The designer Charlotte Perriand in the famous “Chaise longue basculante B 306,” from 1929. In a 1928 sketch, she drew a movable chaise rocking in a steel cradle. The piece is credited to Le Corbusier, Pierre Jeanneret and Perriand.Credit...F.L.C./ADAGP, Paris

Professor Paula Lupkin

Email: paula.lupkin@unt.edu

Zoom Office Hours: Wednesday 1pm-3pm by appointment

Preferred Contact Method: Message via Canvas

Teaching Assistants Natalie Howlett and Claudia Eisermann

Preferred Contact Method: Message via Canvas

Course Description

From the late nineteenth century through the turn of the twenty-first, the design and production of buildings, interiors, and furnishings underwent fundamental transformations in style, technology, materials, practice and production. This course introduces major themes and issues of in the study of interiors in the United States, Europe, and beyond from 1850-1980, including gender, mass-culture, mechanization, consumption, and sustainability. Students can expect to become familiar with the period’s historical contexts, styles, theories, designers and
movements through lectures, primary source readings, class discussion, films, and a research assignment on a female designer.

Course Structure

This course takes place 100% online. We will have synchronous video conferences using Zoom throughout the semester including breakout room session in small study groups. Other than that, your interaction with me and with your fellow students will take place in Canvas. There are 14 weeks of content, each with its own module. We will move through the modules sequentially, week by week, with the prerequisite that you finish the previous module before starting a new one.

Course Objectives And Learning Outcomes

If you attend each class meeting and engage with the content of the lectures, do the required reading, work conscientiously on your research assignment, and participate in field trips and discussions, the end of the semester you should:

- Be familiar with important themes, theories, writings, and noteworthy examples of modern architecture, interiors, and furniture.
- Understand the evolution of the professional practice of interior design and architecture in the modern period.
- Acquire visual and spatial literacy: the ability to critically “read” and understand the significance of the designed world.
- Develop research, writing, and visual presentation skills, using library and online resources.

Communication Expectations

While I want to make myself as available as possible to each of you, I do have to place some limitations on when I can be contacted. I would prefer that most general questions go through the Q & A forum in the Discussion Board area. If you have a general question about the course or assignments, please post it there. Either I will answer it, or, one of your classmates will. This way we can all benefit from questions asked, and they can be answered in a venue that the whole class can see. You may also want to find someone in class to be a "buddy" with. This will give you at least one other person who you can email with questions.

If you have a private question, please contact me via email and I will respond within 24 hours on weekdays (usually sooner). Please do not expect a response over the weekend.

Normally, I will return feedback on all written assignments within 1 week of the due date. However, if I see that I will be unable to return your feedback that quickly I will post an announcement to let everyone know when it can be expected.
Zoom For Lecture And Polls

We will use Zoom for pre-lecture quizzes, lectures, and breakout discussions and activities. To do this I will be sharing my screen with y'all, and in some cases, you will participate in live chat within Zoom. Zoom meetings are now in the course calendar on Zoom for all the relevant dates and times. The lectures will be recorded and posted after each class.

Assessment and Course Requirements

- **Exam 1** (25%)
  =250 points
- **Exam 2** (25%)
  =250 points
- **Research Project: Proposal, Poster, Peer Review** (30% total)
  - Proposal (15%)
    =150 points
  - Poster and Peer Review (15%)
    =150 points
- **Breakout Assignments** (20%)
  =200 points

=Total 1,000 points (100%)

Biography Research Project

Details of the research project will be distributed separately on March 8th, and will include a research poster on the career of an historic figure in interior design and peer review of other students' posters. You can get started by checking out the list of potential research topics [here](#).

Breakout Assignments

Over the course of the semester there will be regular assignments to prepare you to actively participate in small breakout room discussions. Cumulatively, these assignments, or entries, will make up your "Breakout Notebook."

Early in the semester these assignments will require you to select works of art from the British Museum to exemplify different topics or concepts. Later on in the semester, there will thematic questions for you to answer. Before each of the two exams, you'll be asked to come up with two multiple choice questions as a review exercise.
Individual entries will not be assigned a grade. Instead, they will receive a complete/incomplete notation. Your notebook to date will be assessed for a grade twice during the semester, first on January 29th and then April 23rd.

Exams

All quizzes will be open-book, meaning you will be able to access all class notes and course materials as you complete the exam questions. Exams will be timed to fall within the scheduled class time period, and will be limited to that time period. Should a student lose internet connection during an exam, please contact the Student Helpdesk and document the remedy ticket number before contacting me for assistance.

Grading

A = 90-100
B = 80-89
C = 70-79
D = 60-69
F = 50-59

Assignment Policy

All assignments, as posted on Canvas, will include specific instructions, an official due date, and the required formats, (e.g., .DOC or .RTF). I will be using Turnitin for assignment submission. All assignments must be completed to pass the course, and submitted on the due dates through previously arranged electronic submission. Students will only be permitted to turn in late projects in the case of religious holiday observance or medical or family emergencies.

Back up your work at all times. The University is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and contact the UNT Student Help Desk: helpdesk@unt.edu (mailto:helpdesk@unt.edu) or 940.565.2324 and obtain a ticket number. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

Unexcused late assignments will be penalized, with a drop of ½ letter grade (ex. A to A-) per day, including weekend days.
Incomplete course grades will be awarded only in instances of medical or severe family emergencies, or other unusual situations beyond the student’s control. Documentation will be required.

Course Books and Materials


The course textbook should be purchased as course reserves are only online this semester. Most additional readings and resources, including streaming films, are available in each module through a link.

Attendance Policy

Your success in this online course will depend, in part, upon your attendance and active engagement. You are expected to be online, on time at every assigned Zoom meeting. Given the unusual circumstances of this Covid-semester an illness, emergency, or other circumstances may cause you to miss class. Please do your best to inform your instructor/TA if you will be absent, ideally beforehand but afterwards if necessary. If you experience serious personal or academic problems that interfere with your attendance please let me know before it affects your learning and grade.


Instructor Responsibilities and Feedback

- Helping you to grow and learn through course material, feedback, and a supportive class community.
- Providing you with clear instructions and rubrics for projects and assessments.
- Offering Zoom office hours and email access to answer questions and offer advice.
- Answering emails via Canvas within 24 hours.
- Typically providing grading feedback and comments within a week. If grading will take longer, I will communicate when students will receive grades as soon as possible.

Synchronous and Asynchronous Learning

While the online classroom shares many similarities with the face-to-face classroom, success in online education requires certain skills and expectations that you may not be aware of. UNT offers some tips here: How to Succeed as an Online Student https://clear.unt.edu/teaching-resources/online-teaching/succeed-online
My own suggestions for synchronous learning: that is, when we are all working together at the same time, assisted by online technology like Zoom.

1. Have your camera on whenever possible. Populate your Zoom profile with an image so I can see “you,” even if a camera is not possible. This helps me to connect with the class as I'm talking, and helps to promote a sense of community in this strange remote learning landscape.

2. Keep your microphone on mute if you are not speaking to prevent background noise. Use the raise hand feature to keep our conversations open. To use this feature click the raised hand button in the participants area or add a reaction to contribute to our class discussion. Reactions help me understand how to guide the conversation.

3. Contribute via chat: Raise new topics, respond to others’ comments, ask a question, post relevant links. The chat is a great tool to deepen our discussion!

4. Participate in Breakout Rooms: Serve as facilitator, note taker, time keeper, or reporter. Engage in the given activity, and prepare to share your discussion with the whole class.

5. My own suggestions for asynchronous learning: that is, when we are working independently using online tools.

6. Watch assigned films and class videos: for best results, take handwritten notes while viewing. Complete any related quizzes.

7. Complete class readings: dig into posted readings. Note major themes, and make connections with ongoing class discussions.

8. Engage via online discussion boards: explore material further by adding your own discussion topics, and commenting on posts made by your classmates.

9. Ask for help: reach out to your instructor and/or classmates with questions or concerns about content, assignments, or course management. You can email your instructor, post to the course Q&A discussion board, or book an online Zoom office hours meeting.

Technical Requirements & Skills

Minimum Technology Requirements

- Computer
- Reliable internet access
- Speakers
- Microphone
- Microsoft Office Suite
- Google Account/Google Docs
- Canvas Technical Requirements [https://clear.unt.edu/supported-technologies/canvas/requirements](https://clear.unt.edu/supported-technologies/canvas/requirements)

Computer Skills & Digital Literacy

Technical Skills
- Using Canvas
- Using email with attachments
- Downloading and installing software
- Using presentation and graphics programs such as PowerPoint.

**Rules of Engagement**

Rules of engagement refer to the way students are expected to interact with each other and with their instructors online. Here are some general guidelines:

- Treat your instructor and classmates with respect in email or any other communication.
- Always use your professors’ proper title: Dr. or Prof., or if in doubt use Mr. or Ms.
- Unless specifically invited, don’t refer to your instructor by first name.
- Use clear and concise language.
- Remember that all college level communication should have correct spelling and grammar (this includes discussion boards).
- Avoid slang terms such as “wassup?” and texting abbreviations such as “u” instead of “you.”
- Use standard fonts such as Arial, Calibri or Times New Roman and use a size 10 or 12 point font
- Avoid using the caps lock feature AS IT CAN BE INTERPRETTED AS YELLING.
- Limit and possibly avoid the use of emoticons like :) 
- Be cautious when using humor or sarcasm as tone is sometimes lost in an email or discussion post and your message might be taken seriously or sound offensive.
- Be careful with personal information (both yours and other’s).
- Do not send confidential information via e-mail

See these Engagement Guidelines [https://clear.unt.edu/online-communication-tips](https://clear.unt.edu/online-communication-tips) for more information.

**Technical Assistance**

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

UIT Help Desk: [UIT Student Help Desk site](http://www.unt.edu/helpdesk/index.htm)

Email: helpdesk@unt.edu

Phone: 940-565-2324
Telephone Availability:
Sunday: noon-midnight
Monday-Thursday: 8am-midnight
Friday: 8am-8pm
Saturday: 9am-5pm
Laptop Checkout: 8am-7pm

In Person: Sage Hall, Room 130
Walk-In Availability: 8am-9pm

For additional support, visit Canvas Technical Help
https://community.canvaslms.com/docs/DOC-10554-4212710328

Student Support Services

UNT provides mental health resources to students to help ensure there are numerous outlets
to turn to that wholeheartedly care for and are there for students in need, regardless of the nature
of an issue or its severity. Listed below are several resources on campus that can support your
academic success and mental well-being:

- Student Health and Wellness Center https://studentaffairs.unt.edu/student-health-and-
  wellness-center
- Counseling and Testing Services https://studentaffairs.unt.edu/counseling-and-testing-
  services
- UNT Care Team https://studentaffairs.unt.edu/care
- UNT Psychiatric Services https://studentaffairs.unt.edu/student-health-and-wellness-
  center/services/psychiatry
- Individual Counseling https://studentaffairs.unt.edu/counseling-and-testing-
  services/services/individual-counseling

Other student support services offered by UNT include:

- Registrar https://registrar.unt.edu/registration
- Financial Aid https://financialaid.unt.edu/
- Student Legal Services https://studentaffairs.unt.edu/student-legal-services
- Career Center https://studentaffairs.unt.edu/career-center
- Multicultural Center https://edo.unt.edu/multicultural-center
Academic Support Services

- Counseling and Testing Services https://studentaffairs.unt.edu/counseling-and-testing-services
- Pride Alliance https://edo.unt.edu/pridealliance
- UNT Food Pantry https://deanofstudents.unt.edu/resources/food-pantry

Course Evaluation

Student Perceptions of Teaching (SPOT) is the student evaluation system for UNT and allows students the ability to confidentially provide constructive feedback to their instructor and department to improve the quality of student experiences in the course. I will provide a reminder ahead of time so that you will be aware of submission deadlines.

UNT Policies

Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one’s specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website (https://disability.unt.edu/).

Emergency Notification & Procedures
UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Blackboard online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student’s records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University’s policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT’s Code of Student Conduct (https://deanofstudents.unt.edu/conduct) to learn more.

Access to Information - Eagle Connect

Students’ access point for business and academic services at UNT is located at: my.unt.edu (Links to an external site.). All official communication from the University will be delivered to a student’s Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail Eagle Connect
https://it.unt.edu/eagleconnect

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email
that the survey has been submitted. For additional information, please visit the SPOT website (http://spot.unt.edu/) or email spot@unt.edu.

Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment, sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT’s Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim’s compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565-2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.

Important Notice for F-1 Students taking Distance Education Courses

Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the Electronic Code of Federal Regulations website (http://www.ecfr.gov/). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance
To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student’s responsibility to do the following:

1. Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
2. Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

**Student Verification**

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses [https://policy.unt.edu/policy/07-002](https://policy.unt.edu/policy/07-002)

**Use of Student Work**

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student’s permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student’s written permission.

Download the UNT System Permission, Waiver and Release Form
Transmission and Recording of Student Images in Electronically-Delivered Courses

No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.

In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.

Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.