted by the next class meeting for a maximum of 50% credit.** Format will be short answer.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Assignment** | **Due** | **Title** | **Description** | **Points** |
| 1 |  8/26 | Introduction Paragraph | The student will write a short paragraph that clearly and succinctly explains what a speech language pathology assistant does. | 10 |
| 2 | 8/28 | Simucase Training Questions/Practice Simulation Case | The student will answer questions after watching the Simucase Training and completion of the practice simulation case.  | 20 |
| 3 | 9/2 | SMART Goals  | The student will identify the components of multiple SMART Goals and determine the type of data to be collected based on the goal.  | 30 |
| 43 | 9/9 | Documentation  | The student will create data sheets for identified SMART goals, collect data, and write a SOAP note of what occurred in the treatment session. | 30 |
|  |  |  | **TOTAL** | **90** |

**Clinical Application Tasks (CATs): (3 Group CATs - 1 @ 30 points, 2 @ 40 points, and 2 Individual CATs - 1 @ 20 points, 1 @ 30 points: total 160 points)**

Theseclinical tasks will be in direct correlation to the lectures presented in class. They will be practical assignments which are intended for the students to demonstrate the use or application of clinical skills. Students will work in groups to encourage discussion and active participation of all members. The instructor will assign the groups to ensure variation and equality across groups. Group members will work together on the CATs. Group members **may be required to anonymously rate each other** after certain assignments to ensure that each member works with equal effort.

**Late assignments can be submitted at the next class meeting for a maximum of 50% credit. \*If a group is late turning in a CAT, each member of the group will receive a deduction of 50%**.

\***Makeup assignments** for these group activities are **strongly discouraged** as the experiential learning and discussion within the group dynamic is critical. **Students must notify the professor prior to the assignment being assigned to obtain permission to complete a makeup assignment. Appropriate documentation for an excused absence must be provided. No submissions without prior permission will be graded and may potentially result in 0.** Any makeup assignments will be due on a date agreed upon by the instructor.

|  |  |  |  |
| --- | --- | --- | --- |
| **CAT** | **Working on/Due** | **CAT Topic** | **Points** |
| 1 | 9/23 | Implementation of Motivators  | 30 |
| 1-Individual |  9/30 | Implementation of Motivators | 20 |
| 2 |  9/30 | Writing Therapy Plans | 40 |
| 2-Individual | 10/14 | Writing Therapy Plans | 30 |
| 3 |  10/28 | Ethical Scenarios  | 40 |
|  |  | **Total** | **160** |

**Presentations: (2 @ 20 points each: total of 40 points)**

Students will collaborate to provide a comprehensive review of clinical application tasks. The aim is to deepen understanding of key clinical skills while fostering critical thinking, effective communication, and public speaking abilities while collaborating with classmates. Each group will explore specific topic areas and present key concepts, relevant data, and detailed discussions of each clinical task. All students are required to actively participate in the presentation. The presentation should be no longer than 15-20 minutes, followed by a brief Q&A session.

|  |  |  |  |
| --- | --- | --- | --- |
| **Presentation** | **Due** | **Topic** | **Points** |
| 1 |  10/2 & 10/9 | Group CAT 2 | 20 |
| 2 |  10/30 & 11/4 | Group CAT 3 | 20 |
|  |  | **TOTAL** | **40** |

**Quizzes: (2 Quizzes @ 30 points each: total of 60 points)**

Students are expected to complete the quizzes **online** through Canvas. Each quiz will be open for at least 3 days. You will have 30 minutes allotted for each quiz.

If you miss a quiz, you must contact Ms. Wingate within 24 hours and request a “make-up” to earn up to **50% credit of 15 points**. If you have difficulty with computer access to the assessment, email Ms. Wingate immediately and this will be resolved. You must let her know during the time the quiz is available.

The format of quizzes will encourage students to integrate/apply the knowledge discussed in class. Quizzes may include multiple choice, true/false and short answer.

|  |  |  |  |
| --- | --- | --- | --- |
| **Quiz**  | **Due** | **Covers** | **Points** |
| 1 | 9/4 | Scope of Practice and Documentation | 30 |
| 2 | 10/21 | Motivators and EMR Billing/Coding | 30 |
|  |  | **Total** | **120** |

**Attendance/Participation: (total of 100 points)**

Students actively engaged in the learning process retain more than others and is necessary for optimal learning for engagement purposes and application of theoretical perspectives into clinical practice. **Attendance in class**

**and active participation in class discussions and group activities are expected of each student and is a part of the course grade.** Students will be asked to participate in various in-class activities related to lecture material for appropriate application of clinical skills. To receive credit, each student will be **required to sign into I-clicker at the beginning of class and complete the in-class activity in its entirety for full credi**t. If you are absent, you will need to produce appropriate and applicable documentation within 48 hours (2 days) of the absence in order for the absence to be excused.  *If you are unable to produce appropriate and acceptable documentation within 48 hours, the absence will be unexcused, and 5 points will be deducted from your attendance/participation grade.  Students will be given 1 unexcused absence to use during the semester.*

It is not required that the instructor accept any assignments that coincide with an unexcused absence and the instructor reserves the right to accept any assignments or not based on professional judgment. It is imperative to email the instructor as soon as possible to determine if an activity/assignment can be completed to earn the points for the missing assignment. A date for the assignment makeup must be arranged by the student within one week of the missed day.

UNT expects all students to attend class meetings regularly and to abide by the attendance policy established for the course.  It is important that you communicate with the professor and the instructional team prior to being absent, so you, the professor, and the instructional team can discuss and mitigate the impact of the absence on your attainment of course learning goals.  It is the student’s responsibility to sign the attendance sheet at the beginning of each class and complete the in-class activities to obtain the attendance/participation points. No opportunities for make-up of points will be given at the end of the semester.

**Final Comprehensive Examination: (2 Parts: 1 Application @ 50 points, 1 Multiple Choice @ 50 points: total of 100 points)**

This examination will assess each student’s **comprehensive** understanding of the course topics, with emphasis on integration/application of knowledge. The format will be in 2 parts: application and multiple choice.

|  |  |  |  |
| --- | --- | --- | --- |
| **Final** | **Due** | **Description** | **Points** |
| Application portion   |  12/4 | Self-Reflection: Characteristics of an ideal clinician and type of clinician that I will beWill be similar to CATs and may consist of creating documents that are necessary for clinic.  | 50 |
| Multiple Choice portion  |  12/11 | Will be similar to quizzes and may consist of true/false and/or multiple-choice questions. | 50 |
|  |  | **TOTAL** | **100** |

**Direct Patient Hours:**

As a part of this course, each student will earn at least 9 hours of direct patient care if present in class for all opportunities and registration/purchase of Simucase. Clinical hours will be awarded to those who complete the simulation with 90% accuracy with no more than four attempts and complete debrief or receive an 80% accuracy on the affiliated assignment for each Simucase.

Schedule:

|  |  |  |
| --- | --- | --- |
|  | **Due** | **Disorder/Population** |
| Simucase 1: Screening | 9/9 |  TBD |
| Simucase 2: Screening | 9/18  |  TBD |
| Simucase 3: Intervention |  9/25 |  TBD |
| Simucase 4: Intervention | 10/9  |  TBD |
| Simucase 5: Intervention | 10/23 |  TBD |

**Tracking of Hours:**

All direct patient hours will be tracked through CALIPSO. Students must log their hours for this course through CALIPSO for the instructor to approve. Your instructor will track the number of hours each student earned and will provide a log of those hours at the end of the semester for hours to be submitted correctly. Students will need to submit these hours **no later than Dec 11th.** The hours will then be approved at the end of the semester, which may be after the last day of class. Hours will only be approved in the semester when the course was taken as the hours are not saved in any other format to be reviewed at a different time.

See Ms. Wingate at the beginning of the semester if you do not have a CALIPSO account or need help with logging into your account.

### **ASLP 4070 Course Outline: The schedule, policies, and assignments below in this course are subject to change at the instructor's discretion.** Prior notice regarding changes will be communicated.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Wk**  | **Date** | **Content** | **In Class Events** | **Graded Work** |
| 1 | TUE: 8/19 | Syllabus | Making connections |  |
|  | TH: 8/21 | Scope of Practice | Mentimeter-Gp Discussion |  |
| 2 | TUE: 8/26 | Guest SLP-A Panel |  | Assignment 1: Introduction |
|  | TH: 8/28 | Documentation-Goals & Data Collection  | Guided Practice-Smart Goals: Identification of Goal Components/Type of data to be collected  | Assignment 2: Simucase Training Questions/ Practice Simulation Case |
| 3 | TUE: 9/2 | Documentation-SOAP Notes & Therapy Plans  | Guided Practice-Creating Data Sheets | Assignment 3: Smart Goals |
|  | TH: 9/4 | Class Discussion: Assignment 2  | Guided Practice-Creating Data Sheet /Taking Data/ Writing Soap Note  | Quiz 1 |
| 4 | TUE: 9/9 |  | Group: Simucase 1/Debrief  | Assignment 4: Creating Data Sheet/Data Collection/SOAP Note Documentation |
|  | TH: 9/11 | Class Discussion: Assignment 3 Motivators and Managing Behaviors Discuss Simucase 2 |  |  |
| 5 | TUE: 9/16 | **NO CLASS:** Complete Simucase 2-Screening |  |  |
|  | TH: 9/18 | Simucase 2 Debrief Discuss Individual CAT1  | Guided Discussion-Various motivators based on age, diagnosis, and goal  | Simucase 2-Screening |
| 6 | TUE: 9/23 |  | Group CAT 1- Implementing Motivators  |   |
|  | TH: 9/25 |  | Group: Simucase 3/Debrief (Intervention) |  |
| 7 | TUE: 9/30 |  | Group CAT 2- Writing Therapy Plans | **Individual CAT 1-Implementing Motivators** |
|  | TH: 10/2 | Discuss Simucase 4  | Group CAT 2-Presentations |  |
| 8 | TUE: 10/7 | **NO CLASS:** Complete Simucase 4-Intervention |  |  |
|  | TH: 10/9 | Simucase 4 Debrief  | Group CAT 2-Presentations cont. | Simucase 4-Intervention |
| 9 | TUE: 10/14 | EMR Billing and Coding  |  | **Individual CAT 2-Writing Therapy Plans** |
|  | TH: 10/16 | SLP-A Code of Ethics  |   |  |
| 10 | TUE: 10/21 | **NO CLASS:** Complete Simucase 5-Intervention |  | Quiz 2 |
|  | TH: 10/23 | Simucase 5 Debrief Supervision Requirement & Ethics  |  | Simucase 5-Intervention |
| 11 | TUE: 10/28 |  | Group CAT 3- Ethical Scenarios  |  |
|  | TH: 10/30 |  | Group CAT 3-Presentations  |  |
| 12 | TUE: 11/4 | Becoming a SLP-A  | Group CAT 3-Presentations cont. |  |
|  | TH: 11/6 | Guest SLP-A Panel  |  |  |
| 13 | TUE: 11/11 | Guest Speaker: Resume Writing  | Resume Writing Preparation Activity |  |
|  | TH: 11/13 |  | Group Work: Interviewing/Role-Playing |  |
| 14 | TUE: 11/18 | SLPA Certification Paperwork (TDLR)  |  |  |
|  | TH: 11/20 | Discuss Application Final |  |  |
| 15 | 11/25 and 11/27 | **NO CLASS:** Thanksgiving Break |  |  |
| 16 | TUE: 12/2 | CALIPSO Hours Final Review  |  |  |
|  | TH: 12/4 | **NO CLASS:** Work on Finals |  | Application FINAL DUE |
| 17 | TH: 12/11 | FINALS WEEK |  | M/C Portion (DUE BY 3:30 PM |

**Campus Alerts:**

Eagle Alert will notify students if there is a campus closing that will impact a class. You will be notified what changes will be made to the course calendar in the case of a campus closure. See the following for more information of emergency notifications (<https://emergency.unt.edu/emergency-notifications>) [Emergency Notifications and Procedures Policy (PDF)](https://policy.unt.edu/policy/06-049) (<https://policy.unt.edu/policy/06-049>)

**Academic Integrity:**

Academic Integrity Standards and Consequences: According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. [Academic Integrity Policy (PDF)](https://policy.unt.edu/sites/default/files/06.049_Standard%20Syllabus%20Policy%20Statements_supplement.pdf)

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In case of a university closure, please refer to Canvas for contingency plans for covering course materials.

Information about support services for students while at UNT can be found here: [Student Support Services & Policies](https://clear.unt.edu/student-support-services-policies)

**Artificial Intelligence (AI) Policy:**

Students are prohibited from using Generative Artificial Intelligence (like ChatGPT) in every step of the writing process for all assignments for this class with 1 exception: students may use generative AI to produce stimulus items for therapy activities (word lists, sentences, nonsense words, etc.) but are HIGHLY ENCOURAGED to proofread the generative texts to ensure that the generated text meets the required specifications. Students should also note that the examples were generated with generative AI by marking the applicable text with an asterisk (“\*”) and a footnote that states “stimulus items generated by AI using the prompt …”

**Course Technology & Skills:**

Specific requirementscan be found on the Course Technology and Skills section under the “Getting Started” module on Canvas.

**Computer Skills & Digital Literacy**

Students must have the technical skills for downloading and uploading files, sending, and receiving emails, and using Canvas.

**Technical Support**

**UIT Help Desk**: [UIT Student Help Desk site](http://www.unt.edu/helpdesk/index.htm) (http://www.unt.edu/helpdesk/index.htm)

**Email**: helpdesk@unt.edu

**Phone**: 940-565-2324

**Services Provided:** (note: these could change at any time)

**In Person**: Sage Hall, Room 130

**Walk-In Availability**: 8am-9pm

**Telephone Availability**:

* Sunday: noon-midnight
* Monday-Thursday: 8am-midnight
* Friday: 8am-8pm
* Saturday: 9am-5pm

**Laptop Checkout**: 8am-7pm

For additional support, visit [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328) (<https://community.canvaslms.com/docs/DOC-10554-4212710328>)

**Retaking the Class:**
All graded assignments must be **new work** if this class is being taken for the 2nd or more times. It is the student’s responsibility to inform professor if the class is being retaken. If previous work is turned in, the grade will result in a 0. The only observation hours that you will be able to obtain are the face-to-face clinic observations.

**Drop Information:**
Please go to <http://registrar.unt.edu/registration> for information regarding dropping a class. If a student seeks to drop a class, contact the Registrar’s office first. Each student should understand the registrar’s schedule for drops and additions and understand the registrar’s policy.

**Course Expectations**

As the instructor of this course, I am responsible for

* providing course materials that will assist and enhance your achievement of the stated course goals, guidance,
* providing timely and helpful feedback within the stated guidelines,
* and, assisting in maintaining a positive learning environment for everyone

As a student of this course, you are responsible for

* reading and completing all requirements of the course in a timely manner,
* working to remain attentive and engaged in the course and interact with your fellow students,
* and assisting in maintaining a positive learning environment for everyone.

**Student Behavior in the Classroom:**Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Center for Student Rights and Responsibilities to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc.

As members of the UNT community, we have all made a commitment to be part of an institution that respects and values the identities of the students and employees with whom we interact. UNT does not tolerate identity-based discrimination, harassment, and retaliation so we will work as a class to collaborate in ways that encourage inclusivity.

Review of UNT’s Student Code of Conduct found at [www.unt.edu/csrr](http://www.unt.edu/csrr).

**Note:**The syllabus is not a contract and can be subject to change. The instructor has the right to make changes to enhance the effectiveness of the course. Students will be notified of all changes within an appropriate amount of time in relation to assignments, quizzes, exams, etc.