



Course Information

Course Number and Title: PUBH 4080 Public Health Capstone

Meets: Asynchronous

Location: Virtual - Canvas

Credit Hours: 3

Welcome to the PUBH 4080 Public Health Capstone course. My name is Dr. Naomi Meier. I will be your instructor for this course. I look forward to working with you as you refine your public health skills and prepare for your career.

Instructor Information

Naomi Meier, DrPH, MS

Office Location: Chilton Hall 218H

Phone number: (940)369-8096

Email: naomi.meier@unt.edu *Use this email – please do not message me through Canvas*

Please include the course number in your email subject line. In most cases, I will reply to emails and messages left at the department within 48 hours.

Office hours: Tuesdays 1 pm – 3 pm or by appointment

Zoom link for Tuesdays 1 pm – 3 pm <https://unt.zoom.us/j/85222484366>

In-person or virtual options are available

Teaching Assistant

Maharshini Bommagouni email: MaharshiniBommagouni@my.unt.edu

Pre-Requisites

This course is designed to be taken in the final semester of the program.

Course Description

This is the final course that students must take in order to complete the Bachelor of Science program in Public Health. It has both a classroom and a service-learning component. For the classroom component, students are to identify a public health problem, conduct a literature review of the problem, and devise solutions to solving the problem, using a systems thinking approach. Students will use the knowledge they have gained from all their courses in Public Health to critically analyze a public health problem.

For the service learning component, students will spend at least 100 hours practicing public health in real world. This integrative experience will help students achieve cross-cutting competencies in communication, diversity and culture, leadership, professionalism, integration of theory and practice, and public health knowledge and skills. Students will prepare a presentation of their internship experience and present it online to a live audience.

Course Objectives

- Identify health disparities among populations.
- Identify a public health problem and conduct literature review.
- Use a systems thinking approach to devise solutions for the identified public health problem.
- Discuss policies to improve the health conditions of population groups.
- Identify partnerships at the local, community, and national levels that may improve the health conditions.
- Apply critical thinking skills in resolving ethical issues involved in solving the problem
- Implement evidence-based strategies to solve a public health problem.
- Strengthen writing and communication skills needed in both graduate school and as a public health professional.
- Garner knowledge of core public health sciences
- Integrate and synthesize theory and practice related to public health issues
- Demonstrate the ability to interact with people from diverse backgrounds
- Develop effective communication and presentation skills

Requirements

- Completion of on-site supervised service-learning experience within a pre-approved public health setting for a *minimum of* 100 hours under the direct supervision of an on-site supervisor. This experience will last a *minimum of* 10 weeks during the semester.
- Submission of the signed Partner Agreement form by end of week 4 and prior to any service-learning hours being accepted for the course.
- Participation in class discussions, and coordination and submission of completed site-supervisor evaluations.
- Maintenance and submission of biweekly logs that contain detailed information regarding service-learning hours completed and duties performed.
- Submission of all course assignments must be made by the due dates.

Required Materials

Forister, J. G. & Blessing, J. D. (2020). *Introduction to research and medical literature for health professionals*. (5th ed.) Jones & Bartlett Learning.

Supplemental, or extra, required material may be assigned to review. Any additional required readings will be posted in Canvas each week and will be available electronically.

Technical Support

UIT Help Desk: [UIT Student Help Desk](#) site

[Email](#)

Sage Hall, Room 130

(940)565-2324

For additional support, visit [Canvas Technical Help](#)

Technical Requirements

We will be using Canvas as our main platform for interaction this semester. You will need regular access to the internet, Canvas, and Zoom (including a webcam and microphone). We will be using programs in the Microsoft Office Suite including Word and PowerPoint. You will also have to access Adobe Acrobat Reader for pdf files. Finally, you will need to have the ability to upload and download files, send and receive emails with/without attachments, and communicate with fellow students in various electronic formats such as videoconferencing. Check the electronic resources available to students through the College of Health and Public Service as well as the library to see if they offer laptops and webcams for students to check out.

Course Requirements

A student's performance in this course will be assessed in a number of ways – weekly work, written assignments, and minimum of 100 hours of service learning experience. See below for the points breakdown, brief details about the assignments, and late work policies. Additional information for each assignment will be posted in Canvas, including due dates.

Assignment	Points Possible	Percentage of Final Grade
Bi-Weekly Logs	8 @ 25 points each Total 200 points	20%
Discussions	11 @ 20 points each (Drop the lowest grade) Total 200 points	20%
Internship 100 Hours or more	Required to pass the course	Required to pass the course
Internship Assignments	Partner Agreement 100 points Mid-term Supervisor Evaluation 50 points Final Supervisor Evaluation 50 points 200 points total	20%
Literature Review Assignments	Research Topic 25 points Research Question 25 points 50 points total	5%
LinkedIn Assignment	Required to pass the course	Required to pass the course
Career Readiness Activity	50 points	5%
Literature Review Paper	150 points	15%
Internship Presentation	150 points	15%
Total Points Possible	1000 points	100%

Go to the next page for assignment details. The Course Calendar, including most due dates, is posted on page 14.

Course Requirements continued

Bi-Weekly Logs

Students are required to complete bi-weekly logs. The logs will include writing about their internship experience for the week. Students will also answer questions related to the course topics. Internship hours cannot be counted if the Bi-Weekly Logs are not submitted.

Discussions

Students are required to participate in weekly discussions worth 20 points each. The assignments will be based on the readings and some of the challenges that students may encounter during their internship. Students are required to complete the following weekly:

Thursday by 11:59pm – post your response to the discussion question/s (15 points each week)

Sunday by 11:59pm – comment on a fellow student's post (5 points each week)

Internship

Students must complete a minimum of 100 hours of public health work. Please refer to the UNT Public Health Internship Manual for more information. You can find a copy in the Modules section of the Canvas course.

Internship Assignments

Students will complete assignments when they secure an Internship site as well as supervisor evaluations:

Partner Agreement 100 points

Students must complete and submit the Partner Agreement before beginning to count hours for their internship. Students are required to get a signature from their site supervisor by the due date. Forging signatures goes against Academic Standards and will jeopardize a student's ability to remain in the class. If a student is having trouble finding an Internship site, please contact the instructor.

Mid-term Supervisor Evaluation 50 points

Students are required to submit a mid-term evaluation that has been filled out and signed by their site supervisor. Forging signatures goes against Academic Standards and will jeopardize a student's ability to remain in the class.

Final Supervisor Evaluation 50 points

Students are required to submit a Final Supervisor Evaluation that has been filled out and signed by their site supervisor. Forging signatures goes against Academic Standards and will jeopardize a student's ability to remain in the class.

Literature Review Assignments

Students will complete two assignments to prepare for the Literature Review Paper

Research Topic 50 points

Students are required to submit their research topic and detail why they chose the topic

Research Question 50 points

Students are required to create a research question

LinkedIn Assignment

Students are required to create a LinkedIn profile and join the UNT Public Health page.

Course Requirements continued

Career Readiness Activity

Students will participate in an assignment to assess the professional skills they already have. The goal of the assignment is to help students recognize their skills and identify how the skills will benefit their career.

Literature Review Paper

Students will complete the Literature Review work they have been working on during the semester. Students will incorporate the Research Topic they identified as well as the Research Question they developed earlier in the semester. Using this information and guidance from the textbook, students will complete a review of available journal articles, etc. related to their chosen topic.

Internship Presentation

Students will prepare a report about their internship experience at the end of the semester. Students will present their report online to a live audience. More details will be published in Canvas.

It is your responsibility to go to the Weekly Instructions in Canvas to find all assigned materials

STUDENT PERFORMANCE & CONDUCT DURING INTERNSHIP

The department is committed to maintaining strong, collaborative relationships with community agencies to provide meaningful internship opportunities for students. As representatives of the university, department, and academic program, students are expected to always demonstrate professionalism. By presenting themselves in a respectful and responsible manner, students uphold the positive reputation of the program to ensure these valuable partnerships remain

Late Work Policy

Any work submitted after the deadline will lose points. All assignments are set to close in Canvas 24 hours after the deadline. Once an assignment is closed, you may not submit work without emailing me. Please contact me if you have any issues meeting a deadline.

Use of AI (example ChatGPT)

You may use AI to find information for the assignment, but you must trace the information generated by the AI system back to the original source. You must cite the original source of the information. If you cannot trace the information back to an existing source, I do not consider it a reliable resource and I will take points off.

Do not use Grammarly, MS paraphrasing, or any other writing enhancing software. Turnitin will flag this work as AI and you will lose points for this.

Please remember that some AI systems can perpetuate biases present in their training data. When using AI, be conscious of potential biases. Please use AI with caution. I want you to become familiar with gathering correct information from reliable sources using AI and using AI to craft the information you include in your assignments and your work once you graduate. If you have any questions, please let me know.

Course Requirements continued

Grading

All of the components of a student's grade will have a point value system, based on A being equivalent to a 4.0. Points will be given based on a student's performance, such as the quality of information posted in the weekly quizzes, writing skills, research skills, and ability to illustrate comprehension of all course topics. Each assignment will include a rubric for specific details on grading criteria.

Total Points Possible for the Semester/Grading Scale = 1,000

Point Range = Grade (1000 – 900 = A / 899 – 800 = B / 799 – 700 = C / 699 – 600 = D / 599 – 500 = F)

Course Expectations

As the instructor of this course, I am responsible for:

1. Providing course materials that will assist and enhance your achievement of the stated course goals
2. Providing timely and helpful feedback within the stated guidelines
3. Assisting in maintaining a positive learning environment for everyone

As a students in this course, you are responsible for:

1. Reading and completing all requirements of the course in a timely manner
2. Working to remain attentive and engaged in the course and interact with your fellow students
3. Assisting in maintaining a positive learning environment for everyone

COVID-19 Policies

All UNT protocols will be followed in the event COVID-19 restrictions are put in place. Remember, you can get your COVID-19 vaccine (and other vaccinations) at the UNT Student Health and Wellness Center. If you are experiencing an illness, medical attention is available at the UNT Health and Wellness Center (940-565-2333 or askSHWC@unt.edu).

UNT Policies

Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty will result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

My addition: You may not use any of your work from other courses or work you have written for a job, volunteer work, internship, etc. The work you submit for this must be original and generated by you only for this course.

Work submitted will be analyzed through Turnitin. Any work you submitted for other courses, etc. may be flagged by Turnitin. Plagiarism is a serious matter and will not be accepted. I am available to offer guidance for your work. The UNT Writing Center is also a good resource.

Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

ADA Policy

UNT makes reasonable academic accommodations for students with disabilities. I aim to make success in this course attainable for all students. Please reach out to me about accommodation options. Students seeking accommodation should register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [Office of Disability Accommodation website](#). You may also contact them by phone at 940.565.4323.

Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

UNT Policies continued

Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](#).

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classrooms, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](#) to learn more.

Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off-campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.

Transmission and Recording of Student Images in Electronically-Delivered Courses

This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings. I will provide accommodations for students who do not wish to appear in class recordings. No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

Copyright Notice

Some or all the materials on the course website may be protected by copyright. Federal copyright law prohibits the reproduction, distribution, public performance, or public display of copyrighted materials without the express and written permission of the copyright owner, unless fair use or another exemption under copyright law applies. Additional copyright information may be located on the UNT website.

UNT Policies continued

Important Notice for F-1 Students taking Distance Education Courses

Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (<http://www.ecfr.gov/>). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken online or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to the completion of the class. An online or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no online or distance education classes may be considered to count toward a student's full course of study requirement.

Important Notice for F-1 Students taking Distance Education Courses continued

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
- (2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, they should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

Rules of Engagement

Rules of engagement refer to the way students are expected to interact with each other and with their instructors. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law will not be tolerated.
- Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
- Ask for and use the correct name and pronouns for your instructor and classmates.
- Speak from personal experiences. Use “I” statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual’s experiences.
- Use your critical thinking skills to challenge other people’s ideas, instead of attacking individuals.
- Avoid using all caps while communicating digitally. This may be interpreted as “YELLING!”
- Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
- Avoid using “text-talk” unless explicitly permitted by your instructor.
- Proofread and fact-check your sources.
- Keep in mind that online posts can be permanent, so think first before you type.

See these [Engagement Guidelines](#) for more information

For all other UNT Policies, please go to the [Student Handbook](#).

UNT 10 Academic Rights

Each student is encouraged to review the following academic rights and responsibilities and to seek clarification from the associate dean of the college or school in which he/she is enrolled.

Protection of Constitutional Freedoms —

- Students and all other members of the university community are guaranteed the constitutional freedoms of speech, peaceful assembly, petition and association.
- Responsibility: Students and others must exercise their rights by lawful means subject to university rules and regulations regarding time, location, method and duration. Students may not disrupt the operations of the university or interfere with the rights of others to exercise their constitutional freedoms.

Academic Freedom —

- Students and all other members of the university community are guaranteed the rights freely to study, discuss, investigate, teach, conduct research and publish as appropriate to their respective roles and responsibilities. In the classroom and in conference students have the right within the scope of the course of study to state divergent opinions, challenge ideas and take reasoned exception to the data or the views offered.

UNT 10 Academic Rights continued

Academic Freedom continued

- Responsibility: Students and faculty share the responsibility to protect and to preserve conditions which are conducive to the learning process, including withholding judgment on matters of opinion, ensuring a fair hearing for divergent viewpoints and observing rules of courtesy in the classroom.

Academic Standards —

- Students have the right to know the standards of academic performance established for each course in which they are enrolled.
- Responsibility: Students are responsible for seeking clarification of any standard in question at the beginning of the term, for preparing assignments in advance of each class session and for learning the content of any course of study for which they are enrolled. Rules applying to academic dishonesty must be followed, including those related to plagiarism and cheating.

Academic Evaluation —

- Students have the right to be evaluated solely on an academic basis, without regard to issues of diversity, opinions or conduct in matters unrelated to academic standards. Students have the right to review tests and other written work after the instructor has evaluated them and are accorded protection through the Grade Appeals Procedure against prejudiced or capricious academic evaluation.
- Responsibility: Students are responsible for bringing academic grievances first to the attention of the instructor who performed the evaluation in an effort to resolve the issue. If the matter cannot be settled at this level, it may be appealed in writing as outlined in the Grade Appeal Policy.

Improper Disclosure —

- Except when disclosure may be required by state or federal law, students have the right to confidentiality of information about views, beliefs and political associations which they may share privately with instructors, advisors or academic counselors. Judgment of ability and character may be provided under appropriate circumstances, normally with the knowledge and consent of the student.
- Responsibility: Students have the responsibility to state clearly what is and what is not confidential disclosure.

Personal Safety —

- Students have the right to a classroom environment that is free of obvious hazards to safety and security.
- Responsibility: Students are responsible for compliance with university rules and regulations prohibiting firearms, explosives, incendiaries and weapons of any kind on the campus. Students are also responsible to abide by all health/safety rules and procedures in all academic courses and laboratories.

Illegal Drugs and Alcohol —

- Students have the right to a learning environment free from illegal drugs and alcohol.
- Responsibility: Students are responsible for compliance with university rules and regulations prohibiting possession, use or distribution of illegal drugs or alcohol in classroom buildings.

Disruptions —

- Students have the right to pursue an education without disruption or interference and to expect enforcement of norms for acceptable classroom behavior that prevents disruption of the teaching/learning process.

UNT 10 Academic Rights continued

Disruptions continued

- Responsibility: Students may not disrupt class or any other university process by any means whatsoever (including sideline conversations, comments, arguments, noise of any kind or other activity which would hinder access to or utilization of academic information).

Non-discrimination —

- Students have the right to learn in a classroom environment where diversity is respected.
- Responsibility: Students are responsible for respecting diversity and for behaving courteously to both faculty members and other students in the classroom regardless of difference in race, creed, color, religion, age, nationality, sex, sexual orientation or disability status.

Intellectual Property —

- Students have the right to expect that presentation of material in a class will be in compliance with copyright law and that their own creative work will not be disseminated or published without their permission.
- Responsibility: Students who receive written notification from a faculty member that the information provided in his or her course is the faculty member's intellectual property shall not distribute, use for commercial purposes, or create derivative works of the intellectual property without obtaining the express permission of the faculty member. Students shall not assume permission absent written notification from a faculty member. Students shall also respect and treat in similar manner, the intellectual property of other students.

Student Programs/Services/Organizations

Academic Support Services

- [Academic Resource Center](#)
- [Academic Success Center](#)
- [UNT Libraries](#)
- [Writing Center](#)
- [Math Lab](#)

Library Resources

- [UNT Libraries](#)
- [UNT Library Research Support](#)
- Subject Librarian - Brea Henson [Email](#) and Phone: 940-369-7815
- [PUBH Subject Library Resources Page](#)

Student Support Services

- [UNT CARE Team](#)
- [Registrar](#)
- [Financial Aid](#)
- [Student Legal Services](#)
- [Career Center](#)
- [Counseling and Testing Services](#)
- [Student Health and Wellness Center](#)
- [UNT Food Pantry](#)
- [ALL Programs and Services](#)

Student Organizations

Did you know there are more than 400 student organizations at UNT? Joining an organization is a great way to meet other students with similar interests. There are clubs related to academics, recreation, advocacy, entertainment, and so much more. Many organizations offer students opportunities to gain leadership skills and network with others to expand career opportunities.

Student Organization Homepage

UNT Student Organizations Related to Public Health

For a full list of public health-related Student Organizations, go to the Student Organization page and search “public health”

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| <ul style="list-style-type: none"> • Public Health Alliance • Future Without Poverty • UNT Rotaract Club • Black Health Professions Organization • National Marrow Donor Program • American Red Cross • Health Informatics Student Organization • Pre-Physician Assistant Club | <ul style="list-style-type: none"> • Pre-Nursing Club • Collaborative Urban Planning Association • Public Administration Student Association • Nonprofit Leadership Student Association • Active Minds • The NEST • Hearts for the Homeless Dallas |
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Calendar

The semester calendar is posted below. It includes information for each week's topic, required weekly readings, and due dates for assignments. Remember, weekly supplemental material is not listed here. The Canvas course page is where you will find the supplemental materials, weekly modules, weekly instructions, discussions, weekly logs, additional course projects, grades, and more. Material for the course will be posted throughout the semester. These dates and topics are subject to change.

Week Dates	Module Topic	Materials to Review	Participation and Assignments
Week 1 1/12 – 1/18	Introduction to the course	Chapter 1 Material in Module	Discussion Submit Partner Agreement by 2/8
Week 2 1/19 – 1/25	Human Subjects in Research and The Research Problem	Chapters 2 and 3 Material in Module	Bi-Weekly Log 1 and Discussion Submit Research Topic
Week 3 1/26 – 2/1	Systematic Review of the Literature	Chapters 4 and 5 Material in Module	Submit Research Question
Week 4 2/2 – 2/8	Your Research Question	No textbook reading Material in Module	Bi-Weekly Log 2 and Discussion Create LinkedIn Account Submit Partner Agreement by 2/8
Week 5 2/9 – 2/15	Methodology and Survey Research	Chapters 6 and 7 Material in Module	Discussion
Week 6 2/16 – 2/22	Qualitative Research	Chapter 8 Material in Module	Bi-Weekly Log 3 and Discussion
Week 7 2/23 – 3/1	Community-Based Participatory Research	Chapter 9 Material in Module	Discussion
Week 8 3/2 – 3/8	Clinical Investigations	Chapter 10 Material in Module	Bi-Weekly Log 4 and Discussion Submit Mid-Term Evaluation 3/8
Spring Break 3/9 – 3/15	No assignments	No assignments	No assignments
Week 9 3/16 – 3/22	Data Analysis	Chapter 11 Material in Module	Discussion
Week 10 3/23 – 3/29	Your Internship Work	No textbook reading Material in Module	Bi-Weekly Log 5 and Discussion
Week 11 3/30 – 4/5	Analysis Results and Discussion and References	Chapters 13, 14, 15 Material in Module	Discussion
Week 12 4/6 – 4/12	Writing and Publishing Interpreting the Literature	Chapters 16 and 17 Material in Module	Bi-Weekly Log 6 and Discussion
Week 13 4/13 – 4/19	Career Readiness	No textbook reading Material in Module	Literature Review Due 4/19
Week 14 4/20 – 4/26	Literature Review	No textbook reading Material in Module	Bi-Weekly Log 7 Career Readiness Assignment
Week 15 4/27 – 5/3	Your Internship Work	No textbook reading Material in Module	Internship Presentations
Week 16 5/4 – 5/10	Concluding Thoughts	No textbook reading Material in Module	Bi-Weekly Log 8 *signed* Submit Final Supervisor Evaluation