# Contemporary Social Problems - (SOCI 1520 Section 900 Online) Semester: Fall 2023

Instructor: Neha Jangeti

#### **Instructor Information**

Name: Neha Jangeti

Instructor Email: neha.jangeti@unt.edu

**Office Hours:** Tuesdays and Thursdays, via Zoom, from 11 AM to 12 PM.

Or by appointment via Zoom.

#### **Important Course Times and Due Dates**

- Everything in this course (except for the Final Exam) is due before midnight on Sunday nights.
- Final Exam is due in Canvas before midnight on Thursday, December 14, 2023.
- After the Final Exam closes, the course is over, and grades will be swiftly calculated.

#### **Communication Expectations**

Neha will respond within 24 hours, except on weekends. Please use either Canvas or your UNT email for all communication. When communicating in Canvas or via UNT email, please follow UNT CLEAR's Guidelines and Online Communication Tips (https://clear.unt.edu/online-communication-tips).

#### **Course Description**

SOCI 1520 – Contemporary Social Problems – 3 hours

Conditions disruptive to society today, both those seen as problematic as a whole and those that violate the norms of special groups in society; includes population, poverty, minorities, crime, drugs, sexual deviance, mental illness, changing family patterns, and violence. Satisfies liberal arts and social sciences core social science requirements. Advised for students planning sociology graduate work.

Pre-requisite(s): None

#### **Course Level Objectives**

By the end of this course, students will be able to:

- 1. Recall and discuss how sociologists approach the study of social problems in society.
- 2. Recall and discuss the different societal problems related to inequality.
- 3. Recall and discuss the societal problems related to deviance, conformity, and well-being.
- 4. Recall and discuss the different societal problems related to social institutions in society.
- 5. Recall terminology and theories related to the sociological study of social problems.

#### **Required Materials**

Students in this course are required to obtain and use the following text from Pearson Publishing: Macionis, John J. *Social Problems*, 8<sup>th</sup> Ed. Pearson, 2020.

This text is available in a number of formats (online, loose-leaf, rental, etc.). Students can decide what format works best for them.

o Rental Edition: 978-0-13-524704-4

- O Students requiring accessibility support are encouraged to contact Pearson Publishing directly at this URL: <a href="mailto:disability.support@pearson.com">disability.support@pearson.com</a>. Pearson will assist with accessibility-related issues, alternative text requests, or accessibility documentation.
- Students are not required to have an access code to access resources from the Pearson website.
- Students should be able to order their book from the UNT bookstore on campus.

#### **Late Work and Missing Work**

All assignments should be submitted by the indicated dates and times in the syllabus/Canvas. There will be no extensions except in cases of documented emergencies.

- If your emergency is severe, the professor may recommend that you contact the Dean of Students to receive a blanket excuse for all your courses.
- When possible, students should contact the instructor <u>before</u> missing an assignment.

Course Requirements, Assignments, and Values

Assignments	Due	Points	Percentage of Final Grade
Syllabus quiz	Week One	30 Pts	3%
<b>Introduction Post</b>		25 Pts	2.5%
<b>14 Construct 3Qs</b> 14 X 25 Pts = 350 Pts	Due before midnight on Sundays	350 Pts	35%
TIP: Questions pertaining to the <i>Theory</i> section are found near the end of each chapter in Macionis.			
14 Weekly Quizzes 14 X 30 Pts = 420 Pts	Due before midnight on Sundays	420 Pts	42%
TIP: To review for quizzes, read the <i>Making the Grade</i> section at the end of each chapter in Macionis and watch chapter video lectures.			
Final Exam	Due in Canvas on Thursday, December 14, 2023, at 11:59	175 Pts	17.5%
TOTAL		1000 Pts	100%

**Course Grading Scale** 

Letter Grade:	Point Range:	Percentage Range:
A	900-1000	90% - 100%
В	800-899	80% - 89.9%
С	700-799	70% – 79.9%
D	600-699	60% - 69.9%
F	599 or below	59.9% or below

# **Course Schedule**

## Part I – Sociology's Basic Approach (Chapter 1)

Unit Level Objectives:

By the end of Part I of the course, the student will be able to:

• Recall information about the sociological imagination, sociology's theoretical perspectives, and how sociologists conduct social scientific research.

• Discuss what sociology is.

Check	Week 1 (8/21 - 8/27)	Where?	Point
Box	Theme: Getting to Know You, Getting Organized, and		Value
	Getting Started		
	Please get the textbook		
	Get familiar with Canvas, and please contact the	Canvas	
	instructor with any questions.		
	Read Syllabus	Canvas	
	Take the Syllabus Quiz Due Sunday, 8/27 at 11:59 PM	Canvas	30
	Introduce Yourself Post Due Sunday, 8/27 at 11:59 PM	Canvas	25

Check	Week 2 (8/28 - 9/3)	Where?	Point
Box	Theme: Sociology – Studying Social Problems		Value
	Read Ch. 1 Sociology: Studying Social Problems	Textbook	
	Watch Dr. Gregg's lecture series videos	Canvas	
	Review Chapter 1 Outline	Canvas	
	Complete the Construct 3 Questions Assignment for	Canvas	25
	Chapter 1; Due Sunday, 9/3 at 11:59 PM		
	Review Making the Grade at the end of Chapter 1	Textbook	
	Take the Chapter 1 Quiz Due Sunday, 9/3 at 11:59 PM	Canvas	30

# Part II – Problems of Social Inequality (Chapters 2-6)

Unit Level Objectives:

By the end of Part II of the course, the student will be able to:

• Recall information about economic inequality; racial and ethnic inequality; sexuality inequality; and aging inequality in society.

Discuss what they've learned about social inequality.

Check Box	Week 3 (9/4 - 9/10) Theme: Economic Inequality	Where?	Point Value
	Read Ch. 2 Economic Inequality	Textbook	
	Watch Dr. Gregg's lecture series videos	Canvas	
	Review Chapter 2 Outline	Canvas	
	Complete the Construct 3 Questions Assignment for	Canvas	25
	Chapter 2; Due Sunday, 9/10 at 11:59 PM		
	Review Making the Grade at the end of Chapter 2	Textbook	
	Take Chapter 2 Quiz Due Sunday, 9/10 at 11:59 PM	Canvas	30

Check	Week 4 (9/11 - 9/17)	Where?	Point
Box	Theme: Racial and Ethnic Inequality		Value
	Read Ch. 3 Racial and Ethnic Inequality	Textbook	
	Watch Dr. Gregg's lecture series videos	Canvas	
	Review Chapter 3 Outline	Canvas	
	Complete the Construct 3 Questions Assignment for	Canvas	25
	Chapter 3; Due Sunday, 9/17 at 11:59 PM		
	Review Making the Grade at the end of Chapter 3	Textbook	
	Take the Chapter 3 Quiz Due Sunday, 9/17 at 11:59 PM	Canvas	30

Check	Week 5 (9/18 - 9/24)	Where?	Point
Box	Theme: Gender Inequality		Value
	Read Ch. 4 Gender Inequality	Textbook	
	Watch Dr. Gregg's lecture series videos	Canvas	
	Review Chapter 4 Outline	Canvas	
	Complete the Construct 3 Questions Assignment for	Canvas	25
	Chapter 4; Due Sunday, 9/24 at 11:59 PM		
	Review Making the Grade at the end of Chapter 4	Textbook	
	Take Chapter 4 Quiz Due Sunday, 9/24 at 11:59 PM	Canvas	30

Check	Week 6 (9/25 - 10/1)	Where?	Point
Box	Theme: Sexuality and Inequality		Value
	Read Ch. 5 Sexuality and Inequality	Textbook	
	Watch Dr. Gregg's lecture series videos	Canvas	
	Review Chapter 5 Outline	Canvas	
	Complete the Construct 3 Questions Assignment for	Canvas	25
	Chapter 5; Due Sunday, 10/1 at 11:59 PM		
	Review Making the Grade at the end of Chapter 5	Textbook	_
	Take Chapter 5 Quiz Due Sunday, 10/1 at 11:59 PM	Canvas	30

#### **NOTE: SKIPPING Chapter 6**

## Part III – Problems of Deviance, Conformity, and Well-Being (Chapters 7-9)

Unit Level Objectives:

By the end of Part III of the course, the student will be able to:

• Recall information about crime, violence, criminal justice; alcohol and other drugs; and physical and mental health in society.

• Discuss what they've learned about problems of deviance, conformity, and well-being.

Check	Week 7 (10/2 - 10/8)	Where?	Point
Box	Theme: Crime, Violence, and Criminal Justice		Value
	Read Ch. 7 Crime, Violence, and Criminal Justice	Textbook	
	Watch Dr. Gregg's lecture series videos	Canvas	
	Review Chapter 7 Outline	Canvas	
	Complete the Construct 3 Questions Assignment for	Canvas	25
	Chapter 7; Due Sunday, 10/8 at 11:59 PM		
	Review Making the Grade at the end of Chapter 7	Textbook	
	Take Chapter 7 Quiz Due Sunday, 10/8 at 11:59 PM	Canvas	30

Check Box	Week 8 (10/9 - 10/15) Theme: Alcohol and Other Drugs	Where?	Point Value
	Read Ch. 8, Alcohol and Other Drugs	Textbook	
	Watch Dr. Gregg's lecture series videos	Canvas	
	Review Chapter 8 Outline	Canvas	
	Complete the Construct 3 Questions Assignment for	Canvas	25
	Chapter 8; Due Sunday, 10/15 at 11:59 PM		
	Review Making the Grade at the end of Chapter 8	Textbook	
	Take Chapter 8 Quiz Due Sunday, 10/15 at 11:59 PM	Canvas	30

Check	Week 9 (10/16 - 10/22)	Where?	Point
Box	Theme: Physical and Mental Health		Value
	Read Ch. 9, Physical and Mental Health	Textbook	
	Watch Dr. Gregg's lecture series videos	Canvas	
	Review Chapter 9 Outline	Canvas	
	Complete the Construct 3 Questions Assignment for	Canvas	25
	Chapter 9; Due Sunday, 10/22 at 11:59 PM		
	Review Making the Grade at the end of Chapter 9	Textbook	
	Take Chapter 9 Quiz Due Sunday, 10/22 at 11:59 PM	Canvas	30

# Part IV – Problems of Social Institutions (Chapters 10-15)

Unit Level Objectives:

By the end of Part IV of the course, the student will be able to:

• Recall information about the social institutional arenas of social media, the economy and politics, work and the workplace, family life, education, and urban life.

• Discuss what they've learned about the different societal problems related to social institutions.

Check Box	Week 10 (10/23 - 10/29) Theme: Social Media	Where?	Point Value
DOX	Read Ch. 10 Social Media	Textbook	v arac
	Watch Dr. Gregg's lecture series videos	Canvas	
	Review Chapter 10 Outline	Canvas	
	Complete the Construct 3 Questions Assignment for	Canvas	25
	Chapter 10; Due Sunday, 10/29 at 11:59 PM		
	Review Making the Grade at the end of Chapter 10	Textbook	_
	Take Chapter 10 Quiz Due Sunday, 10/29 at 11:59 PM	Canvas	30

Check Box	Week 11 (10/30 - 11/5) Theme: Economy and Politics	Where?	Point Value
	Read Ch. 11, Economy and Politics	Textbook	
	Watch Dr. Gregg's lecture series videos	Canvas	
	Review Chapter 11 Outline	Canvas	
	Complete the Construct 3 Questions Assignment for	Canvas	25
	Chapter 11; Due Sunday, 11/5 at 11:59 PM		
	Review Making the Grade at the end of Chapter 11	Textbook	
	Take Chapter 11 Quiz Due Sunday, 11/5 at 11:59 PM	Canvas	30

Check	Week 12 (11/6 - 11/12)	Where?	Point
Box	Theme: Work and the Workplace		Value
	Read Ch. 12, Work and the Workplace	Textbook	
	Watch Dr. Gregg's lecture series videos	Canvas	
	Review Chapter 12 Outline	Canvas	
	Complete the Construct 3 Questions Assignment for	Canvas	25
	Chapter 12; Due Sunday, 11/12 at 11:59 PM		
	Review Making the Grade at the end of Chapter 12	Textbook	
	Take Chapter 12 Quiz Due Sunday, 11/12 at 11:59 PM	Canvas	30

Check	Week 13 (11/13 - 11/19)	Where?	Point
Box	Theme: Family Life		Value
	Read Ch. 13 Family Life	Textbook	
	Watch Dr. Gregg's lecture series videos	Canvas	
	Review Chapter 13 Outline	Canvas	
	Complete the Construct 3 Questions Assignment for	Canvas	25
	Chapter 13; Due Sunday, 11/19 at 11:59 PM		
	Review Making the Grade at the end of Chapter 13	Textbook	
	Take Chapter 13 Quiz Due Sunday, 11/19 at 11:59 PM	Canvas	30

Week 14 (11/20 - 11/25): Thanksgiving Break – No Classes – The Campus is closed.

Check	Week 15 (11/27 - 12/3)	Where?	Point
Box	Theme: Education		Value
	Read Ch. 14 Education	Textbook	
	Watch Dr. Gregg's lecture series videos	Canvas	
	Review Chapter 14 Outline	Canvas	
	Complete the Construct 3 Questions Assignment for	Canvas	25
	Chapter 14; Due Sunday, 12/3 at 11:59 PM		
	Review Making the Grade at the end of Chapter 14	Textbook	
	Take Chapter 14 Quiz Due Sunday, 12/3 at 11:59 PM	Canvas	30

Check	Week 16 (12/4 -12/10)	Where?	Point
Box	Theme: Urban Life		Value
	Read Ch. 15 Urban Life	Textbook	
	Watch Dr. Gregg's lecture series videos	Canvas	
	Review Chapter 15 Outline	Canvas	
	Complete the Construct 3 Questions Assignment for	Canvas	25
	Chapter 15; Due Sunday, 12/10 at 11:59 PM		
	Review Making the Grade at the end of Chapter 15	Textbook	
	Take Chapter 15 Quiz Due Sunday, 12/10 at 11:59 PM	Canvas	30

Check Box	FINAL EXAM (12/10 - 12/14)	Where?	Point Value
	<ul> <li>Review: <ul> <li>Look over all previous quizzes in the course (Chapters 1- 5 and 7 – 15).</li> <li>Rewatch Dr. Gregg's video lectures for Chapters 1- 5 and 7 – 15).</li> </ul> </li> </ul>	Canvas	
	Review:  • Look over the <i>Making the Grade</i> section at the end of each chapter in your textbook (Chapters 1- 5 and 7 – 15).	Textbook	
	Review Chapter 15 Outline  FINAL EXAM over (Chapters 1- 5 and 7 – 15)	Canvas Canvas	175
	Exam Opens Sunday, 12/10, at 12:00 AM  ***Exam Closes Thursday, 12/14, at 11:59 PM***	Canvas	1/3

# **More Details About Course Assignments**

# Syllabus Quiz 30 Points

After the course starts, you should carefully read the Syllabus to ensure you understand all the course expectations, assignment directions, and grading policies. To test your preparedness and

understanding of this course, a quiz over the Syllabus has been constructed and falls due the first week of the course. Below are listed more specific details about this quiz.

- All students must take the Syllabus Quiz during the first week of the course.
- The quiz is worth 30 points of your final grade.
- The quiz has 10 questions, either multiple choice or true or false. Each quiz question is worth 3 points.
- Students are permitted 2 attempts at this quiz. If you are unhappy with your score after the first attempt, the instructor recommends that you reread the Syllabus to improve your score on the second attempt.
- The grade book will record the highest score of your two attempts.
- You are permitted to look at the Syllabus while you take the quiz.
- Students are permitted 20 minutes on each attempt. After 20 minutes, the quiz will submit, unanswered questions will be marked incorrect, and your quiz will be scored automatically.

#### **Construct 3 Questions Assignment (300 Points)**

After carefully reading the chapter assigned each week, **specifically the** *Theory* **section of each chapter**, in Canvas, students will construct three sociological questions relevant to the social problem and related to one of the theoretical perspectives discussed in the chapter. More details are below.

- The Construct 3Qs assignments are worth a total of 300 points of your final grade.
- Each Construct 3Qs assignment is worth up to 25 points.
- There are 14 Construct 3Qs assignments.
- To be successful in the course, students should not miss these assignments.

#### Directions for Construct 3 Questions Assignment:

- 1. To be successful on this assignment, you must read the part of the chapter related to theoretical perspectives.
  - (Hint: For Chapter 1 begins on Page 13; Analyzing Social Problems: Sociological Theory)
- 2. Next, identify the chapter you are writing three questions for, and pick one of the theoretical perspectives discussed in the chapter.
- 3. Once you've done this, construct 3 sociological questions related to the social problem indicated in the prompt.
  - Write in complete sentences.
  - o End your questions with question marks.
- 4. This assignment is one where you populate the screen in Canvas with your writing. **Please note plagiarism tracker is on**.
  - Turnitin will track plagiarism and AI-generated content.
     Plagiarism in any form will result in a zero on the assignment.
  - Please work on this assignment on your own and write in your own words.

- Scroll to the bottom to write your answer on the screen, then click the user agreement and submit.
- Do not email, drop off a hard copy or send me any messages on Canvas with copies of this assignment. These are not accepted. Please submit this assignment on Canvas as indicated.

#### Example

# **Assignment Writing Prompt:**

Chapter 1 is an introductory chapter that presents a broad overview of social problems and how they evolved. The writing prompt for this chapter will be the following:

What kinds of questions might you ask about **poverty** using either structural-functional, symbolic-interaction, feminist, or Marxist social conflict approach? Pick one theoretical perspective and construct 3 questions you might ask.

Reminder: You will construct three questions from just one of the theoretical perspectives.

#### Hints:

- Remember **structural-functional analysis** usually sees society as a complex system of many different parts. Their research usually pertains to how society functions.
- Remember symbolic-interaction approach usually pertains to the meanings we create in everyday life.
- Remember feminist approach is usually about social inequality based on gender. Their research usually
  pertains to how men dominate women in society, and they aim to dismantle patriarchy.
- Remember Marxist **social-conflict approach** is usually about inequality, such as race, class, and gender inequality, and mostly finds fault with capitalism.

# Example Answer:

For Chapter 1, I pick the feminist approach to construct questions about poverty. My questions are:

- 1. Why are more women living in poverty in the U.S. than men?
- 2. What policies or institutional barriers, particularly in recent decades, are relegating single women and their children to an increasing share of the poor in the U.S.?
- 3. When couples divorce, why do judges tend to award custody to the mother, even when her earning capacity is less than the husband's?

There are examples provided on Canvas for Construct 3 Questions Assignment for Chapters 1 - 4 to help you get started on this assignment.

#### How will you be graded?

Meets these Criteria	Value
Identify the chapter, social problem, and one theoretical perspective you will use for this assignment in <u>one</u> sentence.	5 points

Question 1 Applies the one chosen theoretical perspective to the social problem indicated in the prompt and poses question # 1.	5 points
Question 2 Applies the same theoretical perspective to the social problem indicated in the prompt and poses question # 2.	5 points
Question 3 Applies the same theoretical perspective to the social problem indicated in the prompt and poses question # 3.	5 points
Writes in a clear manner using proper grammar and punctuation.	5 points
TOTAL	25 points

<sup>\*</sup>If you do not clearly identify the social problem and a theoretical perspective indicated in the chapter you are working on. The instructor cannot grade your assignment. You will lose all the points.

#### **Chapter Quizzes (420 Points)**

Quizzes in this course have been created to test your ability to read, remember, and understand the material you are learning in John J. Macionis' text, *Social Problems*.

If you read the chapter (including all tables, figures, and boxes), completed the Construct 3 Questions Assignment for the chapter, watched the video lectures for the chapter, reviewed the chapter outline, and Making the Grade portion of the chapter, then you will do well. Below are listed more specific details about the quizzes.

- Quizzes are worth 420 points of your final grade.
- Each quiz is worth 30 points each, and there are 14 quizzes.
- Quizzes consist of 10 randomly selected multiple-choice questions. Therefore, each student will see a different set of questions.
- Each question is worth 3 points.
- Students have 20 minutes to complete each quiz, and then the quiz will submit and unanswered questions will be marked as incorrect.
- Students are permitted 2 attempts at each quiz. If you are not happy with your performance the first time, I recommend that you take time to review Making the Grade (found at the end of each chapter) to review before attempting the quiz a second time. If you take a quiz twice, your highest score will be recorded in the grade book.
- Quizzes are open book and open notes.

- You have 20 minutes to take each quiz.
  - You must take the quiz in one sitting. Once you start a quiz, you cannot stop and start again.
  - O Questions are presented to you all at once and not one at a time.
  - o After 20 minutes, your quiz will automatically submit in Canvas, and your quiz will be scored. Incomplete questions will be marked incorrect.
  - You have two attempts for each quiz.
- Quizzes cannot be made up if missed.

#### Final Exam (175 points)

- We will not use the entire Macionis text in this course. The Final Exam covers chapters 1-5 and 7-15 of the Macionis text. We skipped Chapter 6 and Part V of the book. At the end of the course, students will take an online exam over the entire course's content. If you have read the text, participated in all assignments, and kept up with all the assigned readings, you should do well on the final Exam.
- To review for this Exam, review *Making the Grade* found at the end of each of the Macionis chapters, review the quizzes, and rewatch the mini video lectures.
- The Final Exam is at the bottom of Modules in Canvas in a module called Wrapping Up the Course.
- The Final Exam is worth 175 points of your final grade.
- The Final Exam is open book and open notes. You can use your book and any notes you've created while taking the Exam.
- The Final Exam comprises 50 randomly selected, True/False and/or Multiple-Choice questions with only one best answer. There are no essay questions on the exams.
- Fall 2023 -- The Final Exam opens on Sunday, 12/10, at 12:00 AM and closes on Thursday, 12/14, at 11:59 PM.
- You have only one attempt at the Exam.
- You are allotted one hour and fifteen minutes (75 minutes) to take the Exam. After that, your Exam will automatically be submitted and scored in the grade book.
- Any unanswered questions will be marked as incorrect.
- You are expected to work independently and not with others while taking the Exam.
- If you need to schedule a different time and due date for the final Exam, you must contact the instructor for the course no later than one week before the final Exam to set up an alternative time.
- If you contact the instructor after the final Exam has closed, you cannot make up the final Exam. The course is considered complete after the final exam time closes.

#### **Course Policies**

What the professor expects from you:

- 1. Patience with me as the professor and with all others who participate in this class.
- 2. Read the syllabus carefully each week and know what is supposed to happen.
- 3. Active participation in our class in the Canvas environment as required by the syllabus. If it appears you are not actively engaged in this course, the professor will use the UNT Care Team reporting system to make recommendations.

- 4. Complete all assignments as they are scheduled in the syllabus.
- 5. Act with academic integrity during quizzes or exams and in all writing. Your work should be your own. See UNT policy on Academic Integrity.
  - Evidence of cheating, or plagiarism of any form, including the use of AI on any assignment, will result in a zero, and the instructor will complete an academic integrity violation report with UNT.
  - A second offense will result in automatic failure in the course, and the instructor will complete an additional academic integrity violation report with UNT.
- 6. Read the grading comments that the professor provides on all your assignments. They will incorporate tips for how to do better on future assignments. If you need extra help with your writing, please use the **Writing Center** on campus (Sage Hall).
- 7. Submit assignments in the correct spot in Canvas. If you put things in the wrong spot, you will receive a zero (0), and your work will not be graded.
- 8. Follow directions for all course assignments. If you do not follow directions, your grade will be substantially reduced, and you may receive a zero (0) on that assignment.
- 9. To buy and use the correct version of the required book for the course. Right now, that is the 8th Edition of John J. Macionis' text, *Social Problems*.
- 10. To be responsible for your work, prepare for and handle situations of computer and internet difficulties.
  - TIP: Do not wait until the last minute to begin your work online. The instructor recommends completing the work in this class sometime before Thursday or Friday of each week. That way, if there is a problem, you can reach out for help.
- 11. Contact the instructor if you need additional help in this course. Office hours are Tuesdays and Thursdays from 11 AM to 12 PM via Zoom; Email Neha if you can't make the office hours but need to meet with her.
- 12. **Mini Lecture Videos and Chapter Outlines:** Please note, to supplement your learning, Dr. Gregg, a Senior Lecturer in the UNT Sociology Department, has made a series of short video clips reviewing the major concepts, theories, and political attitudes covered in the book. These mini-videos will aid in your learning. Also, I included a chapter outline broken down into sections for each chapter on Canvas. Both the videos and the chapter outlines are learning aids to help reinforce the content of each chapter. These do not supplement nor replace reading the chapter. Please read the assigned chapters each week to succeed and do well in this course.

#### **Attendance Policy**

Students should check into the online Canvas course frequently and at least on a weekly basis to read all announcements posted in Canvas and complete their work. For more information, please visit the <u>University of North Texas' Attendance Policy</u> (<a href="http://policy.unt.edu/policy/15-2-">http://policy.unt.edu/policy/15-2-</a>) to learn more.

#### **Incompletes**

Incompletes must be requested in writing at least one week before Final Exam Week, must be accompanied by documentation of the reason that the course cannot be completed before the end of the semester. Please note, incomplete for this course can only be considered if at least 50% of course exams & assignments have been completed with a passing grade.

#### **More Information About Other UNT Policies**

#### **Academic Integrity Policy**

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to, cheating, use of AI, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

#### **ADA Policy**

UNT makes reasonable academic accommodations for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time. However, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information, see the ODA website (https://disability.unt.edu/).

#### **Emergency Notification & Procedures**

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.

#### **Retention of Student Records**

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records, such as exams, answer sheets (with keys), and written papers submitted during the duration of the course, are kept for at least one calendar year after course completion. Coursework completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual records; however, information about students' records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws, and the University's policy. See UNT Policy 10.10, Records Management and Retention, for additional information.

#### **Acceptable Student Behavior**

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom, and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's <a href="Code of Student Conduct">Code of Student Conduct</a> (https://deanofstudents.unt.edu/conduct) to learn more.

#### **Access to Information - Eagle Connect**

Students access point for business and academic services at UNT is located at: <a href="my.unt.edu">my.unt.edu</a>. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward emails to <a href="Eagle Connect">Eagle Connect</a> (https://it.unt.edu/eagleconnect).

#### **Student Evaluation Administration Dates**

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14, and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey, they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website (http://spot.unt.edu/) or email spot@unt.edu.

#### **Sexual Assault Prevention**

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment, sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at <a href="mailto:SurvivorAdvocate@unt.edu">SurvivorAdvocate@unt.edu</a> or by calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.

#### **Student Verification**

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See <u>UNT Policy 07-002 Student Identity Verification</u>, <u>Privacy</u>, and <u>Notification and Distance Education Courses</u> (https://policy.unt.edu/policy/07-002).

#### **Use of Student Work**

A student owns the copyright for all work (e.g., software, photographs, reports, presentations, and email postings) they create within a class, and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

• The work is used only once.

- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all the above criteria, then the University office or department using the work must obtain the student's written permission. Download the UNT System Permission, Waiver, and Release Form.

#### **Technical Requirements and Skills**

Here is a list of the minimum technology requirements for students for this course:

- Computer
  - o If your Internet is out or your personal computer has an issue, you are expected to use the Computer clusters on campus to complete your work.
  - o If it is not possible to go to campus, please find another working computer with good Internet access.
- Reliable internet access
- Microsoft Office Suite
- <u>Canvas Technical Requirements</u> (<a href="https://clear.unt.edu/supported-technologies/canvas/requirements">https://clear.unt.edu/supported-technologies/canvas/requirements</a>)
- Uploads to Canvas have been set only to accept .pdf, .doc .docx files.
  - o You will get a zero if the professor cannot open your document.
- Note that Canvas does not interface well with Pages and Google Docs. Do not upload your files using these word processing systems.

#### **Computer Skills & Digital Literacy**

Here is a list of course-specific technical skills students must have to succeed in the course:

- Using Canvas
- Using email with attachments
- Downloading and installing software

#### **Technical Assistance**

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. At UNT, we have a Student Help Desk that you can contact for help with Canvas or other technology issues. Here is information about how to contact them.

Link: <u>UNT Student Help Desk site</u> http://www.unt.edu/helpdesk/index.htm

Email: helpdesk@unt.edu

Phone: 940-565-2324 In Person: Sage Hall, Room 130

For additional support, visit <u>Canvas Technical Help</u> (https://community.canvaslms.com/docs/DOC-10554-4212710328)

#### Links to Miscellaneous Student Support Services

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- <u>Student Health and Wellness Center</u> (<u>https://studentaffairs.unt.edu/student-health-and-wellness-center</u>)
- <u>Counseling and Testing Services</u> (<a href="https://studentaffairs.unt.edu/counseling-and-testing-services">https://studentaffairs.unt.edu/counseling-and-testing-services</a>)
- <u>UNT Care Team</u> (https://studentaffairs.unt.edu/care)
- <u>UNT Psychiatric Services</u> (https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
- <u>Individual Counseling</u> (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

#### Other student support services offered by UNT include

- Registrar (https://registrar.unt.edu/registration)
- Financial Aid (https://financialaid.unt.edu/)
- Student Legal Services (https://studentaffairs.unt.edu/student-legal-services)
- Career Center (https://studentaffairs.unt.edu/career-center)
- <u>Multicultural Center</u> (https://edo.unt.edu/multicultural-center)
- <u>Counseling and Testing Services</u> (<a href="https://studentaffairs.unt.edu/counseling-and-testing-services">https://studentaffairs.unt.edu/counseling-and-testing-services</a>)
- Pride Alliance (https://edo.unt.edu/pridealliance)
- <u>UNT Food Pantry</u> (https://deanofstudents.unt.edu/resources/food-pantry)

#### Academic Support Services

- Academic Resource Center (https://clear.unt.edu/canvas/student-resources)
- Academic Success Center (https://success.unt.edu/asc)
- UNT Libraries (https://library.unt.edu/)
- Writing Lab (http://writingcenter.unt.edu/)
- MathLab (https://math.unt.edu/mathlab)