

# THEATRE1700

*Theatrical Design I*



**9:00am-10:20 am Mon/Wed** RTFP Design Studio Room 137



**Instructor: Matthew McKinney**

**Pronouns: He/His**

**Office Location: 213**

**Office Hours: M/W 11:00-12:00**

**Email: [Matthew.McKinney@unt.edu](mailto:Matthew.McKinney@unt.edu)**

## Course Objectives

Students will obtain a broad understanding of the various disciplines within theatrical design deepening their appreciation and understanding of theatre.

Students will have a greater understanding of the collaboration between the disciplines and how best to navigate the design process.

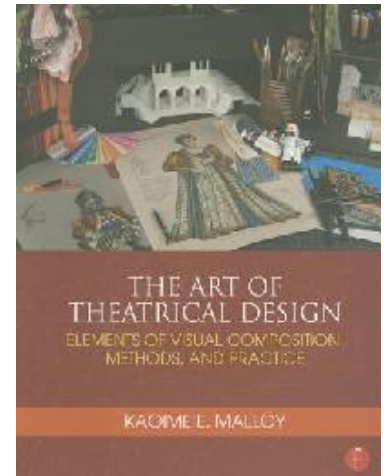
Students will be able to understand and identify various elements of composition, color, form etc. intrinsic to all areas of design.

With the use of hands-on projects, group and individual work as well as research, students will develop a base level portfolio on which to build in subsequent classes.

## REQUIRED TEXT:

MALLOY, KAOIME E. **THE ART OF THEATRICAL DESIGN, ELEMENTS OF VISUAL COMPOSITION METHODS AND PRACTICE,**

Burlington, Focal Press 2015



## SUPPLIES:

- SKETCHBOOK- MULTIMEDIA (70LB-90LB PAPER) AT LEAST 8.5X11- PREFER 14X17 OR THE LIKE- 40 PAGES MINIMUM.... (BUY TWO- \$8 EACH)\*\*\*
- ACCESS TO THE INTERNET AND A PINTEREST ACCOUNT VARIOUS PENCILS AND PENS (INCLUDING AT LEAST ONE BLACK SHARPIE)
- KNEADED ERASER
- REGULAR ERASER
- RUBBER CEMENT- IMPORTANT
- TAPE- REGULAR CLEAR AND OR MASKING
- DECENT PAPER SCISSORS
- ACCESS TO A COLOR COPIER/PRINTER
- 24 PENCIL SET OF COLORED
- SKETCHING PENCIL SET
- 24 BOX OF CRAYONS or 12 BOX OF MARKERS
- ARCHITECTURAL SCALE RULER



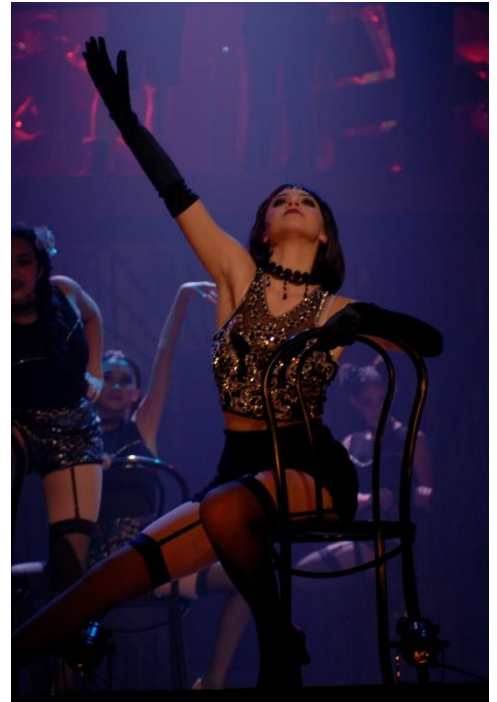
## OPTIONAL SUPPLIES:

- X-ACTO KNIFE #11 WITH BLADES
- METAL RULER AT LEAST 14"
- CARRYING CASE FOR ALL YOUR SUPPLIES

ALWAYS BRING YOUR SKETCHBOOK AND PENCILS, MARKERS TO CLASS... THE REST... WELL, ITS NOT A BAD IDEA TO ALWAYS HAVE THEM IN CASE YOU FEEL THE NEED TO USE THEM BUT OTHERWISE I WILL LET YOU KNOW WHEN WE ARE GOING TO SPECIFICALLY USE THEM.

## COURSE REQUIREMENTS

- Attendance and Participation 150 Points
- Assignments
  - Concept Statement 50 Points
  - Research Project 50 Points
  - Mobile Project 50 Points
  - Quilt Project 50 Points
  - White Model Project 50 Points
  
  - Lighting design project 50 Points
  - Costume design project 50 Points
  - Sketchbook 200 Points  
(4 sketchbook checks during semester)
- Papers
  - “What is Theatre” 50 Points
  - Department Critique 50 Points
- Final Project 200 Points
- TOTAL 1000 Points



## GRADING

- A = 900-1000
- B = 800-899
- C = 700-799
- D = 600-699
- F = 500-599

## LATE WORK POLICY

Since we will be critiquing the majority of work in class your assignments must be on time. If you are unable to have your work at the start of class it is due, the grade will drop 50% if turned in within 24 hours. After 24 hours it will not be accepted. This of course will be amended for excused absences.

## CLASS PARTICIPATION

- Attendance and participation counts 150 Points towards your final grade.
- After 2 unexcused absences 50 points will be removed for each subsequent absence.
- 3 tardies (1-15 minutes late) will count as an absence.
- If you are more than 15 minutes late you are considered absent.





## ATTENDING PERFORMANCES

It is one thing to talk about design but it is another thing entirely to see it. You are required to see one of the department shows this semester and turn in a brief paper about the show. (paper requirements are on Canvas & will be distributed closer to show date.) All students enrolled in a theatre class get a FREE ticket to each show. If you are in the show/ working the show all the better.

- Amazing Grace 9/30 – 10/3
- Our Town 11/4 – 11/7

You can also see an off campus/ dance or non departmental production (pre-approved) and write the same brief descriptive paper for **extra credit**.- Only 2 outside productions will count for extra credit and ONLY if you have also seen the on campus shows. 50 points for each max.

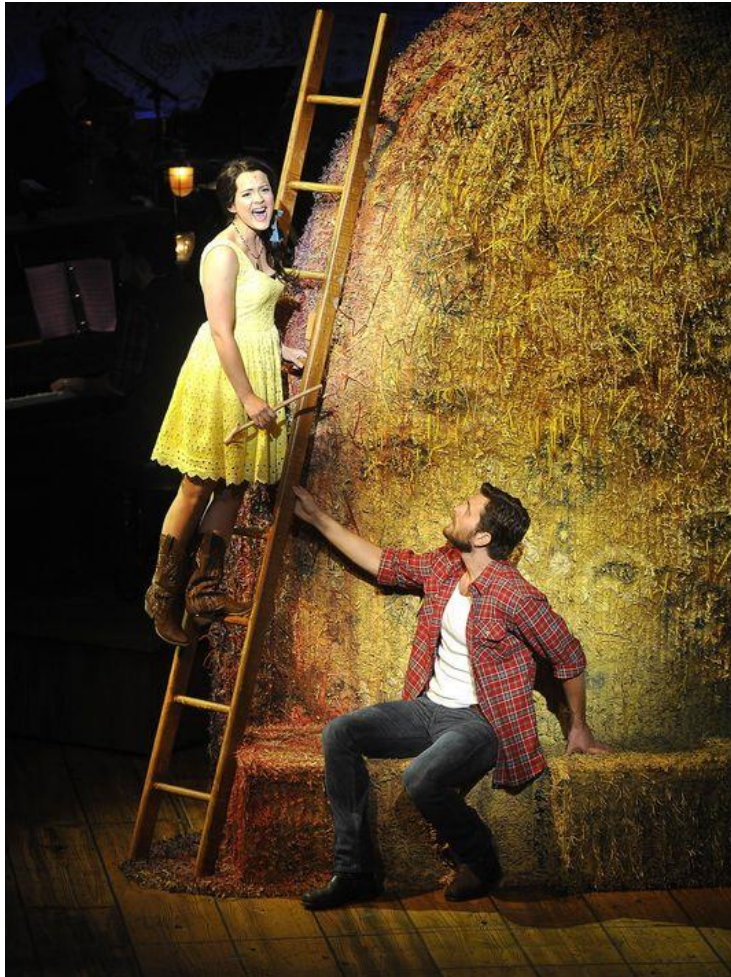


## COURSE CALENDAR

Week#	Monday	Wednesday
1	8/23 Class: Syllabus & Meet & Greet What is Theatre or The Pink Pussycat	8/25 Class: Design & Content Read: Chapter 1&2
2	8/30 Class: Genre & Style Read: Chapter 3&4	9/1 Class: Script Analysis & Concepts Read: Chapter 18 & 19
3	9/6 Class: LABOR DAY - NO CLASSES	9/8 Class: Script analysis & Concepts Continued Read: The Maids & Concept Statement Handout Due: What is Theatre paper
4	9/13 Class: Design Process & Research Read: Chapter 20	9/15 Class: Research - Meet at the library Read: Riders to the sea
5	9/20 Class: Exploring Materials and Line Read: Chapter 6 & Stepmother Due: The Maids Concept Statement	9/22 Class: Sketching Lab Due: Sketchbook Check
6	9/27 Class: Shape, Color, Value, Texture Read: Chapter 7,8,9,10 The Trifles Due: Riders to the Sea Research Project	9/29 Class: The Maids Concept Statements discussion Read: Concept Statements (classmates)
7	10/4 Class: Shape, Color, Value, Texture Read: Chapter 7,8,9,10 Due: Stepmother Mobiles due	10/6 Class: Unity, Variety, Balance & Pattern Read: Chapter 12, 13, 14
8	10/11 Class: 3D modeling Due: The Trifles quilt project	10/13 Class: Model Making Lab Read: Art Due: Sketchbook check
9	10/18 Class: Model Presentations Due: Art white Models	10/20 Class: Lighting Research & Inspiration
10	10/25 Class: Lighting Project Discussion	10/27 Class: Costume Research and Sketching Due: Lighting Design Project
11	11/1 Class: Costume Design Lab	11/3 Class: Costume research & Design presentation
12	11/8 Class: How to present designs, Working with others, Final Project	11/10 Class: Final Project Lab Due: Sketchbook Check
13	11/15 Class: Final Project Lab	11/17 Class: Final Project - Research Check Due: Department production Critique
14	11/22 Class: Final Project Lab - Progress Check	11/24 Class: Final Project
15	11/29 Class: Final Project Lab - Progress Check	12/1 Class: Final Project Lab Due: Sketchbook Check
FINAL PRESENTATION: Wednesday 12/8 8:00-10:00		

## MOST IMPORTANT POINT

You WILL be drawing/ painting/ cutting/ pasting and working with your hands to bring to life the images in your mind. You will be graded solely on your effort/ improvement and not on your ability to draw/ paint etc.



I AM LOOKING FOR RISK AND GROWTH. I am fully aware that many of you do not have prior art class experience and imagination and creativity have been tested and drained out of you in your primary education. We are going to work to get you back to the freedom you had as a kindergartener... before you cared if each piece was a masterpiece, before there were absolute right or wrong answers, before exploring wasn't as important as the destination.



## Course Evaluation

Student Perceptions of Teaching (SPOT) is the student evaluation system for UNT and allows students the ability to confidentially provide constructive feedback to their instructor and department to improve the quality of student experiences in the course. **[Insert date that SPOT evaluations become available here.]**

## Course Policies

### Face Coverings

UNT encourages everyone to wear a face covering when indoors, regardless of vaccination status, to protect yourself and others from COVID infection, as recommended by current CDC guidelines. Face covering guidelines could change based on community health conditions.

### Attendance

Students are expected to attend class meetings regularly and to abide by the attendance policy established for the course. It is important that you communicate with the professor and the instructional team prior to being absent, so you, the professor, and the instructional team can discuss and mitigate the impact of the absence on your attainment of course learning goals. Please inform the professor and instructional team if you are unable to attend class meetings because you are ill, in mindfulness of the health and safety of everyone in our community.

If you are experiencing any [symptoms of COVID-19](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html) (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or [askSHWC@unt.edu](mailto:askSHWC@unt.edu)) or your health care provider PRIOR to coming to campus. UNT also requires you to contact the UNT COVID Team at [COVID@unt.edu](mailto:COVID@unt.edu) for guidance on actions to take due to symptoms, pending or positive test results, or potential exposure.

### Course Materials for Remote Instruction

Remote instruction may be necessary if community health conditions change or you need to self-isolate or quarantine due to COVID-19. Students will need access to a [webcam and microphone – faculty member to include what other basic equipment is needed] to participate in fully remote portions of the class. Additional required classroom materials for remote learning include: [list specific software, supplies, equipment or system requirements needed for the course]. Information on how to be successful in a remote learning environment can be found at <https://online.unt.edu/learn>

## UNT Policies

### Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. [Insert specific sanction or academic penalty for specific academic integrity violation.]

### ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be

delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website \(https://disability.unt.edu/\)](https://disability.unt.edu/).

### Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

### Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

### Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

### Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct \(https://deanofstudents.unt.edu/conduct\)](https://deanofstudents.unt.edu/conduct) to learn more.

### Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: [my.unt.edu](https://my.unt.edu). All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect \(https://it.unt.edu/eagleconnect\)](https://it.unt.edu/eagleconnect).



### Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 [insert administration dates] of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" ([no-reply@iasystem.org](mailto:no-reply@iasystem.org)) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT website](http://spot.unt.edu/) (<http://spot.unt.edu/>) or email [spot@unt.edu](mailto:spot@unt.edu).

### Survivor Advocacy

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at [SurvivorAdvocate@unt.edu](mailto:SurvivorAdvocate@unt.edu) or by calling the Dean of Students Office at 940-5652648.

### Important Notice for F-1 Students taking Distance Education Courses

#### **Federal Regulation**

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (<http://www.ecfr.gov/>). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

#### **University of North Texas Compliance**

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.

(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email [internationaladvising@unt.edu](mailto:internationaladvising@unt.edu)) to get clarification before the one-week deadline.

### Student Verification

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See [UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses](https://policy.unt.edu/policy/07-002) (<https://policy.unt.edu/policy/07-002>).

### Use of Student Work

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Download the UNT System Permission, Waiver and Release Form

### Transmission and Recording of Student Images in Electronically-Delivered Courses

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
2. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.
3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

## Academic Support & Student Services

### Student Support Services

#### *Mental Health*

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center) (<https://studentaffairs.unt.edu/student-health-and-wellness-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [UNT Care Team](https://studentaffairs.unt.edu/care) (<https://studentaffairs.unt.edu/care>)
- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry) (<https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry>)
- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling) (<https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling>)

#### *Chosen Names*

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- [UNT Records](#)
- [UNT ID Card](#)
- [UNT Email Address](#)
- [Legal Name](#)

*\*UNT euIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

#### *Pronouns*

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns.

You can [add your pronouns to your Canvas account](#) so that they follow your name when posting to discussion boards, submitting assignments, etc.

Below is a list of additional resources regarding pronouns and their usage:

- [What are pronouns and why are they important?](#)
- [How do I use pronouns?](#)



- [How do I share my pronouns?](#)
- [How do I ask for another person's pronouns?](#)
- [How do I correct myself or others when the wrong pronoun is used?](#)

#### *Additional Student Support Services*

- [Registrar](https://registrar.unt.edu/registration) (<https://registrar.unt.edu/registration>)
- [Financial Aid](https://financialaid.unt.edu/) (<https://financialaid.unt.edu/>)
- [Student Legal Services](https://studentaffairs.unt.edu/student-legal-services) (<https://studentaffairs.unt.edu/student-legal-services>)
- [Career Center](https://studentaffairs.unt.edu/career-center) (<https://studentaffairs.unt.edu/career-center>)
- [Multicultural Center](https://edo.unt.edu/multicultural-center) (<https://edo.unt.edu/multicultural-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [Pride Alliance](https://edo.unt.edu/pridealliance) (<https://edo.unt.edu/pridealliance>)
- [UNT Food Pantry](https://deanofstudents.unt.edu/resources/food-pantry) (<https://deanofstudents.unt.edu/resources/food-pantry>)

#### *Academic Support Services*

- [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (<https://clear.unt.edu/canvas/student-resources>)
- [Academic Success Center](https://success.unt.edu/asc) (<https://success.unt.edu/asc>)
- [UNT Libraries](https://library.unt.edu/) (<https://library.unt.edu/>)
- [Writing Lab](http://writingcenter.unt.edu/) (<http://writingcenter.unt.edu/>)