

PACS 4250 COMMUNITY RESOURCE MAPPING AND COLLABORATION

Instructor:

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Campus Office Hours: Tuesday and Wednesday 1-3 p.m.

Course Description:

The course examines using community assets for promoting positive community change. It considers the role of various community organizations engaged in these endeavors, particularly nonprofit organizations. Since community organizations often work together to bring about community change, the course looks at collaboration and the factors that foster and impede it; explores the means of identifying and approaching potential collaborative community partners; and focuses on the development of joint proposals and/or business plans. The role of volunteer managers and agency leadership of community organizations is explored regarding the manner that they provide resources for collaborative, community capacity building.

Students who have received undergraduate credit for this course may not re-take it for graduate credit.

Required Texts:

Homan, Mark S. Promoting Community Change, 5th Edition. Thousand Oaks, CA: Thompson Brooks/Cole, 2008. (eBook version is recommended)

Students with another edition of the book may find themselves disadvantaged in the course.

General Objectives:

A student who has successfully completed the course should be able to:

1. Define the basic elements of community resource mapping, community collaboration, and community capacity building.
2. Be knowledgeable about specific examples of community resource mapping, community collaboration, and community capacity building.
3. Understand the ecological theory and its application to development of services to families in a healthy community.

4. Be familiar with local agencies and their full range of services available for families in health, social, legal, educational, religious, social, diagnostic, and enrichment areas.
5. Be able to respond to identified community problems on the basis of theory and research in the social and behavioral sciences.
6. Understand the role of the volunteer manager and professional staff in the process of community resource mapping, community collaboration, and community capacity building.

Student Evaluation Procedures:

Students will complete all of the assignments described below:

Demographic Analysis & Nonprofit Program Suggestion

Each student will select a Texas City or community and produce a report discussing the implications for both volunteerism and nonprofit programming based on census data for their city or community. Students will then use their Demographic Analysis of Volunteerism and Program Need to develop a nonprofit program or discuss ways to improve the existing nonprofit program for a nonprofit in the community on which the demographic analysis was done. These may be made available to nonprofit organizations throughout the state.

Ethics Web Site:

Students will locate a web site dealing with nonprofit organizations, preferably in Texas, and issues of ethics relevant to the course material. In addition to the web site, a paragraph or two discussing the web site will be provided. These may be made available to nonprofit organizations in Texas and throughout the United States.

Discussion Boards:

There will be weekly discussion boards usually focused on case studies in the Homan text.

Exams: There will be three exams. One exam is given at 5 weeks and one exam at 10 weeks with each exam worth 100 points. At the end of the course, there is a comprehensive final worth 200 points. These will be multiple choice and short answer essay exams.

Course Writing:

All writing must utilize the American Psychological Association (APA) Style Guidelines. A good resource on APA guidelines is found here:

<http://owl.english.purdue.edu/owl/resource/560/01/>.

Use these guidelines for writing the Team Analysis Paper and citing references. Use them for other writing on the discussion boards such as the case studies.

Course Grades:

Grades are based on a percentage breakdown of the total points earned in the course as follows:

Evaluation Procedures	Total Points	Percentage of Total Points
Demographic Analysis of Volunteerism and Nonprofit Program Suggestion	200	25.6
Discussion Boards	140	17.9
Ethics Web Site	40	5.5
Exams and Final	400	51.0

Grade equivalents are based on a percentage of total points in the course as follows:

Letter Grade	Percentage of total points	Point Range
A	100-90	780-702
B	89-80	701-624
C	79-70	623-546
D	69-60	545-468
F	59 & below	467 and below

Graduate students will be required to work as a group to produce a comprehensive community mapping of a country in West Africa that includes a demographic analysis, identification of domestic and international assistance programs, etc. The expectation is that this report will be delivered to Engaged Beyond Borders, a UNT student organization affiliated with a U.S.A based nonprofit involved in international development. Graduate students will be responsible for portions of the report and their grade will be based on both the portion they produce and the whole project. This project is worth 100 points and will be added to the class total points and a percentage breakdown will determine the final grade.

Course Policies:

The policies for this course are as follow:

1. This course will be governed by all policies in the current Faculty Handbook and the Student guidebook of the University of North Texas .
2. Students are prohibited from soliciting and or receiving assistance for this class unless they have received prior approval from the instructor.
3. Any and all deviations from this syllabus must be obtained from the instructor IN WRITING or by e-mail communication.
4. Students without acceptable reasons will not be permitted to make-up missed work. The reason must be acceptable to the professor.
5. All students must abide by the Internet Policies and Procedures as outlined in their enrollment agreements.
6. Please note that students will be dropped for non-attendance in this course. In this Internet class non-attendance will mean that a student has not posted any assignments by the 12th day audit or will have exceeded 3 unauthorized absences during the semester. It is the student's responsibility to watch the University official "drop" dates.
7. Students are expected to abide by the Student Code of Conduct at UNT.
8. Students are responsible monitoring the important dates for withdrawing, dropping, etc.
9. Students are expected to be courteous at all times in course discussions, emails related to the course, etc. Comments in this regard by the professor are the final word in this course.
10. The course syllabus is subject to change at the discretion of the instructor. If a change occurs, you will be notified by email and through a class announcement.

Academic Integrity

Academic dishonesty is defined in the UNT Policy on Student Standards for Academic Integrity. Any suspected case of Academic Dishonesty will be handled in accordance with University policy and procedures. Possible academic penalties range from a verbal or written admonition to a grade of "F" in the course. Further sanctions may apply to incidents involving major violations. You will find the policy and procedures at <http://vpaa.unt.edu/academic-integrity.htm>.

Student Behavior in the Classroom:

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Center for Student Rights and Responsibilities to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at www.unt.edu/csrr.

Student Requiring Special Accommodation:

If you have a condition that requires accommodation in this course, please notify the instructor during the first week of class. Any necessary or appropriate accommodations will be made provided that timely notice is received, and that the arrangement is consistent with recommendations from Disability Services, when applicable. Students who require this type of assistance should contact the Office of Disability Accommodation (ODA) at (940) 565-4323, or at TTY (940) 369-8652 to make appropriate arrangements. Information on the services provided by the ODA as well as application procedures is available at <http://www.unt.edu/oda/index.html>. Information on UNT's policies related to disability accommodations is available at <http://policy.unt.edu/policy/18-1-14>.

Please note that disability accommodations are not retroactive. Accommodations will be made only after a disability is officially verified.

Course Schedule

- Below you will find the course schedule by week.
- All discussions, quizzes and exercises are due on the following Monday by 11:30 p.m. unless otherwise specified.
- Take your Exams and Comprehensive Final Exam under the Assessments icon on the left margin of the Blackboard screen
- Submit your Demographic Analysis of Volunteerism and Program Need and Environmental Scan/NP Program regular and major exercises under the Assignment icon on the left margin of the course page.

Week 1, January 14-18, 2013

Lesson (see Lessons icon on course home page)	Start Here
Text Reading	None

Discussion Board	Week 1: Start Lesson
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Week 2, January 21-25, 2013 (no classes Monday January 21, 2013 for MLK Day)

Lesson (see Lessons icon on course home page)	Lesson 1
Text Reading	Homan, Chapter 1
Discussion Board	Week 2: Enough of Not enough

Week 3, January 28-February 1, 2013

Lesson (see Lessons icon on course home page)	Lesson 2
Text Reading	Homan chapter 2
Discussion Board	Week 3: We've Just Done Fighting

Week 4, February 4-8, 2013

Lesson (see Lessons icon on course home page)	Lesson 3(n) Lesson 4
Text Reading	Homan Chapter 3 & 4
Discussion Board	Week 4: A Call from Home
Demographic Analysis and Nonprofit Program Suggestion	See Assignment folder on course home page for details. Due March 25.

Week 5, February 11-15, 2013

Lesson (see Lessons icon on course home page)	Lesson 5
Text Reading	Homan Chapter 5
Discussion Board	Week 5: More Than a Walk in the Park
Exam	Chapters 1-4 in Homan and lessons 1-4. This is available from 2/11 until 2/18 at 11:30 p.m. under the Assessment icon on the left of the Blackboard page.

Demographic Analysis and Nonprofit Program Suggestion	Due no later than 11:30p.m. on March 25 under the Assignment icon on the left of the Blackboard page.
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Week 6, February 18-22, 2013

Lesson (see Lessons icon on course home page)	Lesson 6
Text Reading	Homan Chapter 6
Discussion Board	Week 6: Hidden Treasures
Demographic Analysis and Nonprofit Program Suggestion	Due no later than 11:30p.m. on March 25 under the Assignment icon on the left of the Blackboard page.

Week 7, February 25-March 1, 2013

Lesson (see Lessons icon on course home page)	Lesson 7
Text Reading	Homan Chapter 7
Discussion Board	Week 7: A Little Off Key
Demographic Analysis and Nonprofit Program Suggestion	Due no later than 11:30p.m. on March 25 under the Assignment icon on the left of the Blackboard page.

Week 8, March 4-8, 2013

Lesson (see Lessons icon on course home page)	Lesson 8
Text Reading	Homan Chapter 8
Discussion Board	Week 8: Where are the Connections
Demographic Analysis and Nonprofit Program Suggestion	The Demographic Analysis and Nonprofit Program Suggestion assignment is found in the Assignment folder on the course home page and it is due March 25 at 11:30 p.m. under the Assignment icon on the left margin of the Blackboard screen

Week 9, March 11-15, 2013 (Spring Break. No class.)

Spring Break	No class.
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Week 10, March 18-22, 2013

Lesson (see Lessons icon on course home page)	Lesson 9
Text Reading	Homan Chapter 9
Discussion Board	Week 10: Something's Brewing
Demographic Analysis and Nonprofit Program Suggestion	Due no later than 11:30p.m. March 25 under the Assignment icon on the left of the Blackboard page.

Week 11, March 25-29, 2013

Lesson (see Lessons icon on course home page)	Lesson 10
Text Reading	Homan Chapter 10
Discussion Board	Week 11: Some Important News
Exam	Chapters 5-9 in Homan and lessons 5-9. This is available from 3/25 until 4/1 at 11:30 p.m. under the Assessment icon on the left of the Blackboard page.
Demographic Analysis and Nonprofit Program Suggestion	Due no later than 11:30p.m. March 25 under the Assignment icon on the left of the Blackboard page.

Week 12, April 1-5, 2013

Lesson (see Lessons icon on course home page)	Lesson 11
Text Reading	Homan Chapter 11
Discussion Board	Week 12: A small Spark Can Start a Prairie Fire

Week 13, April 8-12, 2013

Lesson (see Lessons icon on course home page)	Lesson12
Text Reading	Homan Chapter 12
Discussion Board	Week 13: An Argument Going to Waste

Week 14, April 15-19, 2013

Lesson (see Lessons icon on course home page)	Lesson 13
Text Reading	Homan Chapter 13
Discussion Board	Week 14: Something for the Children

Week 15, April 22-26, 2013

Lesson (see Lessons icon on course home page)	Lesson 14
Text Reading	Homan Chapter 14
Discussion Board	Week 15: Breakfast at Tommie's
Ethics Web Site	Locate a web site dealing with ethical issues for a nonprofit organization. Write a paragraph or two about the web site and submit it under the Assignment icon by May 2 at 11:30 p.m.

Week 16, April 29-May 3, 2013 (Pre-finals Week)

Lesson (see Lessons icon on course home page)	Lesson 15
Text Reading	Homan 15
Discussion Board	The Hearing
Final Exam assigned	A comprehensive final emphasizing chapters 10-15 is available until Tuesday, May 7 at 11:30 p.m. under the Assessment icon on the left margin of the Blackboard page.

Week 17, May 6-10, 2013 (Finals Week, Doctoral and Masters Commencement May10, 2012, and undergraduate commencement May 11, 2012)

Lesson (see Lessons icon on course home page)	Lesson 16
Course evaluation	Please take the S.E.T.E. found on your “My UNT” page
Discussion Board	
Final Exam due	A comprehensive final emphasizing chapters 10-15 is available until Tuesday, May 7 at 11:30 p.m. under the Assessment icon on the left margin of the Blackboard page.