



**College of Liberal Arts and Social Sciences (CLASS)
Department of Spanish
SPAN 2040 ONLINE
Intermediate Spanish
Spring 2018**

Instructor Contact

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Course Description

Intermediate Spanish is a language course designed to bring students to an intermediate level of proficiency in the Spanish language. The course focuses on Spanish grammar and emphasizes in particular listening, speaking, reading and writing skills. Students will participate in listening comprehension activities, oral projects, in depth cultural study, readings, audio and video resources, as well as Web based language interaction. The class will be conducted in Spanish and students are expected to use only Spanish in all assignments.

Pre-requisites

This course is designed for students who have passed Spanish 1010, 1020, 1030 at UNT or the equivalent. For more information, please contact the Department of Spanish in LANG 101, 565-2404.

Course Objectives

By the end of this course students will be able to:

- Describe personal relations, cultural values, traditions, and celebrations
- Talk about foods and eating habits
- Discuss historical figures, politics, and contemporary society
- Report and describe past events
- Express feelings, opinions, preferences, and desires
- Recommend or tell others to do something
- Convey doubt, hope, and uncertainty
- Indicate what you and others have done

Required Materials

- Blitt, Casas and Copple. *Exploraciones* Curso Intermedio **1st edition**. Book with iLrn access code for online homework (iLrn) ISBN: 9781285193953. If you buy a used textbook, you can purchase the access code separately at www.ilrn.heinle.com. Your **instructor will provide a second code (in Canvas, folder for week 1)** that you will be using along with the book code to register for the course.

IMPORTANT: When you buy the access code, you will also have access to the electronic textbook. Buying the hard copy of the textbook is optional, but the access code is obligatory.

- Spanish/English Dictionary
- A computer webcam, microphone, and speakers (or a headset with microphone) will also be required to complete the oral exercises.
- **Systems:** UNT Canvas platform (formerly Blackboard), Cengage iLrn Learning Center. (iLrn is the website where you will have access to homework assignments, grammar video tutorials, interactive eBook, voiceboards, study flashcards and practice tests. You need to buy the card code and register to have access to this website). **There is a free trial for students who need to wait for financial aid.**

Technical Support:

Student Helpdesk:

UIT Helpdesk
Sage Hall 130
940-565-2324
helpdesk@unt.edu

Technical Skill Requirements

In order to be successful in the course students will need the following technical skills: downloading and uploading files, sending and receiving emails, using Canvas, using iLrn, video and voice recording, using a webcam, using LockDown Browser system (instructions to download the one time application is available in folder week 2 in Canvas).

Netiquette

Rules for appropriate online interaction (from the book *Netiquette* by Virginia Shea):

1. Remember the human. Respect your classmates; they are real people.
2. Adhere to the same standards of behavior online that you follow in real life.
3. Know where you are in cyberspace. Read carefully the assignments, give your comments accordingly to the topic and give substantial and appropriate feedback to your classmates as directed by your professor.
4. Respect other people's time and bandwidth. Look for the information in the course or Syllabus before emailing your professor. Get the correct textbook edition, so you work on the correct pages assigned. If you have any questions, post them in the Discussion Board (in Canvas), chances are others may have the same question.

For more rules: "": <http://www.albion.com/netiquette/corerules.html>.

Course Availability

All the content of the course will be stored in the main menu in Canvas. All study, reading and homework assignments are organized in the Class Schedule. Learning Modules will cover chapters 1-5 in the textbook and includes objectives. It is your responsibility to consult the class schedule and meet the deadlines for all assignments. Work on assignments at your own pace, but make sure you turn in weekly assignments before Sunday 7:00 pm. **Late work will not be accepted.**

COURSE EXPECTATIONS

As the instructor in this course, I am responsible for

- providing course materials that will assist and enhance your achievement of the stated course goals, guidance,
- providing timely and helpful feedback within the stated guidelines,
- assisting in maintaining a positive learning environment for everyone.

IMPORTANT: To foster communication among ALL course participants, there is an **open forum** in the “Discussions” link in Canvas. Here you can ask thoughtful questions to your professor. Questions should be asked only **AFTER** studying the grammatical concepts assigned. For details, see the discussion forum.

As a student in this course, you are responsible for

- reading and completing all requirements of the course in a timely manner.
- working to remain attentive and engaged in the course and interact with your fellow students.
- assisting in maintaining a positive learning environment for everyone.

EVALUATION PROCEDURE	Final grade percentage
Active Participation Through: Weekly Discussions: 14 total (7 written, 7 oral)	10%
Tasks Total: 4 Videos	15%
Online Homework (in iLrn) Chapters 1-5	15%
Quizzes: 10 total	15%
Chapter exams: 4 total	20%
Final Exam (comprehensive)	15%
Final Oral Conversation	10%
TOTAL	100 %

Grading Scale: A = 90-100%, B = 80-89%, C = 70-79%, D = 60-69%, F = Below 60%

In order to enroll in the next level of Spanish, students need to pass this course with a final grade of C and above.

ACTIVE PARTICIPATION

The participation portion of your grade will be derived from the level and quality of your interaction with other students and your professor in the course. As active participation you will be required to complete the following assignments in Spanish:

Discussions

a). Introductory Discussion: Introductions to the class. For this assignment in the

“Discussions” forum in Weekly Assignments, week 1 (in Canvas), you will write a paragraph to introduce yourself to the class. After your post, you will read the posts of **two** classmates and you will give a substantial comment to each of them. Before posting your discussion and comments, check the grading rubric for discussion provided in the assignment.

b). Weekly Discussions: Every week there will be a topic for discussions assigned in the weekly folders in Canvas. Some discussion will be oral, some will be written. After you post your answer, you will listen or read the answers of **two other** students and give each of them a substantial comment. Full information is provided in Canvas. Discussions will be graded according to the rubric provided.

TASKS

In order to practice your Spanish speaking skills, you will produce **4 videos** (1- 2 minutes long) during the semester on the topics provided by your professor. You will upload your videos in the correspondent place **in iLrn**. Details, topics and grading rubric can be found in iLrn. See the Class Schedule for due dates.

ONLINE HOMEWORK

Using iLrn (textbook website), you will be assigned a variety of online activities from both the textbook and the SAM (Student Activities Manual). Assignments will be **due every Sunday** by 7:00 pm. Your iLrn calendar will show the assignments and due dates.

QUIZZES

Throughout the semester there will be **10** quizzes assigned in **Canvas**. They will cover vocabulary, listening, and specific grammar points for each chapter studied.

- All chapter quizzes and exams **will be timed** and you will be allowed to take each **only once**.

Take your quiz early. In the event of computer problems you will have time to solve them. In order to be prepared to use LockDown Browser System for exams, quiz 3 will be taken using the system. Instructions and the link to download the application in your computer is in folder “Semana 2”. All other quizzes will NOT use the LokDown Browser System.

Make up for quizzes will not be allowed in case of computer problems.

IMPORTANT NOTE ABOUT QUIZZES AND EXAMS:

- All chapter quizzes are **closed book, closed notes, closed resources**. Quizzes must be taken **alone** and no communication with other individuals is allowed. **The usage of electronic translators is completely prohibited**. As an UNT student, academic integrity and honesty are expected of you. Infringements on this policy will result in a grade of 0.

- **IMPORTANT:** Do not start any quiz or exam until you are ready to take it.
- The timer starts upon access and the exam or quiz will close when the time is over.
- Do not navigate away from or exit an online quiz or exam before hitting the submit button as this may lock you out of the quiz and invalidate your score.
- Notify your professor immediately if you experience a browser issue while taking a quiz or exam. **Take a screen shot as a proof of the problem** and send it to your professor if necessary.

CHAPTER EXAMS

To evaluate your listening, reading, writing, vocabulary and grammatical skills, there will be **4 chapter** exams (1 for each chapter) throughout the semester. Exams can be taken at **home or in the Language Lab** (Lang building first floor). Exams will be using the LockDown Browser System. Your instructor will

provide the link to download (one time) the application in your computer. You will need to use a computer with a camera. If you do not have a camera, you can take the exam in the Language Lab. Your instructor will provide more information before the exam. Each exam will be available **ONLY** on the days and time assigned. Exams will be timed and **you will have 1 hour to take it**. You will be logged out of the exam once the time allowed expires. If you take the exam in the Language lab, plan your time well and arrive at least two hours before the lab closes (check their website for their schedule). You will need to bring your UNT student ID and sign in and out at the front desk. Without ID students will not be able to take the exam. **Make-ups for exams will NOT be allowed**. For exams due dates consult the Class Schedule.

***Since we are using LockDown Browser System, allow at least 1 hour and 15 minutes to take the exam before time expires. No extra time will be allowed for not planning well your time or for not downloading the LockDown Browser system in your computer ahead of time.

FINAL EXAM

The final exam will be taken at home or in the Language Lab using the LockDown Browser System on the day assigned by the university (see the class schedule). It will be comprehensive and will include listening, reading, writing, vocabulary and grammatical concepts learned in chapters 1 to 5. The guidelines for chapter exams provided in the previous section apply to the final exam as well. Exam will be timed and you will have **2 hours** to take it. For final exam due dates consult the Class Schedule.

FINAL ORAL CONVERSATION

At end of the semester you will have a conversation in Spanish with a classmate in the LANG building in the professor's office. The conversation will cover the communicative functions practiced in class and will be based in 4 topics related to the theme of the first 4 chapters covered during the course. The conversation will be for **4 minutes per group of two students or 6 minutes for a group of three**. This assignment will be graded **individually** on content and detail provided, incorporation of grammatical structures and vocabulary studied throughout the course, preparation and use of communication strategies. Students will sign up (in Canvas Calendar) on the day and time provided that best fit their schedule. Grading rubric and guidelines are available in Canvas. For dates scheduled consult the Class Schedule.

Course Policies

On outside help/academic integrity

The UNT Department of Spanish adheres to the University's policy on Student Academic Integrity. For all pertinent assignments and assessments, the work must be the student's work only (unless otherwise indicated by the course instructor) and should reflect the student's level of proficiency. Students are prohibited from asking another person (i.e. a friend, tutor, or relative) to help them develop or compose a response (oral or written) in preparation for, or while completing, an assignment or assessment that will be graded and applied to the student's final grade in the course. This includes, but is not limited to, receiving outside assistance with drafting, revising, editing, or developing the content and structure of a response to an assignment or assessment question without consent from the course instructor. Also, the use of translation technology (any digital translation tool or app) is prohibited for all assignments and assessments and will be considered academic misconduct. Information "cut and pasted" or otherwise copied from other sources and used as answers in assignments and assessments will be considered plagiarism. If a student has any doubts whatsoever as to what constitutes any form of scholastic dishonesty, they should consult with the course instructor before submitting their work. Cheating, plagiarism, and other examples of academic misconduct defined by University Policy will result in a zero on the assignment or assessment in question, and may be reported to the Dean of Students. For an explanation of the Code, including information on definitions, reporting and investigations, and

contesting an admonition or violation report, see <https://deanofstudents.unt.edu/academic-integrity>

On use of e-mail

Instructors of first and second year Spanish (1010 through 2050) require students to use official UNT Eagle Connect for all communication. This means that your instructor will only respond to e-mail sent by their students from a UNT Eagle Connect address. Likewise, your instructor will only send e-mail to your UNT Eagle Connect address. Information about Eagle Connect can be found at the following Web address: <http://eagleconnect.unt.edu/>.

On student behavior during the course

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the course and the instructor may refer the student to the Center for Student Rights and Responsibilities to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at www.unt.edu/csrr.

A note on protocol: If you have a problem with anything related to your course (textbook, instructor, testing, etc.), it is your responsibility to discuss the problem first with your instructor. Most problems or misunderstandings can be dealt with effectively and efficiently if the people most directly involved can discuss the problem and communicate honestly with each other.

Disability Accommodation Policy (ADA)

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the Office of Disability Accommodation website at <http://www.unt.edu/oda>. You may also contact them by phone at [940.565.4323](tel:940.565.4323).

Important Notice for F-1 Students taking Distance Education Courses

Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the Electronic Code of Federal Regulations website at <http://ecfr.gpoaccess.gov>. The specific portion concerning distance education courses is located at "Title 8 CFR 214.2 Paragraph (f)(6)(i)(G)" and can be found buried within this document: <http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=8&PART=214&SECTION=2&TYPE=TEXT>

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full

course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
- (2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

Syllabus and Program Schedule is subject to change.

Last updated Jan. 11, 2017