

## Math 2730 Syllabus 10W Summer 2026

### Instructor Contact

**Name:** Lidia V. Dattalo

**Office Location:** GAB452

**Office Hours:** By appointment via Zoom

**Email:** lidia.dattalo@unt.edu

**Communication Expectations:** Use the Canvas Inbox (preferred). I typically respond within one business day, during business hours. A message sent after business hours (8 am – 5 pm) is considered received the next business day.

### Course Structure - INET

This course takes place 100% asynchronously online. For information on how to be successful in a remote learning environment, see: [UNT Online](https://online.unt.edu/learn) (<https://online.unt.edu/learn>). Except for Zoom office hours, your interactions with me and your fellow students will take place in Canvas.

The course begins with the first content module in Canvas. I will open subsequent modules about one week before it begins.

In the content modules, you will find lecture notes templates that correspond to instructional videos. The videos will go over content and show examples. Print the fillable lecture notes, in the space provided in the notes you should work through the examples with the aid of the videos. This is how you “attend class.” Completing the notes is the first step to your learning success.

### Changes to Syllabus

Changes to Syllabus Changes made to the syllabus will be posted as an Announcement in Canvas. You are responsible for all information posted in Canvas.

### Course Description

3 hours. This course covers vectors and analytic geometry in 3-space, partial and directional derivatives, extreme values, double and triple integrals and applications, cylindrical and spherical coordinates, vector fields and line integrals.

### Course Prerequisites or Other Restrictions

- Officially, the prerequisite is a grade of C or higher in MATH 1720.
- A willingness to put in several hours of work each week to absorb the material in each module. In math courses, especially this one, the content will build upon itself making it very difficult to catch up if you fall behind

### Course Objectives

Upon successful completion of this course, learners will be able to:

- Understand the algebra of vectors and their application.
- Solve geometric problems using dot and cross products.
- Write the equation of a plane and a vector equation of a line.
- Solve geometric problems involving lines and planes.
- Recognize and describe basic three-dimensional figures.
- Apply calculus techniques to vector valued functions.
- Determine curvature of a vector valued function.
- Understand limits and continuity for functions of several variables.
- Evaluate partial derivatives and directional derivatives of functions of several variables.
- Apply partial derivatives to find tangent planes and locate extrema.
- Understand the gradient of a function and its applications.
- Find extrema using Lagrange multipliers.
- Compute definite integrals of functions two or three variables in rectangular coordinates over simple regions.
- Compute double integrals of functions in polar, cylindrical, or spherical coordinates.
- Solve volume and area problems using multiple integrals.

### Required Text/Materials

The textbook is Stewart, James, Clegg, Daniel, and Watson, Saleem *Calculus, 9th Edition*, Cengage Learning (2021). It is available online through WebAssign platform.

Cengage WebAssign: WebAssign is an online course delivery platform accessed directly through [Canvas](#). WebAssign access includes all online homework assignments, the e-text of *Calculus 9<sup>th</sup> Edition*, and additional learning resources. Use the link in Canvas to register immediately. You must register in WebAssign by the 2<sup>nd</sup> class day of the semester, failure to do so may forfeit your access to the temporary trial access. See [WebAssign Student Information](#).

WebAssign grants a no-cost trial 14-day access. You must purchase your access before the temporary access expires. If you do not make the purchase before the trial period ends, you may lose credit for all work previously completed. Again, see [WebAssign Student Information](#) for purchase information. Use your official UNT roster name when you register in WebAssign. I cannot give credit to a student enrolled in this course for work completed under a different name.

### Technical Requirements & Skills

#### Minimum Technology Requirements

- Computer or laptop that is compatible with all required apps for the course for homework.
- Exams and quizzes may be taken on desktop or laptop computers. **IPads are not allowed for exams or quizzes.**
  - In particular, Respondus LockDown Browser installed on your device
- A smartphone *is not* sufficient
- Reliable internet

- [Canvas Technical Requirements](https://clear.unt.edu/supported-technologies/canvas/requirements) (https://clear.unt.edu/supported-technologies/canvas/requirements)
- A scientific or basic graphing calculator (TI-84 or equivalent) is recommended
- Scanner (many free apps available for smartphones)
- Webcam and microphone for Zoom visits.
- Printer, not necessary but helpful

### Calculator Policy

Many calculators will be sufficient for the exams on this class. Among good options are the TI-30XIIS, TI-83 or TI-84 (or similar Casio, other manufacturer's calculators).

Examples of calculators not allowed: TI-Nspires, TI 92's, TI 89's. Any other utility with alphanumeric/CAS capabilities or the ability to connect to the internet, such as a smartphone.

### Technical Skills & Digital Literacy

- Navigate Canvas and WebAssign
- Download and install software (prepare computer for Respondus Lockdown Browser)
- Scan documents and create pdf files when necessary
- Upload documents to Canvas when necessary
- Complete assignments on WebAssign

### Grading

Homework (WebAssign) – 15%

Quizzes – 15%

Exams (best 3/4) – 45%

Final Exam – 25%

Your course grade is determined solely by your performance on the graded items. Your course grade reflects your proficiency of the course content.

### Letter Grades:

- A: 90-100%
- B: 80-89%
- C: 70-79%
- D: 60-69%
- F: 59

### Homework

Each week there will be homework on WebAssign for the sections covered that week. The homework will *generally* (but perhaps not always) be due by 11:59 PM on the scheduled due date per the course calendar. You should keep track of the due dates by logging into WebAssign regularly.

- You may attempt each part of an exercise 10 times generally. There may be a few

exceptions.

- There is a 5% bonus for any work submitted more than 48 hrs in advance of a due date.
- **NOTE: WebAssign publishes the key/answers to assignments immediately after the due date, for this reason extensions are not possible and the lowest 5 homework scores will be dropped.**

### Quizzes

There will be weekly quizzes covering the material from the prior section (s) (that is, on the most recent homework). Often, they will be like homework problems, but occasionally they will cover types of problems in the course, but for which the solutions cannot be adequately assessed by an online platform like WebAssign.

Thus, the two lowest quizzes will be dropped at the end of the semester.

### Engagement Tasks

Engagement tasks are orientation assignments and discussion posts. The discussion assignments are intended to replicate classroom conversation and to connect you with your classmates.

### Examination Policy

There will be 4 midterm exams and a required comprehensive final exam administered with Respondus and Lockdown Browser and Webcam. No notes or assistance are allowed during exams.

**Make-up Policy:** Make up exams will NOT be given for any reason after the fact. I drop the lowest midterm exam score to cover emergencies which may arise unexpectedly. An exam may be taken prior to the scheduled date if you have a conflict with another obligation and can provide justification and documentation. I require notification a week in advance for this accommodation.

If you miss an exam and you have a [university excused absence](#), according to [06.039 Policy](#), and provide me documentation within 1 business day of the missed exam, then you have one day to make it up. Requires Instructor Approval.

**Academic Dishonesty:** Cheating will not be tolerated. Any student caught cheating will receive a “0” on the assignment and a report will be filed with the Office of Academic Integrity. I reserve the right to test you on problems that are generalizations of material covered in the class and/or in the text. In short, the problems may not look exactly like the ones in the book. Everything that is covered in the course content is fair game for exam material. You will be responsible for everything unless I advise you to the contrary.

### Final Exam:

The final exam is comprehensive. The format of the final exam will be the same as the format of the module exams and will require the use of LockDown Browser and Respondus Monitor with a webcam. You will have 120 minutes to complete the exam. See the [Registrar’s website](#) or the calendar for the due date.

## Exam Protocol

- Exams may be taken on desktop or laptop computers. **IPads are not allowed for exams.**
- Read How to Take Exam with Respondus module in Canvas.
- Clear your test-taking environment.
- No phones or *any* electronic messaging devices. This includes smart watches.
- Once opened you have 60 minutes (midterm exams) and 120 minutes (Final Exam) to complete the exam.
- Show clean desk surface to webcam.
- Do not open the exam unless you are prepared to work, and your technology is ready, and in working order.
- Extra time nor re-do's will not be granted to account for technical difficulties and work will not be accepted through email.
- You will be required to complete the problems on your own paper and show your work to the webcam screen. No valid work, no credit and no exceptions.
- No noise or watching TV during any exams. Failure to comply with all exam protocols will result in a zero for that exam.

You will be able to see your exam grade in Canvas about 1 week after the exam. You may ask me to go over exam problems with you. However, all decisions on credit are final and not open for discussion.

## Late Work

The best way to ensure you pass this course is to work consistently throughout the semester. In mathematics courses topics always build one upon the other making it very difficult to catch up later if you fall behind. If you need to pass this course because it is your last semester, your financial aid depends on it, your scholarship depends on it, or your parent/guardian has threatened you in some manner then do yourself a favor and start studying right away. I will not entertain any pleas for extra credit or offers to do additional work at the end of the semester. Some late work may be accepted in this course at a 30% penalty. Instructor must be contacted a week prior to needed extensions. Requires Instructor approval. These requests are the Instructor's discretion.

## Academic Dishonesty

Cheating will not be tolerated. Any student found cheating on will receive no credit on the assignment; and may receive an F for the course for cheating on an exam. A report will be filed with the Office of Academic Integrity. Cheating includes, but is not limited to, discussing exam items with any student currently enrolled in this course; posting exam items and/or exam-related questions on messaging apps; accessing notes, textbook, or ANY source of help during a test AND providing help as well.

## Attendance

Attendance is important and required. In this class, this means working through the lecture notes with the aid of the instructional videos. It is assumed you will do this. The instructor will not repeat whole lectures or offer personal lessons in office hours, zoom sessions or email. These venues are for specific questions/problems.

## AI Use Policy

I put the following: AI is not allowed on exams. There are many avenues you can use to get help on homework - my office hours, email, the Math Lab, ... - all of which should be able to help you in the process of learning the material. AI is unlikely to be beneficial to you in learning math and sometimes will produce errors that are difficult to decode.

## Online Etiquette

A good list of rules to follow online are including at <http://blogs.onlineeducation.touro.edu/15-rules-netiquette-online-discussion-boards/>

In general, don't say things you would be uncomfortable saying to someone in person and be careful to work hard to communicate clearly. Online interaction makes some common discussions harder because of the need to be very explicit in your meaning due to the lack of other common social cues. Work to assume good intent on behalf of others and work to be clear in your communication and most other issues will take care of themselves.

## Other ways to get help for this course:

What tutoring/office hours are for: Office hours provide a dedicated time for students to get one-on-one, or small group, time with an instructor. Come get help!! Email me to set up a time on Zoom.

Math Lab (SAGE 130): See <https://learningcenter.unt.edu/math-lab>

The learning center offers several tutoring options: Drop-In Tutoring, One-on-One Tutoring, Group Tutoring and Online Tutoring. See <http://learningcenter.unt.edu/tutoring>.

## Summary of Key Dates

Date	Importance of Date
May 18	Classes Begin
May 21	Last day to add a class or swap sections.
June 3	Last day to drop a class section without a W (Census).
June 12	Last day to change to pass/no pass grade option (undergrads).
July 8	Last day for a student to drop a course or all courses with a grade of W.
July 9	Beginning this date, a student may request a grade of "I", incomplete, a non-punitive grade given only if a student (1) is passing, (2) has justifiable reason why the work cannot be completed on schedule; and (3) arranges with the instructor to complete the work.

### Incomplete

Beginning 7/9, a student that qualifies may request a grade of “I”, incomplete. An “I” is a non-punitive grade given only if ALL three of the following criteria are satisfied. They are:

- The student is passing the course.
- The student has a justifiable (and verifiable) reason why the work cannot be completed as scheduled.
- The student arranges with the instructor to complete the work within one academic year.

### Course Schedule

I reserve the right to change this schedule as necessary throughout the semester. You are still responsible for being aware of any changes I announce in course announcements.

## MATH 2730 INET 10W Course Calendar 2026

Wk #	Due Date	Monday - Friday Material to cover and read: Lecture notes, fill-in lecture notes, watch videos.	Item Due: Canvas or Webassign All due at 11:59 pm
		Note: The instructor reserves the right to make changes to this calendar as necessary. It is the student's responsibility to be aware/read Canvas announcements for any changes.	
<b>1</b>	18-May	Watch instructor 'Introduction' video - located on Home Page.	
		Review Welcome Page, Syllabus, Course Calendar.	
		Read Canvas Modules: 'Start Here', 'Introduction' 'How to Take Exams with Respondus', and 'Exam 1' material.	
		Set up LockDown Browser on your computer/device. Requires a Webcam. <b>Note: iPads are not allowed for quizzes and exams.</b>	
		Create WebAssign Account	
	19-May	<b>HOMEWORK DUE</b>	<b>Attendance Check Quiz</b>
			<b>Introduction Discussion, Syllabus Quiz, Respondus Quiz</b>
	20-May	12.1 Three-Dimensional Coordinate Systems	<b>Webassign: 12.1</b>
	21-May	12.2 Vectors	<b>Webassign: 12.2</b>
	22-May		<b>Quiz 1: 12.1, 12.2</b>
<b>2</b>	25-May	12.3 The Dot Product	<b>Webassign: 12.3</b>
		12.4 The Dot Product	<b>Webassign: 12.4</b>
		12.5 Equations of Lines and Planes	<b>Webassign: 12.5</b>
		<b>HOMEWORK DUE</b>	<b>Quiz 2: 12.3, 12.4</b>
<b>3</b>	1-Jun	12.6 Cylinders and Quadric Surfaces	<b>Webassign: 12.6</b> <b>Quiz 3: 12.5, 12.6</b>
	2-Jun	<b>Exam 1 Online - Requires Respondus LockDown Browser and Webcam</b>	<b>Exam 1 (Sections 12.1 - 12.6)</b>

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<b>3</b>	3-Jun	13.1 Vector Functions and Space Curves	<b>Webassign: 13.1</b>
Cont'd.	4-Jun	13.2 Derivatives and Integrals of Vector Functions	<b>Webassign: 13.2</b>
	5-Jun	13.3 Arc Length and Curvature	<b>Webassign: 13.3</b>
			<b>Quiz 4: 13.1, 13.2</b>
<b>4</b>	8-Jun	13.4 Motion in Space: Velocity and Acceleration	<b>Webassign: 13.4 Quiz 5: 13.3, 13.4</b>
	9-Jun	14.1 Functions of Several Variables	<b>Webassign: 14.1</b>
	10-Jun	14.2 Limits and Continuity	<b>Webassign: 14.2</b>
	11-Jun	<b>HOMEWORK DUE</b>	<b>Quiz 6: 14.1, 14.2</b>
	<b>12-Jun</b>	<b>Exam 2 Online - Requires Respondus</b>	<b>Exam 2 (13.1 - 13.4, 14.1 - 14.2)</b>
<b>5</b>	15-Jun	14.3 Partial Derivatives	<b>Webassign: 14.3</b>
	17-Jun	14.4 Tangent Planes and Linear Approximations	<b>Webassign: 14.4</b>
	19-Jun	14.5 The Chain Rule	<b>Webassign: 14.5, Quiz 7: 14.3, 14.4</b>
<b>6</b>	22-Jun	14.6 Directional Derivatives and the Gradient Vector	
	23-Jun	<b>HOMEWORK DUE</b>	<b>Webassign: 14.6</b>
	24-Jun	<b>HOMEWORK DUE</b>	<b>Quiz 8: 14.5, 14.6</b>
	25-Jun	14.7 Maximum and Minimum Values	<b>Webassign: 14.7</b>
<b>7</b>	29-Jun	14.8 Lagrange Multipliers	<b>Webassign: 14.8</b>
	30-Jun	<b>HOMEWORK DUE</b>	<b>Quiz 9: 14.7, 14.8</b>
	1-Jul	<b>Exam 3 Online - Requires Respondus LockDown Browser and Webcam</b>	<b>Exam 3 (14.3 - 14.8)</b>

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<b>7</b>	2-Jul	15.1 Double Integrals over Rectangles	<b>Webassign: 15.1</b>
cont'd.			
<b>8</b>	6-Jul	15.2 Double Integrals over General Regions	<b>Webassign: 15.2</b>
			<b>Quiz 10: 15.1, 15.2</b>
	7-Jul	15.3 Double Integrals in Polar Coordinates	<b>Webassign: 15.3</b>
	9-Jul	15.6 Triple Integrals	<b>Webassign: 15.6</b>
			<b>Quiz 11: 15.3, 15.6</b>
<b>9</b>	13-Jul	15.7 Triple Integrals in Cylindrical Coordinates	<b>Webassign: 15.7</b>
	15-Jul	15.8 Triple Integrals in Spherical Coordinates	<b>Webassign: 15.8</b>
	16-Jul		<b>Quiz 12: 15.7, 15.8</b>
	<b>17-Jul</b>	<b>Exam 4 Online - Requires Respondus LockDown Browser and Webcam</b>	<b>Exam 4 (15.1 - 15.3, 15.6 - 15.8)</b>
<b>10</b>	20-Jul	16.1 Vector Fields	<b>Webassign: 16.1</b>
	21-Jul	16.2 Line Integrals	<b>Webassign: 16.2</b>
	22-Jul	<b>HOMEWORK DUE</b>	<b>Quiz 13: 16.1, 16.2</b>
	<b>24-Jul</b>	<b>Final Exam Online - Requires Respondus LockDown Browser and Webcam</b>	<b>Final Exam (Comprehensive &amp; Req'd.)</b>

### Welcome to UNT!

As members of the UNT community, we have all made a commitment to be part of an institution that respects and values the identities of the students and employees with whom we interact. UNT does not tolerate identity-based discrimination, harassment, and retaliation. UNT's full Non-Discrimination Policy can be found in the UNT Policies section of the syllabus.

### Rules of Engagement

Rules of engagement refer to the way students are expected to interact with each other and with their instructors. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and derogatory language on the basis of race, color, national origin,

religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal, or state law will not be tolerated.

- Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
- Ask for and use the correct name and pronouns for your instructor and classmates.
- Speak from personal experiences. Use “I” statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual’s experiences.
- Use your critical thinking skills to challenge other people’s ideas, instead of attacking individuals.
- Avoid using all caps while communicating digitally. This may be interpreted as “YELLING!”
- Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
- Avoid using “text-talk” unless explicitly permitted by your instructor.
- Proofread and fact-check your sources.
- Keep in mind that online posts can be permanent, so think first before you type.

See these [Engagement Guidelines](https://clear.unt.edu/online-communication-tips) (https://clear.unt.edu/online-communication-tips) for more information.

### Technical Assistance for Online Course System

The University is committed to providing reliable online course system to all users. However, part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

Visit the UIT Help Desk website for their current support hours. Website link, email, phone number, and office location provided as follows:

**UIT Help Desk:** [UIT Student Help Desk](http://www.unt.edu/helpdesk/index.htm) (http://www.unt.edu/helpdesk/index.htm)

**Email:** [helpdesk@unt.edu](mailto:helpdesk@unt.edu)

**Phone:** 940-565-2324

**In Person:** Sage Hall, Room 330

**Canvas Technical Requirements:** [Canvas Technical Requirements](https://clear.unt.edu/supported-technologies/canvas/requirements)  
(https://clear.unt.edu/supported-technologies/canvas/requirements)

**Additional Canvas Support:** [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328)  
(https://community.canvaslms.com/docs/DOC-10554-4212710328)

### Cengage WebAssign Technical Support

WebAssign offers student technical support

Phone: 800.354.9707

Website: WebAssign [Student Support](#)

## UNT Policies

### Academic Integrity Policy

Cheating on tests, quizzes or final exams is a serious breach of academic standards and will be punished severely and generally result in the student failing the course. All work done on exams and quizzes must represent only the student's own work, unless otherwise stated in the directions. According to [UNT Policy 06.003, Student Academic Integrity](#), academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. See [Academic Integrity](#) for details on academic integrity at UNT.

### ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time; however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [Office of Disability Access](https://disability.unt.edu/) website. (<https://disability.unt.edu/>).

### Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](#) (<https://deanofstudents.unt.edu/conduct>) to learn more.

### Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: [my.unt.edu](https://my.unt.edu). All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](https://it.unt.edu/eagleconnect) (<https://it.unt.edu/eagleconnect>).

### Emergency Notification and Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency. In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

### Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

### Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" ([no-reply@iasystem.org](mailto:no-reply@iasystem.org)) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT website](http://spot.unt.edu/) (<http://spot.unt.edu/>) or email [spot@unt.edu](mailto:spot@unt.edu).

### Survivor Advocacy

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at [SurvivorAdvocate@unt.edu](mailto:SurvivorAdvocate@unt.edu) or by calling the Dean of Students Office at 940-5652648.

### Important Notice for F-1 Students taking Distance Education Courses

#### **Federal Regulation**

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (<http://www.ecfr.gov/>). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be

counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination, or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

### **University of North Texas Compliance**

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
- (2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email [internationaladvising@unt.edu](mailto:internationaladvising@unt.edu)) to get clarification before the one-week deadline.

### **Student Verification**

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See [UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses](https://policy.unt.edu/policy/07-002) (<https://policy.unt.edu/policy/07-002>).

### **Use of Student Work**

A student owns the copyright for all work (e.g., software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.

- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Download the UNT System Permission, Waiver and Release Form

### **Transmission and Recording of Student Images in Electronically-Delivered Courses**

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
2. In the event an instructor records a student presentation, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.
3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

#### **Class Recordings & Student Likenesses**

In the event we transition to remote synchronous instruction: Remote synchronous class meetings will employ lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

All remote synchronous (live) sessions in this course will be recorded for students enrolled in this class section to refer to throughout the semester. Class recordings are the intellectual property of the university or instructor and are reserved for use only by students in this class and only for educational purposes. Students may not post or otherwise share the recordings outside the class, or outside the Canvas Learning Management System, in any form. Failing to follow this restriction is a violation of the UNT Code of Student Conduct and could lead to disciplinary action.

## Academic Support & Student Services

### Mental Health

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center) (https://studentaffairs.unt.edu/student-health-and-wellness-center)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
- [UNT Care Team](https://studentaffairs.unt.edu/care) (https://studentaffairs.unt.edu/care)
- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry) (https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling) (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

### Chosen Names

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- [UNT Records](#)
- [UNT ID Card](#)
- [UNT Email Address](#)
- [Legal Name](#)

*\*UNT EUIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

### Pronouns

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns.

You can [add your pronouns to your Canvas account](#) so that they follow your name when posting to discussion boards, submitting assignments, etc.

- Below is a list of additional resources regarding pronouns and their usage:
- [What are pronouns and why are they important?](#)
- [How do I use pronouns?](#)
- [How do I share my pronouns?](#)
- [How do I ask for another person's pronouns?](#)

- [How do I correct myself or others when the wrong pronoun is used?](#)

#### Additional Student Support Services

- Registrar (<https://registrar.unt.edu/registration>)
- [Financial Aid](https://financialaid.unt.edu/) (<https://financialaid.unt.edu/>)
- [Student Legal Services](https://studentaffairs.unt.edu/student-legal-services) (<https://studentaffairs.unt.edu/student-legal-services>)
- [Career Center](https://studentaffairs.unt.edu/career-center) (<https://studentaffairs.unt.edu/career-center>)
- [Multicultural Center](https://idea.unt.edu/multicultural-center) (<https://idea.unt.edu/multicultural-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [Pride Alliance](https://idea.unt.edu/pridealliance) (<https://idea.unt.edu/pridealliance>)
- [UNT Food Pantry](https://studentaffairs.unt.edu/food-pantry) (<https://studentaffairs.unt.edu/food-pantry>)

#### Academic Support Services

- [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (<https://clear.unt.edu/canvas/student-resources>)
- [Academic Success Center](https://success.unt.edu/asc) (<https://success.unt.edu/asc>)
- [UNT Libraries](https://library.unt.edu/) (<https://library.unt.edu/>)
- [Writing Center](https://writingcenter.unt.edu/) (<https://writingcenter.unt.edu/>)
- [Math Lab](https://learningcenter.unt.edu/math-lab) (<https://learningcenter.unt.edu/math-lab>)

#### Emergency Notification and Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.