ADES 2640 / Interior Design: Space Planning I | Fall 2025

Section 501 – M/W 11:30 am to 2:20 pm, Room: 265, Art Building
Section 502 – M/W 3:00 – 5:50, Room 265, Art Building

Instructor Contact

Name: Natalie Ellis, PhD, IIDA, ASID, LEED BD+C
Assistant Professor
Office Location: ART **256A**
Office Hours: M/W between student class transitions, before or after class or as scheduled. Also, a pop-up meeting can open when I am in my office. If you would like to meet at a particular time, email me, and we will schedule a time for you face-to-face. I am also available virtually through Zoom on alternative days or at your need.

Email: natalie.ellis@unt.edu

Communication Expectations: The learning management system will be the primary tool for communicating directly with students. Students should send personal concerns or questions to me through the Canvas email tool (https://unt.instructure.com/). You can expect to receive a response to emails as soon as possible or within 24 hours.

Welcome to UNT!

As members of the UNT community, we have all committed to being part of an institution that respects and values the identities of the students and employees with whom we interact. UNT does not tolerate identity-based discrimination, harassment, and retaliation. UNT's full Non-Discrimination Policy can be found in the UNT Policies section of the syllabus.

Course Description

ADES 2640 is an introduction to space planning, emphasizing interior space development, lighting, color, and materials as applied to interior design.

Prerequisite(s): ADES 2630; Interior Design Major (INTD-BFA).

The class will be conducted as in-person instruction and meets six (6) hours a week for structured class learning and studio work. Self-directed work will be required for class presentations and project checkpoints outside scheduled class time. This studio is a three-hour credit course and will be held during the 2025 fall semester. The course includes classroom lectures, studio design by hand techniques, project site visits, outside research, and client interviews and presentations. **The course instructor may modify the syllabus at any time to enhance instruction, clarify content, or incorporate new information or opportunities. It is the student's responsibility to stay informed of any changes**.

Course Objectives

ADES 2640 has been associated with the Council for Interior Designer Accreditation Standards: 8) Design Process, 9) Communications, 11) Design Elements and Principles, and 13) Products and Materials. The course learning engagements will demonstrate student capabilities in meeting these standards.

- Student understanding and documentation of the design process and inquiry with comprehensive skill and knowledge incorporation (CIDA *Standard 8*).
- Demonstrate design that supports people's health, safety, and welfare using whole-design planning and research (CIDA *Standards 8 and 11*).
- Design thinking methodology is used to develop a design process and integrate the principles and elements of design (CIDA *Standards 8 and 11*).
- Emphasis on self-evaluation and peer-to-peer evaluation techniques to assess progress and develop active listening skills (CIDA *Standard 9*).
- Introduction to client interactions related to the design process to engage the student as an active learner (CIDA *Standard 9*).
- Idea and design rationale expression through hand drafting and sketching skills through pencils and ink pens, modeling to convey the fluency of ideas for the design intent (CIDA *Standard 9*).
- Establish a clear understanding of design's fundamental principles and elements using different methods and applications (CIDA *Standard 11*).
- The student demonstrates the capability to understand how furniture, materials, custom design elements, and design objects support the design's intent (CIDA *Standard 13*).

Teaching Philosophy and Background

The interior design studio coursework is student-centric and focused, using team-based learning and Kolb's experiential learning theories. Course content is delivered in a lecture/group discussion manner and undergirded by student-based activities for long-term learning retention. The course requires students to develop independent thinking, time management, and graphic communication skills. In addition, the approach leverages sequential studies to reinforce the theory and rationale behind the design process as students layer new knowledge into their studio projects. For more information, please follow my mentoring link: https://sites.google.com/view/advocateandmentor/home

Textbooks

Ching, Francis L. (2015). Architecture, Form, Space, and Order. Wiley & Sons. It will be available on library hold.

Kellert, Heerwagen, & Mador (2008). *Biophilic Design: The theory, science, and practice of bringing buildings to life,* John Wiley & Sons, Inc, New Jersey. ISBN 978-0-470–16334-4. It will be available through Willis Library hold.

Lidwell, William, et al. *Universal Principles of Design, Revised and Updated: 125 Ways to Enhance Usability, Influence Perception, Increase Appeal, Make Better Design Decisions, and Teach through Design*, Quarto Publishing Group USA, 2010. ProQuest Ebook Central, https://ebookcentral.proquest.com/lib/unt/detail.action?docID=3399678.

Nussbaumer, Linda L. (2018). Human Factors in the Built Environment, 2nd Edition. Fairchild Books. ISBN 978-1501320385. It will be available through Willis Library hold.

Course Technology & Skills

Minimum Technology Requirements
- Computer to meet department specifications.
- Reliable internet access
- Speakers
- Microphone
- Plug-ins
- Microsoft Office Suite
- Adobe Creative Suite (Personal license and available outside of class in the University computer labs)
- Autodesk software
- Other software is deemed desirable to complete work and the student cohort's needs.
- Canvas Technical Requirements (https://clear.unt.edu/supported-technologies/canvas/requirements)

Computer Skills & Digital Literacy
Below is a list of course-specific technical skills learners must have to succeed in the course, such as:
- Using Canvas
- Using email with attachments
- Downloading and installing software
- Team instructional learning and presentations
- Using Office software programs
- Using presentation and graphics programs

Technical Assistance
Part of working in the digital age involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. You can contact a Student Help Desk at UNT for help with Canvas or other technology issues.

UIT Help Desk: UIT Student Help Desk site (http://www.unt.edu/helpdesk/index.htm)
Email: helpdesk@unt.edu
Phone: 940-565-2324
In Person: Sage Hall, Room 130
Walk-In Availability: 8 am-9 pm
Telephone Availability:
- Sunday: noon-midnight
- Monday-Thursday: 8 am-midnight
- Friday: 8 am-8 pm
- Saturday: 9 am-5 pm
Laptop Checkout: 8 am-7 pm

For additional support, visit Canvas Technical Help (https://community.canvaslms.com/docs/DOC-10554-4212710328)

Rules of Engagement

Rules of engagement refer to how students are expected to interact with each other and their instructors. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that uses cruel and derogatory language based on race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law will not be tolerated.
- Treat your instructor and classmates respectfully in any communication online or face-to-face, even when their opinion differs from yours.
- Collaboration and cooperation with others and group efforts are necessary.
- Attentive listening to all speakers (students and instructor).
- Honesty and integrity with ethical behavior and how all decisions are made.
- There is a natural respect for others and their opinions, and having an open mind. Interaction with everyone in class demonstrates politeness and respect.
- Having reverence for learning: students take the initiative to expand their knowledge base. A student's intellectual and academic curiosity is central to this behavior need.
- There is a display of emotional maturity using appropriate non-verbal expressions. Each student should act from a positive frame of reference for all.
- The students' reflective practice is demonstrated as they accept and incorporate suggestions. The student should strive toward accurate self-analysis regarding their strengths and weaknesses.
- Flexibility is present, and students accept less-than-ideal situations when necessary. The student should implement ideas suggested by others when appropriate, and their behavior demonstrates empathy for others and openness to cultural diversity.
- Students demonstrate responsibility for on-time assignment submissions or following extension guidelines. It says that the student is prepared for each day's events, manages their time effectively, takes the initiative to get materials and notes when absent, and seeks to locate needed resources to complete work.
- Students adapt to the class environment and show the ability to take the next step in working through a situation independently.
- Students demonstrate professionalism by not talking or texting during class or doing work for other courses. The students' mannerisms reflect professionalism through eye contact, posture, and emotional demonstration. Seeking to develop and demonstrate appropriate communication skills is imperative.
- Attendance, poise, self-confidence, dependability, responsibility, adaptability, resourcefulness, and rapport with other students and instructors demonstrate the student's skills. These attributes are highly valued and contributory to course contribution evaluation. Additionally, the student's drawing and software skills, rapport with instructors, work attitude and cooperation, and reaction to suggestions and criticism are valued as skills that will serve through your professional practice.
- Ask for and use the correct name and pronouns for your instructor and classmates.
- Speak from personal experiences. Use "I" statements to share thoughts and feelings. Try not to speak on behalf of groups or other individuals' experiences.

- Use your critical thinking skills to challenge other people's ideas instead of attacking individuals.
- Avoid using all caps while communicating digitally. This communication style may be interpreted as "YELLING!"
- Be cautious when using humor or sarcasm in emails or discussion posts, as tone can be challenging to interpret digitally.
- Avoid using "text-talk" unless explicitly permitted by your instructor.
- Proofread and fact-check your sources.
- Remember that online posts can be permanent, so think before you type.

Flagrant demonstrations that run counter to these declarations will be detailed by email to the student, and correction measures will be discussed to move toward a positive outcome for everyone.

See these Engagement Guidelines (https://clear.unt.edu/online-communication-tips) for more information.

Course Requirements

The following exercises and projects will be available on Canvas's course learning site.

ADES 3630 Point Values

Activity	Qty.	Points	Total Pts.	Percentage
P1 Ecotourism program	1	100	100	25%
P2 Wellness Center Programming and Design	1	200	200	50%
P3 Ecotourism Design	1	100	100	25%
TOTAL			400	100%

Semester Scoring

A:	400	to	360	0.90 to 100%
B:	359	to	320	0.80 to 89%
C:	319	to	280	0.70 to 79%
D:	279	to	240*	0.60 to 69%
F:	239	and below		

To advance to the next sequenced studio, the studio ADES 2640 outcome needs to be a C or better.

Grading

Evaluating student work in a studio class is challenging for the faculty and the student. All work must be seen as progress; no outcomes completed entirely out of class will be accepted. Please be aware that interior design work necessitates subjective and objective evaluation. The student's development of skills and amount of effort will be taken into consideration. These standards detail the meaning and level of accomplishment for grading: Regard rubric grading feedback document.

A = 100 to 90% | Exceptional Work: Student goes above and beyond to a superior level.
B = 89 to 80% | Above Average Work: The student goes above and beyond to a good quality level.
C = 79 to 70% | Average work: Student meets the requirements to reach a competent level.
D = 69 to 60% | Below average work: The student does not meet the requirements and is at a

substandard level.
F= Below 60% | Failing grade: The grades achieved for submissions were unacceptable, late, or did not reflect complete development and presentation merit.

Expanded Rubric Understanding or how I grade:

I expect the best from a student in real life. Be willing to take risks and show you are growing, pushing, and striving. I build my grading rubric around the following understandings.

I.   D Level of Competence

The student has submitted work that "**kind of**" has something to do with the intended instruction. The result has the following impacts:
a. The work appears rushed, hurried, and incomplete
b. The work was submitted but did not appear to be a valid attempt for the student to accomplish.
c. There is little developmental content in the student's submittal. While some required work is found, there are missing elements.

II.   C Level of Competence

The work submitted **directly** connects to the intended instruction. The result has the following impacts:
a. Everyday work is present, but the outcome with the primary use of skills is at an elementary level.
b. An effort responds to skills needed, but only the primary entry-level degree.

III.   B Level of Competence

The work submitted **directly** connects to the intended instruction. PLUS, the result has the following impacts:
a. The skills needed to produce an outcome are evidenced. PLUS, the student is pushing to learn beyond what they were initially taught (before and including the present course) when beginning instruction of the needed skills. **All work was submitted**.
b. There is an approach to completing the work well with visual, graphic, and annotative contributions.
c. Some errors should have been caught if work had consistently developed steadily throughout the assigned period.
d. The work would benefit from further consideration and feedback.

IV.   A Level of Competence

The work submitted **directly** connects to the intended instruction. The result has the following impacts:
a. The skills needed to produce an outcome are evidenced. PLUS, the student is pushing to learn beyond what they were initially taught when beginning instruction of the needed skills.
b. There is little to no error.
c. The student left nothing behind in their work; all work plus is present.

d. The submitted work excels above the student's expected capability.
e. The submitted work reflects an outcome that has developed steadily over the assigned time (a day or a month).
f. Feedback comments have been integrated into the work, whether from the studio or outside of studio critique.

Course Evaluation

Student Perceptions of Teaching (SPOT) is the student evaluation system for UNT. It allows students to confidently provide constructive feedback to their instructor and department to improve the quality of student experiences in the course.

Course Policies

Attendance and Class Participation Policies
Attendance is mandatory. The instructor and class members can offer constructive criticism only if you are present and receptive.

Also, changes may occur as work progresses on the design project. You cannot make the necessary revisions if you are not present when information is discussed.

Attendance will be taken for the students in the first (15) minutes of class, and students must be present for the class duration. If sign-up sheets are used, no student may sign for another. Every absence over (3) will result in a letter grade reduction of the final grade for each absence. Two tardy incidences in this course will be counted as one absence. A student is late after the first 15 minutes of class. The instructor will not use class time to repeat information missed due to absence. **Six (6) or more absences will result in automatic course failure.**

No make-up opportunities will be given to any student unless that student presents the professor with a University Approved Absence Verification form within three days after the missed class session. The form is available in the Dean of Students Office in the Union, room 409. For more information on attendance policies, see https:// deanofstudents.unt.edu/faq. In addition, please get in touch with the instructor via email in the event of extenuating circumstances.

Eating in class is allowed, but food / drinks must be taken out with you and thrown in waste receptacles in corridors. Leaving food behind after class will directly relate to this privilege being pulled.

Regarding the group and the effectiveness of course content delivery, please do not use cell phones (including texting), pagers, etc., during class. Laptops are to be used for class-supportive activity only.

You are also expected to keep all work areas clean and all University equipment in good order. Students are responsible for tracking their absences and obtaining any missed material from their classmates.

Attendance will be taken via Canvas, and students should take time to familiarize themselves with the record. Each student will be held individually accountable for responding to announcements regarding any aspects of this course and for receiving and storing all handouts. Each student is also individually responsible for acquiring lecture notes from a classmate if they miss a given class session. Be punctual. The instructor will not repeat material missed due to absence.

Students are expected to attend classes regularly and abide by the attendance policy established for each class. If you are experiencing any symptoms of COVID-19 (https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider before coming to campus. UNT also requires you to contact the UNT COVID Hotline at COVID@unt.edu for guidance on actions due to symptoms, pending or positive test results, or potential exposure.

Late and Incomplete Work
All work is due in the classroom no later than the date/time specified on the project schedule. Work turned in after the expected time will be penalized at 10% per calendar day. No late work will be considered for full credit unless an Absence Verification form has been submitted (see Attendance Policy). A project will not be considered for a passing evaluation if any project phase is incomplete or not offered.
Students may request an Incomplete per Registrar guidelines; see http://registrar.unt.edu/grades/incompletes . The student must complete the unfinished work on or before the date specified by the instructor when the Incomplete is granted. Failure to complete the entire work assignment on or before the specified completion date will result in a final grade of an "F" with no consideration given to partially completed work. Please note that an Incomplete is reserved solely for extenuating circumstances and will be granted at the instructor's discretion.
IF we have a quiz, it will be provided through Canvas and administered without or with the Respondus lock-down feature (if needed). Students should ensure to have Respondus Lockdown downloaded and operational on their laptops. If reading has been required, there is the possibility of a test to demonstrate reading. These test will demonstrate project readiness and part of your project participation.

Assignment Policy
Students will be provided with each assignment through Canvas, along with the assignment/project rubric evaluation chart.

Server Unavailability:
The University is committed to providing all users with a reliable online course system. However, suppose any unexpected server outage or unusual technical difficulty prevents students from completing a time-sensitive assessment activity. In that case, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and contact the UNT Student Help Desk: helpdesk@unt.edu or 940.565.2324 and obtain a ticket number. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

Instructor Responsibilities and Feedback
Include a statement:
- The instructor desires to help students to grow and learn. The provided assignments and projects seek to provide clear instructions. If the students have questions, asking the instructor will be the fastest way to gain confidence. The instructor will identify additional resources as necessary, provide grading rubrics, review and update course content, etc.).

Syllabus Change Policy
The instructor reserves the right to change the contents of the syllabus or schedule as needed to accommodate new material, guest speakers, and other educational factors that may improve class understanding, knowledge, and successful participation and completion of assignments.

UNT Policies

Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to, cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in various academic penalties or sanctions ranging from admonition to expulsion from the University. [Insert specific sanction or academic penalty for specific academic integrity violation.] An example that may not seem apparent to the student is texting during a quiz or examination; this act is considered a violation of academic integrity.

ADA Policy

UNT makes reasonable academic accommodations for students with disabilities. Students seeking accommodation must register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to the faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time. However, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website (https://disability.unt.edu/).

Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. In addition, course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy, Family Educational Rights and Privacy Act (FERPA) laws, and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in inappropriate behavior will be directed to leave the classroom. In addition, the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classrooms, labs, discussion groups, field trips, etc. Visit UNT's Code of Student Conduct (https://deanofstudents.unt.edu/conduct) to learn more.

Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is my.unt.edu. In addition, all official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward email Eagle Connect (https://it.unt.edu/eagleconnect).

Student Evaluation Administration Dates

Student feedback is an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14, and 15 [dates to be announced] of the long semesters to allow students to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey, they will receive a confirmation email that the study has been submitted. For additional information, please visit the SPOT website (http://spot.unt.edu/) or email spot@unt.edu.

Survivor Advocacy

UNT is committed to providing a safe learning environment free of sexual misconduct. In addition, federal laws and UNT policies prohibit discrimination based on sex and sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking and/or sexual assault, campus resources are available to provide support and assistance. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-5652648.

Student Verification

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any meeting times/locations or additional charges associated with student identity verification in distance education courses.
See UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses (https://policy.unt.edu/policy/07-002).

Use of Student Work

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) they create within a class, and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Download the UNT System Permission, Waiver, and Release Form

Transmission and Recording of Student Images in Electronically-Delivered Courses

1. No permission is needed from a student for their image or voice to be transmitted live via videoconference or streaming media. Still, all students should be informed when courses are to be conducted using either method of delivery.

2. If an instructor records student presentations, they must obtain permission from the student using a signed release to use the recording for future classes following the Use of Student-Created Work guidelines above.

3. Instructors who video-record their class lectures intending to reuse some or all of the recordings for future class offerings must notify students on the course syllabus if student images may appear on the video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

   Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on the video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

Academic Support & Student Services

Student Support Services

Mental Health

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- Student Health and Wellness Center (https://studentaffairs.unt.edu/student-health-and-wellness-center)
- Counseling and Testing Services (https://studentaffairs.unt.edu/counseling-and-testing-services)
- UNT Care Team (https://studentaffairs.unt.edu/care)
- UNT Psychiatric Services (https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
- Individual Counseling (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

Chosen Names

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- UNT Records
- UNT ID Card
- UNT Email Address

- [Legal Name](#)

*UNT euIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.

Pronouns

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns.
You can [add your pronouns to your Canvas account](#) so that they follow your name when posting to discussion boards, submitting assignments, etc.
Below is a list of additional resources regarding pronouns and their usage:

- [What are pronouns, and why are they important?](#)
- [How do I use pronouns?](#)
- [How do I share my pronouns?](#)
- [How do I ask for another person's pronouns?](#)
- [How do I correct myself or others when the wrong pronoun is used?](#)

Additional Student Support Services

- [Registrar](#) (https://registrar.unt.edu/registration)
- [Financial Aid](#) (https://financialaid.unt.edu/)
- [Student Legal Services](#) (https://studentaffairs.unt.edu/student-legal-services)
- [Career Center](#) (https://studentaffairs.unt.edu/career-center)
- [Multicultural Center](#) (https://edo.unt.edu/multicultural-center)
- [Counseling and Testing Services](#) (https://studentaffairs.unt.edu/counseling-and-testing-services)
- [Pride Alliance](#) (https://edo.unt.edu/pridealliance)
- [UNT Food Pantry](#) (https://deanofstudents.unt.edu/resources/food-pantry)

Academic Support Services
- [Academic Resource Center](#) (https://clear.unt.edu/canvas/student-resources)
- [Academic Success Center](#) (https://success.unt.edu/asc)
- [UNT Libraries](#) (https://library.unt.edu/)
- [Writing Lab](#) (http://writingcenter.unt.edu/)

UNT Policies, continued

AI Limited Use Policy

Throughout the semester, you will or may use specific Generative AI (GenAI) tools for certain assignments, with guidance on responsible use. These assignments help build ethical resilience and GenAI literacy, preparing you for careers in a GenAI oriented workforce.

I use GenAI to enhance materials, streamline tasks, generate prompts, analyze performance]. I will always disclose how I use GenAI, and I expect the same from you.

In accordance with the UNT Honor Code, unauthorized use of GenAI tools is prohibited. Using GenAI content without proper credit or substituting your own work with GenAI undermines the learning process and violates UNT academic integrity policy. If you're unsure whether something is allowed, please seek clarification.

All evaluative work will be evaluated using multiple programs such as Turn It In and suitable GenAI software to ensure a fair and comprehensive review.

Responses to Violations
When considering unauthorized use of GenAI, the consequence will align with the nature of the violation and the developmental goals of the program and course.

First violation:
• If the student receives a warning about inappropriate use of GenAI, they will be notified of the importance of adhering to academic integrity policies. As a result, the student to resubmit parts or the entirety of the assignment for partial credit (20% deduction of original value) and must be resubmitted properly formatted and credited within 48 hours of original due date.

Multiple violations
• Adjust the course grade accordingly if multiple violations occur. The assignment will be awarded a failing grade and will not be allowed to resubmit work.