ASTU 3000.501 Interdisciplinary: Rotating Topics – Book Art

Spring 2026- January 20th - May 4th

Instructor Contact

Name: **Magaly Cantú** (She/Her/Hers)
Zoom Office Hours: Tuesday 8:00 am- 9:00 am *EMAIL ME TO MAKE AN APPOINTMENT
Zoom Office Hours Meeting Link: https://unt.zoom.us/j/85602987510
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Course Description

Application of the concepts and techniques of bookmaking to create sequential works of art. Emphasis on developing ideas, materials, presentation and basic bookbinding techniques in one-of-a-kind and multiple books.

Course Prerequisites or Other Restrictions

Prerequisite(s): Four of the following courses:
ASTU 2101, ASTU 2102, ASTU 2201, ASTU 2202, ASTU 2401, ASTU 2402, ASTU 2701, ASTU 2601, ASTU 260, ASTU 2501, ASTU 2502, ASTU 2801, ASTU 2802

Course Objectives

By the end of this course, students will be able to:

1. combine skills learned in class with prior personal experience to produce books that deliberately convey conceptual and artistic intent.
2. implement traditional and modern book art techniques.
3. assess, critique, and accomplish technical book art craftsmanship.
4. communicate the history and concept of artist's books, and the many ways book can be defined.

Textbook & Materials

- There will be required and recommended readings (***Keith A. Smith -Structure of the Visual Book***) and video tutorials throughout the semester. Whenever possible I will print out the required readings and hand them out. Reading will be available as PDFs on Canvas
- **The print studio is providing the materials under "Optional Materials & Tools" however you may not want to share some of these materials**

Required Materials & Tools

You may have a lot of these materials and tools already. A book binding kit *(Updated link)* is a relatively affordable option that can save time and energy over buying individually.
Materials can be purchased individually on Dick Blick or Amazon or other art supply stores.

- X-acto or similar style knife
  Fiskars SoftGrip Detail Craft Knife - 8"
  More ergonomic option >>Scotch Titanium Snap-Off Utility Knife – Large
  X-axto Knife with Cap

- Replacement blades (at least 20 blades)
  #11 X-acto Replacement Blades (100 blades)
- Bone folder
  Dick Blick: Genuine Bone Folder- Small
  Amazon: Genuine Bone Folder option
- Small glue containers with lids (yogurt cups, food containers, etc.)
- Small foam roller or two-inch wide foam brushes
  2- inch Mini Foam Paint Roller Kit
  Wide foam Brushes Pack
- *2* Glue sticks (I recommend UHU stick brand)
  UHU Glue Sticks- 2 Jumbo sticks + Bonus
- 3 pack of curved needles
  Link- Lineco Curved Bookbinding Needles - Pkg of 3

- Unit #2: Decorative Lokta Paper- Where to purchase and quantity will be discussed in class. (2- full sheets)
- Unit # 3: Astrobrights® Card Stock, Stardust White, Letter (8.5" x 11"), 65 Lb, Pack Of 250

Optional Materials & Tools (most of these are provided but need to be shared)

- PVA adhesive (this looks like Elmer's or white glue, but it's different)
- Awl
- Glue brush(es)
- Metal ruler (I recommend ≥12-inch, but most lengths are workable)
- Various test/scrap papers (sizes, weights/thicknesses/calipers, colors, textures, etc.)

Teaching Philosophy

I want you to leave this class with a well rounded understanding of book binding techniques and a foundation for understanding the book as an art object. I will be prioritizing craft and application of learn techniques and idea development.

Rules of Engagement

Rules of engagement refer to the way students are expected to interact with each other and with their instructors in the classroom. Here are some general guidelines:

- Treat your instructor and classmates with respect

- Unless specifically invited, don't refer to your instructor by first name.
    - *I invite you to call me by my first name, Magaly (MAahh-GAH-lee).*
- Use clear and concise language.
- Remember that all college level communication should have correct spelling and grammar (this includes discussion boards).
- Do not send confidential information via e-mail

Course Requirements

List all required assignments and graded activities for the course, along with a short description and the points possible. Best practice is to clearly indicate both points and percentages if you are using both in the course. Here is a table example below:

Assignment	**Points Possible**	**Percentage of Final Grade**
Assignment 1 – Zines &Copy Machines	100	20%
Assignment 2 – Editions & Pressure Printing	100	20%
Assignment 3 – Turning the Page	100	20%
Assignment 4 – Open Concept &Open Book	100	20%
Special Collections- Reflection zine	50	10%
Course Binder	25	10%
Participation and engagement	25	5%
Total Points Possible	500	100%

Grading

Grade Scale:

A = 450–500
B = 400–449
C = 350–399
D = 300–349
F = 000–299

Work that is submitted late without the accompaniment of documentation for an excused absence will not be accepted and a grade of zero (0) will be entered for the assignment. This policy also applies to homework, critiques, and participation.

Extra Credit Policy/Philosophy

I don't generally offer opportunities for extra credit. I believe in focusing one's attention and best effort on the task at hand.

Course Evaluation

Student Perceptions of Teaching (SPOT) is the student evaluation system for UNT and allows students the ability to confidentially provide constructive feedback to their instructor and department to improve the quality of student experiences in the course. This short survey will be made available at the end of the semester to provide you with an opportunity to evaluate how this course is taught.

Course Policies

Assignment Policy

Assignment due dates and specifications will be posted in Canvas. Likewise, completed assignments—and/or documentation—will be submitted via Canvas.

If you are absent, you are responsible for checking Canvas and contacting a class member in order to get any information or assignments that were given in class. The instructor will not use any class time to repeat missed lectures or assignments.

The University is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty which prevents students from completing a time sensitive assessment activity, the instructor will extend the time windows and provide an appropriate accommodation based on the situation. Students should immediately report any problems to the instructor and contact the UNT Student Help Desk: helpdesk@unt.edu or
940-565-2324 and obtain a ticket number. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

Instructor Responsibilities & Feedback

It is my responsibility to help students grow and learn; provide clear instructions for projects and assessments, answer questions about assignments, identify additional resources as necessary, and review and update course content.

In most cases, students may expect a response to emails within 24 hours; assignment feedback within 3–5 business days; and assignment grades within 7 days of submitting final work via Canvas.

Late Work

Assignments that are turned in late will receive one letter grade lower **per day** (not per class period) for each day they are late.

Attendance Policy

- Regular and punctual attendance is mandatory.
- A tardy is considered to be arrival two minutes after the beginning of class (8:00 am).
- Most lectures, demonstrations, and assignments will occur at the beginning of class periods and will not be repeated for those who arrive late. If you are late to class, you will need to notify me at the end of the class period to replace an absence with a tardy. **Three tardies will constitute an absence.**
- Three absences will be tolerated.
- More than three absences will require a note from a doctor or a note from the art office excusing the absence for a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences) in order to be counted as excused.
- More than three absences (4+) will lower your final grade by one letter grade per additional absence.
- Students cannot pass the class with more than (6+) unexcused absences
- Examinations, quizzes, and in-class assignments missed may only be made up with an official doctor's excuse or note from the Studio Art office excusing the absence for a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences).
- Critiques missed may not be made up and grades will reflect the student's failure to participate in the critique discussions.

In accordance with the UNT's Attendance Policy (https://policy.unt.edu/policy/06-039)

A. An absence may be excused for the following reasons:
    1. religious holy day, including travel for that purpose;
    2. active military service, including travel for that purpose;
    3. participation in an official university function;
    4. illness or other extenuating circumstances;
    5. pregnancy and parenting under Title IX; and
    6. when the University is officially closed.

B. A student is responsible for requesting an excused absence in writing, providing satisfactory evidence to the faculty member to substantiate excused absence and delivering the request personally to the faculty member assigned to the course for which the student will be absent.

C. When an absence is excused, the faculty member will provide a reasonable time after the absence for the student to complete an assignment or examination missed.

D. Faculty members are required to find a fair resolution if a student missed an examination or assignment on days when the university is officially closed.

E. A student will not be penalized for an excused absence and will be allowed to take an examination or complete an assignment from which the student is excused within a reasonable period after the absence.

F. A student needing assistance verifying absences due to illness or extenuating circumstances for all courses should contact the Dean of Students office. The Dean of Students office will verify the student's documentation and advocate on the student's behalf, as appropriate, to instructors for excused absences.

Please familiarize yourself with the University's attendance policy and be aware of your responsibilities should you require an excused absence.

Class Participation

Classroom participation and engagement is graded requirement of this course.

Student Support Services

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- Student Health and Wellness Center (https://studentaffairs.unt.edu/student-health-and-wellness-center)
- Counseling and Testing Services (https://studentaffairs.unt.edu/counseling-and-testing-services)
- UNT Care Team (https://studentaffairs.unt.edu/care)
- UNT Psychiatric Services (https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
- Individual Counseling (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

Other student support services offered by UNT include

- Registrar (https://registrar.unt.edu/registration)
- Financial Aid (https://financialaid.unt.edu/)
- Student Legal Services (https://studentaffairs.unt.edu/student-legal-services)
- Career Center (https://studentaffairs.unt.edu/career-center)

- Multicultural Center (https://edo.unt.edu/multicultural-center)
- Counseling and Testing Services (https://studentaffairs.unt.edu/counseling-and-testing-services)
- Pride Alliance (https://edo.unt.edu/pridealliance)
- UNT Food Pantry (https://deanofstudents.unt.edu/resources/food-pantry)

Academic Support Services

- Academic Resource Center (https://clear.unt.edu/canvas/student-resources)
- Academic Success Center (https://success.unt.edu/asc)
- UNT Libraries (https://library.unt.edu/)
- Writing Lab (http://writingcenter.unt.edu/)
- MathLab (https://math.unt.edu/mathlab)

Syllabus Change Policy

It's not unusual for assignments and schedules to be modified in response to the needs of students or the instructor. I reserve the right to adjust or change the course syllabus with or without notice. However, I will notify students of any changes to the syllabus, assignments, or schedule via Canvas.

UNT Policies

Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

Cheating & Plagiarism

Students caught cheating or plagiarizing will receive a "0" for that particular assignment or exam. The student will first be notified in writing via email to schedule a face-to-face meeting with the instructor and another faculty member to determine the next level of action. If further action is warranted, the incident will be reported to the Dean of Students, who may impose an additional penalty. According to the UNT catalog, the term **cheating** includes, but is not limited to:

A. use of any unauthorized assistance to take exams, tests, quizzes, or other assessments;

B. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments;

C. the acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university;

D. dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s); or

E. any other act designed to give a student an unfair advantage.

F. The "unauthorized" use of any person or technology that assists in a student's assignment, project, or paper is considered cheating under the UNT Student Academic Integrity Policy (UNT Policy 6.003). Unless a professor or instructor gives explicit "authorization," AI cannot be used to complete assignments, projects, or papers. Doing so will result in a "cheating" violation.

The term **plagiarism** includes, but is not limited to:

A. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; and

B. the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

Plagiarism is also literary or artistic theft. It is the false assumption of authorship; the wrongful act of taking the product of another person's mind and presenting it as one's own. Copying someone else's writing or art, intact or with inconsequential changes, and adding one's name to the result constitutes plagiarism.

ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website (https://disability.unt.edu/).

Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's Code of Student Conduct (https://deanofstudents.unt.edu/conduct) to learn more.

Access to Information – Eagle Connect

Students' access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail Eagle Connect (https://it.unt.edu/eagleconnect).

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during week 14 [11/23–11/27] to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website (http://spot.unt.edu/) or email spot@unt.edu.

Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence,

and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at 940-565-2759.

Important Notice for F-1 Students taking Distance Education Courses

Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the Electronic Code of Federal Regulations website (http://www.ecfr.gov/). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

> (G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

1. Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.

2. Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

Student Verification

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses (https://policy.unt.edu/policy/07-002).

Use of Student Work

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Download the UNT System Permission, Waiver and Release Form

Transmission and Recording of Student Images in Electronically-Delivered Courses

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
2. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.

3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

   Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

Course Syllabus & Tentative Schedule

Date	Agenda	Needed Materials	Due Dates & Homework
Week 1	Unit 1: Zines & Copy Machines		
Monday 1/12	• Class introduction & Syllabus Overview		Read pages 1-14 *Notes From Underground* & ZINES THAT MADE US THINK IN 2021 Article
Wednesday 1/14	• Introduction to Project 1: Expectations and HW • Presentation: Zines culture/ Elements of a book *** We will be drawing out themes and zine choices from a hat! Good Luck**		Start brainstorming ideas for zine 1
Week 2	Unit 1: Zines & Copy Machines		
Monday 1/19	No Class- Martin Luther King Jr Holiday		
Wednesday 1/21	Zine Demonstrations: We will be making 6 different zine formats	** Before Class* *Paper need to be cut down to sizes on list.*	
Week 3	Unit 1: Zines & Copy Machines		
Monday 1/26	Studio Day	* Photos (digital or print outs) due at the beginning of class	
Wednesday 1/28	Studio Day		
Week 4	Unit 1: Zines & Copy Machines		
Monday 2/2	Studio Day		
Wednesday 2/4	**Critique: Show and Tell Style**		Zines due in class for show and tell.
Week 5	Unit 2: Editions & Pressure Printing		
Monday 2/9	Introduction of Unit 2 & Laser cutting demo *** We will be voting on theme of anthology**	Materials for Unit 2 need to be purchased by this date.	
Wednesday 2/11	Pressure printing demonstration		Reading response due. Sunday @ 11:59 pm
Week 6	Unit 2: Editions & Pressure Printing		
Monday 2/16	Studio Day		

Wednesday 2/18	Studio Day		
Week 7	Unit 2: Editions & Pressure Printing		
Monday 2/23	Studio Day		
Wednesday 2/25	Studio Day		
Week 8	Unit 2: Editions & Pressure Printing		
Monday 3/2	Studio Day		
Wednesday 3/4	Prep and binding day	• Bring your pressure prints to pass out to the class • Cut down book board • Lokta paper for covers	
Week 9	Turning the Pages		
Monday 3/9	SPRING BREAK	SPRING BREAK	SPRING BREAK
Wednesday 3/11	SPRING BREAK	SPRING BREAK	SPRING BREAK
Week 10	Unit 3: Turning the Pages		
Monday 3/16	**Critique: Show and Tell** Introduction to Project 3: Turning the Page		Books Due for Show and Tell Snacks welcome!
Wednesday 3/18	Flag book demo	** Before Class* *Material need to be cut down to sizes on list.*	Read "Structure…" chapter pages 323-353.
Week 11	Unit 3: Turning the Pages		
Monday 3/23	Risograph demo- in class to start then we are moving to the FabLab for the last hour of class		
Wednesday 3/25	Studio Day		
Week 12	Unit 3: Turning the Pages		
Monday 3/30	Studio Day		
Wednesday 4/1	Studio Day		
Week 13	Unit 4: Open Concept & Open Book		

Course Syllabus & Tentative Schedule

Monday 4/6	**Unit 3 -Critique Today & Introduction to Unit 4**		Please bring your books in for critique
Wednesday 4/8	**Coptic Stitch Demo**		
Week 14	Unit 4: Open Concept & Open Book		
Monday 4/13	Studio Day		
Wednesday 4/15	Studio Day		Read "Structure…" chapter pages 323-353. Reading response due. Sunday @ 11:59 pm
Week 15	Unit 4: Open Concept & Open Book		
Monday 4/20	Studio Day		
Wednesday 4/22	Studio Day		
Week 16	Unit 4: Open Concept & Open Book		
Monday 4/27	Studio Day		
Wednesday 4/29	**Unit 4: Open Concept & Open Book Critique**		
May 4 - 8	Mandatory Clean-Up Monday, May 4th- 8:30 am- 9:30 am		

Studio Days* Unless agreed upon by the instructor, you are required to work on your assignment/project in the classroom. (You may work in the computer lab or make appointment at fab-lab, use Print Studio *Printmaking majors with Clarissa permission* after 8:20 am.) Additionally, if you do not bring anything to work on you will be counted absent.

Demo Days/ Unit 2: Structure* Materials should be prepared ahead of time! If you forget your materials or did not prepare them, you can spend class time watching the demo and taking notes. Points will be deducted for participation. **(Under NO circumstances will you be given time to prepare materials during demo days. It makes following along with the demo chaotic and distracts other students)** Trust me.

Special Collections/ Field Trips* I will work time in for us to move from one place to another so my expectation is you be on time. If you have an issue with travel or can not make it let me know ahead of time so I can schedule another time for you.

Critique We will spend 1 1/2 class days on critique so we don't loose stamina, but all projects must be completed by the first day of the critique. (Unless approved by instructor, projects must be completed by critique day. We will not critique unfinished work!*