

PACS 4230/ COMS 5100 Social Evolution of Contemporary Volunteerism Spring 2012

Sections 900 & 950 (3 hour of credit) 100% Online Class

Instructor Information:

Norman A. Dolch, Ph.D., Senior Lecturer, College of Public Affairs and community Service, 1155 Union circle #311340, Denton, TX 76203-5017. 972-369-2395 (cell), 940-369-8974 (fax), 940-369-8652 (TTY), dolch@sbcglobal.net (email).

Course Description:

This course is an analysis and review of the social evolution of volunteerism in the USA from revolutionary times to the present. The study of current issues, definitions, and trends in the field of professional volunteer management will be covered. There will be a variety of “guest” speakers who are professionals in the field of managing volunteer resources. They will provide insights into the profession of managing volunteer resources and various topics that will illustrate the ever changing role of the profession in the nonprofit world.

REQUIRED TEXTS:

Ellis, Susan J. and Campbell, Katherine H. (2005). By the People: A History of Americans as Volunteers . ISBN: 0-940576-41-4. 3 rd Edition, Energize, Inc. Philadelphia, PA. 19144 OR
<http://www.energizeinc.com/store/>

Volunteer Administration Professional Practice (2010) Council for Certification in Volunteer Administration. <http://www.cvacert.org/cva-textbook.htm>

Course Objectives:

- A student who has successfully completed the course will be able to:
- Define volunteering, voluntarism, and volunteerism.
- identify trends in managing volunteers.
- Discuss the current volunteer management-related challenges facing managers of volunteer resources.
- Describe the present and future scope of the field of volunteer management.
- Name and discuss the primary competency areas for a manager of volunteer resources.
- Explain the importance of and describe issues relevant to professional ethics.
- Understand the history and evolution of volunteerism and volunteer management.
- Identify the major ethical components in the field of managing volunteer resources.
- Understand the scope of managing volunteers in the US and other countries.
- Become familiar with the variety of areas in which volunteers serve and are managed.

Lessons:

Lesson 1

1. Define terms associated with the profession of managing volunteer resources and volunteering
2. Recognize the basic components of a well-run volunteer program
3. Understand statistical data associated with the profession of managing volunteer resources and volunteerism

Lesson 2

1. Identify trends that are affecting volunteerism.

Lesson 3

2. Understand generational volunteering.
3. Determine the impact of technology on volunteering.
4. Recognize several management techniques for Managers of Volunteer Resources.
5. Examine nine areas in the history of volunteerism.

Lesson 4

1. Understand various “messages” that need to be sent about volunteers and managing volunteers
2. Examine the importance of investing in volunteer programs
3. Explore the importance of outcomes in a volunteer program

Lesson 5

1. Explore the competencies established for a Manager of Volunteer Resources

Lesson 6

1. Understand the fundamentals of collaboration within a nonprofit
2. Examine relationships within a nonprofit organization
3. Examine different generational points of view about volunteerism

Lesson 7

1. Identify various “types” of volunteering.

Lesson 8

1. Examine the various groups and organizations who work with volunteers and Managers of Volunteer Resources.

Lesson 9

1. Examine the professional ethics for Managers of Volunteer Resources.

Lesson 10

1. Determine the knowledge/educational requirements for Managers of Volunteer Resources

Lesson 11

1. Determine if managing volunteers is a profession.

Lesson 12

1. Understand the worldwide perspective of volunteerism and managing volunteers.

Lesson 13

1. Determine concerns Managers of Volunteer Resources have about their jobs.

The three major assignments are:

1. A paper based on a current article about trends in the profession of managing volunteer resources, trends in volunteerism or the management of volunteers.
2. A paper based on information from CYBERVPM.
3. Interview with members of various generations about their volunteer experience.

Student Evaluation Procedures:

Students will be required to successfully complete all of the following:

Cybervpm Paper- 15% of the course grade

Trends Paper- 15% of the course grade

Interview Paper- 20% of the course grade

Discussion boards- 30% of the course grade

Midterm Paper and Final Paper- 20% of the final grade, 10% for each

Graduate students will work directly on a project either exploring the evolution of volunteering in Sierra Leone or Sweden and this project will be worth 75 points. These points will be added to the weighted points accumulated on the other course requirements and divided by 175 to determine the percentage for determining the final course grade as described under the following section titled Grad Equivalents.

Grade Equivalents:

The course grade will be determined as a percentage of weighted total points in the course as follows:
105 – 90% = A, 89& – 80% = B; 79% - 70% = C, 69& - 60& = D, 59% and below= F

Course Policies:

1. This course will be governed by all policies in the current Faculty Handbook and the Student Guidebook of the University of North Texas.
 2. Students are prohibited from soliciting and /or receiving outside assistance for this class unless they have received prior approval from the instructor.
 3. Any and all deviations from this syllabus must be obtained from the instructor IN WRITING through the Instructor's e-mail.
 4. Students without acceptable reasons will not be permitted to make-up missed examinations.
 5. All students must abide by the Code of Student Conduct as outlined in their enrollment agreements.
 6. Please note that students may be dropped for non-attendance in this course. In this Internet class non-attendance will mean that a student has not posted any assignments by the 12th day audit or will have exceeded 3 unauthorized absences during the semester. It is the student's responsibility to watch the University official drop dates.
- A Notice of Unsatisfactory Progress may be sent to students who have either an attendance or grade problem by the University audit date each semester.
7. The syllabus may be changed by the instructor due to unforeseen circumstance, especially those related to the service learning project. All changes will be communicated to students via announcements and email.

Academic Integrity:

Academic dishonesty is defined in the UNT Policy on Student Standards for Academic Integrity. Any suspected case of Academic Dishonesty will be handled in accordance with University policy and procedures. Possible academic penalties range from a verbal or written admonition to a grade of "F" in the course. Further sanctions may apply to incidents involving major violations. You will find the policy and procedures at <http://vpaa.unt.edu/academic-integrity.htm>.

Student Behavior in the Classroom:

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Center for Student Rights and Responsibilities to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for

student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at www.unt.edu/csrr.

Student Requiring Special Accommodation:

If you have a condition that requires accommodation in this course, please notify the instructor during the first week of class. Any necessary or appropriate accommodations will be made provided that timely notice is received, and that the arrangement is consistent with recommendations from Disability Services, when applicable. Students who require this type of assistance should contact the Office of Disability Accommodation (ODA) at (940) 565-4323, or at TTY (940) 369-8652 to make appropriate arrangements. Information on the services provided by the ODA as well as application procedures is available at <http://www.unt.edu/oda/index.html>. Information on UNT's policies related to disability accommodations is available at <http://policy.unt.edu/policy/18-1-14>.

Please note that disability accommodations are not retroactive. Accommodations will be made only after a disability is officially verified.

Note: This syllabus was originally developed by Kathleen McCleskey in 2009 and modified for the 2011 Spring Semester by Norman A. Dolch, Ph.D. to reflect information as the instructor of record, altered course requirements, and changes in required departmental and college wording.

Spring Semester 2012

January

16 MLK Birthday(University Closed)

17-20 Lesson 1

23-27 Lesson 2

30- Feb. 3 Lesson 3

February

06-10 Lesson 4

13-17 Lesson 5

20-24 Lesson 6

27-Mar 2 Lesson 7

March

05-09 Lesson 8

12-16 Lesson 9

19-23 Spring Break

26-30 Lesson 10

April

02-06 Lesson 11

09-13 Lesson 12

16-20 Lesson 13

23-27 Lesson 14
Graduate Student Project due on April 23, 2012

30- May 3 Pre-finals Week

May

04 **Reading Day (no classes)**

05-11 **Finals**

11 **Graduate Student Graduation**

12 **Undergraduate Student Graduation**

