BAAS 3000, Section 702, 3 Credit Hours
Pathways to Civic Engagement

Welcome to Pathways to Civic Engagement! Please carefully read all information contained in this syllabus.

Course Structure

This is an **online 8-week** course. All coursework is delivered asynchronously in Canvas.

If you're struggling…

If you're facing a financial challenge that could affect your ability to stay at UNT, we're here to help you - www.unt.edu/staygreen.

If you're having difficulty affording groceries or accessing sufficient food to eat every day, or if you lack a safe and stable place to live, I urge you to contact the Dean of Students for support. Furthermore, please notify me if you are comfortable in doing so. This will enable me to provide any resources that I may possess.

Communication

- **Instructor: Dr. Magdalena Grohman**
- **Email**: magdalena.grohman@unt.edu
- **Messaging on Teams**
- **Office Hours: M&W, 5:00 PM to 6:00 PM via Dr. Grohman's Zoom**
- **Or use Calendly to schedule a chat with me.**

As much as some of us may hate to admit it, we have very little (if any) control over most of the things that happen in our lives. Most mornings we arise and think we have a good idea of how our day will unfold. Enter: Life! There is always something that will not go how we want and, if we allow it, will throw us into survival mode instead of our normal thrive mode. It can be minor things that start to pile up, or it can be a giant life-altering event. Either way, when you see yourself starting to stress out, remember to just breathe. When life happens, just send me an email. I am here to help and will try my best to support you.

Communication Expectations

Important: Only send email from your official UNT email address or using Canvas messages. Messages from other platforms may not be answered.

Communication Resources

- Online Communication Tips
- Advice for Emailing Professors

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Course Description

This course will examine the various ways that individuals engage in a democratic society during the 21st century. Students reflect on their involvement, and sense of responsibility to something beyond individual pursuits, and how they can make a difference within the various contexts of neighborhoods, communities, nationally and globally. Exploration of relevant social problems, critical examination and reflection on what it means to be a citizen within these various contexts as well as an examination of personal values and assumptions, assist students in gaining a deeper understanding of themselves relative to the larger social context. This course also provides opportunities for the development of civic skills and values to enhance the student's capacity to positively impact their community.

Course Objectives

Having successfully completed this course, students will:

1. evaluate and utilize diverse or contradictory points of view to address a social problem or issue.
   (Critical Thinking)
2. demonstrate effective written and oral communication skills during a civic engagement activity.
   (Communication)
3. effectively collaborate with others through tailoring strategies to express, listen and adapt to others in order enhance the team process.
   (Teamwork)
4. generate solutions to a social problem or issue, reflect on and evaluate final outcomes.
   (Innovation)

Prerequisites

Declaration of the Applied Arts and Sciences major as the program of study at UNT.

Required Materials

1. There is 1 required text which is **available as an e-book for free through the library.** All other materials for this course will be available through Canvas. Course materials include, but are not limited to, e-books, websites, articles, and videos.
   a. Cress, C. M., P. J. Collier, V. L. Reitenauer, & Associates (2013). Learning through serving. ISBN: 9781461951902

Being Successful in this Course

- Pay close attention to due dates, **deadlines are firm**.
- Cite sources, giving credit to where you obtain information.
- Collaborate respectfully with others.
- Make the commitment to spend at least 9 hours a week on the course. Some students may need more time than that to do well in the course.

Teaching Philosophy for BAAS 3000

This course will take a highly interactive and facilitative approach to teaching and learning in which learning opportunities are created, and students are expected to be actively engaged. The goals of utilizing these approaches include developing student competencies in the areas of collaboration, communication, and problem solving as well as gaining a deeper understanding of social problems. Students will be expected to actively participate in small group dialogues, group learning projects, and large class discussions. As this is a hybrid course, students will need to use effective time management to complete assignments outside of class time.

Service-Learning

Service-learning is integrated throughout this course, which means that you will be required to work with a community organization throughout the semester on a specific project with a specified output. Options for community engagement are provided on Canvas. Although there may be individual components, each service-learning project will be completed collaboratively by a student team.

Service-learning is not simply volunteering – it is "a teaching and learning strategy that integrates meaningful community service with instruction and reflection to enrich the learning experience, teach civic responsibility, and strengthen communities."* In other words, service-learning provides you an opportunity to apply course content in a real-world context while reflecting on the impact of this experience on yourself and the community.
*www.vanderbilt.edu/oacs/wp-content/uploads/sites/140/faculty-toolkit-for-service-learning.pdf

Attendance Policy

This is one of the three BAAS unifying courses; these courses are designed to give students the tools they need to succeed in the 21st Century workplace. To that end, the program uses project-based learning and team collaboration to better educate and prepare students for the next phase of their lives. Therefore, just as attendance is required in the workplace, so too it is a required and critical component of this course.

While BAAS 3000-701 is entirely virtual and asynchronous, your attendance will be considered through your consistent, persistent, active and timely 1) participation in discussions, indicating that you have read materials with insight, 2) eager and generous extension of class conversation in responding to your peers' discussion posts, 3) committed engagement with your team, and 4) overall willingness to be open and available to the commonwealth of our course peer group this semester!

Assessment and Grading

Assessment Overview

This course provides various ways for students to learn including discussions, quizzes, group projects, reflective writing, readings, and videos. **Students who fail to complete any assessment by the due date will receive a zero - no late work is accepted.**

Discussion is essential to the course. You will be asked to share your ideas, opinions, and experiences with others in the class. While no one is forced to talk about issues that create discomfort, all students are expected to participate in the discussions by sharing ideas and comments that help the class consider the topics deeply.

Use of Canvas

Copies of the syllabus, assignments, grades, instructor contact information, calendar, and other important course documents can be found on the course Canvas site. Assignments will be submitted via Canvas. Written work may

be submitted using a plagiarism detection software program. Look for details on how to submit those assignments in the Canvas class site.

Use of AI

Throughout the semester, you may use Generative AI (GenAI) tools for some assignments, if you follow responsible use guidelines presented below. These guidelines will help build ethical resilience and GenAI literacy, preparing you for careers in a GenAI oriented workforce.

Permitted GenAI Use for Planning and Pre-tasks Activities. You may use Generative AI programs (e.g., ChatGPT, Co-Pilot, Claude) for planning, brainstorming, outlining, idea development, and research or when you need to better understand the course content. However, you should note that the material generated by these programs may be inaccurate, incomplete, or otherwise problematic. Beware that use of AI tools may also stifle your own independent thinking and creativity.

When using GenAI tools, closely follow GenAI Responsible Use Guidelines.

GenAI Responsible Use Guidelines

- Use Grammarly for revisions and edits with caution and critical mindset. Critically approach using Grammarly for your edits and revisions. Grammarly utilizes GenAI to generate predictive text, based on millions of writing samples; it works just like ChatGPT. If you accept everything Grammarly suggests, your text will no longer be your own, it will be AI generated and picked up by Turnitin as "100 % AI". I am not telling you to stop using Grammarly but do so with your critical mindset on. Let it catch your typos, but do not let it change your unique voice.
- Use Google Docs/OneDrive/Word Doc with enabled revision history. For transparency, we will use Google Docs for written assignments with the revision history available to the instructor.
- Document AI on a Works Cited or References page. If you choose to use GenAI tools to help with planning and pre-task activities, I expect you to add the GenAI tool to the references/works cited.
- Disclose GenAI use. I use GenAI to enhance materials, generate prompts, and create class activities. I will always disclose how I use GenAI, and I expect the same from you. Whenever you use GenAI, even if it is to generate an image or polish your writing with Grammarly, you are required to disclose the usage. To cite GenAI according to APA formatting style (and other styles too), visit this UNT Library Resource: Artificial Intelligence, Citing AI.
- Attach your "conversations" with GenAI to assignments. If you choose to use GenAI to help with brainstorming ideas or with synthesizing research, I require that you share your prompts and GenAI's responses. You can do that by creating a pdf document that includes:
- references in APA format
- screenshots that include the date of the generated material, your prompt(s), the GenAI chatbot's response

Unauthorized GenAI Use. In accordance with the UNT Honor Code, you may NOT submit any work generated by an AI program as your own. Examples of unauthorized GenAI use:

- Your submitted written work for any written assignment is NOT 100% your own. Any written assignment, even if planned or drafted with the help of GenAI tools, must eventually be 100% your own. Meaning, I expect that you will demonstrate how the initial AI generated outlines and drafts are developed as 100% your own.
- Your submitted written work includes AI-generated citations and materials. You should not include even

cited AI-generated materials but look up the original sources and include them in text and in a list of references. Beware of GenAI hallucinating sources and always check the source, its credibility and quality.

- Failure to write your own work, or presenting others' work (even, AI "others") as your own is plagiarism and will be treated as AI Policy violation.

If any part of this is confusing or you're uncertain whether you can use a source, please reach out to me for a conversation before submitting your work.

In case of unauthorized GenAI use, I will follow these restorative practices:

Restorative Practice for Unauthorized AI Use.

To check for AI-generated text, I will use an AI detection tool built into Turnitin. In addition to that, I will use other detectors available online. Recognizing that current AI detection tools are imperfect, often resulting in false positives, I will use these tools with caution and adhere to the following protocol.

First Violation

- If your written work raises flags and the detection tools show more than 20% of text as AI generated and/or plagiarized, I will send an email asking for an in-person meeting to clarify how the assignment was written. In advance of the meeting, I will ask you to prepare evidence of your own work in the form of drafts and/or the metadata of the file you submitted.
- If the evidence is inconclusive, I will transform the written assignment into a verbal, in-person "assignment defense", during which you will be asked to demonstrate your ability to understand and apply of the course concepts included in the written assignment.
- You will be asked to write a short reflection on your GenAI use.

Second Violation

- Regardless of the portion of the detected AI generated and/or plagiarized text, you will be asked to rewrite the assignment.
- You will be asked to write a short reflection on your GenAI use.
- The grade will be reduced based on the severity of GenAI & plagiarism (e.g., if 50% of text is plagiarized and/or AI generated, the grade will be reduced by 50%).

Multiple Violations

- In case of multiple violations, the course grade will be reduced and the violations will be reported to the Office of Academic Integrity. The incident may result in an official disciplinary record for the students.

Course Assignments

The table below is a brief overview of the assessments in this course. See Canvas for specific details on dates, requirements, and grading.

You may take quizzes TWO times before the due date - Canvas will record the best attempt. The idea is that after taking the quiz the first time, you can go back to the module content to review what you did not understand, then take the quiz again. All quizzes and exams are timed, so it is essential that you study each module completely before beginning the assignment.

Assignment	Possible points	Approx. percent of grade
Getting Started Quiz	20	4%
Course Orientation Quiz	20	4%
Quizzes **(best 5 out of 6 @ 24 points each)**	120	22%
Discussions **(5 @ 24 points each)**	120	22%
Social Issues Campaign	170	31%
Reflections **(2 @ varying points each)**	60	11%
Final Exam	40	7%
TOTAL	550	100%



The **Social Issues Campaign** is a team-based service-learning project comprised of several assignments across the
semester. See Canvas for assignment details and timeline of the project.

Lack of Participation Policy:

All team members are expected to contribute to the project-related assignments.

If a team member is not contributing, please notify me as soon as possible. I will reach out to them. If the team member does not respond to my email within 24 hours, they will be removed from the group.

If participation issues continue after my email, the group will be given the option to "fire" the non-participating member, which may result in a grade of "0" on project-related assignments moving forward.

Grading

Final grades will be determined using a point system. Students are expected to keep up with their grades and point totals by regularly reviewing them on Canvas.

*A grade of C or higher in BAAS 3000, BAAS 3020, and BAAS 4100 is needed for credit within the Bachelor of Applied Arts and Sciences degree.

Letter Grade Point Range

Total points possible for semester = 550

Points	Percentage	Grade
550 - 495	100-90%	A
494 - 440	89-80%	B
439 - 385	79-70%	C
384 - 330	69-60%	D
329 - 0	59-0%	F

Grade Disputes

You are required to wait 24 hours before contacting me to dispute an assignment grade. Within that time, I expect that you will review the assignment details and reflect on the quality of the work you turned in. If you would still like to meet, email me to set up a meeting (I cannot discuss grades over email). You should come to our scheduled meeting with specific examples that demonstrate that you earned a higher grade than you received. If you miss your scheduled meeting, you forfeit your right to a grade dispute. If you do not contact me to schedule a meeting within seven days of receiving your grade, you also forfeit your right to a grade dispute.

Technical Requirements & Skills

Minimum Technology Requirements

- Computer
- Reliable internet access
- Speakers
- Microphone
- Webcam
- Microsoft Office Suite
- Web browser
- Canvas Technical Requirements

Computer Skills & Digital Literacy

- Using Canvas
- Sending and receiving email
- Downloading and installing software
- Creating, sending, and receiving Microsoft Word, PowerPoint, and Google Doc documents
- Posting to discussion boards
- Opening PDF files

Success in an Online (or Hybrid) Course

While the online classroom shares many similarities with the face-to-face classroom, success in online education requires certain skills and knowledge that any dedicated student can learn. See this website for tips and resources for successful online learning: How to Succeed as an Online Student.

Netiquette

Netiquette, or online etiquette, refers to the way students are expected to interact with each other and with their instructors online. Here are some general guidelines:

- Treat your instructor and classmates with respect in email or any other communication.
- Always use your professors' proper title: Dr. or Prof., or if in doubt use Mr. or Ms.
- Unless specifically invited, don't refer to your instructor by first name.
- Use clear and concise language.
- Remember that all college level communication should have correct spelling and grammar (this includes discussion boards).
- Avoid slang terms such as "wassup?" and texting abbreviations such as "u" instead of "you."
- Use standard fonts such as Ariel, Calibri or Times new Roman and use a size 10 or 12 pt. font
- Avoid using the caps lock feature AS IT CAN BE INTERPRETTED AS YELLING.
- Limit and possibly avoid the use of emoticons like :) or ☺.
- Be cautious when using humor or sarcasm as tone is sometimes lost in an email or discussion post and your message might be taken seriously or sound offensive.
- Be careful with personal information (both yours and other's).
- Do not send confidential information via e-mail.

See these Netiquette Guidelines for more information.

Getting Help

Technical Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

UIT Help Desk

Email: helpdesk@unt.edu **Phone**: 940-565-2324 **In Person**: Sage Hall, Room 130

For additional support, visit Canvas Technical Help.

For help with **Packback**, please read their FAQ at help.packback.co. If you need more help, contact their customer support team directly at help@packback.co.

For help with **TEAMMATES**, contact their support team at teammates@comp.nus.edu.sg

For help with **Google Docs**, access their Help Center at https://support.google.com/docs

Student Support Services

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- Student Health and Wellness Center
- Counseling and Testing Services
- UNT Care Team
- UNT Psychiatric Services

- Individual Counseling

Academic Support Services

- Academic Resource Center
- Academic Success Center
- UNT Libraries
- Writing Lab

Other student support services offered by UNT include:

- Registrar
- Financial Aid
- Student Legal Services
- Career Center
- Multicultural Center
- Counseling and Testing Services
- Pride Alliance
- UNT Food Pantry
-

Appendix 1: Course Policies

Assignment Policy

Copies of the syllabus, assignments, instructor contact information, the course calendar, other important documents, and grades can be found on Canvas. Assignments will be submitted via Canvas unless otherwise noted. Written work will be submitted using a plagiarism detection software program called *Turnitin*. Official due dates can be found on the course schedule, Canvas Modules, and Canvas Calendar. Assignments and assignment instructions are found in Canvas. Assignments should be submitted as .doc or .docx files unless otherwise noted. For assignments which *Turnitin* plagiarism software is used, you can check your turn it in report ahead of time and resubmit if indicated to do so.

The University is committed to providing a reliable online course system to all users. However, in the event of any unexpected **university** server outage the instructor will extend the time windows and provide appropriate accommodation based on the situation. Any problems should be reported to the UNT Student Help Desk: helpdesk@unt.edu or 940.565.2324.

Individual technical issues are the responsibility of the student. Students are responsible for all devices (i.e., computers, printers, iPads, cell phones, scanners) and reliable internet connection during all required work in this class. **Late assignments, retakes, and/or make-ups will not be granted due to electronic malfunctions.** Plan ahead to ensure you have reliable internet service and have addressed any Canvas compatibility issues.

Canvas Calendar

While the Canvas calendar with alerts is an additional organizational tool, it is not always accurate. In other words, students should not rely solely on the Canvas calendar and/or alerts to complete assignments. Rather, students are expected to meet deadlines according to the provided course schedule.

Extra Credit

If an opportunity for extra credit presents itself, it will be announced and available to the entire class at the discretion of the instructor. There will be no individual opportunities for extra credit.

Examination Policy

All exams and quizzes are timed and administered online via Canvas. *No make-up exams* will be given unless a university-approved excuse has been provided prior to the exam or officially documented lack of ability to complete the exam is provided within one week of the students return to class. **Please note that computer and Internet functionality is the responsibility of the student. Computer and/or internet malfunction does not constitute a retake or make-up exam.** Check all connectivity in advance and plan accordingly. All quizzes and exams are to be taken without assistance from anyone else.

Instructor Responsibilities and Feedback

The role of the instructor in this course is to provide opportunities for students to develop and use critical thinking and reasoning skills, improve written and oral communication, build collaboration skills both in class and in the community, and engage in creative problem solving to address community problems. All assignment information, grading rubrics, quizzes, and exams are provided in Canvas. Written feedback on assignments will be provided through the grading rubrics in Canvas.

Late Work

I will not accept late work in this course. All work turned in after the deadline will receive a grade of zero unless the student has a university-excused absence and provides documentation with 48 hours of the missed deadline.

Requests for an Incomplete

Students my request a grade of incomplete ("I") only if he/she meets all of the following conditions:

- The request occurs on or after the date designated by university for the given semester (see the "Important Dates" section of this syllabus)
- The student is passing the course;
- There is a justifiable and documented reason beyond the control of the student (i.e., serious illness or military service) for not completing the course on schedule; and,
- The student has the approval of the instructor and the faculty director.

Students meeting these criteria must arrange with the instructor to finish the course at a later date (no longer than 12 months after the I grade was reported) by completing specific requirements outlined by the instructor. These requirements must be listed on a "Request for Grade of Incomplete" form signed by the instructor, student, and faculty director. More information on UNT's incomplete grade policy is available at: registrar.unt.edu/grades/incompletes .

Dropping the Class

I want you to succeed in this class and at UNT! If you are concerned about your progress in the course, or believe you need to drop for other reasons, it is important that you contact me as soon as possible. I want to help you make sure that dropping the course is your best or only option. There are consequences to dropping classes that extend beyond losing your invested time, money, and effort. Dropping one or more classes may make you ineligible for financial aid. There are also limits on the number of courses you can drop. You can learn more about this at https://registrar.unt.edu/dropping-courses. If you absolutely must drop a course, you may do so through my.unt.edu.

Syllabus Change Policy

Due dates for assignments can be found in the course schedule (in this syllabus) and in Canvas. In the rare cases that there is a date change for an assignment, exam, or any other syllabus change, the instructor will notify students through an announcement in Canvas.

Appendix 2: UNT Policies

Academic Integrity Policy

Academic integrity emanates from a culture that embraces the core values of trust and honesty necessary for full learning to occur. As a student-centered public research university, UNT promotes the integrity of the learning process by establishing and enforcing academic standards. Academic dishonesty breaches the mutual trust necessary in an academic environment and undermines all scholarship.

According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website.

Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.

Course Safety Procedures

Students enrolled in this course are required to use proper safety procedures and guidelines as outlined in UNT Policy 06.038 Safety in Instructional Activities. While working in laboratory sessions, students are expected and required to identify and use proper safety guidelines in all activities requiring lifting, climbing, walking on slippery surfaces, using equipment and tools, handling chemical solutions and hot and cold products. Students should be aware that the UNT is not liable for injuries incurred while students are participating in class activities. All students are encouraged to secure adequate insurance coverage in the event of accidental injury. Students who do not have insurance coverage should consider Standard Syllabus Statements Related Policy 06.049 Course Syllabi Requirements obtaining Student Health Insurance. Brochures for student insurance are available in the UNT Student Health and Wellness Center. Students who are injured during class activities may seek medical attention at the Student Health and Wellness Center at rates that are reduced compared to other medical facilities. If students have an insurance plan other than Student Health Insurance at UNT, they should be sure that the plan covers treatment at this facility. If students choose not to go to the UNT Student Health and Wellness Center, they may be transported to an emergency room at a local hospital. Students are responsible for expenses incurred there.

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's Code of Student Conduct to learn more.

Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail Eagle Connect.

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14, and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey, they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website at or email spot@unt.edu.

Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by

calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.

Use of Student Work

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission. Download the UNT System Permission, Waiver and Release Form found at https://dlit.untdallas.edu/sites/default/files/approval_form_permission_waiver_and_release.pdf

Campus Carry

In accordance with state law and UNT policy, students who are licensed may carry a concealed handgun on campus premises except in locations and at any function, event, and program prohibited by law or by this policy. Students may learn more about UNT's concealed handgun policy at https://campuscarry.unt.edu.

Important Dates

Important dates for the semester are available on UNT's Registration Guides: https://registrar.unt.edu/registration-guides-by-semester.

Appendix 3: Course Schedule

Notes: ***All time are listed in Central Time (CT).***

The course schedule is subject to change. Any changes will be posted on Canvas.

Key: Social Issues Campaign | Individual Reflection | Discussion Questions & Responses

DATES	WEEK WITH TOPIC	DUE THU. @ 11:59 PM	DUE SUN. @ 11:59 PM
Oct. 12-18	**--WEEK 1--** Getting Started Course Orientation		1. Getting Started Quiz 2. Course Orientation Quiz
Oct. 19-25	**--WEEK 2--** What is civic engagement and why does it matter?	✓ **Disucssion Question**	1. Week 2 Discussion Responses 2. Introduce Yourself to Your Team 3. **Week 2 Quiz**
Oct. 26-Nov. 01	**--WEEK 3--** How can diverse people best collaborate to improve community outcomes?	✓ **Discussion Question**	1. Week 3 Discussion Responses 2. Team Equity Charter 3. Pre-Reflection 4. **Week 3 Quiz**
Nov. 02-08	**--WEEK 4--** How can civic engagement address homelessness, poverty, and food insecurity?	✓ **Discussion Question**	1. Week 4 Discussion Responses 2. Midway Team Evaluations 3. **Week 4 Quiz**
Nov. 09-15	**--WEEK 5--** How can civic engagement address immigration, refugees, disabilities, and mental health?	✓ **Discussion Question**	1. Week 5 Discussion Responses 2. Launch Your Campaign 3. **Week 5 Quiz**
Nov. 16-22	**--WEEK 6--** What are the effects of declining civic engagement and how can we be participatory citizens?	✓ **Discussion Question**	1. Week 6 Discussion Responses **2. Week 6 Quiz**
Nov. 23-29	**THANKSGIVING WEEK**		*Happy Thanksgiving!* 
Nov. 30-Dec. 06	**--WEEK 7--** How can we be civically engaged problem solvers and innovators?	✓ **Discussion Question**	1. Week 7 Discussion Responses 2. End of Campaign 3. Final Team Evaluations 4. Post-Reflection 5. **Week 7 Quiz**
Dec. 07-11	**--WEEK 8--** **Final Exam** **(Open Sun. Dec. 06 – Tue. Dec. 08)**		



Congratulations – you made it!

