Welcome to the PUBH 4050 Public Health and Health Policy Fall 2020 course. My name is Professor Naomi Meier. I will be your instructor for this course. I look forward to working with you this semester as we examine health policy, the policymaking process, and the vital role the legal system plays in the development and implementation of policy.

COURSE INFORMATION
Course Number and Title: PUBH 4050 Public Health and Health Policy
Meets: Live Zoom meeting every Tuesday from 11 am – 12:30 pm
   Attendance is not required for the live meeting but if a student is not able to attend they are expected to watch a recording of the meeting and leave a comment to meet the weekly participation requirement.
Location: Canvas and Zoom
Zoom Meeting Room ID: 210 983 2344
3 Credit Hours

INSTRUCTOR INFORMATION
Naomi Meier, M.S., DrPH
Office Location: Chilton Hall 238R
Phone number: (940)565-2488
Email: naomi.meier@unt.edu
Email will be the best way to communicate with me this semester. In most cases, I will reply to messages left at the department and emails within 36 hours.
Virtual office hours: MW 1:00 pm – 2:00 pm OR by appointment
Zoom Meeting Room ID: 210 983 2344

COURSE DESCRIPTION
This course is designed to introduce students to social, ideological, economic, and political forces that influence health policymaking. The course will involve an examination of the US health care system and the role of key players in health policymaking. Students will become familiar with the policymaking process and ways to impact the process. The course will familiarize students with the legal system and the vital role it plays in the debate, creation, and implementation of health policy. The course will also focus on essential factors in health policy including inequality in health, access to healthcare, the economics of health policy, healthcare reform in the United States, and public health preparedness.

PRE-REQUISITES
Recommended prerequisite(s): PUBH 1010, PUBH 2010, PUBH 2015 (ONLY for Public Health Majors)
COURSE OBJECTIVES
By the end of this course, students will be able to:
1. Understand the concepts of health policy and policymaking
2. Describe the legal system and legal concepts that impact health policy
3. Discuss the ethical dimensions of healthcare and public health policy
4. Analyze the impact health policy has on disparities in health, access to care, and healthcare costs
5. Understand the responsibilities of different agencies and branches of government
6. Discuss federal health insurance programs and their impact on health
7. Detail the differences between public and private health insurance
8. Understand health care economics and its relationship to health policymaking
9. Discuss the main perspectives and methods used to examine healthcare policy
10. Understand the relationship between politics, research, and health policy

REQUIRED MATERIALS
Required Textbook:

Additional required readings will be posted in Canvas each week

TECHNICAL SUPPORT
UIT Help Desk: UIT Student Help Desk site (http://www.unt.edu/helpdesk/index.htm)
Email: helpdesk@unt.edu
Sage Hall, Room 130
(940)565-2324
Walk-in Availability: 8am–9pm
Telephone availability:
   Monday-Thursday: 8am-midnight
   Friday: 8am-8pm
   Saturday: 9am-5pm
   Sunday: noon-midnight

Visit LearnAnywhere.unt.edu for information about attending classes remotely.

Laptop checkout available, visit https://library.unt.edu/services/laptop-checkout/

For additional support, visit Canvas Technical Help (https://community.canvaslms.com/docs/DOC-10554-4212710328)
**TECHNICAL SKILL REQUIREMENTS**

We will be using Canvas as our main platform for interaction this semester. You will need regular access to the internet, Canvas, and Zoom. You should also have access to a microphone and a webcam. We will be using programs in the Microsoft Office Suite including Word and PowerPoint. You will also access to Adobe Acrobat Reader for pdf files. You need to have the ability to upload and download files, send and receive emails with/without attachments, and communicate with fellow students in various electronic formats such as videoconferencing. The library has laptops and webcams available to students.

**COURSE REQUIREMENTS**

There will be five major ways I will assess a student’s performance in this course. Students must complete the reading assigned in the textbook and the supplemental readings each week and actively participate in the weekly presentations (live or by commenting on the recording). Students must also participate in weekly discussions with the class. Students will complete two individual assignments, a policy fact sheet, and a policy brief. Students will also work in small groups to develop a policy analysis.

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<tr>
<th>Assignment</th>
<th>Points Possible</th>
<th>Percentage of Final Grade</th>
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<tbody>
<tr>
<td>Participation</td>
<td>15 @ 10 points each 150 points</td>
<td>15%</td>
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<tr>
<td>Discussions</td>
<td>15 @ 20 points each 300 points total</td>
<td>30%</td>
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<tr>
<td>Policy Fact Sheet</td>
<td>150 points</td>
<td>15%</td>
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<tr>
<td>Policy Brief</td>
<td>150 points</td>
<td>15%</td>
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<tr>
<td>Policy Analysis</td>
<td>250 points</td>
<td>25%</td>
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<tr>
<td><strong>Total Points Possible</strong></td>
<td><strong>1000 points</strong></td>
<td><strong>100%</strong></td>
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**Participation**

There is no specific meeting time for this course. Participation will be graded based on required weekly participation worth ten points each week for a total of 150 points. Students may choose to join the weekly Zoom meeting live OR watch a recording of the presentation and answer the question in the comments. Students should actively participate in the live presentation when the opportunity arises. Students watching a recording of the presentation are expected to respond to the question in a well-informed manner. Points will be taken off for not attending or not reviewing a recording of the presentation. Points will also be taken off for any inappropriate comments in the live meeting or in a student’s response to the recording question. Finally, students who watch a recording of the presentation must ensure their posts are free of spelling, punctuation, and grammatical errors for full points. Refer to the information in the Rules of Engagement section included here in the syllabus for further guidance.

**Discussions**

Students are required to participate in weekly discussions worth 20 points each. Every Monday the discussion will become available. Students are required to complete the following each week:

- Wednesday by 11:59pm – post your response to the discussion question/s
- Sunday by 11:59pm – comment on a fellow student’s post

See the Discussion Guidelines and Rubric posted on Canvas for more details.
Fact Sheet
Students will complete a fact sheet in the first half of the semester. The fact sheet will be worth 150 points. Due date is posted in the calendar. See Fact Sheet Guidelines and Rubric for more details.

Policy Brief
Students will complete a policy brief in the second half of the semester. The policy brief will be worth 150 points. Due dates are listed in the calendar. See the Policy Brief Guidelines and Rubric for more information.

Policy Analysis
This will be a group project carried out through the second half of the semester. The Policy Analysis will be worth 250 points and will include several smaller assignments. Due dates are listed in the calendar. No work on the Policy Analysis will begin before Module 8. Students will be randomly assigned to groups approximately two weeks before work on the project begins. Once in a group, students should communicate with each other and determine the best strategy to complete the project. See the Policy Analysis Guidelines and Rubric posted later this semester for more details.

Information on how to be successful in a remote learning environment can be found at [https://online.unt.edu/learn](https://online.unt.edu/learn).

GRADING
All of the components of a student’s grade will have a point value system, based on A being equivalent to a 4.0. Points will be given based on a student’s performance, such as the quality of information posted in the weekly discussions, writing skills, research skills, and ability to illustrate comprehension of all course topics. Each assignment will include a rubric for specific details on grading criteria.

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<tr>
<th>Total Points Possible for Semester/Grading Scale = 1,000</th>
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<tbody>
<tr>
<td>1000 – 900 = A</td>
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<td>899 – 800 = B</td>
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<td>799 – 700 = C</td>
</tr>
<tr>
<td>699 – 600 = D</td>
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<tr>
<td>599 – 500 = F</td>
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</tbody>
</table>

Late work policy:
Discussions:
Students are required to participate in weekly discussions on the course Canvas page. An original post is due each Wednesday by 11:59pm. A response to a fellow student’s comment is required by Sunday of the same week at 11:59pm. If a student does not participate in the discussion for the week, they will not receive any points. The discussions cannot be made up unless a student contacts me before the due date or has a valid reason for not completing the week’s requirement (illness, death in the family, etc.).
Late work policy continued

Fact Sheet:
Students are required to submit their Fact Sheet by the deadline stated in Canvas. A student may submit the assignment up to 24 hours after the deadline with 10 points taken off. After 24 hours, the assignment will close.

Policy Brief:
Students are required to submit their Policy Brief by the deadline stated in Canvas. A student may submit the assignment up to 24 hours after the deadline with 10 points taken off. After 24 hours, the assignment will close.

Policy Analysis:
Groups are required to submit smaller assignments that will be fashioned together for the final analysis. Each assignment deadline is stated in Canvas. A group may submit their assignments up to 24 hours after the deadline, with at least 10 points deducted from the final grade. After 24 hours, the assignments will close. Please contact me if you and your team have any questions. Additional expectations regarding interaction with group members and timeliness in group work will be discussed in the Policy Analysis Guidelines and Rubric.

COURSE EXPECTATIONS
As the instructor in this course, I am responsible for:
1. Providing course materials that will assist and enhance your achievement of the stated course goals
2. Providing timely and helpful feedback within the stated guidelines
3. Assisting in maintaining a positive learning environment for everyone

As a student in this course, you are responsible for:
1. Reading and completing all requirements of the course in a timely manner
2. Working to remain attentive and engaged in the course and interact with your fellow students
3. Assisting in maintaining a positive learning environment for everyone

Attendance Policy and Class Participation
There is no required time to meet for this course. I will host a live hour and a half presentation/discussion on Tuesdays each week. I will take a poll the first week of the course to decide what time on Tuesdays these meetings will be held. If you cannot attend the live session, you are required to watch a recording of the presentation and leave an answer to the question in the comments section of the video page. Students must watch and comment on the weekly meeting BEFORE Friday at 11:59pm. Let me know if you have issues meeting this requirement. If a student does not complete these requirements without a valid reason they will have points deducted.

COVID-19 Impact on Attendance
While attendance is expected as outlined above, it is important for all of us to be mindful of our health and safety along with the health and safety of everyone in our community. Please contact me if you are unable to complete your work for the week because you are ill or you are experiencing other issues related to COVID-19. It is important that you communicate with me prior to the work due date.
COVID-19 Impact on Attendance continued
If you are experiencing any symptoms of COVID-19 (https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider PRIOR to coming to campus. UNT also requires you to contact the UNT COVID Hotline at 844-366-5892 or COVID@unt.edu for guidance on actions to take due to symptoms, pending or positive test results, or potential exposure. While you are not required to meet in-person or at a specific time for this course, these actions are an important part of protecting your health and those of others in the community.

Statement on Face Covering
Face coverings are required in all UNT facilities. This course does not meet in-person but if you are on campus, please be mindful of this requirement. It is important that all students know they are expected to wear face coverings while on campus. If you are unable to wear a face covering due to a disability, please contact the Office of Disability Access to request an accommodation. UNT face covering requirements are subject to change due to community health guidelines. Any changes will be communicated via the instructor.

Rules of Engagement
Rules of engagement refer to the way students are expected to interact with each other and with their instructors. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law will not be tolerated.
- Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
- Ask for and use the correct name and pronouns for your instructor and classmates.
- Speak from personal experiences. Use “I” statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual’s experiences.
- Use your critical thinking skills to challenge other people’s ideas, instead of attacking individuals.
- Avoid using all caps while communicating digitally. This may be interpreted as “YELLING!”
- Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
- Avoid using “text-talk” unless explicitly permitted by your instructor.
- Proofread and fact-check your sources.
- Keep in mind that online posts can be permanent, so think first before you type.
See these Engagement Guidelines (https://clear.unt.edu/online-communication-tips) for more information.
#### CALENDAR

Tentative calendar for the course, including information for each week’s topics, required reading for each class, and the due dates for discussions, assignments, and the group project. Remember, supplemental readings are not listed here. It is your responsibility to go to Canvas to find the posted readings for classes. Readings will be posted throughout the semester. These dates and topics are subject to change.

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<thead>
<tr>
<th>Module</th>
<th>Topic</th>
<th>Materials to Review</th>
<th>Participation and Assignments</th>
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</thead>
<tbody>
<tr>
<td>1 8/24</td>
<td>Introduction to the course</td>
<td>Find access to textbook</td>
<td>No live meeting this week</td>
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<td>Readings in Module 1</td>
<td>Take survey</td>
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<td>Watch Introduction Video</td>
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<td>Discussion Introduction Introduction</td>
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<td>Navigate course on Canvas</td>
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<tr>
<td>2 8/31</td>
<td>Understanding the Role of and Conceptualizing Health Policy and Law</td>
<td>Chapter 1</td>
<td>Review Presentation 2</td>
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<td>Readings in Module 2</td>
<td>Attend live or comment by Sunday</td>
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<td>Discussion Post by Wednesday</td>
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<td>Discussion Reply by Sunday</td>
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<td>3 9/7</td>
<td>Policy and the Policymaking Process</td>
<td>Chapter 2</td>
<td>Review Presentation 3</td>
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<td>Readings in Module 3</td>
<td>Attend live or comment by Sunday</td>
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<td>Discussion Post by Wednesday</td>
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<td>Discussion Reply by Sunday</td>
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<td>4 9/14</td>
<td>Law and the Legal System</td>
<td>Chapter 3</td>
<td>Review Presentation 4</td>
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<td>Readings in Module 4</td>
<td>Attend live or comment by Sunday</td>
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<td>Discussion Post by Wednesday</td>
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<td>Discussion Reply by Sunday</td>
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<tr>
<td>5 9/21</td>
<td>Overview of the United States Healthcare System</td>
<td>Chapter 4</td>
<td>Review Presentation 5</td>
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<td>Readings in Module 5</td>
<td>Attend live or comment by Sunday</td>
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<td>Discussion Post by Wednesday</td>
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<td>Discussion Reply by Sunday</td>
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<td>6 9/28</td>
<td>Public Health Institutions and Systems</td>
<td>Chapter 5</td>
<td>Policy Fact Sheet Due 10/4</td>
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<td>Readings in Module 6</td>
<td>Review Presentation 6</td>
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<td>Attend live or comment by Sunday</td>
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<td>Discussion Reply by Sunday</td>
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<tr>
<td>7 10/5</td>
<td>The Art of Structuring and Writing a Health Policy Analysis</td>
<td>Chapter 14</td>
<td>Review Presentation 7</td>
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<td>Readings in Module 7</td>
<td>Attend live or comment by Sunday</td>
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<td>Discussion Post by Wednesday</td>
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<td>Discussion Reply by Sunday</td>
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<tr>
<td>8 10/12</td>
<td>Individual Rights in Health Care and Public Health</td>
<td>Chapter 6</td>
<td>Policy Analysis Part 1 Due 10/18</td>
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<td>Readings in Module 8</td>
<td>Review Presentation 8</td>
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<td>Attend live or comment by Sunday</td>
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<td>Discussion Post by Wednesday</td>
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<td>Discussion Reply by Sunday</td>
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## CALENDAR continued

<table>
<thead>
<tr>
<th>Module</th>
<th>Topic</th>
<th>Materials to Review</th>
<th>Participation and Assignments</th>
</tr>
</thead>
</table>
| Module 9 | Social Determinants of Health and the Role of Law in Optimizing Health | Chapter 7                    | Review Presentation 9  
Attend live or comment by Sunday  
Discussion Post by Wednesday  
Discussion Reply by Sunday |
| 10/19  |                                                     | Readings in Module 9          |                                                                                               |
| Module 10 | Understanding Health Insurance                        | Chapter 8                    | Policy Analysis Part 2 Due 11/1  
Review Presentation 10  
Attend live or comment by Sunday  
Discussion Post by Wednesday  
Discussion Reply by Sunday |
| 10/26  |                                                     | Readings in Module 10         |                                                                                               |
| Module 11 | Health Economics in a Health Policy Context          | Chapter 9                    | Review Presentation 11  
Attend live or comment by Sunday  
Discussion Post by Wednesday  
Discussion Reply by Sunday |
| 11/2   |                                                     | Readings in Module 11         |                                                                                               |
| Module 12 | Health Reform in the United States                   | Chapter 10                   | Policy Brief Due 11/15  
Review Presentation 12  
Attend live or comment by Sunday  
Discussion Post by Wednesday  
Discussion Reply by Sunday |
| 11/9   |                                                     | Readings in Module 12         |                                                                                               |
| Module 13 | Government Health Insurance Programs: Medicaid, CHIP, and Medicare | Chapter 11                   | Policy Analysis Part 3 Due 11/22  
Presentation 13  
Attend live or comment by Sunday  
Discussion Post by Wednesday  
Discussion Reply by Sunday |
| 11/16  |                                                     | Readings in Module 13         |                                                                                               |
| Module 14 | Healthcare Quality Policy and Law                    | Chapter 12                   | Presentation 14  
Attend live or comment by Sunday  
Discussion Post by Wednesday  
Discussion Reply by Sunday |
| 11/23  |                                                     | Readings in Module 14         |                                                                                               |
| Module 15 | Public Health Preparedness Policy                    | Chapter 13                   | Presentation 15  
Attend live or comment by Sunday  
Discussion Post by Wednesday  
Discussion Reply by Sunday |
| 11/30  |                                                     | Readings in Module 15         |                                                                                               |
| Module 16 | Finals Week                                          |                               | Policy Analysis Due 12/9 by 11:59 pm                                                           |
| 12/7   |                                                     |                               |                                                                                               |
UNT POLICIES

Academic Integrity Policy
Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. Work submitted may be analyzed by software for academic integrity.

ADA Policy
UNT makes reasonable academic accommodations for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one’s specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Office of Disability Accommodation website at http://disability.unt.edu/. You may also contact them by phone at 940.565.4323.

Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)
The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

Emergency Notification & Procedures
UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.

Retention of Student Records
Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their records; however, information about student’s records will not be divulged to other individuals without proper written consent. Students
Retention of Student Records continued

are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University’s policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor’s ability to conduct a class or other students’ opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student’s conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classrooms, labs, discussion groups, field trips, etc. Visit UNT’s Code of Student Conduct (https://deanofstudents.unt.edu/conduct) to learn more.

Access to Information - Eagle Connect

Students’ access point for business and academic services at UNT is located at my.unt.edu. All official communication from the University will be delivered to a student’s Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail Eagle Connect (https://it.unt.edu/eagleconnect).

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14, and 15 (11/16/20 – 12/6/20) of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website (http://spot.unt.edu/) or email spot@unt.edu.

Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT’s Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim’s compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off-campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565-2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.
**Important Notice for F-1 Students taking Distance Education Courses**

**Federal Regulation**
To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student’s physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student’s course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student’s full course of study requirement.

**University of North Texas Compliance**
To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course. If such an on-campus activity is required, it is the student’s responsibility to do the following:

1. Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
2. Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, they should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

**Student Verification**
UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See [UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses](https://policy.unt.edu/policy/07-002).
Use of Student Work
A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) they create within a class and the University is not entitled to use any student work without the student’s permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student’s written permission.

Transmission and Recording of Student Images in Electronically-Delivered Courses
This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings. I will provide accommodations for students who do not wish to appear in class recordings. No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

Class Recordings & Student Likenesses
Synchronous (live) sessions in this course will be recorded for students enrolled in this course to refer to throughout the semester. Class recordings are the intellectual property of the university or instructor and are reserved for use only by students in this class and only for educational purposes. Students may not post or otherwise share the recordings outside the class, or outside the Canvas Learning Management System, in any form. Failing to follow this restriction is a violation of the UNT Code of Student Conduct and could lead to disciplinary action.

For all other UNT Policies, please go to the Student Handbook

Academic Support & Student Services

Student Support Services

Mental Health
UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- Student Health and Wellness Center (https://studentaffairs.unt.edu/student-health-and-wellness-center)
- Counseling and Testing Services (https://studentaffairs.unt.edu/counseling-and-testing-services)
Academic Support & Student Services continued

Mental Health support continued
UNT Care Team (https://studentaffairs.unt.edu/care)
- Individual Counseling (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

Chosen Names
A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.
- UNT Records
- UNT ID Card
- UNT Email Address
- Legal Name

*UNT.euIds cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

Pronouns
Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don’t assume someone’s name, we should also ask and not assume someone’s pronouns. You can add your pronouns to your Canvas account so that they follow your name when posting to discussion boards, submitting assignments, etc. Below is a list of additional resources regarding pronouns and their usage:
- What are pronouns and why are they important?
- How do I use pronouns?
- How do I share my pronouns?
- How do I ask for another person’s pronouns?
- How do I correct myself or others when the wrong pronoun is used?

Additional Student Support Services
- Registrar (https://registrar.unt.edu/registration)
- Financial Aid (https://financialaid.unt.edu/)
- Student Legal Services (https://studentaffairs.unt.edu/student-legal-services)
- Career Center (https://studentaffairs.unt.edu/career-center)
- Multicultural Center (https://edo.unt.edu/multicultural-center)
- Counseling and Testing Services (https://studentaffairs.unt.edu/counseling-and-testing-services)
- Pride Alliance (https://edo.unt.edu/pridealliance)
- UNT Food Pantry (https://deanofstudents.unt.edu/resources/food-pantry)
Academic Support Services

- Academic Resource Center (https://clear.unt.edu/canvas/student-resources)
- Academic Success Center (https://success.unt.edu/asc)
- Writing Lab (http://writingcenter.unt.edu/)

Library Resources

- UNT Libraries (https://library.unt.edu/)
- UNT Library Research Support (https://library.unt.edu/research/)
- Subject Librarian - Jennifer Rowe
  Contact:
  - Phone: 940-369-7815
  - Email: jennifer.rowe@unt.edu
- RHAB Subject Library Resources Page (https://guides.library.unt.edu/c.php?g=69648&p=452741)