



Course DSCI 4800
Course Title Cooperative education
Professor Kashif Saeed
Term Summer 2022
Meetings N/A

Professor’s Contact Information

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Office Hours By appointment

General Course Information

Pre-requisites, Co-requisites, & other restrictions	Student must meet employer’s requirements and have consent of department chair or ITDS coordinator. This is a Pass/No Pass (P/NP) class
Course Description	Supervised work in a job related to student's career objective.
Course Objective	Your internship should be used to gain valuable work experience and increase your knowledge in the field of your major. Your experience will give you the confidence and professional “stories” to discuss in your full-time job interviews. You will not only learn new skills, but also have the opportunity to reflect on your overall experience and how you will apply those new behaviors moving forward in your career.
Course Assignment	<p>There is one assignment that you need to complete for your enrollment in the course. Choose between the two options below:</p> <p>Final Reflection Paper</p> <p>The reflection paper consists of the 3-5 most important things you learned from the internship. It will answer the question “what were the most important things you learned?” You should focus not only on technical skills, but interpersonal and communications skills, organizational politics, how to work effectively on a team, how to supervise other’s work, and other skills. You also need to discuss how you will apply those skills in your career going forward.</p> <p>The paper should be 3-4 pages, font size of 10-12 point, single spaced. The paper should start with a brief paragraph that describes the organization and the role that you filled. Then cover your key points of learning. You should use proper grammar and spelling. The paper should be structured professionally with headings and paragraphs. I can provide resources for business writing at your request.</p> <p>LinkedIn post</p> <p>The LinkedIn post highlights the key learnings at your internship. The LinkedIn post should be precise, well written, and should be free from spelling and grammatical mistakes. You must tag the instructor, and the UNT career center on the LinkedIn post. Moreover, you are allowed to tag</p>

	the company, the hiring manager (of course, with the permission from the hiring manager), and UNT college of business.
Due Date	The assignment is due the first day of the final exam week of the term in which you are enrolled. Failure to complete the assignment will result in a NP grade.