

PACS 4250 COMMUNITY RESOURCE MAPPING AND COLLABORATION

Instructor:

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Senior Lecturer

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Campus Office Hours: Tuesday 1-3 p.m. & Thursday 10:30-11:30 a.m.

Course Description:

The course examines using community assets for promoting positive community change. It considers the role of various community organizations engaged in these endeavors, particularly nonprofit organizations. Since community organizations often work together to bring about community change, the course looks at collaboration and the factors that foster and impede it; explores the means of identifying and approaching potential collaborative community partners; and focuses on the development of joint proposals and/or business plans. The role of volunteer managers and agency leadership of community organizations is explored regarding the manner that they provide resources for collaborative, community capacity building.

Students who have received undergraduate credit for this course may not re-take it for graduate credit.

Required Texts:

Homan, Mark S. Promoting Community Change, 5th Edition. Thousand Oaks, CA: Thompson Brooks/Cole, 2008. (eBook version is recommended)

Students with another edition of the book may find themselves disadvantaged in the course.

General Objectives:

A student who has successfully completed the course should be able to:

1. Define the basic elements of community resource mapping, community collaboration, and community capacity building.
2. Be knowledgeable about specific examples of community resource mapping, community collaboration, and community capacity building.
3. Understand the ecological theory and its application to development of services to families in a healthy community.

4. Be familiar with local agencies and their full range of services available for families in health, social, legal, educational, religious, social, diagnostic, and enrichment areas.
5. Be able to respond to identified community problems on the basis of theory and research in the social and behavioral sciences.
6. Understand the role of the volunteer manager and professional staff in the process of community resource mapping, community collaboration, and community capacity building.

Student Evaluation Procedures:

Students will be required to successfully complete all of the following assignments described below:

Demographic Analysis of Volunteerism and Program Need:

Each student will select a Texas city or community and produce a report discussing the implications for both volunteerism and nonprofit programming on the basis of census data for their city or community. These may be made available to nonprofit organizations throughout the state.

Environmental Scan/NP Program:

Students will use their Demographic Analysis of Volunteerism and Program Need to develop a nonprofit program or discuss ways to improve the existing nonprofit program for a nonprofit in the community on which the demographic analysis was done.

Ethics Web Site:

Students will locate a web site dealing with nonprofit organizations, preferably in Texas, and issues of ethics relevant to the course material. In addition to the web site, a paragraph or two discussing the web site will be provided. These may be made available to nonprofit organizations in Texas and throughout the United States.

Discussion Boards:

There will be weekly discussion boards usually focused on case studies in the Homan text.

Exams: There will be three exams. One exam is given at 5 weeks and one exam at 10 weeks with each exam worth 100 points. At the end of the course, there is a comprehensive final worth 200 points. These will be multiple choice and short answer essay exams.

Course Writing:

All writing must utilize the American Psychological Association (APA) Style Guidelines. A good resource on APA guidelines is found here:

<http://owl.english.purdue.edu/owl/resource/560/01/>.

Use these guidelines for writing the Team Analysis Paper and citing references. Use them for other writing on the discussion boards such as the case studies.

Course Grades:

Grades are based on a percentage breakdown of the total points earned in the course as follows:

| Evaluation Procedures | Total Points | Percentage of Total Points |
|---|---------------------|-----------------------------------|
| Demographic Analysis of Volunteerism and Program Needs | 100 | 12.8 |
| Discussion Boards | 140 | 17.9 |
| Environmental Scan/NP Program | 100 | 12.8 |
| Ethics Web Site | 40 | 5.5 |
| Exams and Final | 400 | 51.0 |

Grade equivalents are based on a percentage of total points in the course as follows:

| Letter Grade | Percentage of total points | Point Range |
|--------------|----------------------------|---------------|
| A | 100-90 | 780-702 |
| B | 89-80 | 701-624 |
| C | 79-70 | 623-546 |
| D | 69-60 | 545-468 |
| F | 59 & below | 467 and below |

Graduate students will be required to work as a group to produce a comprehensive community mapping of a country in West Africa that includes a demographic analysis, identification of domestic and international assistance programs, etc. The expectation is that this report will be delivered to Engaged Beyond Borders, a UNT student organization affiliated with a U.S.A based nonprofit involved in international development. Graduate students will be responsible for portions of the report and their grade will be based on both the portion they produce and the whole project. This project is worth 100 points and will be added to the class total points and a percentage breakdown will determine the final grade.

Course Policies:

The policies for this course are as follow:

1. This course will be governed by all policies in the current Faculty Handbook and the Student guidebook of the University of North Texas .
2. Students are prohibited from soliciting and or receiving assistance for this class unless they have received prior approval from the instructor.
3. Any and all deviations from this syllabus must be obtained from the instructor IN WRITING or by e-mail communication.
4. Students without acceptable reasons will not be permitted to make-up missed work. The reason must be acceptable to the professor.
5. All students must abide by the Internet Policies and Procedures as outlined in their enrollment agreements.
6. Please note that students will be dropped for non-attendance in this course. In this Internet class non-attendance will mean that a student has not posted any assignments by the 12th day audit or will have exceeded 3 unauthorized absences during the semester. It is the student's responsibility to watch the University official "drop" dates.
7. Students are expected to abide by the Student Code of Conduct at UNT.
8. Students are responsible monitoring the important dates for withdrawing, dropping, etc.
9. Students are expected to be courteous at all times in course discussions, emails related to the course, etc. Comments in this regard by the professor are the final word in this course.
10. The course syllabus is subject to change at the discretion of the instructor. If a change occurs, you will be notified by email and through a class announcement.

Academic Integrity

Academic dishonesty is defined in the UNT Policy on Student Standards for Academic Integrity. Any suspected case of Academic Dishonesty will be handled in accordance with University policy and procedures. Possible academic penalties range from a verbal or written admonition to a grade of “F” in the course. Further sanctions may apply to incidents involving major violations. You will find the policy and procedures at <http://vpaa.unt.edu/academic-integrity.htm>.

Student Behavior in the Classroom:

Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Center for Student Rights and Responsibilities to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at www.unt.edu/csrr.

Student Requiring Special Accommodation:

If you have a condition that requires accommodation in this course, please notify the instructor during the first week of class. Any necessary or appropriate accommodations will be made provided that timely notice is received, and that the arrangement is consistent with recommendations from Disability Services, when applicable. Students who require this type of assistance should contact the Office of Disability Accommodation (ODA) at (940) 565-4323, or at TTY (940) 369-8652 to make appropriate arrangements. Information on the services provided by the ODA as well as application procedures is available at <http://www.unt.edu/oda/index.html>. Information on UNT’s policies related to disability accommodations is available at <http://policy.unt.edu/policy/18-1-14>.

Please note that disability accommodations are not retroactive. Accommodations will be made only after a disability is officially verified.

Course Schedule

- Below you will find the course schedule by week.
- All discussions, quizzes and exercises are due on the following Monday by 11:30 p.m. unless otherwise specified.
- Take your Exams and Comprehensive Final Exam under the Assessments icon on the left margin of the Blackboard screen
- Submit your Demographic Analysis of Volunteerism and Program Need and Environmental Scan/NP Program regular and major exercises under the Assignment icon on the left margin of the course page.

Week 1, August 29-31,2012

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| Lesson (see Lessons icon on course home page) | Start Here |
| Text Reading | None |
| Discussion Board | Week 1: Start Lesson |

Week 2, September 3-7, 2012 (no classes Monday September 3, 2012 for the Labor Day Holiday)

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| Lesson (see Lessons icon on course home page) | Lesson 1 |
| Text Reading | Homan, Chapter 1 |
| Discussion Board | Week 2: Enough of Not enough |

Week 3, September 10-14, 2012

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| Lesson (see Lessons icon on course home page) | Lesson 2 |
| Text Reading | Homan chapter 2 |
| Discussion Board | Week 3: We've Just Done Fighting |

Week 4, September 17-21, 2012

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| Lesson (see Lessons icon on course home page) | Lesson 3(n) Lesson 4 |
| Text Reading | Homan Chapter 3 & 4 |
| Discussion Board | Week 4: A Call from Home |
| Demographic Analysis | See Assignment folder on course home page for details. Due October 8. |

Week 5, September 24-28, 2012

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| Lesson (see Lessons icon on course home page) | Lesson 5 |
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| home page) | |
| Text Reading | Homan Chapter 5 |
| Discussion Board | Week 5: More Than a Walk in the Park |
| Exam | Chapters 1-4 in Homan and lessons 1-4. This is available from 9/24 until 10/1 at 11:30 p.m. under the Assessment icon on the left of the Blackboard page. |
| Demographic Analysis | Due no later than 11:30p.m. on October 8 under the Assignment icon on the left of the Blackboard page. |

Week 6, October 1-5, 2012

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| Lesson (see Lessons icon on course home page) | Lesson 6 |
| Text Reading | Homan Chapter 6 |
| Discussion Board | Week 6: Hidden Treasures |
| Demographic Analysis | Due no later than 11:30p.m. on October 8 under the Assignment icon on the left of the Blackboard page. |

Week 7, October 8-12, 2012

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| Lesson (see Lessons icon on course home page) | Lesson 7 |
| Text Reading | Homan Chapter 7 |
| Discussion Board | Week 7: A Little Off Key |
| Demographic Analysis | Due no later than 11:30p.m. on October 8 under the Assignment icon on the left of the Blackboard page. |

Week 8, October 15-19, 2012

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| Lesson (see Lessons icon on course home page) | Lesson 8 |
| Text Reading | Homan Chapter 8 |
| Discussion Board | Week 8: Where are the Connections |

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| Environmental Scan/NP Program | The Environmental Scan/NP Program assignment is found in the Assignment folder on the course home page and it is due November 5 at 11:30 p.m. under the Assignment icon on the left margin of the Blackboard screen |
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Week 9, October 22-26, 2012

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| Lesson (see Lessons icon on course home page) | Lesson 9 |
| Text Reading | Homan Chapter 9 |
| Discussion Board | Week 9: Something's Brewing |
| Environmental Scan/NP Program | Due no later than 11:30p.m. November 5 under the Assignment icon on the left of the Blackboard page. |

Week 10, October 29- November 2, 2012

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| Lesson (see Lessons icon on course home page) | Lesson 10 |
| Text Reading | Homan Chapter 10 |
| Discussion Board | Week 10: Some Important News |
| Exam | Chapters 5-9 in Homan and lessons 5-9. This is available from 9/24 until 10/1 at 11:30 p.m. under the Assessment icon on the left of the Blackboard page. |
| Environmental Scan/NP Program | Due no later than 11:30p.m. November 5 under the Assignment icon on the left of the Blackboard page. |

Week 11, November 5-9, 2012

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| Lesson (see Lessons icon on course home page) | Lesson 11 |
| Text Reading | Homan Chapter 11 |
| Discussion Board | Week 11: A small Spark Can Start a Prairie Fire |

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| Environmental Scan/NP Program | Due no later than 11:30p.m. November 5 under the Assignment icon on the left of the Blackboard page. |
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Week 12, November 12-16, 2012

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| Lesson (see Lessons icon on course home page) | Lesson12 |
| Text Reading | Homan Chapter 12 |
| Discussion Board | Week 12: An Argument Going to Waste |

Week 13, November 19-23, 2012 (no classes Thursday, November 22 through Sunday November 25, 2012 for the Thanksgiving Holiday)

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| Lesson (see Lessons icon on course home page) | Lesson 13 |
| Text Reading | Homan Chapter 13 |
| Discussion Board | Week 13: Something for the Children |

Week 14, November 26-30, 2012

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| Lesson (see Lessons icon on course home page) | Lesson 14 |
| Text Reading | Homan Chapter 14 |
| Discussion Board | Week 15: Breakfast at Tommie's |
| Ethics Web Site | Locate a web site dealing with ethical issues for a nonprofit organization. Write a paragraph or two about the web site and submit it under the Assignment icon by 12/6 at 11:30 p.m. |

Week 15, December 3-7, 2012 (Pre-finals Week)

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| Lesson (see Lessons icon on course home page) | Lesson 15 |
| Text Reading | Homan 15 |
| Discussion Board | The Hearing |

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| Final Exam assigned | A comprehensive final emphasizing chapters 10-15 is available until Tuesday, December 11 at 11:30 p.m. under the Assessment icon on the left margin of the Blackboard page |
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Week 16, December 10-14, 2012 (Finals Week, Doctoral and Masters Commencement December 14, 2012, and undergraduate commencement December 15, 2012)

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| Lesson (see Lessons icon on course home page) | Lesson 16 |
| Course evaluation | Please take the S.E.T.E. found on your "My UNT" page |
| Discussion Board | |
| Final Exam due | A comprehensive final emphasizing chapters 10-15 is available until Tuesday, December 11 at 11:30 p.m. under the Assessment icon on the left margin of the Blackboard page |