University of North Texas  
Accounting Systems – ACCT 4100  
Spring 2020  

**Instructor**  
Peter Kipp, CPA, Ph.D.  
Office – BLB 312 G  
Office hours: Tuesday and Thursday 12:30 pm – 2:00 pm and Thursday 5:00 pm – 6:15 pm in BLB 312 G. Other times by appointment.  

**Email**  
peter.kipp@unt.edu  

**Office Phone**  
+1 (940) 565-3115  

**Class Times**  
Section 001 Tuesday and Thursday 11:00 am – 12:30 pm in BLB 050.  

**Prerequisites**  
ACCT 4100 or consent of instructor. You are responsible for making sure you have the correct prerequisites. Please check with Becky Andrews in BLB 213 if you are unsure.  

**Lookforward Provision:** This course serves as a prerequisite for ACCT 5760  

It may also be a prerequisite for some non-accounting courses. Please discuss your course schedule with your advisor.  

**Required Materials**  


**Course Description**  
IT is increasingly becoming a strategic competitive advantage in accounting and business at large. Ignoring its importance is essentially failing to properly govern your firm or business. The primary objective of this course is for you to become fluent in IT concepts and practices so that you can efficiently and strategically use them. If you cannot “speak” IT, you will be at a huge disadvantage in your career. Thus, the ERP concepts we will discuss in this course will be relevant not only to your success as an individual, but to the growth and prosperity of your firm. As such, mastery of this knowledge represents a core business requirement and will have universal application to other business disciplines.
Course Objectives
This course is designed to enhance a student’s understanding of the role of accounting information systems in a business. Further, students will develop skills in evaluating and selecting computer systems for all accounting disciplines. Ultimately, students will understand how ERP systems facilitate the accomplishment of strategic and operations objectives within the firm organization. Here are some of the specific learning objectives of the course:

- Understand the importance of ERP software and its applications
- Develop an ability to understand the software development lifecycle
- Enhance your ability to understand the dynamics of outsourced ERP functions
- Recognize the importance of effective ERP governance
- Understand how a knowledge of ERP relates directly to the accounting profession
- Discuss how ERP affects, and is concordantly affected, by business forces
- Effectively engage in ERP data analytics to facilitate decision-making

Course Procedures
Class periods will consist of lectures, hands-on exercises, and simulation practice requiring access to a computer. I recommend using a device with a Windows OS to avoid any issues with Microsoft Excel, Tableau, SPSS, etc. If you do not have access to a device with a Windows OS, please DO NOT purchase solely for this class. Apple devices have most of the same functionality. If you need a laptop for in-class simulations you may check one out with your UNT Student ID from the Ryan College of Business Computer Lab.

Email
The best way to contact me is through e-mail: peter.kipp@unt.edu. I am usually prompt with my replies and if not I try my best to reply within 24 hours. If 24 hours have elapsed without a reply please send me a reminder e-mail. Please only contact me via e-mail with respect to personal subject matters.

Piazza
In an attempt to cut-down on redundant questions and inform the entire class, I use Piazza to solicit and respond to questions related to the course material. The Piazza application is available through the course Canvas page. All questions and correspondence should be submitted via Piazza unless it deals with a personal subject matter (e.g., grades, session attendance, rescheduling an exam, etc.).

Attendance and Assignment Requirements
Attendance is expected. If you cannot attend a class, it is your responsibility to check with your partner or group to find out what happened during class and what was assigned. Late assignment approval is only considered in cases of personal or dependent’s health (medical doctor’s note required), family emergency, or other exigent circumstances. This does not guarantee approval, only provides a beginning point for case review.
Help
My goal is to help you attain the knowledge and skills outlined above. I encourage you to ask questions either in class or outside of class. I am usually available via email most weekends and evenings. I also encourage you to work with your partner or group, except when specifically instructed to work as an individual. Simply copying someone else’s work will be detected and addressed.

Acceptable Student Behavior (source – UNT)
Student behavior that interferes with an instructor’s ability to conduct a class or other students’ opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Center for Student Rights and Responsibilities to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at [www.unt.edu/csrr](http://www.unt.edu/csrr)

CANVAS
Since you are responsible for all updates to this course made through Canvas, it is imperative that you update your email and forwarding options within Canvas to an address that you check regularly. In order to receive course emails, follow these steps after logging on to Canvas through any of the numerous hyperlinks from the [www.unt.edu](http://www.unt.edu) website:

1) Click on “My Settings” in the upper right-hand corner of the screen. Next click on the “Edit Profile” button below your information. Edit the E-mail field to an email address that you check regularly. Now click the “Save” button.
2) Next click on the “My Tool Options” tab. Scroll down to the “Mail” section. Click on the box that says “Forward all mail messages to the e-mail address in my profile”. Scroll down to the bottom of the page and click the “Save” button.

You should now be able to receive emails that I send through Canvas to your email account.

Grading:
Midterm 200 points
Final Exam 200 points
SAP Lab Work 100 points
Data Analytics Project 200 points
Group Project/10 pg. Paper (see details) 200 points
Mini-Quizzes on “The Four” Extra Credit
Participation / Professionalism/Attendance 30 points
Total 930 points

Letter grades will be assigned as a percentage of total possible points as follows:*  
A = 90-100%, B = 80-89%, C = 70-79%, D = 60-69%, F < 60%
Plus and minus grading will not be used for this course.
*In the event that the final point distribution is significantly lower than the values provided, scaling may be necessary.

Every attempt will be made to grade all work consistently, fairly, and timely. However, if you feel a grade has been recorded in error or a mistake has been made on any assignment or exam, please notify me during class, office hours, or contact me via a short written note or email, within one week of the return of the graded assignment/exam or the grade having been posted on Canvas. I will review the grade and make any appropriate changes. **If more than one week has elapsed since I have posted the grade on Canvas or returned the assignment during a class session I am happy to answer questions but no grades will be changed.**

Your grades are private. For your own protection, you should not talk about any of your grades with another student – *even those in your project group*. If requested, I will provide you with information on your class standing at crucial times during the semester.

If allowed by University policies and procedures, an opportunity to participate in a research study might occur. If that opportunity does present itself, an incentive to participate *could (but not necessarily) include a small amount of course credit.*

**Exams**

There will be two examinations over the course of the semester. If you miss an exam, you must have an excused absence. You must communicate your absence ahead of time. If it is medically related, you need to provide a medical doctor’s note stating that you were ill or unable to attend class on the exact date of the exam. If you meet these conditions, you will have an opportunity to make up your exam grade in a manner of my discretion. I will choose your make-up exam date. If your exam absence is unexcused, you will receive a zero for that exam grade.

The date and time of the final exam is Tuesday, May 5\textsuperscript{th} from 10:30 am – 12:30 pm in BLB 050.

**No cell phones are allowed and use of a cell phone will result in a grade of zero for the exam.** Failure to return any part of an exam, including scantrons, at the end of the classes in which you take the exam and review the exam is an act of academic misconduct and will result in a grade of zero for the exam that cannot be made up in any way. Programmable and text-based calculators and cell phones are strictly prohibited during exams.

Exams, as well as any graded assignments collected, will be retained for three semesters following the completion of the semester and then destroyed.

**Group Case Project**

You will write a minimum 10 page *(NO MORE THAN 11)* of 12-point Times New Roman font with 1-inch margins, double-spaced) paper on an AIS topic (use APA 6). Please note that the submission should have a title sheet and one or more reference pages which do **NOT** count towards the 10 page minimum. This is a *team* project. Warning – I grade for content/cohesive arguments/grammar/spelling – I expect graduate student quality writing. Misspellings, egregious grammatical errors, un-reviewed careless errors (missing words, etc.) will be assessed 5% off each. Please keep teams no larger than four.
This semester’s case will involve Amazon.com. I want you to evaluate how Amazon uses its ERP system to make it difficult to compete with them. From customer order to actual fulfilment, how does their use of information technology make them a formidable company? Who have they displaced in retail, who have they collaborated with, what challenges do they face, and what evolving opportunities do they have? Tell me, essentially, how do you compete against Amazon?

Refer to the Group Project section toward the back of the syllabus for more grading details. If you see weaknesses in your group members on the dimensions upon which you know you are being graded on, coach them up! If you are weak on those dimensions, focus and practice to get better!

When you upload your group paper, it is imperative you follow APA 6 format. If you do not know what that means, Google “Owlnet APA” and download a sample APA paper. Only .doc and .docx document formats will be graded, no pdfs or other formats are allowed.

**Data Analytics Assignment**
To be discussed more in class. You will be asked to source data to analyze in a group of no more than four. Although unrelated projects, you must use the same group as the group paper. You will be expected (at a minimum) to create ten analyses, three dashboards, and two story points from two or more related and approved datasets (datasets must be approved by the instructor before the project may be initiated). I expect you to unlock the story in the numbers and convince me that you know how to use Excel, Tableau, SPSS, Alteryx, etc. to synthesize and distill actionable information. More details will be provided in class.

**SAP Lab Work**
Because you are graduate students, and UNT has a cutting edge accounting systems department, you are privileged to get a chance to work on an actual production version of SAP. An assignment will be made in class after we sufficiently introduce ERP and specifically SAP as a software product. Please use this opportunity to learn SAP which can really help your future marketability.

For SAP, when you finish it is important that you take a picture or screen cap of the final screen and upload it as a .pdf and not another file format. My grading time is greatly constricted and only a .pdf is "preview" compatible with CANVAS. All others will be their natural file format: Word document for Amazon paper, Powerpoint file for the presentation, .TWBX for any submissions for the Data Analytics project in Tableau, etc.

**UNT Attendance Policy**
[https://policy.unt.edu/policy/06-039](https://policy.unt.edu/policy/06-039)

**Participation and Professionalism**
Although it includes attendance, P&P is so much more than just your physical presence. P&P also includes vocal contributions in class and in your groups. It involves coming to class on time and prepared. It also includes turning in homework when it is collected and making a good-faith effort to complete it well. Occasional quizzes and in-class group work also fall under the category of P&P. Below are examples of behaviors for which I may deduct points.
• Excessive absences (missing > 6 hrs. of class)
• Poor performance or lack of effort on in-class work
• Late to class (> 2 times during the semester)
• Failure to show after scheduling an office appointment
• Infrequent participation in class discussion
• Unprofessionalism / Lack of preparation in class discussion

Feedback
You are always welcome to set up an appointment, or come to my office hours to review your exams, or seek out feedback about your performance in class. Due to time constraints, privacy, and other concerns, it is not always possible to hand back exams and graded projects during class time. I am more than happy to allow you to review your exam, or to spend the time with you to explain how your project grade was calculated.

Academic Integrity
No matter what your beliefs are on the cheating, DON’T. Your future as a professional accountant depends in part on others feeling that they can rely on what you say and do. A large part of what you are selling as a professional accountant is your reputation.

The University of North Texas is committed to the maintenance of the highest standards of integrity and ethical conduct of its members. This level of ethical behavior and integrity will be maintained in this course. Student behavior that interferes with an instructor’s ability to conduct a class or other students’ opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Center for Student Rights and Responsibilities to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. Participating in the following (but not limited to) behavior violates academic integrity: (e.g., unauthorized collaboration on homework or assignments, plagiarism, multiple submissions of the same assignment, cheating on examinations, fabricating information, helping another person cheat, having unauthorized advance access to examinations, altering or destroying the work of others, and fraudulently altering academic records. The Code of Student Conduct can be found at www.unt.edu/csrr.

Academic dishonesty is defined in the UNT Policy on Student Standards for Academic Integrity. Any suspected case of academic dishonesty will be handled in accordance with the University policy and procedures. Possible academic penalties include a grade of “F” in the course. You will find the policy and procedures at http://policy-dev.unt.edu/policy/06-003

If I suspect that you have engaged in academic dishonesty, I will deal with the situation as outlined in the University policy referenced above. You will be allowed to remain in class during the entire time that the academic misconduct accusation is being investigated, adjudicated, and appealed. As noted above, the maximum academic penalty that can be assessed by an instructor is an F in the course. However, University officials use the academic misconduct information to decide if other misconduct sanctions are then to be
applied, and the student has separate rights to appeal those decisions, remaining in class until all appeals are exhausted.

For our purposes in this particular class, it is especially critical that you NOT take any of the following actions:

1. Copying another individual’s or group’s answers.
2. Asking or pressuring another individual or group to help you with your individual or group project or exam.
3. Providing the above-prohibited assistance to another individual or group.
4. Representing someone else’s work as your own.

**Succeed at UNT**
UNT endeavors to offer you a high-quality education and to provide a supportive environment to help you learn and grow. As a faculty member, I am committed to helping you be successful as a student. Here’s how to succeed at UNT: Show up. Find support. Take control. Be prepared. Get involved. Be persistent. To learn more about campus resources and information on how you can achieve success, go to [http://success.unt.edu/](http://success.unt.edu/).

**SPOT**
The Student Perceptions of Teaching (SPOT) is a requirement for all organized classes at UNT. This short survey will be made available to you online at the end of the semester. This will provide you a chance to provide input about this class. I am very interested in the feedback I get from students and encourage you to complete the survey honestly and in its entirety. I consider the SPOT to be an important part of your participation in this class.

**Cell Phones**
It is inconsiderate to those around you to have your ring tone disrupt class or for you to be persistently texting next to someone trying to pay attention. Turn your ring tones OFF and step out of the room if you need to answer your phone or feel the need to carry on a text conversation. **Absolutely NO cell phone use during an examination. If it is discovered that you used a cell phone during an exam, you will receive a zero for that exam.**

**Students with Disabilities**
The University of North Texas is on record as being committed to both the spirit and letter of federal equal opportunity legislation; reference Public Law 92-112 – The Rehabilitation Act of 1973 as amended. The passage of new federal legislation entitled Americans with Disabilities Act (ADA), pursuant to section 504 of the Rehabilitation Act; there is renewed focus on providing this population with the same opportunities enjoyed by all citizens.

As a faculty member, I am required by law to provide reasonable accommodations to students with disabilities, so as not to discriminate on the basis of that disability. Student responsibility primarily rests with informing faculty of their need for accommodation and in providing authorized documentation through designated administrative channels. Information regarding specific diagnostic criteria and policies for obtaining academic accommodations can be found at [http://www.unt.edu/oda/apply/index.html](http://www.unt.edu/oda/apply/index.html). Also, you may visit the Office of Disability Accommodation in the University Union (room 321) or call
them at (940)565-4323. If you need an accommodation, please contact me as soon as possible but at the latest by the second week of class. If you require accommodation for an exam, please notify me at least one week in advance to make the necessary preparations.

**Inclement Weather**
The class follows the standard University policy. Additionally, whenever you feel it is unsafe to come to class due to driving conditions, please do not come. Please notify me of the reason for your absence at the earliest possible opportunity.

**Withdrawals**
University policy relative to withdrawals will be followed. Please consult with your academic advisor or UNT academic calendar for all relevant dates anent the last date you can:

- Drop with an automatic grade of W
- Drop with a W if you are passing the course
- Last day you can drop a course at all
- **It is vital that you consult with your academic advisor prior to dropping any course. It can have dire effects on your financial aid and/or academic record.**
- Becky Andrews in the Accntg Office is also available if the registrar’s office is unavailable.

For the Spring 2020 Semester, the Office of the Registrar has Monday, March 30th listed as the last day to drop any one course with a grade of a ‘W’ for the Regular Academic Session (i.e., 16-week courses).

**Emergency Notification & Procedures**
UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). The system sends voice messages (and text messages upon permission) to the phones of all active faculty staff, and students. Please make certain to update your phone numbers at http://www.my.unt.edu. Some helpful emergency preparedness actions include: 1) know the evacuation routes and severe weather shelter areas in the buildings where your classes are held, 2) determine how you will contact family and friends if phones are temporarily unavailable, and 3) identify where you will go if you need to evacuate the Denton area suddenly. In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.
Emergency Evacuation Procedures for Business Leadership Building:

**Severe Weather:** In the event of severe weather, all building occupants should immediately seek shelter in the designated shelter-in-place area in the building. If unable to safely move to the designated shelter-in-place area, seek shelter in a windowless interior room or hallway on the lowest floor of the building. All building occupants should take shelter in rooms 055, 077, 090, and the restrooms on the basement level. In rooms 170, 155, and the restrooms on the first floor.

**Bomb Threat/Fire:** In the event of a bomb threat or fire in the building, all building occupants should immediately evacuate the building using the nearest exit. Once outside, proceed to the designated assembly area. If unable to safely move to the designated assembly area, contact one or more members of your department or unit to let them know you are safe and inform them of your whereabouts. Persons with mobility impairments who are unable to safely exit the building should move to a designated area of refuge and await assistance from emergency responders. All building occupants should immediately evacuate the building and proceed to the south side of Crumley Hall in the grassy area, west of parking lot 24.

**Mental Health Resources**

UNT believes it is important to foster an environment that encourages students to maintain a standard of responsibility for self-care which includes the ability to respond adequately to one's emotional, physical, and educational needs. Some students who are distressed engage in behaviors that compromise their own welfare, as well as the welfare of the university community.

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

1. Student Health and Wellness Center  
   1800 Chestnut St. Denton, TX 76201  
   940-565-2333
2. Counseling and Testing Services*  
   801 N. Texas Blvd, Denton, TX 76210 Suite 140  
   940-565-2741
3. UNT CARE Team*  
   940-565-2648  
   careteam@unt.edu
4. Psychiatric Services  
   940-565-2648
5. Individual Counseling*  
   940-369-8773

*Services are free of charge to University Students
If at any time you are feeling alone or in jeopardy of self-harm, reach out to the following:

- NATL Suicide Hotline: 800-273-8255
- Denton County MHMR Crisis Line 800-762-0157
- Denton County Friends of the Family Crisis Line 940-382-7273
- UNT Mental Health Emergency Contacts
  - During Office Hours (M-F 8am-5pm) 940-382-7273
  - After Hour Calls 940-565-2741
  - Crisis Text Line Text CONNECT to 741741
  - Live chat [http://www.suicidepreventionlifeline.org](http://www.suicidepreventionlifeline.org)

**Access to Information – Eagle Connect**

Your access point for business and academic services at UNT occurs within the my.unt.edu site [http://www.my.unt.edu](http://www.my.unt.edu). All official communication from the university will be delivered to your Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward your e-mail: [http://eagleconnect.unt.edu/](http://eagleconnect.unt.edu/)

**Retention of Student Records**

The instructor of record maintains student records pertaining to this course in a secure location. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course will be retained for three semester following completion of the semester and then destroyed. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. You have a right to view your individual record; however, information about your records will not be divulged to other individuals without the proper written consent. You are encouraged to review the Public Information Policy and F.E.R.P.A. (Family Educational Rights and Privacy Act) laws and the university’s policy in accordance with those mandates at the following link: [https://policy.unt.edu/policy/07-018](https://policy.unt.edu/policy/07-018)

**Changes to the Syllabus**

A syllabus is a tool to help you plan your time. Every effort is made to make the syllabus as complete as possible, but there may be occasions when changes are required. Your professor will announce any deviations from this syllabus through email and class announcements.

**DISCLAIMER**

All policies discussed herein are subject to the official University Regulations. If there is a discrepancy between any of my policies and the official UNT policies, the official UNT policy will supersede any policy outlined in this document.
SCHEDULE (SUBJECT TO CHANGE)

I will make the course schedule available on Canvas. Although the calendar is available on Canvas the first day of class, changes will likely occur during the semester. Therefore, the official course calendar will be kept on Canvas. All changes will be announced in class and/or via Canvas. You should refer to the syllabus posted on Canvas frequently in case of changes to the schedule.

<table>
<thead>
<tr>
<th>Week #</th>
<th>DATE</th>
<th>TOPIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>1/14</td>
<td>Course Introduction, Assignment and Material Overview</td>
</tr>
<tr>
<td></td>
<td>1/16</td>
<td>History of Business Computing</td>
</tr>
<tr>
<td>Week 2</td>
<td>1/21</td>
<td><strong>Chapter One</strong> – Introduction to Enterprise Resource Planning Systems</td>
</tr>
<tr>
<td></td>
<td>1/23</td>
<td><strong>Chapter Two</strong> – ERP Technology</td>
</tr>
<tr>
<td>Week 3</td>
<td>1/28</td>
<td>Group Case Selection</td>
</tr>
<tr>
<td></td>
<td></td>
<td>SAP Project Introduction</td>
</tr>
<tr>
<td></td>
<td>1/30</td>
<td><strong>Chapter Three</strong> - ERP and Business Process Redesign</td>
</tr>
<tr>
<td>Week 4</td>
<td>2/4</td>
<td><strong>Chapter Four</strong> – ERP and Process Mapping</td>
</tr>
<tr>
<td></td>
<td>2/6</td>
<td><strong>Chapter Five</strong> – ERP Life Cycle: Planning and Package Selection</td>
</tr>
<tr>
<td></td>
<td></td>
<td>“IT Doesn’t Matter” article assigned for next week</td>
</tr>
<tr>
<td>Week 5</td>
<td>2/11</td>
<td>Nicholas Carr - <em>IT Doesn’t Matter</em> article</td>
</tr>
<tr>
<td></td>
<td>2/13</td>
<td><strong>Chapter Six</strong> – ERP Life Cycle: Implementation and Operation and Maintenance</td>
</tr>
<tr>
<td>Week 6</td>
<td>2/18</td>
<td>Mini-Quiz on “The Four” and book discussion on chapters 1-5 and 9</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Mini-quiz is worth points, “The Four” content will comprise 30% of the Mid-Term</td>
</tr>
<tr>
<td></td>
<td>2/20</td>
<td>Book discussion continued “The Four” Chapters 1-5 and 9</td>
</tr>
<tr>
<td>Week 7</td>
<td>2/25</td>
<td>Book discussion continued “The Four” Chapters 1-5 and 9</td>
</tr>
<tr>
<td></td>
<td>2/27</td>
<td>Book discussion continued “The Four” Chapters 1-5 and 9</td>
</tr>
<tr>
<td>Week 8</td>
<td>3/2</td>
<td>Review for Mid-Term Exam (Chapters 1 - 6 of Bradford and Chapters 1-5 and 9 of “The Four”)</td>
</tr>
<tr>
<td></td>
<td>3/5</td>
<td>Mid-Term Exam in class on Thursday 3/5/19 at regular class time in our classroom – bring or check out a laptop</td>
</tr>
<tr>
<td>Week</td>
<td>Date</td>
<td>Event</td>
</tr>
<tr>
<td>------</td>
<td>------</td>
<td>--------------------------------------------</td>
</tr>
<tr>
<td>9</td>
<td>3/10</td>
<td>No Class Meeting – Spring Break</td>
</tr>
<tr>
<td></td>
<td>3/12</td>
<td>No Class Meeting – Spring Break</td>
</tr>
<tr>
<td>10</td>
<td>3/17</td>
<td>Data Analytics Introduction and Statistics Review</td>
</tr>
<tr>
<td></td>
<td>3/19</td>
<td>Data Analytics Introduction and Statistics Review (continued)</td>
</tr>
<tr>
<td>11</td>
<td>3/24</td>
<td>Chapter Seven - ERP Financial Management</td>
</tr>
<tr>
<td></td>
<td>3/26</td>
<td>Chapter Eight – ERP Sales, Customer Relationship Management, and Knowledge Management</td>
</tr>
<tr>
<td>12</td>
<td>3/31</td>
<td>Chapter Nine – ERP Supply Chain Management</td>
</tr>
<tr>
<td></td>
<td>4/2</td>
<td>Chapter Ten – ERP Human Capital Management</td>
</tr>
<tr>
<td>13</td>
<td>4/7</td>
<td>Chapter Eleven - ERP Security and Implementation Assurance</td>
</tr>
<tr>
<td></td>
<td>4/9</td>
<td>Chapter Twelve – ERP and Business Analytics</td>
</tr>
<tr>
<td>14</td>
<td>4/14</td>
<td>SAP Project Due</td>
</tr>
<tr>
<td></td>
<td>4/16</td>
<td>Group Case Paper Due</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Data Analytics Project – Group Presentations</td>
</tr>
<tr>
<td>15</td>
<td>4/21</td>
<td>Data Analytics Project – Group Presentations</td>
</tr>
<tr>
<td></td>
<td>4/23</td>
<td>Data Analytics Project – Group Presentations</td>
</tr>
<tr>
<td>16</td>
<td>4/28</td>
<td>Future Trends in IS and Accounting</td>
</tr>
<tr>
<td></td>
<td>4/30</td>
<td>Review for Non-Comprehensive Final Exam (Chapters 7 – 12 of Bradford)</td>
</tr>
<tr>
<td>17</td>
<td>5/7</td>
<td>Final Exam (Chapter 7 – 12 of Bradford). Bring or check-out a laptop. 10:30 am – 12:30 pm. Meeting location remains in BLB 050. Please note the change in start time.</td>
</tr>
</tbody>
</table>
**Group Case Project**

1. Your paper should clearly place ERP within the context of your topic.

2. Your paper should identify and describe changes to business brought about by your topic. In other words, justify the importance of your topic to the larger realm of accounting.

3. Your paper should be interesting, unique, and adhere to APA 6 – no abstract is required.

Part of conducting research is figuring out where to start. Try the AICPA or other professional accounting websites to select a topic or begin gathering information.

Make sure you reference the work you use as you type up your papers. Include an APA formatted Bibliography at the end of your document. Also, make sure you have an introduction and a conclusion to your paper.

Your paper should be at least 10 typed pages of 12-point Times New Roman font with 1-inch margins, double-spaced. **NO MORE THAN 11 PAGES.** You must upload a copy of the paper to CANVAS by the due date/time.

**Grading (200 points):**

Paper 200 pts (see below for the specific breakdown)

*Specific Breakdown of the Grading for your Papers:*

How well did your group’s paper cover the objectives? **(130 points)**

How clear is your paper? I will evaluate your structure, grammar, spelling, and number of passive sentences. How strong is your introduction and conclusion? **(50 points)**

Would your paper be acceptable in a business setting? **(20 points)**
If you have someone who is not contributing, please contact me EARLY and grade them on the rubric below. The whole team has to present this to me EARLY with all present.

**Collaboration Rubric**

<table>
<thead>
<tr>
<th>Research &amp; Gather Information</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does not collect any information that relates to the topic.</td>
<td>Collects very little information-some relates to the topic.</td>
<td>Collects some basic information-most relates to the topic.</td>
<td>Collects a great deal of information—all relates to the topic.</td>
<td></td>
</tr>
<tr>
<td>Share Information</td>
<td>Does not relay any information to teammates.</td>
<td>Relays very little information-some relates to the topic.</td>
<td>Relays some basic information-most relates to the topic.</td>
<td>Relays a great deal of information—all relates to the topic.</td>
</tr>
<tr>
<td>Be Punctual</td>
<td>Does not finish any deliverables</td>
<td>Finishes most deliverables late</td>
<td>Brings most deliverables on time.</td>
<td>Brings in all deliverables on time.</td>
</tr>
<tr>
<td>Fulfill Team Role's Duties</td>
<td>Does not perform any duties of assigned team role.</td>
<td>Performs very little duties.</td>
<td>Performs nearly all assigned duties.</td>
<td>Performs all duties of assigned team role.</td>
</tr>
<tr>
<td>Participate in Meetings</td>
<td>Does not speak during meetings.</td>
<td>Either gives too little information or information which is irrelevant to topic.</td>
<td>Offers some information–most is relevant.</td>
<td>Offers a fair amount of important information—all is relevant.</td>
</tr>
<tr>
<td>Share Equally</td>
<td>Tries to shift the work onto other team members.</td>
<td>Reluctant to take on equal work. Takes on some work but resists doing an equal share.</td>
<td>Usually steps up to take his or her fair share of work.</td>
<td>Always steps up to take the task head on.</td>
</tr>
<tr>
<td>Listen to Other Teammates</td>
<td>Is always talking—never allows anyone else to speak.</td>
<td>Usually doing most of the talking—rarely allows others to speak.</td>
<td>Listens, but sometimes talks too much.</td>
<td>Listens and speaks a fair amount.</td>
</tr>
<tr>
<td>Cooperate with Teammates</td>
<td>Usually argues with teammates. Shoots down every idea.</td>
<td>Shoots down too many good ideas, or does not provide reasons for disagreeing.</td>
<td>Never argues with teammates, even when he or she should probably speak up.</td>
<td>Shows good judgment by speaking up and providing logical reasons when he or she disagrees.</td>
</tr>
<tr>
<td>Make Fair Decisions</td>
<td>Usually wants to have things their way.</td>
<td>Often sides with friends instead of considering all views.</td>
<td>Usually considers all views.</td>
<td>Always helps team to reach a fair decision.</td>
</tr>
</tbody>
</table>