University of North Texas College of Music  
Wind Studies  
ENSEMBLE POLICIES, ATTENDANCE, AND GRADING 

MARCHING BAND  MULB 1812/5173  FALL 2016  
Dr. Nicholas Enrico Williams, director  
Mr. Paul Rennick, marching percussion director  

.500 MWF 4:30-6:30 (winds)  
.501 MWF 4:00-6:30; SU 6:30-8:00 (percussion)  
.502 MW 4:30-7:30; F 4:30-6:30 (guard)  

.500, 501, 502 game week Fridays 6:00pm-10:00pm NEW Stadium  

The goal of ANY POLICY statement is to preserve the quality of the music making experience for all involved. Early communication is the best way to handle any problems that may arise.  

ATTENDANCE  
1. Musicians CANNOT BE EXCUSED from any rehearsals or performances.  
2. Events that are BEYOND YOUR CONTROL, such as serious illness or family emergencies will be considered on a case-by-case basis and will be handled by the conductor.  
3. In the event of an emergency absence, DIRECT communication with the conductor is essential upon return. If at all possible, please call in advance of the absence.  
4. In case of absence, an explanation should be offered well in advance of the next rehearsal. Please make an appointment to speak with the director at a time other than just before or just after a rehearsal.  

The Wind Studies office phone number is (940) 565-3737.  
Email Address: nicholas.williams@unt.edu  

GRADING  
Green Brigade students will be graded on the basis of performance, musicianship, effort, cooperation, and attendance, as appraised by the Director. Perfect attendance at all rehearsals and performances is expected of all members and is considered the norm. Because it is impossible to make up the material covered during either a rehearsal or a public performance, absences must result in a lower final semester grade.  

Students who have been issued authorized absence cards or have made other satisfactory explanation of absence to the Director(s) will not be penalized. Only the Director may authorize an excused absence. Attendance is required at all sectional rehearsals. A grade of an “F” will be given for an unexcused absence at a performance.  

Rehearsal/Sectional absences affect the grade as follows:  
0  Grade of A  
1  Grade of B  
2  Grade of C  
3  Grade of D  
5 +  No credit for the course; grade of F  

Tardies will accumulate to absences at the rate of 2 tardies equaling 1 absence.  

JUNIOR MUSIC EDUCATION PROJECT  
Music education students in their final required semester will complete a marching band project that includes creation of one of the following: a marching manual/handbook, band handbook, arrangement for marching band or drill writing example. Students will meet with Dr. Williams periodically throughout the semester for instruction and feedback. This project must be completed by the end of the semester in order to receive credit for the course. Additional information will be given throughout the semester.
CONCERT ATTENDANCE
To enhance and expand the musical education of the musicians in the ensemble, music majors are required by the College of Music to attend fifteen concerts or recitals each semester. The Wind Studies area requires that all ensemble members use the performances listed below as partial fulfillment of this obligation. AN ABSENCE WILL RESULT IN THE LOSS OF ONE LETTER GRADE PER CONCERT MISSED.

REQUIRED CONCERTS

<table>
<thead>
<tr>
<th>Ensemble</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Symphonic Band</td>
<td>Thursday, September 22, 2016</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Wind Ensemble</td>
<td>Tuesday, September 27, 2016</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Wind Symphony</td>
<td>Thursday, September 29, 2016</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
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<tr>
<td>Concert/University Bands</td>
<td>Wednesday, October 5, 2016</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
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<tr>
<td>Symphonic Band</td>
<td>Thursday, October 20, 2016</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
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<tr>
<td>Wind Symphony</td>
<td>Thursday, November 3, 2016</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
</tr>
<tr>
<td>Concert/University Bands</td>
<td>Wednesday, November 9, 2016</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
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<tr>
<td>Wind Symphony/</td>
<td>Thursday, November 17, 2016</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
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<tr>
<td>Symphonic Band</td>
<td>Thursday, December 1, 2016</td>
<td>7:30 pm</td>
<td>Winspear Hall/MPAC</td>
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DOCUMENTING CONCERT ATTENDANCE
Music Majors should obtain an attendance slip in the lobby area AT LEAST 10 MINUTES PRIOR TO THE BEGINNING OF THE CONCERT (THE TABLE WILL BE CLOSED 5 MINUTES PRIOR TO THE CONCERT – YOU WILL NOT BE ABLE TO SIGN IN AFTER THIS TIME.) Following the conclusion of the concert, return completed attendance slips to a graduate assistant in the lobby. A list of those in attendance will then be posted on the Wind Studies callboard. Students must bring any corrections for consideration to the Wind Studies office by the end of the week following the concert. Corrections will not be considered after this time.

REQUIRED PERFORMANCES
Performances are listed in the handbook and addendums will be given during rehearsals when necessary.

SHORT-TERM LEAVE OF ABSENCE
Requests for excused absences for the purposes of auditions, contests, interviews, and other special professional opportunities are to be made with the ensemble conductor and are subject to approval by the Director of Wind Studies. The amount of flexibility we have in accommodating such requests is directly related to the amount of advanced notice given.

HEARING PROTECTION
The use of hearing protection (ear plugs) is strongly recommended to students in the marching band. The Speech and Hearing clinic on campus will provide a free hearing test to every enrolled UNT student. In addition, “musician’s ear plugs” can be purchased at the clinic.

OUTSIDE COMMITMENTS
As a member of the ensemble, we assume that your primary responsibility is to the announced schedule. Outside work and performance opportunities are considered to be the business of the student but should not interfere with College of Music obligations. Please consider this document a contract of your commitments to the College of Music and the Wind Studies Area.

Office of Disability Accommodation
The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the Office of Disability Accommodation website at http://www.unt.edu/oda. You may also contact them by phone at 940.565.4323.
**Code of Conduct**  
The UNT Code of Student Conduct and Discipline provides penalties for misconduct by students, including academic dishonesty (cheating/plagiarism.) If you engage in academic dishonesty related to this class, you will receive a failing grade on the test or assignment and a failing grade in the course. In addition, the case will be referred to the Dean of Students for appropriate disciplinary action. Please refer to https://deanofstudents.unt.edu/conduct for more information.

**Fall Semester Add/Drop Period**  
Information about add/drop dates for the Fall Semester:  
http://www.unt.edu/registrar/schedule/fall/withdraw.html

**General Academic Schedule:**  
http://essc.unt.edu/registrar/schedule/fall/calendar.html

**Final Exam Schedule**  
The final exam schedule is linked below.  
http://registrar.unt.edu/exams/final-exam-schedule/fall

**Financial Aid and Satisfactory Academic Progress**

**Undergraduates**  
A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. Please visit http://financialaid.unt.edu/satisfactory-academic-progress-requirements for more information about financial aid Satisfactory Academic Progress. It is recommended that you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course being doing so.

**Graduates**  
A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed maximum timeframes established based on the published length of the graduate program. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. Please visit http://financialaid.unt.edu/satisfactory-academic-progress-requirements for more information about financial aid Satisfactory Academic Progress. It is recommended that you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course being doing so.

**Academic Integrity**  
Academic Integrity is defined in the UNT Policy on Student Standards for Academic Integrity. Any suspected case of Academic Dishonesty will be handled in accordance with the University Policy and procedures. Possible academic penalties range from a verbal or written admonition to a grade of “F” in the course. Further sanctions may apply to incidents involving major violations. You will find the policy and procedures at:  
http://vpaa.unt.edu/academic-integrity.htm

**Student Behavior in the Classroom**
Student behavior that interferes with an instructor’s ability to conduct a class or other students’ opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Center for Student Rights and Responsibilities to consider whether the student’s conduct violated the Code of Student Conduct. The university’s expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at: www.unt.edu/csrr.

**Student Perceptions of Teaching (SPOT)**
Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The short SPOT survey will be made available April 18th – May 1st to provide you with an opportunity to evaluate how this course is taught. For the spring 2016 semester you will receive an email on April 18th (12:01 a.m.) from “UNT SPOT Course Evaluations via IASystem Notification” (no-reply@iasystem.org) with the survey link. Please look for the email in your UNT email inbox. Simply click on the link and complete your survey. Once you complete the survey you will receive a confirmation email that the survey has been submitted. For additional information, please visit the spot website at www.spot.unt.edu or email spot@unt.edu.