# FALL 2025 UGMT 1300.371-2 Elementary Probability and Statistics Lab

## Instructor Information

**Name: Aissatou Dieng**
**Pronouns:** She/Her
**Email: :** AissatouDieng@my.unt.edu

Hello! My name is Aissatou Dieng, and I am excited to be your instructor for this class. I am passionate about Math and Science, and I'm eager to share that enthusiasm with you. I have experience teaching a variety of STEM subjects and fluency in both French and Wolof. Outside of teaching, I enjoy expressing my creativity through painting and design. I look forward to a great semester together.

## How to Communicate with Your Instructor

Please reach out to me if you have questions, need help, or want to let me know about something that affects your engagement with the class. There are two ways to contact me outside of class.

- **Canvas:** Send me a message using the Canvas Inbox.
- **Email:** Send me an email with "UGMT 1300.371" or "UGMT 1300.372," in the subject line. *To protect your privacy, questions about your academic performance must be sent from your UNT email account.*

You may expect a response within two business days. If you do not hear from me within that timeframe, feel free to send a reminder.

## Course Description

Corequisite lab course associated with MATH 1680.370 Elementary Probability and Statistics. Students enrolled in MATH 1680.370 must also enroll in one of the following lab sections:

| | | |
|---|---|---|
| • UGMT 1300.371 | F 8:00-8:50 pm | GAB 511 |
| • UGMT 1300.372 | F 10:00-10:50 pm | GAB 511 |

This is a 15-week, face-to-face computer lab that meets for two hours per week. Students will practice designing statistical studies, collecting data, and analyzing data using Microsoft Excel. Students will also develop soft skills for academic success, and complete assignments intended to support learning in the 1680 lecture.

## Grading Policy

Your UGMT 1300 Grade is determined by the following:

- P: [59.5 – 100+] in Math 1680
- NP: (0 – 59.4] in Math 1680

## Required Materials

This course has digital components. To fully participate in this class, students will need internet access to reference content on the Canvas Learning Management System (https://clear.unt.edu/supported-technologies/canvas/requirements). Students will also need:

- Microsoft Office 365 (https://it.unt.edu/installoffice365)

You may also bring a scientific or graphing calculator to both lecture and lab. If circumstances change, you will be informed of other technical needs to access course content. Information on how to be successful in a digital learning environment can be found at Learn Anywhere (https://online.unt.edu/learn).

## How to Succeed in this Course

- Attend lab every week
- Arrive on time and stay until the end of the class period
- Contribute to group discussions and activities
- Don't be afraid to ask me for help
- If you run out of time, you may ask for an extension *in person* before you leave

UNT strives to offer you a high-quality education and a supportive environment, so you learn and grow. As a faculty member, I am committed to helping you be successful as a student. To learn more about campus resources and information on how you can be successful at UNT, go to unt.edu/success and explore unt.edu/wellness. To get all your enrollment and student financial-related questions answered, go to scrappysays.unt.edu.

There are many academic resources available to help you succeed in this course:

- MATH 1680 Online Helpdesk (Schedule will be posted on Canvas.)
- Navigate's Study Buddy (https://navigate.unt.edu)
    - Study with a classmate.
- Math Lab (https://math.unt.edu/mathlab)
    - Get help with homework assignments in a quiet environment.
- UNT Learning Center (https://learningcenter.unt.edu/)
    - Supplemental Instruction (https://learningcenter.unt.edu/math-1680-schedule)
        - Peer-led group study sessions.
    - Tutoring (https://learningcenter.unt.edu/tutoring)
        - Request free one-on-one tutoring.

**Lab Schedule:**

| Date | | Lab | Soft Skills | Participation |
|---|---|---|---|---|
| 8/22/2025 | Fri | Lab 1-Census & Helicopter Experiment | SS1: How to plan | Resources Quiz |
| 8/29/2025 | Fri | Lab 2-Designing a Statistical Study | SS2: Mindset | Excel Practice 1 |
| 9/5/2025 | Fri | Lab 3-Graphic Displays of Data | SS3: Chunking | Sketchnote 1 |
| 9/12/2025 | Fri | Lab 4-Measures of Center and Position | SS4: Study Spot | Vocab Ch 1&2 |
| 9/19/2025 | Fri | Lab 5-Measures of Dispersion | SS5: Mental Health | Exam 1 Review |
| 9/26/2025 | Fri | Lab 6-Correlation and Regression | SS6: Note-taking | Excel Practice 2 |
| 10/3/2025 | Fri | Lab 7-Probability | SS7: Email Writing | Post-Exam Analysis |
| 10/10/2025 | Fri | Lab 8-Contingency Tables | SS8: Tech & Productivity | Sketchnote 2 |
| 10/17/2025 | Fri | Lab 9-Discrete Random Variables | SS9: Learning Process 1 | Excel Practice 3 |
| 10/24/2025 | Fri | Lab 10-Binomial Distribution | SS10: Learning Process 2 | Exam 2 Review |
| 10/31/2025 | Fri | Lab 11-Normal Distribution | SS11: Metacognition | Sketchnote 3 |
| 11/7/2025 | Fri | Lab 12-Sampling Distributions | SS12: Checking work | Vocab Ch 5-8 |
| 11/14/2025 | Fri | Lab 13-Confidence Intervals | SS13: Softskill reflection | Exam 3 review |
| 11/21/2025 | Fri | Final Review | SS14: Ending reflection | Final review |
| 11/28/2025 | Fri | Thanksgiving Break | | |
| 12/5/2025 | Fri | | | |

## ADA Accommodation Statement

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time; however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website

(https://studentaffairs.unt.edu/office-disability-access). You may also contact ODA by phone at (940) 565-4323.

## Creating an Inclusive Learning Environment

I value the many perspectives students bring to our campus. Please work with me to create a classroom culture of open communication, mutual respect, and belonging. All discussions should be respectful and civil. Although disagreements and debates are encouraged, personal attacks are unacceptable. Together, we can ensure a safe and welcoming classroom for all. If you ever feel like this is not the case, please let me know. We are all learning together.

## Attendance and Participation

Students are expected to complete the lab projects in person during each lab session. If are unable to complete a lab project during class, you may request an extension in person from the lab instructor. If you miss a lab for reasons beyond your control, contact both your lecture instructor and lab instructor to request accommodations. You may also provide documentation verifying the reason for your absence to the Dean of Students (https://studentaffairs.unt.edu/dean-of-students).

### Recordings

This is a face-to-face class, not an online class. Nevertheless, I may record some of my lectures via Zoom for students who are unable to attend class. I reserve the right to restrict access to such recordings to students who have a valid and documented reason for missing class.

### Syllabus Change Policy

Any changes to the syllabus will be announced in class and/or posted on Canvas.

### Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to the UNT Learning Management System (LMS) for contingency plans for covering course materials.

University of North Texas
College of Science
Mathematics Department

## About your instructor

Instructor: Dr. Nirmala Naresh (she / her / hers)

Office Location: GAB 440E, within the statistics suite, across the GAB Testing Center.

Email: nirmala.naresh@unt.edu

Student Support Hours in GAB 440 E
- Mon: 11:00 am – 12:15 pm
- Tue: 12:30 pm – 1:30 pm

EMS Support Hours at Sage Hall 120A
- I will be available on Wed: 11:15 am – 12:15 pm
- The lab will be staffed during the following times: Mon – Thu: 11:00 am – 3:00 pm

Hi everyone! I just wanted to take a few minutes to welcome everyone to our course. My name is Dr. Nirmala Naresh, and I will be your instructor this semester. I look forward to facilitating our course and working with each of you in this course.

My educational background includes an M.Sc in Mathematics, M. Phil in Mathematics as well as Ph.D in Mathematics Education. I look forward to sharing my knowledge with you as well as learning from each of you, since I know that you will bring experience and insight into our discussions and activities. I look forward to getting to know each of you this semester!

I have been teaching mathematics and mathematics education courses for almost two decades. I have taught across two continents, and three U.S. States. I joined UNT in 2016 and since taught a wide range of courses including mathematics education courses.

### How to Communicate with Your Instructor

Please reach out to me if you have questions, need help, or want to let me know about something that affects your engagement with the class. There are two ways to contact me outside of class.
- **Canvas:** Send me a message using the Canvas Inbox.
- **Email:** Send me an email with "MATH 1680.370" in the subject line. *To protect your privacy, questions about your academic performance must be sent from your UNT email account.*

You may expect a response within two business days. If you do not hear from me within that timeframe, feel free to send a reminder.

## Course Description

Introductory course to serve students of any field who want to apply statistical inference. Descriptive statistics, elementary probability, estimation, hypothesis testing and small samples.
***Prerequisites*:** Placement by the Math Placement Center

This is a 15-week, face-to-face course that will cover most of the material in Chapter 1-11. There will be three exams covering approximately three chapters each, plus a comprehensive final exam. There is also a required corequisite course (UGMT 1300) that meets for two hours per week.

## UGMT 1300 labs

- This class has an attached UGMT 1300 section, meeting once a week for 2 hours. Here, in a smaller setting, you will do guided lab projects, learn and discuss "soft skills" for succeeding in a college math class, and do assignments intended to help with the Math 1680 lecture with the help of your lab's teaching assistant.
- The lab projects are 14% of your Math 1680 grade, and the rest of the assignments are another 5% of your MATH 1680 grade. Please make sure to attend these sessions regularly.

## Student Support Hours

Student support hours are for you to come by and get help or ask questions, no appointment necessary. They are in the General Academic Building, GAB 440E. The numbering can be weird, but if you can find the Math department testing center on the 4$^{th}$ floor, the Statistics suite right across is where my office is located. You could also enter this suite using the hallway across the elevator on the 4$^{th}$ floor.
You can come by any time during the posted hours. You can use this time to ask questions about anything related to the class or your academics or get help with homework or studying. I can also meet with you in person or by Zoom outside of these hours, subject to my schedule, just email me to set it up. I will also spend 1 hour per week in the Early Math Support (EMS) lab, in Sage 120A, from 11:15 am every Wednesday. This lab is specifically for help with homework or review questions, and you're welcome to come do your homework there regularly. It is open M-Th 11am-3pm, and there should always be faculty available to help with this class.

## Learning Objectives

By the end of the course, students will be able to:

- Describe the process of conducting a statistical study
- Determine whether a study is observational or experimental and identify appropriate use cases
- Understand confounding
- Recognize different types of data such as qualitative, quantitative, discrete, continuous, and correctly identify the level of measurement
- Understand the pros and cons of different sampling methods
- Explain sources of bias
- Summarize and present data accurately using tables, graphs, and charts
- Calculate appropriate measures of center and dispersion
- Describe distribution shapes
- Standardize data using z-scores
- Recognize linear relationships between two variables
- Make accurate predictions using linear regression
- Calculate the probability of simple and compound events
- Understand disjoint and independent events

- Construct and interpret contingency tables
- Understand discrete and continuous random variables
- Identify the parameters of binomial random variables and compute probabilities, expected value, and standard deviation
- Compute probabilities using uniform and normal random variables
- Understand sampling distributions and the Central Limit Theorem
- Construct confidence intervals for population means and proportions
- Test hypotheses involving population means and proportions
- Distinguish between Type I and Type II errors

## Required Materials

This course has digital components. To fully participate in this class, students will need internet access to reference content on the Canvas Learning Management System (https://clear.unt.edu/supported-technologies/canvas/requirements). Students will also need:

- Knewton Alta - 1 Term Access ELECTRONIC PRODUCT by Knewton. Instead of a traditional textbook, the course material is contained in adaptive online assignments. Students must create a Knewton account as soon as possible in order to complete the first homework assignment. *Students will need to finalize their purchase before the end of the 14-day courtesy access period.*
- Microsoft Office 365 (https://it.unt.edu/installoffice365)
- Fill-in-the-blank notes (available on Canvas)

I also recommend that you bring a scientific or graphing calculator to both lecture and lab. *You may use Desmos and Microsoft Excel, but not smartphones, during exams.* If circumstances change, you will be informed of other technical needs to access course content. Information on how to be successful in a digital learning environment can be found at Learn Anywhere (https://online.unt.edu/learn).

## How to Succeed in this Course

- At the beginning of the semester:
  - Read this syllabus in detail 😊
  - Familiarize yourself with the Canvas course
  - Activate Knewton Alta by clicking on the first homework assignment
- Before each class:
  - Bring blank note paper or print/download the fill-in-the blank notes
  - Have your notetaking setup ready to take notes during class
- During class:
  - Mark things that you think are important or don't understand
  - Add comments to clarify possible misunderstandings
  - Write questions that you would like to ask
  - Arrive on time, and stay until class is dismissed
- After class:
  - Review your notes, filling any gaps based on what you remember from lecture
  - Ask me any remaining questions you might have
  - Start working on the appropriate Knewton Alta assignments as soon as possible
- Every week
  - Attend your UGMT 1300 lab meeting
  - Attempt some of each homework before the weekend, so you have time to get help if needed

UNT strives to offer you a high-quality education and a supportive environment, so you learn and grow. As a faculty member, I am committed to helping you be successful as a student. To learn more about campus resources and information on how you can be successful at UNT, go to unt.edu/success and explore unt.edu/wellness. To get all your enrollment and student financial-related questions answered, go to scrappysays.unt.edu.

## Academic Help Resources

There are many academic resources available to help you succeed in this course:

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    - Get help with homework in a quiet environment.
- UNT Learning Center (https://learningcenter.unt.edu/)
    - Supplemental Instruction (https://learningcenter.unt.edu/math-1680-schedule)
        - Peer-led group study sessions.
    - Tutoring (https://learningcenter.unt.edu/tutoring)
        - Request free one-on-one tutoring.
- Early Math Support Lab
    - Get help with homework assignments from experienced faculty
    - Sage 120A, M-F 11am-3pm

## Assessing Your Work

| Assignment | Percentage (%) |
|---|---|
| Homework | 15 |
| Lab Projects | 14 |
| Exams @ 15% | 45 |
| Final Exam | 16% |
| Lecture Attendance & Participation | 5% |
| Soft Skills & Participation | 5% |
| Review Center (Extra Credit) | 4% |
| **Total** | **104%** |

## Grading Policy

- A = 90 – 100%
- B = 80 – 89.9%
- C = 70 – 79.9%
- D = 60 – 69.9%
- F = 0 – 59.9%

Grades are based on mastery of the content. As a rule, I do not grade on a "curve" because that is a comparison of your outcomes to others. I do, however, encourage you to find opportunities to learn

with and through others. Please take advantage of the academic resources listed above if you find yourself struggling.

### Fall 2025 Important Deadlines

Please review deadlines at https://registrar.unt.edu/registration/fall-academic-calendar.html

- **Aug 30**: Beginning this date a student may drop a course with a grade of W by completing the Request to Drop Class form and submitting it to the Registrar's Office.
- **Sep 26:** Last day for change in pass/no pass status.
- **Nov 7**: Last day for a student to drop a course; Last day to withdraw. Grades of W are assigned.
- **Nov 8**: Beginning this date, a student who qualifies may request an Incomplete, with a grade of I.

### Teaching Philosophy

My teaching philosophy is built on respect, acceptance, and appreciation for each individual and their way of mathematical thinking. I intend to address the learning needs of students from all backgrounds and perspectives.

In all courses I teach, I strive to uphold the following principles.

- All students are capable of learning, and it is important to teach mathematics to the highest standards.
- It is necessary to add to and support the mathematics learning process by building on students' prior knowledge, and this prior knowledge is inclusive of students' cultural knowledge systems, skills, and experiences.
- A mathematics classroom is a place where all are involved in intellectual work (i.e., both teacher(s) and student(s)). Learning remains at the center of the classroom space, and instructional practices are geared toward this goal.
- It is necessary to build on students' strengths and extend this newfound knowledge into their science of teaching and learning.
- It is vital to possess a profound understanding of students as well as the mathematics content knowledge. Teachers must strive to form "real" relationships with students, and these affirming relationships augment the mathematics learning space.

### Communication

I encourage you to be an engaged learner. Feel free to reach out to me at any point during the semester to discuss any aspect of course work or if you need help with other academic affairs. I hope that, in this course, you will work to create a positive learning environment by doing the following:

- Respect yourself and other and each individual's mathematical thinking
- Uphold honesty and Academic Integrity
- Listen for understanding
- Be willing to share ideas, generate discussion and support each other in learning.

**Note**: The official class rosters include your legal name. However, I will be happy to accommodate your request to address and refer you by an alternate name. Please state your preference (in the Introduction survey) so I can honor your request.

Course Schedule

| Date | | TR | Lab | Soft Skills |
|---|---|---|---|---|
| 8/18/25 | Mon | | | |
| 8/19/25 | Tue | Syllabus, 1.1, 1.2 | | |
| 8/20/25 | Wed | | | |
| 8/21/25 | Thu | 1.3-1.4, 1.5 | | |
| 8/22/25 | Fri | | Lab 1-Census & Helicopter Experiment | SS1: How to plan |
| 8/23/25 | Sat | | | |
| 8/24/25 | Sun | HW 1.1-1.5 | | |
| 8/25/25 | Mon | | | |
| 8/26/25 | Tue | 2.1, 2.2, 2.3 | | |
| 8/27/25 | Wed | | | |
| 8/28/25 | Thu | 2.5, 2.6, 2.9 | | |
| 8/29/25 | Fri | | Lab 2-Designing a Statistical Study | SS2: Mindset |
| 8/30/25 | Sat | | | |
| 8/31/25 | Sun | HW 2.1-2.3, 2.5-2.6 | | |
| 9/1/25 | Mon | Labor Day | Labor Day | |
| 9/2/25 | Tue | 3.1, 3.2 | | |
| 9/3/25 | Wed | | | |
| 9/4/25 | Thu | 3.3, 3.4 | | |
| 9/5/25 | Fri | | Lab 3-Graphic Displays of Data | SS3: Chunking |
| 9/6/25 | Sat | | | |
| 9/7/25 | Sun | HW 2.9, 3.1-3.3 | | |
| 9/8/25 | Mon | | | |
| 9/9/25 | Tue | 3.5, 3.8, 3.10 | | |
| 9/10/25 | Wed | | | |
| 9/11/25 | Thu | 4.1, 4.2 | | |
| 9/12/25 | Fri | | Lab 4-Measures of Center and Position | SS4: Study Spot |
| 9/13/25 | Sat | | | |
| 9/14/25 | Sun | HW 3.4-3.5, 3.8, 3.10 | | |
| 9/15/25 | Mon | | | |
| 9/16/25 | Tue | 4.3, 4.5 | | |
| 9/17/25 | Wed | | | |
| 9/18/25 | Thu | Exam 1 Review | | |
| 9/19/25 | Fri | | Lab 5-Measures of Dispersion | SS5: Mental Health |

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|---|---|---|---|---|
| 9/20/25 | Sat | | | |
| 9/21/25 | Sun | | | |
| 9/22/25 | Mon | | | |
| 9/23/25 | Tue | Exam 1 | | |
| 9/24/25 | Wed | | | |
| 9/25/25 | Thu | 4.7, 5.1 | | |
| 9/26/25 | Fri | | Lab 6-Correlation and Regression | SS6: Note-taking |
| 9/27/25 | Sat | | | |
| 9/28/25 | Sun | HW 4.1-4.3, 4.5, 4.7 | | |
| 9/29/25 | Mon | | | |
| 9/30/25 | Tue | 5.2, 5.3 | | |
| 10/1/25 | Wed | | | |
| 10/2/25 | Thu | 5.5 | | |
| 10/3/25 | Fri | | Lab 7-Probability | SS7: Email Writing |
| 10/4/25 | Sat | | | |
| 10/5/25 | Sun | HW 5.1-5.3, 5.5 | | |
| 10/6/25 | Mon | | | |
| 10/7/25 | Tue | 5.6, 6.1 | | |
| 10/8/25 | Wed | | | |
| 10/9/25 | Thu | 6.1, 6.2 | | |
| 10/10/25 | Fri | | Lab 8-Contingency Tables | SS8: Tech & Productivity |
| 10/11/25 | Sat | | | |
| 10/12/25 | Sun | HW 5.6, 6.1-6.2 | | |
| 10/13/25 | Mon | | | |
| 10/14/25 | Tue | 6.6, 7.1 | | |
| 10/15/25 | Wed | | | |
| 10/16/25 | Thu | 8.1, 8.2 | | |
| 10/17/25 | Fri | | Lab 9-Discrete Random Variables | SS9: Learning Process 1 |
| 10/18/25 | Sat | | | |
| 10/19/25 | Sun | HW 6.6, 7.1, 8.1 | | |
| 10/20/25 | Mon | | | |
| 10/21/25 | Tue | 8.2, 8.4 | | |
| 10/22/25 | Wed | | | |
| 10/23/25 | Thu | Exam 2 Review | | |
| 10/24/25 | Fri | | Lab 10-Binomial Distribution | SS10: Learning Process 2 |
| 10/25/25 | Sat | | | |
| 10/26/25 | Sun | HW 8.2, 8.4 | | |

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|---|---|---|---|---|
| 10/27/25 | Mon | | | |
| 10/28/25 | Tue | Exam 2 | | |
| 10/29/25 | Wed | | | |
| 10/30/25 | Thu | 9.3, 9.4 | | |
| 10/31/25 | Fri | | Lab 11-Normal Distribution | SS11: Metacognition |
| 11/1/25 | Sat | | | |
| 11/2/25 | Sun | HW 9.3 | | |
| 11/3/25 | Mon | | | |
| 11/4/25 | Tue | 9.4, 10.2 | | |
| 11/5/25 | Wed | | | |
| 11/6/25 | Thu | 10.2, 10.3 | | |
| 11/7/25 | Fri | | Lab 12-Sampling Distributions | SS12: Checking work |
| 11/8/25 | Sat | | | |
| 11/9/25 | Sun | HW 9.4, 10.2-10.3 | | |
| 11/10/25 | Mon | | | |
| 11/11/25 | Tue | 10.4, 10.8 | | |
| 11/12/25 | Wed | | | |
| 11/13/25 | Thu | 11.1, 11.2 | | |
| 11/14/25 | Fri | | Lab 13-Confidence Intervals | SS13: Softskill reflection |
| 11/15/25 | Sat | | | |
| 11/16/25 | Sun | HW 10.4, 10.8, 11.1 | | |
| 11/17/25 | Mon | | | |
| 11/18/25 | Tue | Exam 3 Review | | |
| 11/19/25 | Wed | | | |
| 11/20/25 | Thu | Exam 3 | | |
| 11/21/25 | Fri | | Final Review | SS14: Ending reflection |
| 11/22/25 | Sat | | | |
| 11/23/25 | Sun | | | |
| 11/24/25 | Mon | Thanksgiving Break | | |
| 11/25/25 | Tue | Thanksgiving Break | | |
| 11/26/25 | Wed | Thanksgiving Break | | |
| 11/27/25 | Thu | Thanksgiving Break | | |
| 11/28/25 | Fri | Thanksgiving Break | Thanksgiving Break | Thanksgiving Break |
| 11/29/25 | Sat | | | |
| 11/30/25 | Sun | HW 11.2 | | |
| 12/1/25 | Mon | | | |
| 12/2/25 | Tue | 11.3 | | |
| 12/3/25 | Wed | HW 11.3 | | |

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|---|---|---|---|---|
| 12/4/25 | Thu | Final Review | | |
| 12/5/25 | Fri | READING DAY | READING DAY | READING DAY |
| 12/6/25 | Sat | | | |
| 12/7/25 | Sun | | | |
| 12/8/25 | Mon | | | |
| 12/9/25 | Tue | | FINAL EXAM | |
| 12/10/25 | Wed | | | |
| 12/11/25 | Thu | | FINAL EXAM | |

The above schedule is subject to change. Students will be notified by Eagle Alert if there is a campus closure that impacts a class.

# Course Policies

## ADA Accommodation Statement

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## Creating an Inclusive Learning Environment

I value the many perspectives students bring to our campus. Please work with me to create a classroom culture of open communication, mutual respect, and belonging. All discussions should be respectful and civil. Although disagreements and debates are encouraged, personal attacks are unacceptable. Together, we can ensure a safe and welcoming classroom for all. If you ever feel like this is not the case, please stop by my office and let me know. We are all learning together.

## Academic Integrity Standards and Consequences

According to UNT Policy 06.003, Student Academic Integrity (https://policy.unt.edu/policy/06-003), academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

## Attendance and Participation

Students are expected to attend class regularly and engage with the material. Research has shown that students who attend class are more likely to be successful. If you miss class, you will be responsible for obtaining a copy of the notes and any other information discussed from a classmate. If you expect to miss one week or more due to circumstances beyond your control, please notify me and your lab instructor in advance so that we can help you attain the course learning objectives. You may also provide documentation verifying the reason for your absence to the Dean of Students (https://studentaffairs.unt.edu/dean-of-students) and ask them to advocate on your behalf.

## Engagement

Your engagement grade will be based on your participation in the classroom tasks. You are expected to attend every class and take diligent notes, either on paper or electronically. 5% of the course grade is dedicated for lecture attendance and participation. I will take attendance regularly and walk around the classroom to monitor your participation.

## Recordings

This is a face-to-face class, not an online class. Nevertheless, I may record some of my lectures via Zoom for students who are unable to attend class. I reserve the right to restrict access to such recordings to students who have a valid and documented reason for missing class.

## Homework Policy

- Students may complete homework assignments up to 7 days after the due date. Assignments completed during this 7-day grace period will incur a 20% penalty.
- I will also drop the **two** lowest homework scores before computing your average at the end of the semester.

## Exam Policy

- Students may use a scientific or graphing calculator, the online graphing calculator Desmos, and Microsoft Excel during exams. I will also provide a formula sheet. *Smartphones and searching the internet are prohibited during exams. No other notes or assistance are permitted.*
- You may request to take an exam early, provided that I receive the request at least one week prior to the date you would like to take the exam.
- Your score on the final exam will replace your lowest exam score if the final exam score is higher (unless you received a zero on an exam for academic dishonesty).
- **Students are required to take exams in the Sage Hall Computer-Based Testing Center (SAGE 331).**

## Extra Credit Reviews

- Each exam will have a review through Knewton's review center. They will open about a week before the exam and be due right before the exam. They are built on the same topics that the exams are and will guide you to the topics you most struggled with on the homework first.
- For each review that you spend at least one hour doing at least 20 questions for, you will receive 1 bonus point on your total course grade, for a total possible grade of 104.
- Knewton tracks active time, so if you spend a long time on a single problem, it may not count all of that time.

## Syllabus Change Policy

Any changes to the syllabus will be announced in class and/or posted on Canvas.

## UNT Policies

**Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)**
The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

**Emergency Notification & Procedures**
UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

**Retention of Student Records**
Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

**Acceptable Student Behavior**
Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's Code of Student Conduct (https://deanofstudents.unt.edu/conduct) to learn more.

**Access to Information** – Eagle Connect
Eagle Connect Students' access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail Eagle Connect (https://it.unt.edu/eagleconnect).

**Student Evaluation Administration Dates**
Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the

email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website (http://spot.unt.edu/) or email spot@unt.edu.

**Survivor Advocacy**
UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-5652648.
Important Notice for F-1 Students taking Distance Education Courses

**Federal Regulation**
To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the Electronic Code of Federal Regulations website (http://www.ecfr.gov/). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).
The paragraph reads:
(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

**University of North Texas Compliance**
To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.
If such an on-campus activity is required, it is the student’s responsibility to do the following:
(1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

**Student Verification**
UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses. See UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses (https://policy.unt.edu/policy/07-002).

**Use of Student Work**

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Download the UNT System Permission, Waiver and Release Form

**Transmission and Recording of Student Images in Electronically-Delivered Courses**

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
2. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.
3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

**Class Recordings & Student Likenesses**

In case synchronous (live) sessions in this course will be recorded for students enrolled in this class section to refer to throughout the semester: Class recordings are the intellectual property of the university or instructor and are reserved for use only by students in this class and only for educational purposes. Students may not post or otherwise share the recordings outside the class, or outside the Canvas Learning Management System, in any form. Failing to follow this restriction is a violation of the UNT Code of Student Conduct and could lead to disciplinary action

## Academic Support & Student Services

**Student Support Services**

**Mental Health**

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or

its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- Student Health and Wellness Center (https://studentaffairs.unt.edu/student-health-and-wellness-center)
- Counseling and Testing Services (https://studentaffairs.unt.edu/counseling-and-testing-services)
- UNT Care Team (https://studentaffairs.unt.edu/care)
- UNT Psychiatric Services (https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
- Individual Counseling (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

**Chosen Names**

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- UNT Records
- UNT ID Card
- UNT Email Address
- Legal Name

*UNT euIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.

**Pronouns**

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns. You can add your pronouns to your Canvas account so that they follow your name when posting to discussion boards, submitting assignments, etc.

**Additional Student Support Services**

Registrar (https://registrar.unt.edu/registration)
Financial Aid (https://financialaid.unt.edu/)
Student Legal Services (https://studentaffairs.unt.edu/student-legal-services)
Career Center (https://studentaffairs.unt.edu/career-center)
Multicultural Center (https://idea.unt.edu/multicultural-center)
Counseling and Testing Services (https://studentaffairs.unt.edu/counseling-and-testing-services)
Pride Alliance (https://idea.unt.edu/pridealliance)
UNT Food Pantry (https://studentaffairs.unt.edu/food-pantry)