

**ART 5900.704 Special Problems  
Fall 2019**

08/26/2019 - 12/13/2019  
**Professor: Nadine M. Kalin, Ph.D.**  
**Email: kalin@unt.edu**  
**Phone 940-565-4777**  
**Office Hours: by Appointment**

**Course Description, Objectives, and Learning Outcomes**

ART 5900 Special Problems. 1-3 hours each. Conference courses open to advanced students capable of doing independent research under the direction of the instructor. Not to be registered for except when other graduate courses are not available. Registration permitted only with consent of school. A maximum of 3 semester hours of credit for each course.

**Course Assignments and Schedule**

**Masters/doctoral student Kate Wurtzel will complete the following assignments for these due dates:**

Two 5000 word essays due to the professor on October 24, 2019.  
Meet with graduate reader after turning in the essays, no later than mid-November.

**Assessment Criteria & Evaluation**

Your grade in the course is based on your ability to successfully complete the requirements on the schedule listed above.

The assignment values are as follows:

Each of the 2 essays will be worth 45% of final grade  
Meeting with the graduate reader will be worth 10% of final grade

**Grading Scale**

An A grade will be 90% or above, B = 80-89%, C = 70-79%, D = 60-69%, and below 60% an F.

**ATTENDANCE/LATE WORK POLICY:** Attendance and full participation is essential and expected in this class. Each student is allowed **one** absence. **For two or more absences, the final grade will be lowered at least one letter grade.** PLEASE NOTE: **Any combination of two late arrivals or early leaves equals one absence.** You are responsible for completing all assignments and turning them in on the written or announced due date. If you are absent you must e-mail work to the professor by the due date in order for it to be considered on time. **Late assignments will be reduced one full letter grade.** Late work will only be accepted one week after due date, except assignments due at the end of the semester, which will NOT be accepted late. **If you miss a class session, it is your responsibility to find out assignments and obtain notes/handouts from classmates – instructor will not provide them.** Please refer to UNT Policy 06.039 for further details ([https://policy.unt.edu/sites/default/files/06.039\\_StudentAttendance\\_2016.pdf](https://policy.unt.edu/sites/default/files/06.039_StudentAttendance_2016.pdf)).

**AMERICAN DISABILITIES ACT:** The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an

accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Office of Disability Accommodation website at <http://www.unt.edu/oda>. You may also contact them by phone at 940.565.4323.

**DISABILITIES ACCOMMODATION:** Please notify the instructor if you have a disability that requires accommodation. It is also **required** that you register with the UNT Office of Disability Accommodation, Sage Hall Suite 167. The College of Visual Arts and Design policy on accommodation is available upon request in the CVAD Dean's offices, Room 107. Further questions and problems on accommodation may be addressed to Associate Dean Eric Ligon, School Accommodation Liaison, Art Building, Student Advising, Room 111. Further information is available at [https://policy.unt.edu/sites/default/files/16.001\\_DisabilityAccommodationStudents\\_2011.pdf](https://policy.unt.edu/sites/default/files/16.001_DisabilityAccommodationStudents_2011.pdf)

**COURSE RISK FACTOR:** According to University Policy, this course is classified as a category **one** course. Students enrolled in this course will not be exposed to any significant hazards and are not likely to suffer any bodily injury. Students will be informed of any potential health hazards or potential bodily injury connected with the use of any materials and/or processes and will be instructed how to proceed without danger to themselves or others.

**ACCEPTABLE STUDENT BEHAVIOR:** Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at [www.deanofstudents.unt.edu](http://www.deanofstudents.unt.edu)

**SEXUAL DISCRIMINATION, HARRASSMENT, & ASSAULT:** UNT is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) has experienced or experiences any of these acts of aggression, please know that you are not alone. The federal Title IX law makes it clear that violence and harassment based on sex and gender are Civil Rights offenses. UNT has staff members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, and helping with legal protective orders.

**FINANCIAL AID SATISFACTORY ACADEMIC PROGRESS:** A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility. If you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. Please visit <http://financialaid.unt.edu/satisfactory-academic-progress-requirements> for more information about financial aid Satisfactory Academic Progress. It may be wise for you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course being doing so.

**CENTER FOR STUDENT RIGHTS AND RESPONSIBILITIES:** Each University of North Texas student is entitled to certain rights associated with higher education institutions. The following statement reminds students of their rights and responsibilities within the academic community – “*Each University of North Texas*

*student is entitled to certain rights associated with higher education institutions. See [www.unt.edu/csr](http://www.unt.edu/csr) for further information.*

**EMERGENCY NOTIFICATION & PROCEDURES:** UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.

**BUILDING EMERGENCY PROCEDURES:** In case of emergency (alarm will sound), please follow the building evacuation plans posted on each floor of your building and proceed to the nearest parking lot. In case of tornado (campus sirens will sound) or other weather related threat, go to the nearest hallway or room on your floor without exterior windows and remain there until an all clear signal is sounded. Follow the instructions of your teachers and act accordingly.

**ACADEMIC INTEGRITY STANDARDS:** Students caught cheating or plagiarizing will receive a "0" for that particular assignment or exam [or specify alternative sanction, such as course failure]. Additionally, the incident will be reported to the Office of Academic Integrity in line with UNT Policy 06.003 ([https://policy.unt.edu/sites/default/files/06.003\\_StudentStandardsOfAcademicIntegrity\\_8\\_2017.pdf](https://policy.unt.edu/sites/default/files/06.003_StudentStandardsOfAcademicIntegrity_8_2017.pdf)), who may impose further penalty. According to the UNT catalog, the term "cheating" includes, but is not limited to: a. use of any unauthorized assistance in taking quizzes, tests, or examinations; b. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; c. the acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university; d. **dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s)**; or e. any other act designed to give a student an unfair advantage. The term "plagiarism" includes, but is not limited to: a. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; and b. the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

**COURSE PLAGIARISM POLICY:** Taking credit for someone else's words, ideas, art works, lesson plans, etc., without giving them credit constitutes plagiarism. Plagiarized work will **receive a zero** and the matter will be reported to the university in which case you may lose credit for the entire course. **Therefore, reference all your sources, including those taken from the Internet.** Moreover, it is absolutely necessary to provide a citation when you: 1) quote or copy a paragraph, sentence, or more than **three words in a row**, 2) paraphrase, 3) repeat key ideas and theories from a published source, or 4) **borrow an image**. It is also necessary to produce original work in relationship to this class.

**SYLLABUS CHANGE POLICY:** While this syllabus is intended to outline and frame the general goals and expectations of the course, it should be considered a "work in progress."

STUDENT ACKNOWLEDGEMENT: Receipt of this syllabus constitutes a contract between students and instructor (Read the syllabus and if you accept the terms of the contract, sign below).

STUDENT ACKNOWLEDGEMEN ART 5900.704 Special Problems taught by Dr. Nadine M. Kalin

I \_\_\_\_\_ (print) acknowledge that I have read the course syllabus. I understand the course structure, grading and attendance policies as well as the risk factor rating. I hereby agree to the syllabus and its provisions.

ART 5900.704 Special Problems  
**Course number and section**

1  
Risk Rating

\_\_\_\_\_  
**Student full name (print)**

\_\_\_\_\_  
**Student Signature** **Date**

\_\_\_\_\_  
**Student e-mail address(es)**

\_\_\_\_\_  
**Student phone number**