

Course Information:

ASTU 2402: Beginning Jewelry (3 credit hours), 170 Art Building

Instructor Information:

Instructor: Lisa Hamilton **Email:** Lisa.Hamilton@UNT.edu
Studio Office: Room 170
Office hours: 1-2 PM T/Th or by appointment- begins week 2

Course Description (from UNT Catalog):

Design, construction, and forming using basic techniques with an emphasis on sculptural forms and wearables. Prerequisites: 2 of the following: ART 1600, ART 1700, ART 1800

Optional Textbook: *The Complete Metalsmith*, any edition, Tim McCreight

Course Outcomes & Objectives:

Outcomes	Objectives
Knowledge: What students should know	
Understand the history, current issues, and direction of the artistic discipline	Acquire increasingly sophisticated knowledge of the history, current issues, and direction of metal art media, including functional knowledge of metals techniques.
Place works in the historical, cultural, and stylistic contexts of the artistic discipline	Increased ability to place works in historical, cultural, and stylistic contexts of metals art media.
Use the technology and equipment of the artistic discipline	Develop advanced knowledge of raw materials and technical procedures.
Skills: What students should be able to do	
Use the elements and principles of art to create artworks in the artistic discipline	Utilize the tools, techniques, and processes of metals to create work from concept to finished object.
Create artwork that demonstrates perceptual acuity, conceptual understanding, and technical skill	Create works of metal art that demonstrate advanced perceptual acuity, conceptual understanding, and technical skill.
Analyze and evaluate works of art in the artistic discipline	Participate in analysis and evaluation of works of metal art.
Synthesis: How students will combine knowledge and skill to demonstrate learning	
Produce artworks demonstrating technical skill and disciplinary knowledge	Produce metal art objects demonstrating advanced technical skill and disciplinary knowledge.
Use knowledge of art and disciplinary vocabulary to analyze artworks	Participate in critique of own works and the works of others using the vocabulary of metals media and demonstrating sound understanding of aesthetic principles and design elements.
Participate in critiques of own work and work of others	

Course Requirements:

-3 Projects 430 points total

140 points – Bezel Set Ring (basic fabrication & stone setting)

140 points – Hinged Locket (hinges & sawing)

180 points – Cast Brooch (casting & finishing)

-3 Quizzes -30 points total, 10 points each

-Artist Presentation -100 points

-Samples- 20 points total, 10 points each

-Final Exam- 30 points

-Attendance -80 points

-Total Points: 720

Assignments & Assessments:

Final grade composition:

Projects: 340 points	90% - 100%	A	Excellent
Quizzes: 45 points	80% - 89%	B	Above Average
Presentation: 50 points	70% - 79%	C	Average
Final Exam: 25 points	60% - 69%	D	Below Average
Attendance/Participation	0% - 59%	F	Failure

Course Schedule:

Class Time Outline and Due Dates

August	18	T	Review Syllabus, Health/ Safety, Vortman's Kit, Demo torch
	20	Th	Intro Project 1, Soldering Demo, work on samples
	25	T	Project 1 Sketches Due, Nameplate, Review designs, Demo
	27	Th	Sample Work in class
September	1	T	Demo, Work in class, Artist Presentation Sign-up Due
	3	Th	Work in class
	8	T	Work in class
	10	Th	P 1Samples Due Beginning of class, Quiz 1 Due, Last work day
	15	T	CRITIQUE Project 1 (due), Intro Project 2
	17	Th	Project 2 Hinged Locket Demo, work day research/maquette
	22	T	Demo- Flex shaft, patina, jump rings
	24	Th	Work in class
October	29	T	Project 2 sketches due, work in class
	1	Th	Hinge Samples Due Beginning of class, Maquettes Due
	6	T	Work in class, Artist Presentation Due
	8	Th	Work in class
	13	T	Work in class
	15	Th	Quiz 2 Due, Work in class-Finishing
	20	T	CRITIQUE PROJECT 2 (due), Intro Project 3
	22	Th	Casting overview/dates work in class-research
	27	T	Project 3 Sketches Due, Review designs, Demo- wax carving
	29	Th	Work in class
November	3	T	Work in class
	5	Th	Finished waxes due, investment day, Demo-sprues, ALL invest
	10	T	Casting Day 1,
	12	Th	Casting Day 2 if needed, Work in class-finishing work
	17	T	Work in class- soldering pinback (If needed)
	19	Th	Work in class- Patina, finish work
			Fall Break NO CLASSES Nov. 23-27th
December	1	T	work in class, Quiz 3 Due
	1	Th	CRITIQUE PROJECT 3 (due)
	4	F	READING DAY NO CLASSES
	11	Th	1:30pm -3:30 pm, Final Exam/ Studio Clean up, Return Work

Class Participation Expectations:

I expect you to attend every class. You are responsible for completing all of the required assignments. I expect all students to participate in class discussions, contributing ideas and perspectives on topics or art. All your work should incorporate aspects or issues addressed in class in relation to your personal or professional interests.

You are expected to assist in maintaining a classroom environment that is conducive to learning. In order to assure that everyone has an opportunity to gain from time spent in class, unless otherwise approved by the instructor, you are prohibited from using cellular phones or beepers, checking your email or surfing the internet, updating your social networking sites, eating or drinking in class, making offensive remarks, reading newspapers or magazines, sleeping or engaging in any other form of distraction. Inappropriate behavior in the classroom shall result in, minimally, a request to leave class, which will be counted as an unexcused absence

Attendance Policy:

- Regular and punctual attendance is mandatory.
- TWO absences will be tolerated without negative impact on your grade.
- More than three absences will require a note from a doctor or a note from the art office excusing the absence for a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences) in order to be counted as excused. This note must be turned in within TWO WEEKS of the absence to be excused.
- More than TWO absences will lower your final grade by half per additional absence (3 or more)
- Most lectures, demonstrations, and assignments will occur at the beginning of class periods and will not be repeated for those who come in late. If you are late to class, you will need to notify me at the end of the class period to replace an absence with a tardy. Three tardies will constitute an unexcused absence.
- A tardy is considered to be arrival 5 minutes after the beginning of class.
- Examinations, quizzes, and in-class assignments missed may only be made up with an official doctor's excuse or note from the art office excusing the absence for a reason covered under UNT policy 06.039 (Student Attendance and Authorized Absences).
- Critiques missed may not be made up and grades will reflect the student's failure to participate in the critique discussions.
- COVID-19 impact on attendance:
 - While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to a related issue regarding COVID-19. It is important that you communicate with me *prior to being absent* as to what may be preventing you from coming to class so I may make a decision about accommodating your request to be excused from class.
 - If you are experiencing cough, shortness of breath or difficulty breathing, fever, or any of the other possible symptoms of COVID-19 (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

Late Work Policy:

Late work may be subject to a penalty of 10% deducted from the assignment's value per day the work is late, unless the student provides proof of an acceptable mitigating circumstance: serious illness, death of a family member, or other circumstance if approved by the instructor.

Academic Integrity

According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

Disability Accommodation

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website at disability.unt.edu.

Course Safety Procedures

Students enrolled in this course are required to use proper safety procedures and guidelines as outlined in UNT Policy 06.038 Safety in Instructional Activities. While working in laboratory sessions, students are expected and required to identify and use proper safety guidelines in all activities requiring lifting, climbing, walking on slippery surfaces, using equipment and tools, handling chemical solutions and hot and cold products. Students should be aware that the UNT is not liable for injuries incurred while students are participating in class activities.

Best Practices For Health & Safety / Metalsmithing & Jewelry Studio Rules

- Wear appropriate clothing – no loose sleeves, scarves or neck ties, no hanging jewelry.
- No open-toed shoes, sandals or bare feet.
- Keep long hair tied back.
- Keep work benches clear of books, papers and clothing.
- Do NOT leave torches lit when not in use.
- Do NOT light torches with cigarette lighters.
- Do NOT put hot metal objects into acid solutions.
- All acid spills should be flushed with water immediately and neutralized with baking soda. Inform the instructor of any such spills.
- Wear safety glasses or face shield when using all machines.
- DO NOT USE ANY MACHINE OR EQUIPMENT WITHOUT PRIOR INSTRUCTION. If it hasn't been demonstrated to you by the instructor, do not use it.
- REPORT ANY ACCIDENTS, BROKEN TOOLS OR EQUIPMENT OR SAFETY INCIDENTS TO YOUR INSTRUCTOR AND/OR TECHNICIAN.
- Persons who are not registered for a metalsmithing & jewelry class at UNT are not permitted to be in or use the studio facilities without express consent of the faculty. This includes children and pets of students.

Emergency Notification & Procedures

UNT Emergency Guide: <https://emergency.unt.edu/about-us>

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like

chemical spills, fires, or violence). In the event of a university closure, please refer to the course management system for contingency plans for covering course materials.

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Blackboard online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at deanofstudents.unt.edu/conduct.

Access to Information – Eagle Connect

Students' access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail: eagleconnect.unt.edu/

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13 and 14 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the spot website at www.spot.unt.edu or email spot@unt.edu.

Incomplete Grades

An Incomplete Grade ("I") is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) is passing the course and (2) has a justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule. In consultation with the instructor, complete a request for an Incomplete Grade. This form can be found on the department website and must be turned into the department chair prior to the last day of classes (not the exam date). Note: A grade of Incomplete is not automatically assigned to students

Survivor Advocacy

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment, sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment,

relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565-2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.

Face Coverings

UNT encourages everyone to wear a face covering when indoors, regardless of vaccination status, to protect yourself and others from COVID infection, as recommended by current CDC guidelines. Face covering guidelines could change based on community health conditions.

Class Recordings & Student Likenesses

Synchronous (live) sessions in this course may be recorded for students enrolled in this class section to refer to throughout the semester. Class recordings are the intellectual property of the university or instructor and are reserved for use only by students in this class and only for educational purposes. Students may not post or otherwise share the recordings outside the class, or outside the Canvas Learning Management System, in any form. Failing to follow this restriction is a violation of the UNT Code of Student Conduct and could lead to disciplinary action.

Content

Content in the arts can sometimes include works, situations, actions, and language that can be personally challenging or offensive to some students on the grounds, for example, of sexual explicitness, violence, or blasphemy. As the College of Visual Arts and Design is devoted to the principle of freedom of expression, artistic and otherwise, and it is not the college's practice to censor these works or ideas on any of these grounds. Students who might feel unduly distressed or made uncomfortable by such expressions should withdraw at the start of the term and seek another course.

Final notes:

- The course schedule reflects expected class progress in course subject matter and is considered tentative. The course schedule is subject to change in content and scope at the Course Instructor's discretion.
- This syllabus is tentative, and any changes will be announced if necessary.

PERMISSION TO USE STUDENT ARTWORK (Sign this Document in Acknowledgement/Survey)

**We would like to use your work to spread the news about the amazing art made at CVAD!
Please help us put your talent on display by allowing us to photograph and exhibit your art on
CVAD's social media, websites and paper advertising. Thank you!**

I hereby grant permission to UNT and CVAD to use, copy, reproduce, publish, distribute or display any and all works created in my classes while at UNT. Additionally, I consent to the use of my name to coincide with images of my artwork.

1. Scope of Permission. This permission extends to the use of the described work and images of such work: (1) for academic purposes in order to demonstrate examples of student work to current and future UNT students; (2) for public display in the galleries or on the campus of the UNT or on the UNT website; (3) for promotional materials created by UNT in all forms of media now known or later developed, including but not limited to exhibition catalogues, direct mail, websites, advertising, social media, and classroom presentations. My permission is on-going, but can be revoked by giving the professor of record for this course written notice of my wish to revoke permission and use of any images of my artwork. UNT will have three months from the date of my notice to stop all use agreed with this permission.

2. Certificate of Ownership. I am the owner of all work submitted and the work is not subject to any restriction that would prevent its use consistent with this permission. All aspects of the work are original to me and have not been copied. I understand that as owner of the work I have the right to control all reproduction, copying and use of the work in accordance with U.S. copyright laws.

3. Privacy Release. I hereby authorize and consent to the release, maintenance and display of my name if necessary and any other personally identifiable information that I have provided in connection with the work and its use described in this Agreement.

4. Signature. By signing below I hereby grant the permissions indicated above. I understand that this grant of permission relates only to the use of the described work. This is not an exclusive right and I may sell, give or otherwise transfer the rights to such work to others on a non- exclusive or exclusive basis. However, in the event that I do sell, give or otherwise transfer ownership or the exclusive right to use my work to another party, I will notify UNT immediately in writing through the professor of record for this course. UNT will have three months from the date of my notice to stop all use in accordance with this permission.

Printed name: _____

Signature: _____

Date: _____

Name of Course: _____

STUDENT ACKNOWLEDGEMENT

I _____ (print your full name) acknowledge that I have read the course syllabus. I understand the course structure, grading and attendance policies as well as the risk factor rating. I hereby agree to the syllabus and its provisions.

Course number and section		Risk Rating
Student phone #, e-mail address (print)	Signature	Date
Faculty Name	Signature	Date