

Spring 2026

BLAW 3430 – Sections 003, 004

## Legal and Ethical Environment of Business

Section 003 - TuTh 9:30AM - 10:50PM - Room BLB 070

Section 004 - TuTh 11:00AM – 12:20PM - Room BLB 070

**Instructor: Michael P. Gallo, BFin, MFin, JD**  
Lecturer Professor and Attorney at Law  
Cell: 972.358.4213  
[Michael.Gallo@unt.edu](mailto:Michael.Gallo@unt.edu)



**Teachers Assistance:** Favour (“Favor”) Emueze - [Favour.Emueze@unt.edu](mailto:Favour.Emueze@unt.edu)

**Office Hours:** I welcome and encourage you to meet with me in person and via video conference.

Office location: BLB 384 In-Office: Tuesdays 3:30 – 4:30 and by appointment.

**Contact:** I’m eager to hear from you! **My preferred method of communication is through my UNT email address (include your class number).** To stay organized and ensure no message is missed, please avoid calling or texting initially. Managing correspondence through official channels helps me respond more promptly.

Please do not assume I have read your email simply because it was sent — I receive many messages each day, and yours may have been overlooked. If you haven’t received a reply within 36 hours, please send a follow-up reminder. If it’s urgent, you may reach out by phone.

### Background:

For over 30 years, I worked in commercial equipment finance and leasing, collaborating with independent companies and national banks. I recently retired from M&T Bank, where I was in-house counsel for their leasing subsidiary, LEAF Commercial Capital. My career also includes roles at Bank One, Crédit Lyonnais, CIT, and Xerox Corporation. I now teach and serve as Of Counsel at Padfield & Stout, LLC, specializing in contracts, real estate, and commercial equipment finance.

I hold a Bachelor of Science in Finance, a Master of Science in Real Estate Finance, and a Doctor of Jurisprudence. For more information, please visit my LinkedIn profile at [www.linkedin.com/in/michaelpgallo](http://www.linkedin.com/in/michaelpgallo), and feel free to connect with me!

My wife, Michelle, works as a Senior Insurance Risk Manager in the Treasury Department at Leidos. My two daughters, Anna, completed an MBA at UNT, and Caroline is studying medicine at TCOM. In my leisure time, I enjoy traveling, playing tennis, scuba diving, and indulging in my passion for classic cars.

My objective is to provide you with an enjoyable and enriching experience in my class. I encourage you to reach out if you need any assistance, and I am always open to your suggestions for enhancing our class.

**Prerequisite(s):** Must have passed PSCI 2306 and PSCI 2305, or equivalent; PBUS/BUND students may not enroll in this course unless they are assigned to BFND subplan.

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**STUDENTS WITH ODA NEEDS SHOULD CONTACT THE INSTRUCTOR AT THE BEGINNING OF THE SEMESTER.**

**CONSULT OFFICIAL, CURRENT UNIVERSITY CALENDAR FOR ADD/DROP, WITHDRAW AND OTHER KEY DATES, WHICH IS INCORPORATED HEREIN BY REFERENCE.**

**THIS SYLLABUS AND ITS CONTENTS ARE SUBJECT TO CHANGE AND TO CORRECT ERRORS IN THE SOLE DISCRETION OF THE INSTRUCTOR.**

## Welcome to UNT!

As members of the UNT community, we have all made a commitment to be part of an institution that respects and values the identities of the students and employees with whom we interact. UNT does not tolerate identity-based discrimination, harassment, and retaliation. UNT's full Non-Discrimination Policy can be found in the UNT Policies section of this syllabus.

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### Course Description:

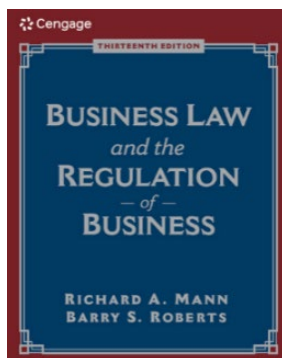
**Description:** Historical, economic, political and ethical bases of contracts and sales, including the Uniform Commercial Code, and the impact of regulatory agencies on business enterprise.

**Objectives:** To examine and become familiar with the general principals of law within the contexts of business enterprises, contracting, sales and leases, with a special focus on secured transactions, to include a basic understanding of the principals and concepts of:

- The U.S. Court system at both the federal and state levels and different methods of civil dispute resolution;
- Constitutional government, including the powers of government and the limitations on government;
- Intentional torts, negligence and strict liability;
- Contract formation, consideration, performance, invalidation, breach and remedies;
- Business entities, including corporations, general partnerships, LLCs and limited partnerships;
- Leases and Article 2, 2A and 9 of the UCC, with an emphasis is commercial equipment finance and lease; and
- Various types of collateral, methods of perfection, and priorities among competing interests.

**Teaching style:** While covering the materials, I like to create an atmosphere of open conversation and dialogue. Always feel free to ask a question or to discuss the materials. I will call on students and ask questions during class to draw out a conversation (see Attendance and Participation below).

**Text:**



**BUSINESS LAW AND THE REGULATION OF BUSINESS - 13TH Ed; MANN, ROBERTS with MINDTAP.** (Note this is NOT the 14<sup>th</sup> edition released in 2024.)

You will need to purchase access to **MindTap** for the text, as assignments for the semester are in the MindTap platform. Here are the purchase options:

Option 1: Purchase MindTap for \$148.00, which includes an online version of the textbook, for Mann's BUSINESS LAW+REGULATION OF BUSINESS ACCESS 13<sup>th</sup> Ed., 1 term Instant Access [CLICK HERE](https://www.cengage.com/c/business-law-and-the-regulation-of-business-13e-mann-roberts/9780357042625/)  
<https://www.cengage.com/c/business-law-and-the-regulation-of-business-13e-mann-roberts/9780357042625/>

Option 2: Purchase Cengage Unlimited – Cengage one semester subscription for **\$149.99\*** offering access to ALL Cengage e-books and homework platforms, including the option to rent your textbook for free (\$9.99 shipping and handling). [CLICK HERE](https://www.cengage.com/unlimited/) <https://www.cengage.com/unlimited/>

**Still need help:**

\*Cengage Support Page ([https://www.cengage.com/coursepages/UNT\\_StartStrongMindTap](https://www.cengage.com/coursepages/UNT_StartStrongMindTap)) with links to Cengage Virtual Office Hours for Students, Registration Videos, Tech Support Info, and More!

## Quizzes: (30% of total class grade)

A portion of your course grade will come from online quizzes on **MindTap**, the publisher's learning portal. These quizzes are integrated into Canvas and are required for each chapter. Links on Canvas will guide you through the MindTap process.

It is recommended to complete **Review Quizzes** before class and **Brief Hypothetical Quizzes** after class, though you may complete them at your own pace. **To ensure the best preparation for exams, it is essential to finish all relevant quizzes in advance.** Both types of quizzes are open-book.

Refer to the **Class, Exam, and Quiz Schedule** for exact dates and times. Staying on top of the material and managing your time effectively will help you maximize your quiz scores.

You are allowed multiple attempts to take the quizzes, as follows:

- Review Quizzes – 2 attempts, worth 0.75% of the total class grade per quiz
- Brief Hypothetical Quizzes – 2 attempts, worth 0.75% of the total class grade per quiz

Quizzes open at the start of the semester and are due by 11:59 PM on the day of the corresponding exam. **If completed after the deadline, the maximum score for each quiz may be reduced by 20% (~6 points instead of 7.5).** All quizzes will remain accessible until **May 7<sup>th</sup> at 11:59 PM.** **No extensions after that date.**

**Extensions to the set due dates will NOT be granted, except for university Excused Absences.** While quizzes can still be completed after the deadline for reduced credit, it is important to adhere to the schedule to avoid penalties and stay on track with the course material.

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## Exams: (70% of total class grade – 17.50% per exam)

There will be **four (4) exams**, including one non-cumulative final exam. The exams will be given in class and will be a combination of approximately 50 multiple-choice and true-false questions using Scantron testing sheets. In-class testing using Canvas and lock-down browser may also be used as an alternative. You will have 70 minutes to complete each exam, additional time for university approved disabilities provided via testing center. Remote online exams will not be allowed, unless otherwise directed by the University.

The exams are designed to coverage the materials presented in the course materials, quizzes and lectures. Material presented in the assigned text will not always be presented on the exams to the same extent, order or manner. Class attendance is essential to doing well on the exams.

You are expected to be present at the start of the exam. Late arrivals may be subject to a grade reduction at the sole discretion of the professor.

All electronics must be turned off during exams. You are not allowed to collaborate with anyone else on an exam.

### Make-up Exams:

- (1) **Eligibility:** Make-up exams will be allowed only for Excused Absences.
- (2) **Proctoring:** All make-up exams will be proctored; remote online exams are not permitted.
- (3) **Format:** Make-up exams may include some or all essay questions.

In rare cases where a make-up exam is permitted for an unexcused absence, the make-up exam may contain some or all essay questions. If you are approved to take a make-up exam, it is your responsibility to schedule the exam with the Professor or Teaching Assistant and to complete it within the approved time frame. Failure to schedule

the exam within the designated period, or failure to appear for the scheduled make-up exam, will result in a zero for that exam unless an Excused Absence is the reason you were unable to schedule or take the make-up exam.

## Attendance and Participation:

Attendance: **Regular and punctual class attendance is expected.**

Class attendance is essential for doing well on the exams, as it helps you stay current with important material, class discussions, and **in-class examples that may not be in the textbook but could appear on the exam.** Regular participation also deepens your understanding, making it easier to grasp and effectively apply key concepts that will be tested. Plus, attending class regularly gives you the opportunity to ask questions and clarify any doubts in real time.

You should attend every class unless you have a university excused absence such as active military service, a religious holy day, or an official university function as stated in the Student Attendance and Authorized Absences Policy ("**Excused Absences**"):

[https://policy.unt.edu/sites/default/files/06.039\\_StudAttnandAuthAbsence.Pub2\\_.19.pdf](https://policy.unt.edu/sites/default/files/06.039_StudAttnandAuthAbsence.Pub2_.19.pdf)

**Participation:** Active engagement during class through group discussions and interaction with me and other students will promote better understanding and learning and make the class more enjoyable for all.

Extra Credit Participation – I will award 1 extra credit point (equivalent to 0.10% of your final grade) to students who demonstrate outstanding participation during class. This will be based on my discretion and given to one or more students who actively contribute beyond the level of their peers. There is no cap on the number of participation points you can earn. When awarded, I will ask you to email me and the TA to ensure your extra credit is recorded. I may also award extra credit at my sole discretion based on individual performance and effort during the semester.

Extra Credit Pop Attendance – Over the course of the semester, I will conduct at least 5 pop attendance checks, each worth 4 extra credit points, for a total of up to 20 points (equivalent to an additional 2% of your final grade). These will be unannounced. **Except for university Excused absences, there will be no make-ups for missed attendance checks,** as they are designed to reward consistent attendance and engagement.

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## AACSB Quizzes – Required Extra Credit:

The class will be required to take two comprehensive quizzes to evaluate overall student performance. These quizzes are developed by the Association to Advance Collegiate Schools of Business (AACSB). The UNT G. Brint Ryan College of Business will collect these quiz scores solely for data purposes. Importantly, these quizzes will not negatively impact your overall grade. However, they will be utilized for extra credit. For each quiz, regardless of your score, as long as you take it and give your best effort, you will receive 1 extra credit point.

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## Student Evaluation:

Grades will be determined according to the following percentage allocation:

Exam 1	=	17.50%
Exam 2	=	17.50%
Exam 3	=	17.50%
Exam 4 (Noncommutative final)	=	17.50%
MindTap Review Quizzes	=	15.00%
<u>MindTap Brief Hypothetical Quizzes</u>	=	<u>15.00%</u>
Total		100.00%

The following grading scale will be used:

90–100%	=	A
80–89%	=	B
70–79%	=	C
60–69%	=	D
Below 60%	=	F

## Extra Credit

**Chapter Quiz Extra Credit (EC):** Chapters 1 and 2 Quizzes are available for EC, see Class, Exam and Quiz Schedule for details.

**Other Extra Credit** At my discretion, additional opportunities for extra credit may be provided during the semester, which include class or individual assignments.

## Rules of Engagement:

Rules of engagement refer to the way students are expected to interact with each other and with their instructors online. See these Engagement Guidelines (<https://clear.unt.edu/online-communication-tips>).

### Laptop/Cellphone Use: May use for notetaking purposes only.

Inappropriate use of laptops and cellphones are deemed disruptive and unacceptable behaviors. I will only provide **one warning** to the student during the semester for such inappropriate behavior or other disruption behavior. After that, I will ask the student to leave. Further, the student will be considered absent for the class period with no participation credited. See UNT's policy on Code of Student Conduct for more information.

## Class, Exam and Quiz Schedule:

BLAW 3430 003, 004 - Legal and Ethical Environment of Business (Spring 2025)						
Week	Date	Chapter(s)	Topics	MindTap Review Quiz (RQ) / Brief Hypotheticals Quiz (HQ) (All deadlines end at 11:59 PM)	Points	% of Final Grade (Extra Credit)
<b>Introduction to Course / Law and Ethics</b>						
1	Jan 13		- Introduction to Course - Review syllabus and class schedule - Cengage Representative			
	Jan 15	1 2	- Introduction to Law - Business Ethics - AACSB Quiz	RQ Chp 1, 2 (5/7) 5 pts each HQ Chp 1, 2 (5/7) 5 pts each	10 pts 10 pts 1 point	Extra Credit Extra Credit Extra Credit
<b>The Legal Environment of Business</b>						
2	Jan 20	4	- <b>Constitutional Law</b>	RQ Chp 4 (2/10) HQ Chp 4 (2/10)	7.5 pts 7.5 pts	0.75% 0.75%
	Jan 22	5	- Administrative Law **			
3	Jan 27	3	<b>Civil Dispute Resolution</b>	RQ Chp 3 (2/10) HQ Chp 3 (2/10)	7.5 pts 7.5 pts	0.75% 0.75%
	Jan 29	7	<b>Intentional Torts</b>	RQ Chp 7 (2/10) HQ Chp 7 (2/10)	7.5 pts 7.5 pts	0.75% 0.75%

4	Feb 3	8	Negligence and Strict Liability	RQ Chp 8 (2/10) HQ Chp 8 (2/10)	7.5 pts 7.5 pts	0.75% 0.75%
	Feb 5		Finish-Up, Exam Review and Discussion			
5	Feb 10	<b>Exam 1</b> Chapters: 2, 3, 4, 7, 8			175	17.50%
<b>Contracts</b>						
	Feb 12	9	- Intro to Contracts	RQ Chp 9, 10 (3/5) 7.5 pts ea. HQ Chp 9, 10 (3/5) 7.5 pts ea.	15 pts 15 pts	1.50% 1.50%
6	Feb 17	10	- Mutual Assent	RQ Chp 11 (3/5) HQ Chp 11 (3/5)	7.5 pts 7.5 pts	0.75% 0.75%
	Feb 19	11	- Conduct Invalidation Assent	RQ Chp 12 (3/5) HQ Chp 12 (10/9)	7.5 pts 7.5 pts	0.75% 0.75%
7	Feb 24	12	- Consideration	RQ Chp 14 (3/5) HQ Chp 14 (3/5)	7.5 pts 7.5 pts	0.75% 0.75%
	Feb 26	14 15 17	- Contractual Capacity - Contracts in Writing - Performance, Breach, and Discharge	RQ Chp 14, 15, 17 (3/5) HQ Chp 14, 15, 17 (3/5)	22.5 pts 22.5 pts	0.75% 0.75%
8	Mar 3		Finish-Up, Exam Review and Discussion			
	Mar 5	<b>Exam 2</b> Chapters: 9, 10, 11, 12, 14, 15, 17			175	17.5%
	Mar 6	<b>Midpoint of the Semester</b>				
9	Mar 9 – 13	<b>Spring Break</b>				
<b>Business Associations</b>						
10	Mar 17		Guest Speaker - TBD			
	Mar 19	30 31	- Formation and Internal Relations of General Partnership - Operation and Dissolution of General Partnership **	RQ Chp 30 (4/9) HQ Chp 30 (4/9)	7.5 pts 7.5 pts	0.75% 0.75%
11	Mar 24	32	Limited Partnerships and Limited Liability Companies	RQ Chp 32 (4/9) HQ Chp 32 (4/9)	7.5 pts 7.5 pts	0.75% 0.75%
	Mar 26	33	Nature and Formation of Corporations	RQ Chp 33 (4/9) HQ Chp 33 (4/9)	7.5 pts 7.5 pts	0.75% 0.75%
12	Mar 31	34	Financial Structure of Corporations	RQ Chp 34 (4/9) HQ Chp 34 (4/9)	7.5 pts 7.5 pts	0.75% 0.75%
	Apr 2	35	Management Structure of Corporation	RQ Chp 35 (4/9) HQ Chp 35 (4/9)	7.5 pts 7.5 pts	0.75% 0.75%
13	Apr 7		Finish-Up, Exam Review and Discussion			
	Apr 9	<b>Exam 3</b> Chapters: 30, 32, 33, 34, 35			175	17.5%
<b>Bankruptcy and Real Property</b>						
14	Apr 14	38	Bankruptcy	RQ Chp 38 (5/7) HQ Chp 38 (5/7)	7.5 pts 7.5 pts	0.75% 0.75%
	Apr 16	47	Introduction to Property, Property Insurance, Bailments, and Documents of Title	RQ Chp 47 (5/7) HQ Chp 47 (5/7)	7.5 pts 7.5 pts	0.75% 0.75%
15	Apr 21	48	Interest in Real Property	RQ Chp 48 (5/7) HQ Chp 48 (5/7)	7.5 pts 7.5 pts	0.75% 0.75%

	Apr 23	49	<b>Transfer and Control of Real Property</b>	RQ Chp 49 (5/7) HQ Chp 49 (5/7)	7.5 pts 7.5 pts	0.75% 0.75%
16	Apr 28		- Careers and Personal Finance - AACSB Quiz			
	Apr 30		- <b>Finish-Up, Exam Review and Discussion</b>			
17	TBD	<b>Exam 4</b> Chapters: 38, 47, 48, 49 Finals begin May 3 <sup>rd</sup> . Check UNT schedule for exact exam dates			175	17.5%
		<b>Total</b>				100%
<b>** REFERENCE ONLY - Do not READ Chapter. Material is covered in lectures only.</b>						
<b>Additional or alternative readings, assignments and quizzes may be assigned. Class, Exam and Quiz Schedule is subject to change.</b>						

For more emergency information and what to do in a specific emergency situation, refer to the UNT Emergency Guidelines on [www.emergency.unt.edu](http://www.emergency.unt.edu) or the Mean Green Ready app. **Call 911 in an emergency!**

## UNT POLICIES

Academic Integrity Statement and Policy

The G. Brint Ryan College of Business takes academic honesty seriously. Ethics and integrity are important business values, essential to building trust and adhering to both professional and legal standards. Academic dishonesty destroys trust, damages the reputation and the value of the degree and is unacceptable.

According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions from admonition (a warning) to expulsion from the University.

Some of the most common examples of academic integrity violations include plagiarism or cheating, such as unauthorized assistance on examinations, homework, research papers or case analyses. Your work must be entirely your own. When working on assignments, you should not discuss your work with others unless approved by the course instructor. Group assignments should only be discussed with members assigned to your group, and all group members may be held accountable in some way for known academic integrity violations in a group assignment.

Another example of academic dishonesty relates to improper attribution. When preparing your assignments, you must cite all outside sources in the manner requested by your instructor. Copying or using material from any source prepared by or previously submitted by others, at UNT or other institutions, or downloaded from the Internet, is plagiarism. Unless directed otherwise in an assignment, large scale “cutting and pasting” from other sources, even if properly footnoted, is not appropriate. You should synthesize this material in your own words and provide a footnote.

Your instructor will specify what materials, if any, may be used on the tests and exams. Using materials other than those permitted, talking with other individuals during the exam, individuals exchanging information about an exam when one has taken the exam and the other has not, or copying or using material from another individual’s exam is academic dishonesty and will result in a meeting to discuss academic integrity violations and potentially issue sanctions mentioned above, and may result in ineligibility for academic scholarships. The use of online assistance, such as sites commonly used for finding homework solutions, group chat, cell phones, smart watches, and similar tools during exams is not allowed for any reason unless specifically permitted. No portion of an exam may be copied or photographed without permission.

Students are expected to conduct themselves in a manner consistent with the University's status as an institution of higher education. A student is responsible for responding to a request to discuss suspected academic dishonesty when issued by an instructor or other University official. If a student fails to respond after a proper attempt at notification has been made, the University may take appropriate academic actions in the absence of the student’s participation.

### ADA Policy

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time; however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website at <http://www.unt.edu/oda>. You may also contact ODA by phone at (940) 565-4323.

## Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.

## Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Blackboard online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

## Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's Code of Student Conduct (<https://deanofstudents.unt.edu/conduct>) to learn more.

## Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: [my.unt.edu](http://my.unt.edu). All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail Eagle Connect (<https://it.unt.edu/eagleconnect>).

## Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The SPOT survey will be made available beginning April 17<sup>th</sup> to provide you with an opportunity to evaluate how this course is taught. For this semester you will receive an email on from "UNT SPOT Course Evaluations via IASystem Notification" ([no-reply@iasystem.org](mailto:no-reply@iasystem.org)) with the survey link. Please look for the email in your UNT email inbox. Simply click on the link and complete your survey. Once you complete the survey you will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website at [www.vpaa.unt.edu/spot](http://www.vpaa.unt.edu/spot) or email [spot@unt.edu](mailto:spot@unt.edu).

## Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's

compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at [SurvivorAdvocate@unt.edu](mailto:SurvivorAdvocate@unt.edu) or by calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at [oeo@unt.edu](mailto:oeo@unt.edu) or at (940) 565 2759.

### Student Verification

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses (<https://policy.unt.edu/policy/07-002>).

### Use of Student Work

A student owns the copyright for all work (e.g., software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Download the UNT System Permission, Waiver and Release Form.

### Mental Health

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- Student Health and Wellness Center (<https://studentaffairs.unt.edu/student-health-and-wellness-center>)
- Counseling and Testing Services (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- UNT Care Team (<https://studentaffairs.unt.edu/care>)
- UNT Psychiatric Services (<https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry>)
- Individual Counseling (<https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling>)

### Additional Student Support Services

- Registrar (<https://registrar.unt.edu/registration>)
- Financial Aid (<https://financialaid.unt.edu/>)

- Student Legal Services (<https://studentaffairs.unt.edu/student-legal-services>)
- Career Center (<https://studentaffairs.unt.edu/career-center>)
- Multicultural Center (<https://edo.unt.edu/multicultural-center>)
- Counseling and Testing Services (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- Pride Alliance (<https://edo.unt.edu/pridealliance>)
- UNT Food Pantry (<https://deanofstudents.unt.edu/resources/food-pantry>)

### Academic Support Services

- Academic Resource Center (<https://clear.unt.edu/canvas/student-resources>)
- Academic Success Center (<https://success.unt.edu/asc>)
- UNT Libraries (<https://library.unt.edu/>)
- Writing Lab (<http://writingcenter.unt.edu/>)
- MathLab (<https://math.unt.edu/mathlab>)

### Chosen Names

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know.

### Pronouns

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns. You can add your pronouns to your Canvas account so that they follow your name when posting to discussion boards, submitting assignments, etc.