

MUJS 4720 – Jazz Studies Recital Capstone (3 Credits)

Spring 2026

University of North Texas
College of Music
Jazz Studies Division

Course Number: MUJS 4720

Course Title: Senior Recital Capstone Course

Credit Hours: 3

Meeting Time: Friday, 10:00–10:50 a.m.

Location: MU 262

Instructor of Record: Student's Major Professor

Coordinator of Record: Quincy Davis

Course Description

This course serves as the Senior Recital Capstone for Jazz Studies majors enrolled in MUJS 4720. The course includes applied lessons during the semester in which the recital is presented, the recital performance itself, and required class meetings that fulfill the academic component of the degree. Applied instructors may supplement the requirements outlined in this syllabus, provided that all core requirements listed here are preserved.

The course culminates in a senior recital on the student's major instrument and represents the completion of at least four years of academic and applied study in jazz. The senior recital demonstrates the student's artistic, musical, and academic growth throughout their undergraduate career and is typically presented during the final semester of study.

Prerequisites

To be eligible to enroll in MUJS 4720 and present a senior recital, students must meet the following requirements:

- Successful completion of either the Jazz Studies Concentration Exam for Performance Emphasis or the Jazz Arranging Proficiency Exam for Arranging Emphasis
- Jazz Studies drum set performance majors must pass all required drum set proficiency

barriers prior to scheduling a senior recital

- Successful completion of all College of Music proficiency exams, including:
 - Theory Proficiency Exam (TPE)
 - Upper Division Exam (UDE)
 - Piano Proficiency Exam

Grading

Final grades are determined in consultation with the student's applied instructor. The course grade is based on the following components:

- **60 percent:** Recital performance, lesson preparation, and studio class or departmental attendance
- **30 percent:** Program notes, due two weeks prior to the recital
- **10 percent:** Attendance, verified by sign-in at the door entrance

Grades of Incomplete (I) are issued only during the final weeks of the semester and only in exceptional circumstances such as sudden illness or family emergency for students who are passing the course at the time. Students with questions regarding Incomplete grades should consult their major professor.

Students with documented disabilities as defined by the Americans with Disabilities Act who wish to request accommodations must contact their major professor before the end of the second week of the semester.

Part I – Jazz Studies Senior Recital

Eligibility

A senior recital is required of all candidates for the Bachelor of Music degree in Jazz Studies. For Performance Emphasis students, eligibility requires successful completion of the Jazz Studies Concentration Exam, formerly known as FIPE. Jazz Studies drum performance majors must pass all required drum set and percussion proficiency barriers prior to scheduling a senior recital.

Procedures

The following steps are required for all senior recital candidates:

1. Submit the required form certifying that all recital prerequisites have been met
2. Obtain the course number from the Jazz Studies administrative assistant and register for MUJS 4720
3. Attend the mandatory recital orientation meeting held during a scheduled class meeting
4. All undergraduate performance recitals must be shared by two recital candidates
5. Students who have selected a recital partner must indicate this at the recital orientation meeting. Students without a partner must notify the recital coordinator prior to the orientation meeting
6. Each student's applied instructor serves as their recital advisor. Once a recital partner is confirmed, students must consult with both advisors regarding program content and obtain signatures on the recital advisement form
7. Schedule the recital and dress rehearsal according to the guidelines distributed at the orientation meeting. Jazz recitals may be scheduled Monday through Thursday at 8:00 p.m. in Lab West. If the 8:00 p.m. schedule is full, Friday performances at 5:00 p.m. may be approved with permission from the applied instructor and division chair. Recitals may not conflict with other Jazz Studies or College of Music performances
8. Applied lessons during the recital semester are intended to support preparation for the senior recital

Recital Panelists

The major professors of the two students sharing a recital will serve as the recital panelists.

Recital Performance Requirements

Responsibility for ensuring compliance with Jazz Studies Division recital guidelines is shared by the students and their advisors. Program content must be approved by both recital advisors and should reflect a variety of historical and contemporary jazz styles.

The recital should emphasize improvisational vehicles drawn from the standard jazz repertoire. **The total duration of the recital program must not exceed 55 minutes, including spoken remarks.**

Studio-Specific Requirements

- Guitarists and pianists must include one solo number, which may take the form of a solo introduction to a group performance
- Drummers should select repertoire that represents a diverse range of styles and techniques studied in lessons and must display the ability to perform an unaccompanied solo over song form, trade, and solo over a vamp
- Jazz bass majors must include one duet with a partner of their choice and an a cappella introduction to one selection
- All other students must include either a solo or duo performance

The performance area should be neat and professional. Following the recital, the room setup must be returned to its original configuration.

Memorization Requirement

Students presenting the degree recital must perform all selections from memory. Additional student performers who are not degree recital candidates may use printed music.

Program Notes

Program notes are due two weeks prior to the recital date and must be submitted electronically to the programs office. Program notes must include the following:

1. Composer's birth and death dates, when applicable
2. Year the work was composed
3. Arranger's name, if relevant
4. A brief descriptive summary providing pertinent information for the audience

Faculty and Guest Performers

Only students may perform on undergraduate degree recitals. Faculty members, including professors, lecturers, adjunct instructors, and former faculty, may not perform on degree recitals. Guest artists are not permitted.

Principal Instrument

Students must perform on their principal instrument as studied in applied lessons and improvisation classes. Any request to perform on an additional instrument requires prior approval from both the student's major professor and the professor of the additional instrument. All selections performed on an additional instrument must be clearly indicated on the proposed program.

Recording and Live Sound

All senior recitals must be recorded by the UNT College of Music Recording Services. Use of Jazz Studies Division sound reinforcement equipment must occur under the supervision of the recital advisors. Students are responsible for coordinating assistance from Teaching Fellows trained in live sound operation when needed.

Dress Code

Concert attire must meet professional performance standards and conform to College of Music expectations appropriate for a final degree recital.

Assessment

The senior recital is evaluated and graded by the applied instructor in consultation with recital panelists.

If you paste future sections here, I'll keep formatting **identical**, so the entire document reads as one unified, admin-proof syllabus.

Part II - Academic Component

Weekly class meetings will focus on helping students prepare for their recitals and on discussing post graduation topics presented by various faculty members. Attendance is required at all class meetings. On select Fridays, the class will not meet.

Program Notes

See description under **Part I** above.

Part III - Lessons

Lessons

The College of Music has established 13 as the normal number of lessons per semester, and 8 as the minimum number of lessons a student must attend to receive a passing grade. Therefore, students who have missed a total of six lessons, either excused or unexcused, will be asked to drop lessons for the semester.

Lessons missed by the student, for whatever reason, are made up at the discretion of the teacher. In general, if students must miss lessons for any reason, the teacher should be notified by phone, e-mail, or by a note in the teacher's mailbox. Lessons missed by the teacher are to be made up, and in a timely manner. Students who feel that their teachers are missing an excessive number of lessons, or that make-ups are not being offered in a timely manner, should contact the chair immediately.

If two lessons are missed without notification, the student will receive a "Notice of Unsatisfactory Progress" report. If an additional lesson is missed without notification, the student will be dropped with a WF.

Departmentals

Departmentals will be scheduled at the discretion of the instructor. While individual attendance policies will vary, students should not ask to be excused from these classes, as they are considered an important part of applied music instruction.

Recital Attendance

Attendance at weekly departmental recitals is mandatory for all students in Jazz Studies who are taking applied lessons. More than two unexcused absences will result in automatic lowering of the semester grade. At the beginning of each long semester, each teacher is responsible for conveying this requirement to each of his or her students. Students who have a regular conflict at this hour may be excused if their teacher provides a written excuse to the departmental coordinator and/or area coordinator.

Recital Grading

Juries are graded on a 10 point or letter-grading scale, with 10 or A+ being the highest possible grade. All faculty decisions concerning jury grades are final.

Attendance

Attendance policies will be set by the individual applied instructors in the syllabus that supplements this common capstone syllabus.

Practice rooms

Practice room arrangements are made through the Copy Room (room 291).

Registration codes

All sections of Senior Recital Capstone Course require permission of the Division of Jazz Studies. Students who are eligible to enroll will be given the four or five digit class number for the appropriate course and section. These numbers should only be distributed by individual teachers, advisors, and the Division Administrative Assistant. Students who register without permission will be dropped by the Jazz Studies Division.

DEFIBRILLATORS IN THE COLLEGE OF MUSIC

- Music Building: Across from the west side of the Music Commons, directly across from the elevator
- Music Building: Third floor hallway, across from the staircase that comes up from the Copy Room. Next to Room 322
- Music Building: Across from the Copy Room next to Room 293
- Music Building: Voertman Lobby by the big double set of doors that lead out to the courtyard
- Music Building: Main Office (247) under the student worker's desk
- Music Annex: Next to room MA117, near the triple set of doors on the east side of the building
- Music Practice Building North: First floor on the Avenue C side
- Music Practice Building South: First floor on the Avenue C side
- Bain Hall: First floor by the restrooms
- Murchison Performing Arts Center: Located off the main lobby, beyond the grand staircase, across from the single occupancy restroom (next to the public water fountains)

ACADEMIC INTEGRITY

Students caught cheating or plagiarizing will receive a "0" for that particular assignment or exam [or specify alternative sanction, such as course failure]. Additionally, the incident will be reported to the Dean of Students (Office of Academic Integrity), who may impose further penalty. According to the UNT catalog, the term "cheating" includes, but is not limited to: a. use of any unauthorized assistance in taking quizzes, tests, or examinations; b. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; c. the acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university; d. dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s); or e. any other act designed to give a student an unfair advantage. The term "plagiarism" includes, but is not limited to: a. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; and b. the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

See: [Academic Integrity](#)

LINK: <https://policy.unt.edu/policy/06-003>

STUDENT BEHAVIOR

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be

directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classrooms, labs, discussion groups, field trips, etc.

See: [Student Code of Conduct](#)

Link: <https://deanofstudents.unt.edu/conduct>

ACCESS TO INFORMATION – EAGLE CONNECT

Your access point for business and academic services at UNT occurs at [my.unt.edu](#). All official communication from the university will be delivered to your Eagle Connect account. For more information, please visit the website that explains Eagle Connect.

See: [Eagle Connect](#)

LINK: eagleconnect.unt.edu/

ODA STATEMENT

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter. You can now request your Letters of Accommodation ONLINE and ODA will mail your Letters of Accommodation to your instructors. You may wish to begin a private discussion with your professors regarding your specific needs in a course. Note that students must obtain a new letter of accommodation for every semester. For additional information see the Office of Disability Access.

See: [ODA](#)

LINK: disability.unt.edu. (Phone: (940) 565-4323)

Health and Safety Information

Students can access information about health and safety at:

<https://music.unt.edu/student-health-and-wellness>

Registration Information for Students

See: [Spring Academic Calendar Information](#)

Link: <https://registrar.unt.edu/registration/spring-academic-calendar.html>

Semester Calendar, Spring 2026

See: [Spring Semester Calendar](#)

Link: <https://registrar.unt.edu/sites/default/files/spring-2026-academic-calendar.pdf>

Final Exam Schedule, Spring 2026

See above

Financial Aid and Satisfactory Academic Progress

Undergraduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total hours registered. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

Students holding music scholarships must maintain a minimum 2.5 overall cumulative GPA and 3.0 cumulative GPA in music courses.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended that you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course before doing so.

See: [Financial Aid](#)

LINK: <http://financialaid.unt.edu/sap>

Graduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Music scholarships require a 3.5 cumulative GPA. Students cannot exceed maximum timeframes established based on the published length of the graduate program. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended you schedule a meeting with an academic advisor in your college, an advisor in UNT-International or visit the Student Financial Aid and Scholarships office to discuss dropping a course.

See: [Financial Aid](#)

LINK: <http://financialaid.unt.edu/sap>

RETENTION OF STUDENT RECORDS

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. You have a right to view your individual record; however,

information about your records will not be divulged to other individuals without the proper written consent. You are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the university's policy in accordance with those mandates.

See: [FERPA](#)

Link: <http://ferpa.unt.edu/>

COUNSELING AND TESTING

UNT's Center for Counseling and Testing has an available counselor for students in need. Please visit the Center's website for further information:

See: [Counseling and Testing](#)

Link: <http://studentaffairs.unt.edu/counseling-and-testing-services>

For more information on mental health resources, please visit:

See: [Mental Health Resources](#)

Link: <https://disparities.unt.edu/mental-health-resources>

ADD/DROP POLICY

Please be reminded that dropping classes or failing to complete and pass registered hours may make you ineligible for financial aid. In addition, if you drop below half-time enrollment you may be required to begin paying back your student loans. See Academic Calendar (listed above) for additional add/drop Information.

Drop Information: <https://registrar.unt.edu/registration/spring-academic-calendar.html>

STUDENT RESOURCES

The University of North Texas has many resources available to students. For a complete list, go to:

See: [Student Resources](#)

Link: <https://success.unt.edu/aa-sa-resources>

CARE TEAM

The Care Team is a collaborative interdisciplinary committee of university officials that meets regularly to provide a response to student, staff, and faculty whose behavior could be harmful to themselves or others.

See: [Care Team](#)

Link: <https://studentaffairs.unt.edu/care-team>