

SPAN 1020 INET Elementary Spanish

Instructor Contact

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Office Location: LANG 303

Virtual Office Hours: Mon and Wed. 2:30-3:30 p.m. (by appointment).

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Communication Expectations: Email is the primary tool that will be used to communicate with students (Canvas may also be used to send class announcements). Instructors will only respond to email sent by students from a UNT Eagle Connect address. Likewise, instructors will only send email to UNT Eagle Connect addresses. Information about Eagle Connect can be found at [Eagle Connect](#).

Welcome to UNT!

As members of the UNT community, we have all made a commitment to be part of an institution that respects and values the identities of the students and employees with whom we interact. UNT does not tolerate identity-based discrimination, harassment, and retaliation. UNT's full Non-Discrimination Policy can be found in the UNT Policies section of the syllabus.

Course Description

This course is designed to bring students to the novice-mid level on the ACTFL (American Council on the Teaching of Foreign Languages) proficiency scale. This course uses a variety of language teaching approaches to help students toward mastery of the four basic language skills: listening, speaking, reading, and writing. Students will also develop an increased awareness of cultures of the Spanish-speaking world.

Course Prerequisites

This course is designed for students with no prior experience studying Spanish, or who have studied Spanish for one year or less at the high school level, or the equivalent.

Course Objectives

Upon successful completion of this course, learners will be able to:

1. Discuss food, household chores, free-time activities, holidays, travel, and vacations.
2. Describe seasons, the weather, and emotions.
3. Use indefinite and negative words to articulate negation.
4. Describe ongoing and past actions.
5. Express *what*, *whom*, *to whom* and *for whom* using pronouns.
6. Employ commands to influence others.
7. Use superlatives to articulate extremes.
8. Express equal and unequal comparisons.

Required Materials

Dorwick, Pérez-Gironés, and Becher: *Puntos de Partida*, 11 ed. with Connect access card.
ISBN-13: 9781265026301

Note: The required materials listed above are a bundle containing a loose-leaf copy of the textbook and a 24 month access code for Connect. If in lieu of the bundle you choose to buy only an access code for Connect, the code will provide access to the electronic textbook, with the option available on your Connect account dashboard to rent or buy a hard copy of the textbook. Do not buy access to an electronic textbook that does not include access to Connect. Please check with your instructor if you have any questions about the course required materials.

Course Technology & Skills

Minimum Technology Requirements

- Computer
- Reliable internet access
- Speakers
- Microphone
- Webcam
- [Canvas Technical Requirements](https://clear.unt.edu/supported-technologies/canvas/requirements) (<https://clear.unt.edu/supported-technologies/canvas/requirements>)

Note: LockDown Browser cannot be downloaded in Chromebook and Tablets. Without LockDown Browser, you will not be able to take exams and quizzes for this course.

Computer Skills & Digital Literacy

Course-specific technical skills learners must have to succeed in the course:

- Using Canvas
- Using Connect
- Using email
- Downloading and installing software
- Creating and uploading a short video

Technical Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

UIT Help Desk: [UIT Student Help Desk site](http://www.unt.edu/helpdesk/index.htm) (<http://www.unt.edu/helpdesk/index.htm>)

Email: helpdesk@unt.edu

Phone: 940-565-2324

In Person: Sage Hall, Room 330

Hours and Availability: Visit <https://it.unt.edu/helpdesk> for up-to-date hours and availability

Laptop Checkout: 8am-7pm

For additional support, visit [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328) (<https://community.canvaslms.com/docs/DOC-10554-4212710328>)

For assistance with Connect, contact [McGraw Hill Technical Support](#)

Phone number: 800-331-5094

COURSE REQUIREMENTS

Activities and Assessments

- Active Participation (5 oral and written discussions, 20% of total)
- Online Activities (30% of total)
- Exams (5 chapter exams, 40% of total)
- Final Conversation (10% of total)

Grading

A = 90% - 100%

B = 89% - 90%

C = 79% - 70%

D = 69% - 60%

F = 59% - 0%

Active Participation

The participation portion of your grade will be derived from the level and quality of your interaction with other students and your instructor in the course. As active participation you will be required to complete written and oral discussions in Canvas on specific topics related to the chapter of study.

After you post each discussion, you will listen to or read the discussion posts of two students and leave each a substantial comment (video or written as required; comments must be distinct from one another). Full information and grading rubric are provided in the discussion assignments in Canvas.

Using translators or outside help for discussions will result in a grade of zero without the opportunity to redo the work. Writing discussions and comments must be the student's work and should reflect their writing skills as demonstrated in exams. Written or audio comments will not be accepted for video discussions. Video discussion posts must be memorized, and students will receive a grade of 0 for reading a script or using notes for video discussions.

2 points extra credit will be added to the discussion score for students who submit their first post by Wednesday, 11:59 pm of the due week. The purpose of this incentive is to motivate early submission, and thereby provide a wider variety of posts for reply commenting by classmates.

Online Activities

You will complete activities using an online platform called Connect, which is accessed through Canvas. This portion of the course consists of video tutorials, activities, and projects offering practice for all vocabulary, grammar, and cultural topics introduced. Due dates are listed by week in Connect with weekly assignments due each Friday by 11:59 pm. No makeup work will be accepted for online activities except in the case of excused absence. In case of technical difficulties, students should contact [McGraw Hill Technical Support](#).

Exams

At the end of each chapter, you will complete an exam to demonstrate your mastery of the material covered for that chapter. The final exam covers the last chapter exam of the semester (chapter 10).

Final Conversation

At the end of the course, you will have a conversation in Spanish with a classmate via Zoom. The conversation will cover the communicative functions practiced in the course and will be based on one of 4 topics related to the themes of the first four chapters covered during the course. The topic is chosen randomly, and the conversation will last 3-4 minutes. This assignment will be graded individually on content and detail provided, incorporation of grammatical structures, vocabulary studied throughout the course, and preparation and use of communication strategies. Students will sign up in advance in the Canvas Calendar on the day and time from those offered that best fit their schedule. It is the student's responsibility to make the necessary arrangements to have the conversation according to the schedule. If there is a conflict with the time slots available, contact your instructor immediately to reschedule. Grading rubric, topics to study, and guidelines for this assignment are available in the module labeled "Final Conversation" on Canvas.

COURSE POLICIES

ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website \(https://disability.unt.edu/\)](https://disability.unt.edu/).

Attendance Policy:

Research has shown that students who attend class are more likely to be successful. You should attend every class unless you have a university excused absence such as active military service, a religious holy day, or an official university function as stated in the [Student Attendance and Authorized Absences Policy \(PDF\) \(https://policy.unt.edu/policy/06-039\)](https://policy.unt.edu/policy/06-039). If you cannot attend a class due to an emergency, please let the instructor know.

Late Work

No late or makeup work is allowed except in the case of excused absence.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the

classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (<https://deanofstudents.unt.edu/conduct>) to learn more.

Department of Spanish Policy on Student Issues with Instructors:

When a student has class-related issues with her/his instructor (e.g. appeal a grade, disagreement about attendance record, interpretation of a class assignment, assigned grades, etc.), she/he should follow these steps to reach a resolution:

A. The student should consult with the instructor to attempt to resolve the issue.

B. If the issue is not resolved to the student's satisfaction, then she/he should follow the UNT Grade Appeals policy (<https://policy.unt.edu/policy/06-040>). According to UNT policy 06.040 a student may appeal a grade when the student believes the:

1. grade was based on unfair treatment;
2. instructor departed from standards set out in the course syllabus without a rational academic reason; or
3. an error was made in calculating the grade, including failure to factor an assignment, project, quiz, or examination.

If the student believes that the grade was assigned due to discrimination or sexual harassment, the student must report this belief to the Office of Equal Opportunity. That allegation must be resolved through the UNT Resolution Procedures for Complaints of Discrimination, Harassment, or Retaliation, before the appeal can proceed. Change of a grade due to violations of academic integrity cannot be appealed through this process.

C. After consultation with the instructor, the student must initiate a grade appeal in writing, based on at least one of the three grounds mentioned above, to the Spanish Department Chair within five weeks (35 calendar days) of the date the grade was officially posted in the university system. If the department chair determines that the appeal is not based on one of the three criteria, the department chair shall dismiss the appeal, and the matter will be resolved.

If the department chair determines that the appeal is based on at least one of the three grounds mentioned above, the department chair shall provide the instructor with a copy of the written appeal within three (3) calendar days of its receipt.

The department chair may consult with the instructor and student to resolve the appeal. If the department chair is unable to resolve the appeal in consultation with the student and instructor, the department chair must forward the appeal to a faculty committee within seven (7) calendar days of its receipt.

Student Academic Integrity:

The UNT Department of Spanish adheres to the University's policy on Student Academic Integrity. For all pertinent assignments and assessments, the work must be the student's work

only (unless otherwise indicated by the course instructor) and should reflect the student's level of proficiency. Students are prohibited from asking another person (i.e., a friend, tutor, or relative) to help them develop or compose a response (oral or written) in preparation for, or while completing, an assignment or assessment that will be graded and applied to the student's final grade in the course. This includes, but is not limited to, receiving outside assistance with drafting, revising, editing, or developing the content and structure of a response to an assignment or assessment question without consent from the course instructor. Please note that students are free to consult with tutors to discuss any questions they may have over material covered in the course. Also, the use of translation technology (any digital translation tool or app) is prohibited for all assignments and assessments and will be considered academic misconduct. Information "cut and pasted" or otherwise copied from other sources and used as answers in assignments and assessments will be considered plagiarism. If a student has any doubts whatsoever as to what constitutes any form of scholastic dishonesty, they should consult with the course instructor before submitting their work. Cheating, plagiarism, and other examples of academic misconduct defined by University Policy will result in a zero on the assignment or assessment in question and a warning and may be reported to the Dean of Students.

Important Notice for F-1 Students taking Distance Education Courses

Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (<http://www.ecfr.gov/>). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

(1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.

(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

COURSE CALENDAR

Syllabus may be subject to minor change if necessary due to unforeseen circumstances.

Class may be video recorded for pedagogical purposes.

Week 1: June 23 – 27

- **Capítulo 6: Las estaciones y el tiempo** (chapter introduction pp. 168-169)
- *¿Qué tiempo hace hoy?* (pp. 170-171)
- *Los meses y las estaciones del año* (pp. 172-173)
- *¿Dónde está? Las preposiciones* (Part 2) (pp. 174-175)
- *Salu2* (p. 176)
- Present Progressive: **Estar + -ndo** (pp. 177-181)
- Summary of the Uses of **ser** and **estar** (pp. 182-188)
- Comparisons (pp. 189-194)
- *Salu2* (p. 197)
- *Mundo hispano* (p. 198)
- **Discussion #1** (due Fri, 11:59 pm)
- **Connect online activities** (due Fri, 11:59 pm)
- **Chapter 6 Exam** (due Fri, 11:59 pm)

Week 2: June 30 – July 4

- **NO CLASS JULY 4 – INDEPENDENCE DAY**
- **Capítulo 7:** (chapter introduction pp. 204-205)
- *La comida y las comidas* (pp. 206-208)
- *¿Qué sabe usted y a quién conoce?* (pp. 209-211)
- *Salu2* (p. 212)
- Direct Objects; The Personal **a**; Direct Object Pronouns (pp. 213-218)
- Indefinite and Negative Words (pp. 219-222)
- Commands (Part 1): Formal Commands (pp. 223-226)
- *Salu2* (p. 229)
- *Mundo hispano* (p. 230)
- **Discussion #2** (due Fri, 11:59 pm)
- **Connect online activities** (due Fri, 11:59 pm)
- **Chapter 7 Exam** (due Fri, 11:59 pm)

Week 3: July 7 – 11

- **Capítulo 8: De viaje** (chapter introduction pp. 236-237)
- *De viaje* (pp. 238-240)
- *De vacaciones* (pp. 240-243)
- *Salu2* (p. 244)

- Indirect Object Pronouns; **Dar** and **decir** (pp. 245-249)
- **Gustar** (Part 2) (pp. 250-254)
- Preterite of Regular Verbs and of **dar, hacer, ir, and ser** (pp. 255-260)
- *Salu2* (p. 263)
- *Mundo hispano* (p. 264)
- **Discussion #3** (due Fri, 11:59 pm)
- **Connect online activities** (due Fri, 11:59 pm)
- **Chapter 8 Exam** (due Fri, 11:59 pm)

Week 4: July 14 – 18

- **Capítulo 9: Los días festivos** (chapter introduction pp. 270-271)
- *Una fiesta de cumpleaños para Javier* (pp. 272-275)
- *Las emociones y los estados afectivos* (pp. 275-276)
- *Salu2* (p. 277)
- Irregular Preterites (pp. 278-281)
- Preterite of Stem-changing Verbs (pp. 282-285)
- Expressing Direct and Indirect Object Pronouns Together (pp. 286-289)
- *Salu2* (p. 291)
- *Mundo hispano* (p. 292)
- **Discussion #4** (due Fri, 11:59 pm)
- **Connect online activities** (due Fri, 11:59 pm)
- **Chapter 4 Exam** (due Fri, 11:59 pm)

Week 5: July 21 – 25

- **Capítulo 10: El tiempo libre** (chapter introduction pp. 298-299)
- *Los pasatiempos, diversiones y aficiones* (pp. 300-302)
- *Los quehaceres domésticos* (pp. 302-304)
- Descriptions and Habitual Actions in the Past: Imperfect of Regular and Irregular Verbs (pp. 306-311)
- Summary of Interrogative Words (pp. 312-313)
- Superlatives (pp. 314-316)
- *Mundo hispano* (p. 320)
- **Discussion #5** (due Fri, 11:59 pm)
- **Connect online activities** (due Fri, 11:59 pm)
- **Final Conversation** (check Canvas for schedule)
- **Final Exam** (final exam covers chapter 10 only. Due Fri., 11:59 pm)