60%: **Weekly Lesson preparation** (INCLUDES Fundamental technical requirements.)

- Quality of preparation
- Consistency of preparation
- Consistency of progress
- Repertoire, etudes and technical material covered and mastered
- Attitude toward performing

**Expectation:** Be prepared to perform any of the assigned fundamental exercises at the beginning of each lesson.

**Expectation:** For each lesson, you and I both will assign a grade.

If you are unsure of your grade or progress, please feel free to ask at any time.

A lesson will be excused for a valid reason including conflict with University Ensemble performance, family emergency, doctor-excused (with an excuse note) illness. For excused absences you can anticipate, PLEASE find another student with whom to trade lessons for the week. I, in turn, will need to reschedule lessons occasionally (once or twice a semester.) As much as possible, I will notify you of any necessary changes in a timely fashion and, of course, will reschedule any missed lessons.

10%: **Recital, studio class, and other performances**

- Maturation and control in performance
- Quality of performance

**Expectation:** Perform twice in studio class each semester, ideally more.

15%: **Semester midterm and jury grades:**

- You will be evaluated on:
  - Clear, consistent tone quality;
  - Dynamic and tonal control;
  - Sensitivity to intonation;
  - Appropriate style and articulation;
  - Technical accuracy;
  - Expressive phrasing;
  - Understanding of the formal organization of the piece.
  - An appreciation of stage presence.

- Technique midterm and final technique and repertoire juries will be graded.
10%: Required attendance/Studio class participation

- You will receive credit or no credit for this portion of your grade according to your attendance at required events.
- Three or more unexcused absences from studio class or required recitals will result in no credit for this portion of your final grade. Therefore, your final grade will be lowered 10%.
- If you are unable to attend either studio class or a required recital for a legitimate reason, please send me notification in writing to be excused. In this case, I expect you to do your utmost to attend the dress rehearsal.

Expectation: Please attend:
- All clarinet studio classes. Weekly: Fridays from 1:00-1:50 in room 232 (or in announced room).
- All on campus clarinet faculty and guest artist master classes, workshops and other concerts/lectures as announced.

5%: Submitting requested materials in a timely fashion:
1. Studio Questionnaire (fall only)
2. Skills assessment (fall and spring)
3. “Questions to Ask About Works You are Studying”:

Expectation: This must be completed for EACH work you are studying in the term. Due the last lesson before jury week.

- You will receive credit or no credit for this assignment according to the quality of your work. If “no credit”, your final grade will be lowered accordingly.
- The format is available in the online handbook.
- Format is not important, but content IS important.
  - You may simply number questions and answer them, or you may answer in narrative/paragraph format.
  - Answer ALL of the questions to the best of your ability. Be as thorough in your responses as possible. Some responses call for a simple one-sentence response, but others may need a one to two PARAGRAPH response.
  - Consult the internet, references such as: The Clarinet, New Grove Dictionary (available online), Baker’s Biographical Dictionary, Harvard Dictionary, Grout History of Music, Weston Clarinet Virtuosi series, CD liner notes, jStor, etc.
  - Google is a valuable tool…
  - Don’t hesitate to see/contact me if you need help.

OTHER GENERAL EXPECTATIONS:
- Record each lessons (audio or video) so that you may refer to these recordings throughout the week for your own comprehension and growth.
- Plan for a minimum of two lessons/coachings with your pianist for each work performed. Please plan accordingly with your finances.
• Jury repertoire will be performed at least once in public prior to jury, ideally in studio class or in mock jury performances to be scheduled.
• Perform regularly in studio class, a minimum of two times in the term.
• Be exceptionally well acquainted with the scores to your repertoire through vigilant score study and regular listening to recordings.
• Observe other students’ lessons. (All instructors’ lessons are open at the mutual discretion and approval of both the teacher and student.)
• I expect that you should own or borrow music and scores from the UNT library. Many scores are available for download from IMSLP. Photocopies, except while waiting for the printed score to arrive, are not only unacceptable but illegal.

LESSON SCHEDULING GUIDELINES
Individual lesson scheduling will occur through Google docs. In order to facilitate the best lesson experience for all, please adhere to the following guidelines:
--Please do not sign up for a lesson on a day that already has 5 lessons scheduled.
--Please try to keep lessons consolidated.
--Please schedule your lesson at a time that enables you to warm up sufficiently.
--If you must schedule a lesson with a class immediately following, please remind me that you need to finish your lesson promptly.

RECITAL EXPECTATIONS/POLICIES:
• Plan for a minimum of two lessons/coachings with your pianist with me for each work performed. Please plan accordingly with your finances.
• Recital repertoire will be performed at least once in public prior to recital, ideally in studio class, ideally with pianist.
• If your recital performance falls before or at midterm, it is my discretion whether or not you will perform a jury at the end of the term.
• I am delighted that you will prepare recitals and am eager to assist. I cannot guarantee the possibility of rescheduling your lesson to accommodate collaborative artist schedules. Please try your utmost to schedule coaching sessions with piano and/or chamber groups during a regularly scheduled time. If this is not possible, please attempt to trade lessons with a colleague.
• Please schedule a tentative dress rehearsal time when scheduling your recital time. Please coordinate with me before scheduling these times. I am happy to attend dress rehearsal times during the regular business day hours or as early as necessary in the mornings. However, it is difficult for me to attend dress rehearsals in the evenings, especially those after 9 pm. Please do your utmost to consider these guidelines in scheduling.

Reference letters: I am delighted to provide reference letters in your behalf. I am a careful but thorough writer. Therefore, I can guarantee meeting a deadline for a reference letter only if you provide materials two weeks in advance of the deadline. Otherwise, I will do my best but can make no promises that a letter will arrive before its deadline.

International Clarinet Association: I highly encourage each of you join the International Clarinet Association. Dues are $25 a year for students. As a member, you will receive The
Clarinet magazine in addition to other benefits. The magazine is terrific for staying informed of "the latest" in the clarinet world.

**Area music events:** I HIGHLY ENCOURAGE you to take advantage of the many events offered in the Dallas/Ft. Worth Metroplex including the Dallas Symphony Orchestra, the Fort Worth Symphony Orchestra, the Dallas Wind Symphony, and many, many others. For many of these organizations, student tickets are offered at a greatly reduced rate.

**Questions:** are welcomed at any time! I’ll do my best to answer, and I’ll look up the answer if I don’t know it. I absolutely expect and welcome your input and active participation. Your colleagues are also a tremendous source of information and inspiration. Don’t hesitate to ask questions of any UNT clarinet faculty if I am not available.

**Problems/Concerns:** As always, I take very seriously my responsibilities as your teacher. I will to my utmost to guide you using the knowledge and experience I have gained throughout the years. I trust that you will trust my experience and judgment. However, I realize that our perceptions may sometimes differ, and I’m happy to discuss these differences. Don’t hesitate to notify me at once if you are having any difficulties or problems regarding your lessons.