

ASTU 3310.501: Printmaking: Etching
ASTU 4310.501: Printmaking: Advanced Etching
ASTU 5310.753: Printmaking: Graduate Etching
University of North Texas College of Visual Arts and Design
Syllabus

Professor: Lari Gibbons, Professor
Office: Hickory 265
Office Hours: M 8 – 10 am at OSHA; and by appt.
Email: gibbons@unt.edu
Telephone: 940.369.8354

Class Time: MW 2 pm – 4:50 pm
Class Location: Hickory 160

Name and Contact Information of Another Student: _____

Course Descriptions

3310: Introduction to concepts and techniques of intaglio printmaking, including various grounds, aquatint, line etching and stage biting. Black and white and color. Prerequisites: ART 1440, 1450, 1500 and 1510. 3 credit hours (2;4).

4310: Exploration of concepts and techniques of intaglio printmaking, including classic and experimental techniques. Prerequisite(s): ASTU 3310; selection into the printmaking program through the mid-point review process. May be repeated for credit. 3 credit hours (2;4).

5310: Advanced students capable of doing independent work under the direction of the instructor. 1 – 3 credit hours.

Course Outcomes and Objectives

Print Etching/Advanced Etching/Graduate Etching explore intaglio printmaking as a primary form of expression. They cover the essential processes, aesthetic characteristics, and expressive potential of the medium. Low-toxicity techniques will be emphasized and no hazardous materials will be used without prior permission from the instructor.

These courses combine presentations, demonstrations, critiques and projects in a studio format to help you achieve the following:

- to produce a body of work on paper,
- to gain technical proficiency in several intaglio processes,
- to work in a shared space,
- to identify the work of traditional and contemporary graphic artists while discussing issues related to the changing role of printed media and works on paper, and
- to engage with opportunities at CVAD, UNT and the larger professional art community.

Advanced Etching and *Graduate Etching* students will be expected to complete more ambitious projects than 3310. Additionally, they will be required to articulate and to pursue a unique and individual direction in their work from an early point in the semester. Occasionally, they will be asked to assist with demos, to interact with visiting artists, or to engage with other professional opportunities.

Course Requirements, Assignments, and Assessments

Your final course grade is based on Portfolios and Engagement. It will be lowered by failure to attend class or final clean-up. Final grades are not posted. The Office of the Registrar provides your final grade.

Don't skip class to avoid a deadline. Submit the project even if it is incomplete.

Unless otherwise specified, assignments are due at the beginning of class. Late work will not be accepted unless an absence is excused (see "Attendance"). Portfolios must be presented as described in the "Presentation Requirements" and "Collation" handouts; observe "Requirements" listed on each project sheet, too. All prints must be dry, clean, undamaged, collated and signed. Missed demos, critiques and other class activities cannot be made up.

Graduate students will provide high-quality digital images of their work with their final portfolios.

Grading requirements and criteria		
85% Portfolios Submit four portfolios, including three projects <i>plus</i> a final portfolio in which you resubmit all of your previous work. Turning in a final portfolio is mandatory ; revising projects to improve your grade is optional . The average of all four portfolios is 85% of your final course grade. Keep your projects until the semester is over and a final course grade has been issued.	15% Concept	What ideas does your work show? Are your ideas well-researched, original and engaging? Does the work show an awareness of context? Is it cohesive in its vision and execution?
	15% Form	Do the aesthetic qualities of your work support the concept?
	15% Technique	Does your technical approach meet the project requirements? Does it complement the concept and form?
	15% Craft/Presentation	Does your artwork meet the presentation guidelines and standards? Do you take pride in presenting your work and care for how it is displayed and submitted?
	15% Direction	Do you make good use of class time? Budget your time effectively and keep up with the assignment? How do you respond to setbacks? Is the work finished and resolved? Does it demonstrate growth and risk?
	15% Critique	Do you bring finished work? Is your presentation professional? Are you receptive to constructive criticism? Do you offer helpful feedback to peers? Do you take notes? We will have final and in-progress critiques, which count equally as follows: + = A = work complete, student actively contributed ✓ = C = work incomplete or unfinished, student contributed; or work complete, student did not contribute – = F = work missing, student attended (some points!) ∅ = work missing, student did not attend (no points)
	10% Shared Space	Do you demonstrate a responsible, professional, cooperative and courteous work ethic in the shop? Are you considerate of shared spaces and tools, and proactive if you see problems? This grade is based on the ongoing condition of the shop and is typically the same for all students. Tell your instructor if something needs to be fixed or replenished. The last ten minutes of every class will be a mandatory studio clean-up with a sign-out. Failure to participate will reduce your score.
15% Engagement	Complete 5	Participate in 5 opportunities listed on the class day schedule and submit documentation the first class period after the event via email to gibbons@unt.edu with subject line "Engagement." Late summaries receive 1/2 credit. Only events taking place outside our class time qualify. Most events are free, some require fees. Attending faculty or student shows do not count.
The sum of your scores is translated to a letter grade: 0 – 59% = F, 60 – 69% = D, 70 – 79% = C, 80 – 89% = B, 90 – 100% = A		

Attendance and Final Cleanup

Your final course grade will be lowered by failure to attend class or final clean-up.

Attendance is mandatory for all class sessions. If you do not answer roll call or sign the attendance sheet, you will be marked absent. If you arrive late, it is your responsibility to make sure you are not marked absent. Keep track of your attendance; ask if you are unsure how many absences or tardies you have.

Up to two absences will be excused if ... 1) proper documentation is submitted the first class meeting following the absence, and 2) you either attended a funeral, or were personally treated for a medical emergency (other circumstances are subject to approval). Student athletes should not presume exemption and must provide official documentation of their game schedule, preferably early in the semester or immediately following an absence. Any absences which are not approved or non-compliant with these terms are unexcused. Attendance policies are non-negotiable and can result in a failing final grade, regardless of the quantity or quality of work produced during the semester. Students with excessive absences should consider withdrawing from the course.

If you miss any part of a class session, you are responsible for the content that was covered and the work that was assigned, regardless of whether the absence is excused. Late work is not accepted unless an absence is excused and the work is submitted at the beginning of the first class meeting following the absence; in all other instances, make arrangements with a fellow student to submit your assignments. Missed demos, critiques and other class activities cannot be made up. Consult your classmates about what you missed, and meet with your professor during office hours if the information remains unclear. Instructors are not obliged to repeat demonstrations or other information for those who have failed for any reason to attend class.

Potential grade deductions		
Attendance	1 unexcused absence	Unsatisfactory participation or preparedness (failure to have supplies or use class time productively). Includes safety materials such as gloves and goggles.
	1 unexcused absence	3 tardies or early departures
	4 unexcused absences	1 letter grade deduction from final course grade
	5 unexcused absences	2 letter grade deductions from final course grade
	6 unexcused absences	3 letter grade deduction from final course grade
	7 unexcused absences	automatic failure
Final Cleanup	No participation = one letter grade deduction from final course grade	One hour of participation is mandatory for all students taking a printmaking class. A schedule will be provided in advance. If you cannot make the date, prearrange an alternate date. Failing to attend will reduce your final semester grade by one full letter. After the cleanup, students may not use the studio to print.

Texts/Readings

Required readings will be provided as handouts or online link. Unless an alternate deadline is specified, readings must be completed by date specified on calendar or one class period after distribution.

Conduct

A cooperative and community work ethic is essential. Be considerate of shared spaces and tools. Observe safety guidelines and clean-up policies.

If you arrive early, wait in the hallway until your class starts. If another class is in session, ask the instructor for permission before using the shop. Do not interrupt their class to ask. During your class time, you and your classmates have priority access. During others' class time, they have priority. During Open Shop hours, the shop is shared. Move belongings aside and clean your workspace by the end of class, even if you plan to ask for permission to work in the next class.

Bring your course packet, a sketchbook, writing utensil, appropriate supplies and artwork to every class session. A lack of preparation or supplies will be counted as a tardy or absence.

Class sessions are for being productive in the print shop—not for fetching materials, errands, library research, computer lab work, etc. except when designated by the professor for the *entire* class.

Take your break at announced time(s) only. Request permission if you need to leave the shop at any other time (unless it is an emergency).

Leave the shop and critique room clean and organized. Clean as you go, and participate in mandatory clean-up at the end. Paper left in drying racks and soaking trays after the end of each class period may be discarded.

Expect to spend between six to twelve hours weekly outside of class time completing assignments for this class.

Check your Eaglemail account between each class period for information and announcements. Forward your messages to your preferred email address if you do not wish to use Eaglemail. Note that non-UNT email accounts (such as gmail and yahoo) often get quarantined and never reach your professor, especially if they have attachments or links.

Food is not permitted in the classroom; beverages must be in a closed container. Cell phones, laptops, headphone/earbuds, and personal stereos may not be used without permission. University smoking policies must be observed.

Shop Policies

These shop policies promote a safe and clean environment:

- **Cleanliness:** Be considerate of how much common space you are using. Maintain an orderly work station. Clean up after yourself. Completely remove supplies, tools, and trash from your work space when you are finished printing. Throw out empty canisters, paper, and any other scraps; clean and put away tools; label any reusable solutions you have made and place in an appropriate area. Anything that you leave out between work sessions may be thrown out. The person who leaves the studio last is responsible for making sure that the studio is clean and orderly. This means that if you are the last person in the studio and another person leaves a mess, you are responsible for cleaning up after them. If you find yourself in this situation, inform the student that they are not cleaning up their area sufficiently. If the situation reoccurs, ask the professor to intervene.
- **Critique room:** This is a designated clean space. Do not store items in this room outside of flat files. On clean-up day all personal items left in this room (and in flat file drawers) will be discarded.

Shop Policies, continued

- **Drying areas:** The drying racks and flattening areas are not storage facilities; remove prints as soon as possible. Treat fellow students' prints with respect.
- **Felts:** Disengage felts from the printing presses after printing is finished; roll them up individually and place them in the designated area. Use clean hands.
- **Hot plates:** Do not leave hot plates or other electrical equipment on unattended.
- **Paper trays:** Do not leave paper in the soaking trays for long periods of time. If you have soaked too much paper, remove it from the trays, blot it, place it in the drying rack, and reuse it later. Use a pencil to place your initials on the backside of each sheet that you prepare.
- **Presses:** Never place wet plates, tools, papers, etc., on presses or the metal shear. If water does get on this equipment, dry it off immediately. Never run metal objects, screening, or any thick, hard, or fragile materials through the presses.
- **Safety:** Locate eye-wash stations, first-aid kit, and courtesy phones before an accident happens.
- **Sinks:** Do not let paper, paper towels, or tape fall into the sink, as the drain is easily clogged. If you find it clogged, it is your responsibility to clear the drain. If you cannot unclog the drain, please notify the professor immediately. Do not leave water running unattended. Do not pour solvents down the drain of any sink; solvents pose hazards to our environment and plumbing. Please place used solvents in designated waste containers.
- **Tools:** Items checked out to students will be returned in good condition by request or no later than the last class session or the student's grade will be reduced by one full letter grade or held incomplete until the tool is returned or replaced.
- **Ventilation:** Use vent fans when you are working with ink, solvents, or other hazardous materials; turn them off when you are finished.

Academic Misconduct, Student Rights and Responsibilities

In order to provide a campus environment that is conducive to academic endeavor and growth, the UNT Code of Student Conduct and Discipline provides regulations and guidelines governing student behavior. The Code provides penalties for misconduct, including academic dishonesty, which includes all forms of cheating and plagiarism, including attempts to circumvent attendance procedures.

*The term cheating includes, but is not limited to (a) use of any unauthorized assistance in taking quizzes, tests, or examinations; (b) dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; (c) the acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university; (d) **dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s)**; or (e) any other act designed to give a student an unfair advantage.*

The term plagiarism includes, but is not limited to: (f) the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; and (g) the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials (Source: UNT Undergraduate Catalogue).

This policy protects honest students from unfair competition with dishonest students who seek to gain advantages by cheating. Students who become aware of suspicious activities should notify Professor Gibbons promptly.

Acts of academic misconduct will result in a grade of 'f' in the course and disciplinary action. For more information, see UNT Policy 18.1.16, Student Academic Integrity.

Academic Misconduct, Student Rights and Responsibilities, continued

Additionally, each student is entitled to certain rights associated with higher education institutions. See <http://www.unt.edu/csrr> for more information.

Students are expected to contribute to a positive learning environment. If a student impairs another student's learning, s/he will be asked to leave class.

Intellectual Property

Any distribution of course materials from this class is in violation of the following:

Intellectual property violations include the use or distribution of copyrighted or trademarked works of another without the expressed consent of the owner of the copyright or trademark. A student who receives written notification from a faculty member that the information provided in his or her course is the faculty member's intellectual property shall not distribute, use for commercial purposes, or create derivative works of the intellectual property without obtaining the express written permission of the faculty member. Students shall not assume permission absent written notification from the faculty member (Source: UNT Undergraduate Catalogue).

In sum, you are authorized to take notes in class for your own personal use and no other use without permission from the instructor. You are not authorized to record class sessions, to provide your notes to anyone else, or to make any commercial or non-profit use of these notes without prior, written permission from the course instructor.

American Disabilities Act (Disabilities Accommodation)

Notify your instructor if you have a disability that requires accommodation. CVAD is committed to full academic access for all qualified students, including those with disabilities. In keeping with this commitment and in order to facilitate equality of educational access, faculty will make reasonable accommodations for qualified students with a disability, such as appropriate adjustments to the classroom environment and the teaching, testing, or learning methodologies when doing so does not fundamentally alter the course.

If you have a disability, you are required to register with the UNT Office of Disability Accommodation, Student Union, Room 318, 940.565.4323, www.unt.edu/oda. Requests for accommodation must be given to your professor the first week of classes for students registered with ODA as of the beginning of the current semester. If you register with ODA after the first week of classes, your accommodation requests will be considered after this deadline. Grades assigned before an accommodation is provided will not be changed.

The College of Visual Arts and Design policy on accommodation is available upon request in CVAD Dean's offices, Room 107. Further questions on accommodation may be addressed to Associate Dean Eric Ligon, School Accommodation Liaison, Art Building, Student Advising, Room 111. Information about how to obtain academic accommodations can be found in UNT Policy 18.1.14, at www.unt.edu/oda, and by visiting the oda in Room 321 of the University Union or by calling 940.565.4323.

Course Safety Procedures and Emergencies, and Course Risk Factor

Emergency telephone numbers: 940.565.3000 and 911.

The Hickory Hall severe weather shelter is the **interior hallway of the first floor**.

The Hickory Hall bomb/fire threat is the **lawn south** of the building.

Emergency Preparedness: <https://emergency.unt.edu>

Campus Carry: <https://campuscarry.unt.edu>

Run, Hide, Fight when needed (see [link](#)).

In case of emergency (alarm will sound), follow the building evacuation plans posted on each floor of your building and proceed to the nearest parking lot. In case of tornado (campus sirens will sound) or other weather related threat, go to the nearest hallway or room on your floor without exterior windows and remain there until an all clear signal is sounded. Follow your teachers' instructions.

Students enrolled in this class are required to use proper safety procedures and guidelines as outlined in UNT Policy 15.2.4 Safety in Instructional Activities. While working in laboratory sessions, students are expected and required to identify and use proper safety guidelines in all activities requiring lifting, climbing, walking on slippery surfaces, using equipment and tools, handling chemical solutions and hot and cold products. Students should be aware that the UNT is not liable for injuries incurred while students are participating in class activities. All students are encouraged to secure adequate insurance coverage in the event of accidental injury. Students who do not have insurance coverage should consider obtaining Student Health Insurance. Brochures for student insurance are available in the UNT Student Health and Wellness Center. Students who are injured during class activities may seek medical attention at the Student Health and Wellness Center at rates that are reduced compared to other medical facilities. If students have an insurance plan other than Student Health Insurance at UNT, they should be sure that the plan covers treatment at this facility. If students choose not to go to the UNT Student Health and Wellness Center, they may be transported to an emergency room at a local hospital. Students are responsible for expenses incurred there.

Course Risk Factor

According to University Policy, this course is classified as a Category 3 course. Students are exposed to some significant hazards but are not likely to suffer serious bodily injury when properly trained on how to handle materials and tools. Students who are pregnant or who become pregnant during the course of the semester are advised to postpone this course because of certain higher risk factors (3) to an unborn baby.

Students who are pregnant or will become pregnant during the course of the semester are advised to check with their doctor immediately to determine if any additional risks are reason to postpone this course until a later semester. Upon request, your professor will provide a list of chemicals and safety issues for your doctor to review. Material Safety Data Sheets are available on all chemicals. It will be up to you and your doctor to determine what course of action to take.

General Problems and Concerns

Direct all problems or concerns to Professor Gibbons, preferably during office hours. Follow the Chain of Command: talk to your professor before you bring the matter to a departmental chairperson or dean.

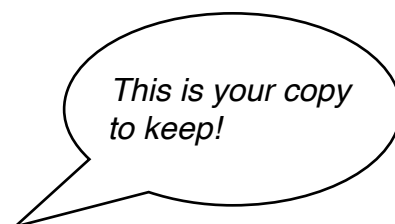
Grades may not be discussed on the telephone or via email. All grade inquiries must be made in person.

Syllabus Contract

Your continued enrollment in this class after the add/drop period and 12th class day signifies your understanding and acceptance of this syllabus.

This syllabus, supply list, and schedule is subject to change.

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Contact Info and Acknowledgment—Student's copy



The information you provide is between you and the professor. Your contact information will not be shared; it is for emergencies only. After the semester is complete and portfolios are returned, the forms are destroyed.

Contact Information

Legal name: _____

Student ID number: _____

Address (emergencies only): _____


Email: _____

Note: Eaglemail is used for all class-related correspondence. If you do not wish to use it, forward your Eaglemail to a preferred account.

Telephone (emergencies only): _____

Acknowledgment

I _____ (print your full name) acknowledge that I have read the course syllabus. I understand the course structure, grading and attendance policies as well as the risk factor rating. I hereby agree to the syllabus and its provisions.



*This is your copy
to keep!*

PERMISSION TO USE STUDENT ARTWORK

We would like to use your work to spread the news about the amazing art made at CVAD! Please help us put your talent on display by allowing us to photograph and exhibit your art on CVAD's social media, websites and paper advertising. Thank you!

I hereby grant permission to UNT and CVAD to use, copy, reproduce, publish, distribute or display any and all works created in my classes while at UNT. Additionally, I consent to the use of my name to coincide with images of my artwork.

1. Scope of Permission. This permission extends to the use of the described work and images of such work: (1) for academic purposes in order to demonstrate examples of student work to current and future UNT students; (2) for public display in the galleries or on the campus of the UNT or on the UNT website; (3) for promotional materials created by UNT in all forms of media now known or later developed, including but not limited to exhibition catalogues, direct mail, websites, advertising, social media, and classroom presentations. My permission is on-going, but can be revoked by giving the professor of record for this course written notice of my wish to revoke permission and use of any images of my artwork. UNT will have three months from the date of my notice to stop all use agreed with this permission.

2. Certificate of Ownership. I am the owner of all work submitted and the work is not subject to any restriction that would prevent its use consistent with this permission. All aspects of the work are original to me and have not been copied. I understand that as owner of the work I have the right to control all reproduction, copying and use of the work in accordance with U.S. copyright laws.

3. Privacy Release. I hereby authorize and consent to the release, maintenance and display of my name if necessary and any other personally identifiable information that I have provided in connection with the work and its use described in this Agreement.

4. Signature. By signing below I hereby grant the permissions indicated above. I understand that this grant of permission relates only to the use of the described work. This is not an exclusive right and I may sell, give or otherwise transfer the rights to such work to others on a non-exclusive or exclusive basis. However, in the event that I do sell, give or otherwise transfer ownership or the exclusive right to use my work to another party, I will notify UNT immediately in writing through the professor of record for this course. UNT will have three months from the date of my notice to stop all use in accordance with this permission.

Printed name: _____

Signature: _____

Date: _____

Name of Course: _____