



U-Tubes Jazz Trombone Ensemble
Course Syllabus for MUEN 2611, 5611
University of North Texas
Spring 2026

Instructor: Nick Finzer / Alex Schmidt Karye

Meeting time: M/W 11-1150AM

Location: Lab West

Office: Room 107

Phone: 585-329-2433

Email: nicholas.finzer@unt.edu

TF: Alex Schmidt Karye

Email:

Goal: To explore the tradition of the jazz trombone ensemble through playing, listening, and performance.

Course Objective: Students will rehearse, perform and arrange/write Jazz Trombone Ensemble music.

Required Materials: Instruments, Music, pencil, Pencil. Access to recordings as necessary.

Attendance: Students should expect to arrive to each class on time. Tardiness will result in the lowering of the student's final grade by one third (A becomes A-, A- becomes B, etc) starting the third occurrence, and lowered by an additional one third for each subsequent occurrence. If the student will miss class, an email notifying the instructor is appreciated. Students may not make-up participation in mock-auditions, presentations, etc. Each unexcused absence after the first two will result in the final grade lowered one letter (A becomes B, A- becomes B-, etc).

*** On May 13, 2020 the UNT Faculty Senate approved the following attendance policy as it relates to the current COVID-19 pandemic:

COVID-19 impact on attendance

While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to a related issue regarding COVID-19. It is important that you communicate with me *prior to being absent* as to what may be preventing you from coming to class so I may make a decision about accommodating your request to be excused from class.

ALL PERFORMANCES ARE REQUIRED. Exceptions must be approved in writing, as soon as possible.

Grading: Students will be graded based on their attendance and participation. Each Student is required to compose or arrange one chart per semester for the group. It can be simple or complex, but we want to compose repertoire to feature THIS year's group, each year. If the student does not bring any draft of an arrangement, their grade will be lowered one letter (A to B, A- to B-, etc)



Confirmed Performance Dates:

Jan 30 - 8PM - Trombone Showcase

Feb 6 - Syndicate Noon

Feb 6 - 8PM - Trombone Showcase

Feb 21 - (To be Confirmed)

330-5PM - Masterclass with Kalia Vandever (Rhythm section needed)

730PM - 930PM - Evening Rehearsal with UTubes and Kalia Vandever (ALL)

Feb 22 - JTBN Day - Please be in attendance throughout the Day, you will be needed.

Feb 27 - Trombone Showcase

March 17 - 9PM - Syndicate (2 sets)

Other Events as needed, to be given at least 2 weeks notice.

HEARING PROTECTION

The use of hearing protection (ear plugs) is strongly recommended. The UNT Speech and Hearing clinic will provide a hearing test to every enrolled UNT student for a flat fee of \$25. In addition, "musician's ear plugs" can be purchased at the clinic for \$175. The College of Music provides foam ear plugs at no charge; students can pick these up from the repair shop, MA 106.

****updated for Spring 2026****

Course Syllabi Information

For complete information on course syllabi requirements, please see the

[university's policy.](#)

(<https://policy.unt.edu/policy/06-049>)

DEFIBRILLATORS IN THE COLLEGE OF MUSIC

- **Music Building: Across from the west side of the Music Commons, directly across from the elevator**
- **Music Building: Third floor hallway, across from the staircase that comes up from the Copy Room. Next to Room 322**
- **Music Building: Across from the Copy Room next to Room 293**
- **Music Building: Voertman Lobby by the big double set of doors that lead out to the courtyard**
- **Music Building: Main Office (247) under the student worker's desk**

- **Music Annex:** Next to room MA117, near the triple set of doors on the east side of the building
- **Music Practice Building North:** First floor on the Avenue C side
- **Music Practice Building South:** First floor on the Avenue C side
- **Bain Hall:** First floor by the restrooms
- **Murchison Performing Arts Center:** Located off the main lobby, beyond the grand staircase, across from the single occupancy restroom (next to the public water fountains)

ACADEMIC INTEGRITY

Students caught cheating or plagiarizing will receive a "0" for that particular assignment or exam [or specify alternative sanction, such as course failure]. Additionally, the incident will be reported to the Dean of Students (Office of Academic Integrity), who may impose further penalty. According to the UNT catalog, the term "cheating" includes, but is not limited to: a. use of any unauthorized assistance in taking quizzes, tests, or examinations; b. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; c. the acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university; d. dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s); or e. any other act designed to give a student an unfair advantage. The term "plagiarism" includes, but is not limited to: a. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; and b. the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

See: [Academic Integrity](#)

LINK: <https://policy.unt.edu/policy/06-003>

STUDENT BEHAVIOR

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classrooms, labs, discussion groups, field trips, etc.



See: [Student Code of Conduct](#)

Link: <https://deanofstudents.unt.edu/conduct>

ACCESS TO INFORMATION – EAGLE CONNECT

Your access point for business and academic services at UNT occurs at my.unt.edu. All official communication from the university will be delivered to your Eagle Connect account. For more information, please visit the website that explains Eagle Connect.

See: [Eagle Connect](#)

LINK: eagleconnect.unt.edu/

ODA STATEMENT

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter. You can now request your Letters of Accommodation ONLINE and ODA will mail your Letters of Accommodation to your instructors. You may wish to begin a private discussion with your professors regarding your specific needs in a course. Note that students must obtain a new letter of accommodation for every semester. For additional information see the Office of Disability Access.

See: [ODA](#)

LINK: disability.unt.edu. (Phone: (940) 565-4323)

Health and Safety Information

Students can access information about health and safety at:

<https://music.unt.edu/student-health-and-wellness>

Registration Information for Students

See: [Spring Academic Calendar Information](#)

Link: <https://registrar.unt.edu/registration/spring-academic-calendar.html>

Semester Calendar, Spring 2026

See: [Spring Semester Calendar](#)

Link:

<https://registrar.unt.edu/sites/default/files/spring-2026-academic-calendar.pdf>

Final Exam Schedule, Spring 2026

See above

Financial Aid and Satisfactory Academic Progress

Undergraduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total hours registered. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

Students holding music scholarships must maintain a minimum 2.5 overall cumulative GPA and 3.0 cumulative GPA in music courses.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended that you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course before doing so.

See: [Financial Aid](#)

LINK: <http://financialaid.unt.edu/sap>

Graduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Music scholarships require a 3.5 cumulative GPA. Students cannot exceed maximum timeframes established based on the published length of the graduate program. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended you schedule a meeting with an academic advisor in your college, an advisor in UNT-International or visit the Student Financial Aid and Scholarships office to discuss dropping a course.

See: [Financial Aid](#)

LINK: <http://financialaid.unt.edu/sap>

RETENTION OF STUDENT RECORDS

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. You have a right to view your individual record; however, information about your records will not be divulged to other individuals without the proper written consent. You are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the university's policy in accordance with those mandates.

See: [FERPA](#)

Link: <http://ferpa.unt.edu/>

COUNSELING AND TESTING

UNT's Center for Counseling and Testing has an available counselor for students in need. Please visit the Center's website for further information:

See: [Counseling and Testing](#)

Link: <http://studentaffairs.unt.edu/counseling-and-testing-services>.

For more information on mental health resources, please visit:

See: [Mental Health Resources](#)

Link: <https://disparities.unt.edu/mental-health-resources>

ADD/DROP POLICY

Please be reminded that dropping classes or failing to complete and pass registered hours may make you ineligible for financial aid. In addition, if you drop below half-time enrollment you may be required to begin paying back your student loans. See Academic Calendar (listed above) for additional add/drop Information.

Drop Information:

<https://registrar.unt.edu/registration/spring-academic-calendar.html>

STUDENT RESOURCES

The University of North Texas has many resources available to students. For a complete list, go to:

See: [Student Resources](#)

Link: <https://success.unt.edu/aa-sa-resources>



CARE TEAM

The Care Team is a collaborative interdisciplinary committee of university officials that meets regularly to provide a response to student, staff, and faculty whose behavior could be harmful to themselves or others.

See: [Care Team](#)

Link: <https://studentaffairs.unt.edu/care-team>