



Syllabus
Course Information and Policies
French 2040 sections

FRENCH 2040-005; TR 11 – 12:20; LANG 204

INSTRUCTOR /	EMAIL	OFFICE	OFFICE HOURS
Melanie Switlik	Melanie.Switlik@unt.edu	LANG 203	Mondays 2-3:30 Wednesdays 11:30-1 Thursdays 3:30-4:30 and by appointment
TA: Sam Shubitz	SamuelShubitz@my.unt.edu	Lang 320	TBA

COURSE DESCRIPTION AND ORGANIZATION

This course provides an introduction to both the French language and to the world cultures and societies where French is spoken. This course is the first of a two-course intermediate French language and culture sequence at the University of North Texas.

This three-credit course meets either **MWF for 50 minutes or TTH for 80 minutes**. The course is designed to maximize your opportunity to achieve the targeted level of proficiency in French.

LEARNING OBJECTIVES

This course is designed to reinforce the material learned in previous French courses. You will expand proficiency through coursework, homework, and practice using the language. You will also develop a deeper understanding of the diverse aspects of societies and cultures in francophone areas of the world.

LEARNING RESOURCES

- **Required:** *Horizons*. 7th edition, 2018, Cengage. (Textbook and digital learning platform: **MindTap**)

** Students may use the old edition *Horizons*. 6th Ed, 2015, Cengage they had for 1020. It is the student's responsibility to keep up with page numbers. **MindTap** comes with a digital copy of the new textbook (e-book).

The **textbook** (hard copy or rented loose-leaf copy **or the eBook**) and the Digital learning platform workbook – **MindTap**– are required. If you buy a (new or used) textbook, it is your own responsibility to make sure **you get access to MindTap**.

Make sure to purchase the correct textbook. If you decide to purchase the IAE (Instructor Annotated Edition) you will be required to purchase the correct edition.

This textbook and MindTap digital learning platform will be used for the first 3 semesters of French: 1010-2040. French 2040 covers chapters 8-11. There are no textbook required for French 2050.

➤ **Optional:**

A pocket English/French dictionary

Access to online resources (such as <http://www.laits.utexas.edu/fi/>; <https://www.duolingo.com/register> <https://www.fluentu.com/blog/french/best-websites-to-learn-french/>)

COURSE PERFORMANCE

➤ **Grading scale**

Your grade will be calculated according to the following scale. Please note grades are not curved. There is no extra credit awarded in this course.

Percentage	Letter Grade
90 – 100 %	A
80 – 89.9 %	B
70 – 79.9 %	C
60 – 69.9 %	D
0 – 59.9 %	F

➤ **Assessments**

Formative Assessments	Percentage of Final Grade
Participation and Preparation	10
Homework (handouts; RCs; other activities); Quizzes	20
<i>Mindtap</i> on line activities	10
Summative assessments	
Oral presentation	10
Guided Compositions	10
Unit Tests	30
Final Exam	10

FORMATIVE ASSESSMENTS DESCRIPTIONS

➤ Participation & Preparation

Since regular oral practice is essential for improving proficiency in a foreign language, daily attendance and **active** participation are necessary for your success in this course. (Be sure to see attendance policy below.) Your instructor will evaluate your in-class oral coursework a minimum of **3** different times during the semester, based on the quality of your regular participation. Thus, for the purposes of grading participation, preparedness, and oral class work, the semester will be divided into three (3) grading periods.

Each time your participation and oral classwork are evaluated, the rubric below will be used to establish a grade based on a scale of 10 possible points. Preparation refers to completion of assignments and in-class exercises and other tasks (including having your textbook or eBook in class).

Level of participation and preparation	Grade
Offers relevant comments. When applicable uses French almost exclusively. Regularly participates voluntarily and without hesitations in various class activities. Consistently stays on task during partner/group work. Demonstrates extensive preparation. Exhibits excellent, cooperative behavior.	10 pts.
Offers mostly relevant comments. When applicable uses French often. Often participates voluntarily and without hesitations to various class activities. Mostly stays on task during partner/group work. Demonstrates a high degree of preparation. Exhibits good, cooperative behavior.	8-9 pts.
Occasionally offers relevant comments. When applicable uses some French (but needs prompting and tends to Spring back on English). Generally does not participate voluntarily in class. Some inconsistent participation in partner/group work (chatting, distracted). Demonstrates some level of preparation (but not consistent). Exhibits mostly good, cooperative behavior.	6-7 pts.
Rarely offers relevant comments. When applicable rarely uses French (frequent use of English even when prompted; unable to answer when called on). Does not participate voluntarily in class. Inconsistent participation in partner/group work (chatting, distracted). Does not demonstrate preparation. Exhibits mostly good, cooperative behavior.	4-5 pts.
Present in class, yet does not participate. Rarely or never speaks French (unable to respond when called on). Unwilling to participate in class activities and partner/group work. Clearly unprepared for class. Does not exhibit good, cooperative behavior. Absent from class.	0-3 pts.

➤ Homework & Quizzes

Instructors will assign Handouts (Pre-exam worksheets), RCs (Reading Comprehension worksheets) and other activities that correspond to the themes and material being covered in the classroom (see detailed

weekly agenda). These assignments will be posted in Canvas and be due in class on date indicated on syllabus. Individual instructor may also assign other type of homework throughout the semester.

Quizzes will be given regularly and may or may not be announced. Make-ups are given at the instructor's discretion.

**** Students must keep all returned graded materials until the end of the semester. In case of grade disagreement, it will be the student's responsibility to produce the graded materials.**

➤ **MindTap: online assignments**

Exercises will be assigned regularly in MindTap for each chapter. Completion of all assignments is paramount to your success in this course. It is the student's responsibility to check due dates in the MindTap system. No late work will be accepted in MindTap.

SUMMATIVE ASSESSMENTS DESCRIPTIONS

➤ **Oral Presentation**

Oral Presentations will take place on specific dates as indicated in the daily agenda. One week before the start of presentations, students' names will be drawn to fill up time slots. There will be no changes/switching with other students once the drawing has been done.

Presentations will take place in front of the class and each student is expected to be present. There will be no one-on-one presentation in the instructor's office. Students must be present during reserved class times/dates. Alternate dates will only be available for students with approved absences as described in the syllabus.

General information, grading rubric, and topics will be announced at the beginning of the semester.

➤ **Guided Compositions**

Students will write 3 guided compositions during the semester. Some of the work will be done in class (see weekly detailed agenda) and some work will be assigned outside class in preparation of the guided composition class session. Topics and specific format instructions will be distributed ahead of time and posted on CANVAS.

➤ **Unit Tests**

There will be **3 unit exams** administered during the semester (Chapter 8 through chapter 10). Dates are indicated on the Daily agenda starting on page 9.

**** Make-up exams:** If you must miss a chapter exam, you must contact your instructor **immediately** and provide appropriate documentation regarding authorized absence upon return to class. Only those individuals whose absences are approved by the instructor and / or the Coordinator of Beginning and Intermediate French will be eligible to take a make-up exam over the material missed.

➤ **Final Exam**

The Final exam has two parts: the first part will cover chapters 8-10 while the second part will be composed of comprehensive reading comprehension documents. Final exams are scheduled in 2 hours block and take place in the regular classroom.

The University has designated **Saturday December 8th through Thursday December 13th, 2018** as the period for final examinations. For comprehensive information and schedule go to:

<http://registrar.unt.edu/exams/final-exam-schedule/Fall>

<https://policy.unt.edu/policy/06-031>

* An alternate final exam is given **only** to students who have an exam conflict. Appeals to reschedule a final exam must be made to **your academic dean** before the deadline. No exceptions.

**** No Classes held on Reading Day - Friday December 7th, 2018.**

WHAT MAY HELP TO DO WELL IN THE COURSE

Come to class even when you are tired or don't feel ready ☺

Form or join a study group with classmates

Visit the departmental tutors (free of charge) <https://worldlanguages.unt.edu/resources/tutoring>

Attend the French Conversation Table and other French Club events (See Information on CANVAS)

Watch a movie in French <https://worldlanguages.unt.edu/lab>

COURSE POLICIES

➤ **Attendance**

Regular and punctual class attendance is required in this course. Any unauthorized absence will result in loss of points. Specifically, you are allowed **3 unexcused absences (MWF sections) or 2 unexcused absences (TTH sections)** out of the total number of meeting during the semester. For **every** additional **unexcused** absence during the semester, the instructor will—using his or her discretion—reduce your final score by **1%**.

Based on **Policy 06- 039**, an absence may be excused for the following reasons:

1. religious holy day, including travel for that purpose;
2. active military service, including travel for that purpose;

3. participation in an official university function;
4. illness or other extenuating circumstances;
5. pregnancy and parenting under Title IX;
6. when the University is officially closed by the President.

All other absences will be considered unauthorized and missed work will not be accepted.

To be considered excused, you must present justification (UNT justification; physician's statement; accident report; obituary; etc.) within 3 days after the absence to your instructor.

Students are expected to be in class and ready by the starting time. Late arrival (and/or early departure) of 15 minutes or more will result in the whole meeting being counted as an absence.

For details about student attendance and authorized absences please visit <https://policy.unt.edu/policy/06-039>

➤ **Students with learning disabilities**

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Office of Disability Accommodation website at <http://www.unt.edu/oda>. You may also contact them by phone at [940.565.4323](tel:940.565.4323).

➤ **Acceptable Student Behavior**

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at <http://policy.unt.edu/policy/07-012>

➤ **Sexual discrimination, harassment, & assault**

UNT is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) has experienced or experiences any of these acts of aggression, please know that you are not alone. The federal Title IX law makes it clear that violence and harassment based on sex and gender are Civil Rights offenses. UNT has staff members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more.

UNT's Dean of Students' website offers a range of on-campus and off-campus resources to help support survivors, depending on their unique needs: <http://deanofstudents.unt.edu/sexual-misconduct/reporting-sexual-misconduct>

The UNT Survivor Advocates can be reached by emailing SurvivorAdvocate@unt.edu or calling 940-565-2648. If there is an emergency, please call the police at 911 or the Denton County Friends of the Family 24-hour crisis line at 940-382-7273.

You are not alone. You are never to blame. We are here to help.

➤ **Academic misconduct**

In accordance with university policy **18.1.16**, the Department of World Languages, Literatures and Cultures fully supports and enforces all policies regarding academic misconduct (cheating, plagiarism, fabrication, etc.). For detailed descriptions and information covered by this policy please go to: [http://policy.unt.edu/sites/default/files/untpolicy/pdf/7-Student Affairs-Academic Integrity.pdf](http://policy.unt.edu/sites/default/files/untpolicy/pdf/7-Student%20Affairs-Academic%20Integrity.pdf) .

Please be certain that all the work you submit in this course is **your own**. If you have questions about what constitutes academic misconduct in the context of this course, please contact your instructor or the Coordinator of Beginning and Intermediate French Mrs. Morton: Language Building, 405H- E-mail: sophie.morton@unt.edu

➤ **Use of Electronics in class**

Cell phones and other electronic devices **are prohibited from use during any type of examination**. Although technology is an important component of this course, emphasis is on face-to-face interaction and group communication. Individual instructors may choose to forbid use of various electronic devices during regular class time. Your instructor will need your full attention, therefore cell phones are not allowed during class (unless otherwise indicated by the instructor). Place your phone in your bag--not on the table, not on your lap. Students who opted for the electronic version of the book may bring a laptop or tablet to access it. However, students should make sure to only have the e-book open on their device. Failure to follow the above instructions will result in a loss of points in the participation/preparation category.

➤ **Use of E-Mail**

Instructors of first- and second-year French (1010 through 2050) require students to use official UNT Mail for all communication. This means that your instructor will only respond to e-mail sent by their students from a UNT Mail address (@my.unt.edu). Likewise, your instructor will only send e-mail to your UNT Mail address. Information about UNT Email can be found at the following Web address: <https://my.unt.edu>

➤ **Student Perceptions of Teaching (SPOT)**

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The short SPOT survey will be available **November 19 through December 6, 2018**. Students will receive an email with the survey link from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) on the first day the survey opens. For additional information, please visit the spot website at www.spot.unt.edu or email spot@unt.edu. Student opinions matter.

➤ **Policy on food and beverages in FREN 1010, 1020, 2040, and 2050 classrooms**

Students in FREN 1010, 1020, 2040, and 2050 are **not allowed to consume food** in the classroom during the class period. Students in these courses are allowed to consume appropriate/legal beverages only if the instructor gives his or her approval for doing so in the classroom during the class period.

➤ **Other University sites**

For deadlines and dates concerning registration, tuition payment, adding, dropping, withdrawing, etc. please go to: <http://registrar.unt.edu/registration/Fall-registration-guide>
It is **your responsibility** to know these dates.

For information on rules, policies, procedures, etc. please go to: <http://catalog.unt.edu>

A note on protocol:* If you have a problem with anything related to your course (textbook, instructor, testing, etc.), it is important you discuss the problem **first with your instructor **before** contacting the Coordinator of Beginning and Intermediate French. Most problems or misunderstandings can be dealt with effectively and efficiently if the people most directly involved can discuss the problem and communicate honestly with each other. However if you do not get resolution or are uncomfortable discussing a specific issue with your instructor, do not hesitate to set up an appointment with the Coordinator Mrs. Morton (sophie.morton@unt.edu)*

WEEKLY AGENDA

MORTON, SOPHIE - FRENCH COORDINATOR

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READ MATERIALS BEFORE COMING TO CLASS

PREPARE ASSIGNMENTS IN MINDTAP

DUE DATES: BASED ON WHEN STUDENTS ARE IN CLASS (MWF or TTH Sequences)

DATE	CLASS ACTIVITIES	TO DO BEFORE CLASS
Week 1 8/27 to 8/31	Introduction: Syllabus, Canvas, Textbook Scavenger Hunt and Icebreaker Activity Chapter 8 P 312-315 P 316-319	Sign up for Mindtap
Week 2 9/3 to 9/7	University closed for Labor Day Monday 9/3 P 320-325 P 326-329 P 330-333	
Week 3 9/10 to 9/14	P 334-339 P 340-345 Guided Composition 1	Due T 9/11 or W 9/12 RC 1
Week 4 9/17 to 9/21	P 346-351 Approfondissement Exam 1	Due T 9/18 or W 9/19 Recording 1 Handout 1
Week 5 9/24 to 9/28	Chapter 9 P 358-361 P 362-363 P 364-369	Due T 9/25 or W 9/26 RC 2
Week 6 10/1 to 10/5	P 370-371 P 372-373 P 374-379	Due T 10/2 or W 10/3 RC 3
Week 7 10/8 to 10/12	P 380-383 Guided Composition 2	Due T 10/9 or W 10/10 RC 4
Week 8 10/15 to 10/19	P 384-389 Approfondissement Exam 2	Due T 10/16 or W 10/17 Recording 2 Handout 2
Week 9 10/22 to 10/26	Chapter 10 P 396-399 P 400-405 P 406-407	Due T 10/23 or W 10/24 RC 6
Week 10	P 408-411 P 412-417	Due T 10/30 or W 10/31 RC 7

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10/29 to 11/2	P 418-419	
Week 11 11/5 to 11/9	P 420-423 Guided Composition 3	Due T 11/6 or W 11/7 RC 8
Week 12 11/12/ to 11/16	P 424-429 Approfondissement Exam 3	Due T 11/13 or W 11/14 Handout 3 Recording 3
Week 13 11/19 to 11/23	Independent work on Monday 11/19 and Tuesday 11/20 – No face-to face classes University closed for Thanksgiving Break Thursday 11/22 and Friday 11/23	See CANVAS for Independent assignment
Week 14 11/26 to 11/30	ORAL PRESENTATIONS	
Week 15 12/3 to 12/7	Review Monday through Thursday Chapter 11 Revision 1-5 No classes held on Friday 12/7 – Reading Day	
12/8 to 12/13 Final Exams start on Saturday 12/8 and end of Thursday 12/13 https://registrar.unt.edu/exams/final-exam-schedule/fall Your final exam is scheduled on TUESDAY 10 December at 10:30-12:30pm in your normal classroom.		