# **SOCI 3000 001**

# **Marriage & Family**

# **Fall 2022**

(August 29th – December 16th)

## **Instructor Contact**

Instructor’s Name: Ms. Prapti Anandita

Office Location: 288U, Sycamore Hall, Dpt. of Sociology, UNT

Office Hours: Monday, Tuesday, and Thursday (By Appointment Only)

Instructor Email: Prapti.Anandita@unt.edu

Communication: Students should communicate with Ms. Anandita using the Inbox in Canvas. This is because Canvas automatically sorts students into the courses they are taking. If you email Ms. Anandita using the UNT email address, she will kindly request that you communicate in Canvas and will respond to you there. Please allow 24-hours for a response in Canvas.

## **Welcome to UNT!**

As members of the UNT community, we have all made a commitment to be part of an institution that respects and values the identities of the students and employees with whom we interact. UNT does not tolerate identity-based discrimination, harassment, and retaliation. UNT’s full Non-Discrimination Policy can be found in the UNT Policies section of the syllabus.

## **Important Dates and Times**

Courses Start August 29th

Most Assignments Due online on Saturdays before midnight (11:59 p.m.)

Midterm Exam Due Saturday, October 22nd before midnight (11:59 p.m.)

Thanksgiving Break November 23rd – November 25th

Online Final Exam Thursday, December 15th before midnight (11:59 p.m.)

Semester Ends Friday, December 16th at midnight (11:59 p.m.)

## **Course Description**

3000. Sociology of Marriage and Family. 3 hours. Interpersonal dynamics of marriage and family life; role and influence of the family as both a powerful primary group and as a social institution in society; current status of families in the United States plus cross-cultural and historical patterns. Advised for students planning sociology graduate work

**Course Structure**

This course is offered online via Canvas. This course does not meet in person. This course is 100% online. This course consists of quizzes, exams, and discussions. Students are expected to log into Canvas frequently to stay engaged and to complete assignments. Students are expected to watch the video lectures provided by Dr. Karen Monique Gregg, participate in discussions posted in Canvas, and complete quizzes and exams.

## **Course Prerequisites or Other Restrictions**

There are no prerequisites for the course, but you are expected to be familiar with Canvas using tools such as quizzes and discussions. Additionally, to be successful in this course you will need to:

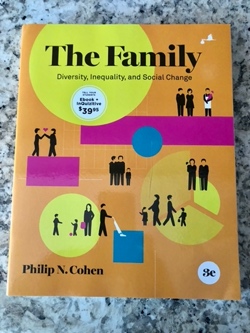
* Cite sources in your writing, giving credit to where you obtain information.
* Network with others and utilize tact when offered differing perspectives in the course discussions.
* Make the commitment to spend at least 10 hours a week reading the assignments, reflecting on the material covered, and participating in other activities throughout the course.

## **Course Objectives**

By the end of this course, students will be able to:

1. Recall and identify concepts, terms, theories, and research related to the sociological study of marriage and family.
2. Examine and summarize sociological research pertaining to marriage and family and apply information from the course text to that research.
3. Appraise and discuss current research found in the Story Behind the Numbers data with their peers.

## **Required Materials**



The only required material in the course is Philip N. Cohen’s textbook, The Family, 3rd Edition (2021). Please do not purchase any other edition of this book. If you do, you’ll likely be doing the wrong assignment and studying dated information. You can acquire the book in several ways, depending on your personal preference. Regardless of which modality you choose, you should obtain your book through the UNT bookstore on campus. ISBN 978-0-393-42292-4.

Access to W.W. Norton’s [digital.wwnorton.com/thefamily3](http://www.digital.wwnorton.com/thefamily3) page comes with the purchase of this book. We will use this page to access the Story Behind the Numbers animation films that are the basis for discussions in this course. To gain access to the digital resources, students are asked to register and create a login ID and password with W.W. Norton. This is easily done after clicking on the URL above and by following the prompts explaining how to register. Free access comes with your purchase of the book.

### **ODA Student Access Information**

Here is where you can find additional information regarding different formats W.W. Norton can help with: <https://wwnorton.com/accessibility/alternative-formats>

The ebook for the Cohen text can be very helpful for students with accessibility needs.  Students can access that here on the digital page:  <https://digital.wwnorton.com/thefamily3>

Or the bookstore can order an access card students can purchase there with this ISBN: 9780393537291

## **Teaching Philosophy**

My personal approach to teaching this course involves creating an open and engaging atmosphere where students can broaden their perspective on the changing structure of marriage and family life in the United States and really come to understand the growing diversity, increasing inequality, and long-term social change that has occurred over the last 200 years in the United States.

To be successful in this course, students are encouraged to embrace the material in the assigned text so that they can engage one another in productive in-class discussions about the changing shape of marriage and family life in our country. Quizzes and exams will allow students to demonstrate their mastery of the information learned from the text.

## **Course Technology & Skills**

### **Technical Requirements and Skills**

Here is a list of the minimum technology requirements for students for this course:

* Working computer and reliable internet access
  + If your Internet is out or if your personal computer has an issue, you are expected to use the computer clusters on campus to complete your work.
  + If it is not possible to go to campus, please find another working computer with reliable Internet access to complete your work.
* Microsoft Office Suite
* Uploads to Canvas have been set to only accept .pdf .doc .docx files.
  + If the Instructor or TA cannot open your document, you will be awarded a zero and you should contact them as soon as possible to discuss. If after one week, you have not contacted the instructor or TA, the zero will stand.
* Note that Canvas does not interface well with Pages and Google Docs. Do not upload your files using these word processing systems.

### **Rules of Engagement**

Here are some general guidelines for the way students are expected to interact with each other and with their instructor and TA:

* While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal, or state law will not be tolerated.
* Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
* Ask for and use the correct name and pronouns for your instructor and classmates.
* Speak from personal experiences. Use “I” statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual’s experiences.
* Use your critical thinking skills to challenge other people’s ideas, instead of attacking individuals.
* Avoid using all caps while communicating digitally. This may be interpreted as “YELLING!”
* Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
* Avoid using “text-talk”. This is not permitted by your instructor.
* Proofread and fact-check your sources.
* Keep in mind that online posts can be permanent, so think first before you type.

See these [Engagement Guidelines](https://clear.unt.edu/online-communication-tips) (https://clear.unt.edu/online-communication-tips) for more information.

## **Assignments and Technical Issues**

All assignments should be submitted by the indicated dates and times embedded in the syllabus. There will be no extensions, except in cases of documented emergencies.

* In the event of a legitimate emergency, students should contact Ms. Anandita via the Inbox in Canvas to discuss their situation **PRIOR TO** missing an assignment. When students do this, Ms. Anandita routinely grants extensions.
* Each student is allowed **only one documented emergency** per semester.
* As stated above, in the event your emergency is very serious, Ms. Anandita will prompt you to contact the Dean of Students so that you receive a blanket excuse from the University for your work in all classes.
  + Caitlin Edgar, M.S., Student Services Coordinator, Dean of Students Office, [Caitlin.edgar@unt.edu](mailto:Caitlin.edgar@unt.edu), 940-565-2648.

Students are responsible for knowing the Canvas environment. This means that students are responsible for their own training in Canvas. Technical problems with Canvas software are to be directed to the **Help Desk**.

[UNT Help Desk](https://www.unt.edu/helpdesk/) - 940-565-2324 / Sage Hall 330 / helpdesk@unt.edu  
Monday - Thursday 8:00 am - midnight  
Friday 8:00 am - 8:00 pm  
Saturday 9:00 am - 5:00 pm  
Sunday noon – midnight

Technical problems with computers or CanvasARE NOT satisfactory excuses for missing assignment deadlines. Ms. Anandita suggests that you DO NOT wait until the last minute to submit assignments. If you experience trouble with your computer or your home Internet access, you are expected to use the computer clusters on campus to complete your work on time. If the campus is closed for some reason (e.g., due to COVID), you are expected to find some other means to complete your work.

## **Course Requirements**

Below are listed the required assignments and point values for the course.

| **Assignment** | **Points Possible** | **Percentage of Final Grade** |
| --- | --- | --- |
| Week 1 Syllabus Quiz (Required) | 100 points | 5% |
| 13 Chapter Quizzes over Cohen’s 3rd Ed. text   * 12 Required, can miss 1 with no penalty * If you take all 13, the lowest score will be dropped at the end of the semester * 12 \* 50 = 600 | 600 points | 30% |
| 13 Story Behind the Numbers Discussions   * 12 Required, can miss 1 with no penalty * If you participate in all 13, the lowest score will be dropped at the end of the semester * 12 \* 50 = 600 | 600 Points | 30% |
| Midterm over Chs. 1-7 of Cohen’s 3rd Ed. text | 350 points | 17.5% |
| Final Exam over Chs. 8-13 of Cohen’s 3rd Ed. text | 350 points | 17.5% |
| **Total Points Possible** | **2000 points** | **100%** |

## **Grading Scale**

At the end of the semester, your grade will be based on the Grading Scale below.

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| --- | --- |
| **Percent** | **Letter Grade** |
| 90-100% of 2000 Points | A |
| 80-89% of 2000 Points | B |
| 70-79% of 2000 Points | C |
| 60-69% of 2000 Points | D |
| 59% or less of 2000 Points | F |

# **Tentative Course Schedule**

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| --- | --- |
| Week One 8/28-9/3 | |
| **Description of Work to be Completed** | **Important Details** |
| Obtain the required text.  Print and read Syllabus. | Before classes start. |
| Read course description and Ch1 *Defining Families* | During Week 1 |
| Take Syllabus Quiz | Any time before midnight on Saturday |

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| --- | --- |
| Week Two 9/4-9/10 | |
| **Description of Work to be Completed** | **Important Details** |
| Read Ch1 *A Sociology of the Family* | Text |
| Watch video Lecture of Dr. Gregg | In Canvas |
| SBN Discussion  Participate in SBN Discussion Online | In Canvas before midnight on Saturday |
| Take Quiz | Any time before midnight before midnight on Saturday |

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| Week Three 9/11-9/17 | |
| **Description of Work to be Completed** | **Important Details** |
| Read Ch2 *The Family in History* | Text |
| Watch video Lecture of Dr. Gregg | In Canvas |
| SBN Discussion  Participate in SBN Discussion Online | In Canvas before midnight on Saturday |
| Take Quiz | Any time before midnight before midnight on Saturday |

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| Week Four 9/18-9/24 | |
| **Description of Work to be Completed** | **Important Details** |
| Read Ch3 *Race, Ethnicity, and Immigration* | Text |
| Watch video Lecture of Dr. Gregg | In Canvas |
| SBN Discussion  Participate in SBN Discussion Online | In Canvas before midnight on Saturday |
| Take Quiz | Any time before midnight before midnight on Saturday |

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| Week Five 9/25-10/1 | |
| **Description of Work to be Completed** | **Important Details** |
| Read Ch4 *Families and Social Class* | Text |
| Watch video Lecture of Dr. Gregg | In Canvas |
| SBN Discussion  Participate in SBN Discussion Online | In Canvas before midnight on Saturday |
| Take Quiz | Any time before midnight before midnight on Saturday |

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| Week Six 10/2-10/8 | |
| **Description of Work to be Completed** | **Important Details** |
| Read Ch5 *Gender* | Text |
| Watch video Lecture of Dr. Gregg | In Canvas |
| SBN Discussion  Participate in SBN Discussion Online | In Canvas before midnight on Saturday |
| Take Quiz | Any time before midnight before midnight on Saturday |

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| Week Seven 10/9-10/15 | |
| **Description of Work to be Completed** | **Important Details** |
| Read Ch6 *Sexuality* | Text |
| Watch video Lecture of Dr. Gregg | In Canvas |
| SBN Discussion  Participate in SBN Discussion Online | In Canvas before midnight on Saturday |
| Take Quiz | Any time before midnight before midnight on Saturday |

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| Week Eight 10/16-10/22 | |
| **Description of Work to be Completed** | **Important Details** |
| Read Ch7 *Love and Romantic Relationships* | Text |
| Watch video Lecture of Dr. Gregg | In Canvas |
| SBN Discussion  Participate in SBN Discussion Online | In Canvas before midnight on Saturday |
| Take Quiz | Any time before midnight before midnight on Saturday |
| Take the Midterm over Chs 1-7 | Any time before midnight before midnight on Saturday |

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| Week Nine 10/23-10/29 | |
| **Description of Work to be Completed** | **Important Details** |
| Read Ch8 *Marriage & Cohabitation* | Text |
| Watch video Lecture of Dr. Gregg | In Canvas |
| SBN Discussion  Participate in SBN Discussion Online | In Canvas before midnight on Saturday |
| Take Quiz | Any time before midnight before midnight on Saturday |

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| Week Ten 10/30-11/5 | |
| **Description of Work to be Completed** | **Important Details** |
| Read Ch9 *Families and Children* | Text |
| Watch video Lecture of Dr. Gregg | In Canvas |
| SBN Discussion  Participate in SBN Discussion Online | In Canvas before midnight on Saturday |
| Take Quiz | Any time before midnight before midnight on Saturday |

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| Week Eleven 11/6-11/12 | |
| **Description of Work to be Completed** | **Important Details** |
| Read Ch10 *Divorce, Remarriage, and Blended Families* | Text |
| Watch video Lecture of Dr. Gregg | In Canvas |
| SBN Discussion  Participate in SBN Discussion Online | In Canvas before midnight on Saturday |
| Take Quiz | Any time before midnight before midnight on Saturday |

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| Week Twelve 11/13-11/19 | |
| **Description of Work to be Completed** | **Important Details** |
| Read Ch11 *Work and Families* | Text |
| Watch video Lecture of Dr. Gregg | In Canvas |
| SBN Discussion  Participate in SBN Discussion Online | In Canvas before midnight on Saturday |
| Take Quiz | Any time before midnight on Saturday |

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| Week Thirteen 11/20-11/26 THANKSGIVING WEEK |
| No Classes |

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| Week Fourteen 11/27- 12/3 THANKSGIVING WEEK | |
| **Description of Work to be Completed** | **Important Details** |
| Read Ch12 *Family Violence and Abuse* | Text |
| Watch video Lecture of Dr. Gregg. | In Canvas |
| SBN Discussion  Participate in SBN Discussion Online | In Canvas before midnight on Saturday |
| Take Quiz | Any time before midnight before midnight on Saturday |

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| Week Fifteen 12/4-12/10 | |
| **Description of Work to be Completed** | **Important Details** |
| Read Ch13 *The Future of the Family* | Text |
| Watch video Lecture of Dr. Gregg | In Canvas |
| SBN Discussion  Participate in SBN Discussion Online | In Canvas before midnight on Saturday |
| Take Quiz | Any time before midnight before midnight on Saturday |

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| Final Exams Week (Begins Saturday 12/10 and Ends Friday 12/15 | | |
| **Description of Work to be Completed** | | **Important Details** |
| Take Final Exam over Chs. 8-13  Students have 5 days to take the Final Exam. | Opens Sunday 12/11 at 12:00 a.m. and closes on Thursday 12/15 at midnight (11:59 p.m.). | |
| Semester ends. | Friday at 11:59 p.m. | |
| The course is over once the Final Exam time ends. | | |

Thank you for taking this course with me.

**More Details on Course Assignments**

### **Week One Syllabus Quiz**

### After reading the syllabus and watching Dr. Gregg’s Introduction to the Course video (in the Module called **Introduction**) in week one of the course, students are required to take a Quiz over the syllabus and course expectations. Students are allowed 30 minutes to complete the Quiz and are permitted two attempts. This quiz is for a complete or incomplete grade. The intention of the quiz is to make sure that you understand all that is expected in the course.

### **13 Chapter Quizzes**

After attending class, watching the video lectures of Dr. Gregg uploaded in Canvas, participating in discussions, and reading each chapter in the Cohen 3rd Ed. text, students are required to take a short 30-minute Quiz due at the end of each week. If you have attended video lectures and participated in discussions, have carefully read the chapter, and have taken good notes while you read, you should do very well on the Quizzes. Students should aim to take the quiz by Thursday.

#### **Details**

* There is a quiz for each chapter in the Cohen 3rd Ed. text (13).
  + You are required to take 12 of the 13 quizzes.
  + If you take them all, your lowest quiz grade will be dropped at the end of the semester.
  + Students should not miss more than one quiz in this course.
* Quizzes open on Sunday at 12:00 a.m. of each week and close on Saturday at midnight (11:59 p.m.). This means everyone has seven days to complete each of the quizzes.
* Each Quiz is worth 50 Points.
* As you take the quiz, you will be presented with10 true or false or multiple-choice questions for which there is only one best answer.
* Each student will be presented with a random set of questions drawn from a test bank that Dr. Gregg has vetted. All answers can be found in the Cohen 3rd Ed. text. Answers range from easy to moderate or difficult.
* Students are allowed 30 minutes to complete each quiz. After 30 minutes your quiz will automatically submit, and your grade will be recorded in the grade book. Unmarked questions will be counted as incorrect.
* You are only permitted one attempt on each quiz.
* Quizzes are open book and students can use their notes to take the quizzes.
* Students should not work with others to complete the quizzes.
* If you think you might miss a deadline for a quiz, you are permitted to take it early. Reach out to the professor for help with this.
* If you miss a quiz, the grade book will be populated with a zero.

### **13 Story Behind the Numbers (SBN) Discussions**

On most Thursdays in class, we will have open discussions about the **Story Behind the Numbers** Data on Canvas. The Story Behind the Numbers data can be found in both the book (in writing) and on WW Norton’s digital resources page in the form of a film (see **Required Materials**). To access these films, students need to register with WW Norton. Students should do this right away after purchasing the book. Your access code to do this should be in your book and a link to register with WW Norton is in the learning management system.

To be clear, each chapter has a section called the **Story Behind the Numbers** (about two pages). This matches the information discussed in the animation film for the chapter.

After reading and watching the animation film, students should think critically about what they’ve read and seen and participate in an open discussion with their peers in class.

Students are expected to participate online in a graded discussion by posting their own personal reaction appraising and discussing the **Story Behind the Numbers** data, posit a relevant question at the end of their post, and then respond to at least one other person’s post.

Students are only required to participate in 12 of the 13 discussions posted in Canvas. This means you can miss participating in one Canvas discussion on one Thursday and your grade will not be penalized. If you attend all Thursdays and complete all 13 of the discussions, the lowest grade will be dropped at the end of the semester. Below are listed the steps for completing the discussion posts.

#### **Steps for Completing Story Behind the Numbers (SBN) Discussion Posts**

1. All students should watch the recorded lecture of Dr. Gregg, read the excerpt from the book, and watch the short animation film. After watching the film, students need to post their discussion into canvas discussion board.
2. To view the film again outside of class, students need to log into [Digital.WWNorton.com/thefamily3](http://www.Digital.WWNorton.com/thefamily3) and navigate to The Story Behind the Numbers animation film for the chapter.
3. To complete the online discussion, students should **appraise and discuss** what they’ve learned. This will demonstrate that you’ve read and understood the data and/or information being shared. Students should write at least 3-5 sentences in response to the animation film.
   1. “Appraise” means to discuss something about the SBN that you learned or thought noteworthy.
   2. “Discuss” means agree, disagree, or identify with what you see with your own information.
4. End your post by posing a question that relates to the topic of the SBN video so that others can respond to your post. Try to think of something you’d like to know about the information and/or data presented. This will make it easy for others to respond to your post.
5. To earn all the points, students must respond to at least one other person’s original post.

#### **How You Will be Graded**

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| --- | --- |
| **Requirements for Assignment** | **Points** |
| See video on Thursdays and discuss the SBN data with their classmates as directed. | In Canvas |
| Watch film on the digital page and/or read the SBN excerpt in the book. | Do this |
| Write at least 3-5 sentences in discussion in Canvas appraising and discussing what was learned from the SBN data. | Worth 30 Pts |
| Poses a relevant question related to the topic of the SBN data at the END of their post for others to respond to. | Worth 10 Pts |
| Responds to at least one other person’s post in a meaningful way. | Worth 10 Pts |
| **TOTAL** | **50 Pts** |

### **Midterm and Final Exam**

Two exams are planned for this course. The first is the Midterm and covers the material covered in Chs. 1-7 of Cohen’s 3rd Ed. text. The second is the Final Exam and covers the material in Chs. 8-13 of Cohen’s 3rd Ed. text. To prepare for exams, students are encouraged to use the **Questions for Review** found at the end of each chapter. Also, students can view Dr. Gregg’s videos to review.

Both exams test your ability to recall and identify the concepts, terms, theories, and research you are learning about in the course. Below are listed more details about the exams.

#### **Details:**

## Each exam is worth up to 350 points.

* As you take each exam, you will be presented with a combination of 50 true or false and/or multiple-choice questions to answer.
* There is only one best answer for each question.
* You are permitted 1 ½ hours to take each exam (90 minutes). After that, your exam will automatically submit, and your grade will be recorded in the grade book.
* You are only permitted one attempt for each exam.
* The exams are open book and students can use their notes while taking the exams.
* Students should not work with others when taking the exams.
* Exams open on Sundays at 12:00 a.m. the week they fall due.
* Exam due dates vary by semester. Please refer to page 1 of this syllabus and follow the **Tentative Course Schedule** for when exams fall due.
* If you miss an exam, you have missed your opportunity to earn these points in the course.
* The course is considered over after the Final Exam time ends.

**Course Policies**

Below is a list of items that you can expect from your Instructor and TA, as well as a list of items that, if you choose to stay in this course and not drop it, you are agreeing to abide by in this course. Please consider these expectations our Course Policies.

### **What you can expect from your professor (and TA):**

1. Respect and active listening.
2. Consistent grading with return time within one-two weeks.
3. Willingness to teach, learn and answer questions.
4. To be prepared each week for our class.
5. To allow ample opportunity for you to do well in this course.
6. To be available by appointment for additional help.
7. To treat everyone equally and fairly.

### **What the Instructor (and TA) expects from you:**

1. Patience with the Instructor, TA, and with all others who participate in this class.
2. To read the syllabus carefully each week and know what is supposed to happen. This is our contract. The Instructor (and TA) will do all that they can to abide by the syllabus, so they expect you to do the same.
3. Active participation in our class during class time and in the Canvas environment as required by the syllabus.
   * If it appears you are not actively engaged in this course, the Instructor (and/or TA) will use the UNT Care Team reporting system to make recommendations.
   * If you do not appear to be interested or involved in what is happening in class, the professor (and/or TA) might ask you to leave the room. An example of this might be letting yourself get distracted by your cell phone.
4. To complete all assignments as they are scheduled in the **Tentative Course Schedule** in the syllabus.
5. To engage with others in the class in productive discussions about the **Story Behind the Numbers** data.
6. To act with academic integrity during any quizzes or exams, and in all writing. Your work should be your own. Cheating will not be tolerated! See UNT policy on academic dishonesty.
7. To read the grading comments that the Instructor (and/or TA) provide on all your assignments. They will incorporate tips for how to do better on future assignments. If you need extra help with your writing, please use the Writing Center on campus (Sage Hall).
8. To put assignments in the correct spot in Canvas. If you put things in the wrong spot, you will receive a zero (0) and your work will not be graded. If this happens, you have one week to rectify the situation with Ms. Anandita. After that, the zero (0) will stand.
9. To follow all directions in the syllabus for all course assignments. If you do not follow all directions (especially for the discussions), you will automatically receive a zero (0).
10. To buy and use the correct version of the required book for the course. Right now, that is the 3rd Edition of Philip N. Cohen’s text, The Family. Do not use any other version for this course.
    * If you analyze something other than what everyone else is analyzing in your assignments, or if you misquote something from the book, you will receive a zero (0). This is especially important when completing the discussions and completing the RAO process.
11. To buy and use the correct version of the book by Week One of the course and appropriately cite all your work.
    * If the instructor (and/or TA) happen look up something you quote from the book and it is not on the page cited, you will automatically fail the assignment and receive a zero (0) with no chance to redo the assignment.
12. To be responsible for your work and prepare for and handle situations of computer and Internet difficulties. If your Internet is out, go somewhere where it is working so that you do not miss quizzes or other assignments. Everyone in the course has 7 days each week to complete the work items for the week. Do not wait until the last minute to begin your work. That way, if you do have some technical difficulty, you’ll have time to correct it.
13. To contact the instructor (or the TA) to make an appointment if you find that you need additional help in this course. Visits to office hours or online meetings using a teleconferencing usually help students get on track.
14. To contact the Dean of Students, Seeking Options and Solutions (S.O.S) Office, in the event of a personal emergency in your life. This includes extended illness or hospitalization, death in family, or other personal issue that hinders your possibility of success in the course. Here is the URL and the contact information for that office.
    * <https://deanofstudents.unt.edu/resources/seeking-options-and-solutions>

Dean of Students telephone number and email: (940) 565-2648
deanofstudents@unt.edu


**Attendance Policy**An attendance policy is required for every UNT syllabi. Visit the [University of North Texas’ Attendance Policy](http://policy.unt.edu/policy/15-2-5) (http://policy.unt.edu/policy/15-2-) to learn more. Ms. Anandita expects students to attend all video lectures and actively participate in the online Canvas discussions. Period.

### **COVID-19 Impact on Attendance**

While attendance online is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to a related issue regarding COVID-19. It is important that you communicate with me prior to being absent so I may make a decision about accommodating your request to be excused from class.

If you are experiencing any [symptoms of COVID-19](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html) (https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or [askSHWC@unt.edu](mailto:askSHWC@unt.edu)) or your health care provider PRIOR to coming to campus. UNT also requires you to contact the UNT COVID Hotline at 844-366-5892 or [COVID@unt.edu](mailto:COVID@unt.edu) for guidance on actions to take due to symptoms, pending or positive test results, or potential exposure. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

## **UNT Policies**

### **Academic Integrity Policy**

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. [Insert specific sanction or academic penalty for specific academic integrity violation.]

### **ADA Policy**

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one’s specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website](https://disability.unt.edu/) (<https://disability.unt.edu/>).

### **Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)**

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

### **Emergency Notification & Procedures**

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence).

### **Retention of Student Records**

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student’s records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University’s policy. See UNT Policy 10.10, Records Management and Retention for additional information.

### **Acceptable Student Behavior**

Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT’s [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (https://deanofstudents.unt.edu/conduct) to learn more.

### **Access to Information - Eagle Connect**

Students’ access point for business and academic services at UNT is located at: [my.unt.edu](https://my.unt.edu/). All official communication from the University will be delivered to a student’s Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](https://it.unt.edu/eagleconnect) (https://it.unt.edu/eagleconnect).

### **Student Evaluation Administration Dates**

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 [insert administration dates] of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" ([no-reply@iasystem.org](file:///C:\Users\jdl0126\AppData\Local\Temp\OneNote\16.0\NT\0\no-reply@iasystem.org)) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT website](http://spot.unt.edu/) (http://spot.unt.edu/) or email [spot@unt.edu](file:///C:\Users\jdl0126\AppData\Local\Temp\OneNote\16.0\NT\0\spot@unt.edu).

### **Survivor Advocacy**

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at [SurvivorAdvocate@unt.edu](mailto:SurvivorAdvocate@unt.edu) or by calling the Dean of Students Office at 940-5652648.

### **Student Verification**

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See [UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses](https://policy.unt.edu/policy/07-002) (https://policy.unt.edu/policy/07-002).

### **Use of Student Work**

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student’s permission unless all of the following criteria are met:

* The work is used only once.
* The work is not used in its entirety.
* Use of the work does not affect any potential profits from the work.
* The student is not identified.
* The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student’s written permission.

Download the UNT System Permission, Waiver and Release Form

**Transmission and Recording of Student Images in Electronically-Delivered Courses**

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
2. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.
3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

## **Academic Support & Student Services**

### **Student Support Services**

#### **Mental Health**

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

* [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center) (https://studentaffairs.unt.edu/student-health-and-wellness-center)
* [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
* [UNT Care Team](https://studentaffairs.unt.edu/care) (https://studentaffairs.unt.edu/care)
* [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry) (https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
* [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling) (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

#### **Chosen Names**

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

* [UNT Records](https://registrar.unt.edu/transcripts-and-records/update-your-personal-information)
* [UNT ID Card](https://sfs.unt.edu/idcards)
* [UNT Email Address](https://sso.unt.edu/idp/profile/SAML2/Redirect/SSO;jsessionid=E4DCA43DF85E3B74B3E496CAB99D8FC6?execution=e1s1)
* [Legal Name](https://studentaffairs.unt.edu/student-legal-services)

*\*UNT euIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

#### **Pronouns**

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don’t assume someone’s name, we should also ask and not assume someone’s pronouns.

You can [add your pronouns to your Canvas account](https://community.canvaslms.com/docs/DOC-18406-42121184808) so that they follow your name when posting to discussion boards, submitting assignments, etc.

Below is a list of additional resources regarding pronouns and their usage:

* [What are pronouns and why are they important?](https://www.mypronouns.org/what-and-why)
* [How do I use pronouns?](https://www.mypronouns.org/how)
* [How do I share my pronouns?](https://www.mypronouns.org/sharing)
* [How do I ask for another person’s pronouns?](https://www.mypronouns.org/asking)
* [How do I correct myself or others when the wrong pronoun is used?](https://www.mypronouns.org/mistakes)

#### **Additional Student Support Services**

* [Registrar](file:///C:\Users\jdl0126\AppData\Local\Temp\OneNote\16.0\NT\0\Registrar) (https://registrar.unt.edu/registration)
* [Financial Aid](https://financialaid.unt.edu/) (https://financialaid.unt.edu/)
* [Student Legal Services](https://studentaffairs.unt.edu/student-legal-services) (https://studentaffairs.unt.edu/student-legal-services)
* [Career Center](https://studentaffairs.unt.edu/career-center) (https://studentaffairs.unt.edu/career-center)
* [Multicultural Center](https://edo.unt.edu/multicultural-center) (https://edo.unt.edu/multicultural-center)
* [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
* [Pride Alliance](https://edo.unt.edu/pridealliance) (https://edo.unt.edu/pridealliance)
* [UNT Food Pantry](https://deanofstudents.unt.edu/resources/food-pantry) (https://deanofstudents.unt.edu/resources/food-pantry)

#### **Academic Support Services**

* [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (https://clear.unt.edu/canvas/student-resources)
* [Academic Success Center](https://success.unt.edu/asc) (https://success.unt.edu/asc)
* [UNT Libraries](https://library.unt.edu/) (https://library.unt.edu/)
* [Writing Lab](http://writingcenter.unt.edu/) (<http://writingcenter.unt.edu/>)