MANAGEMENT 4860 – ORGANIZATIONAL DESIGN AND CHANGE (Online)
University of North Texas
G. Brint Ryan College of Business
Summer 5W2, June 23 – July 25, 2025

Instructor: Ken Meyers – Department of Management
Email: Kenneth.meyers@unt.edu **Please put MGMT 4860 in the subject line**
Office Hours: Virtual (via Zoom) Thursdays from 11 am – noon and by appointment on Tuesday - Thursday.

NOTE: Communication will only occur using the UNT email system or Canvas. Email is checked on a regular basis, Monday through Friday, and I typically respond within 12 hours or less. However, there may be times when it takes up to 24 hours to respond, particularly on weekends. If you haven't received a response within 24 hours, re-send your email.

Please check the course Canvas page for announcements, messages, new postings, assignments, and other updates on a regular basis throughout the semester. I send out several announcements throughout the course to teams, individuals, and the class with specific instructions. It is the student's responsibility to read these in a timely manner.

COURSE DESCRIPTION

Organizational Design and Change (MGMT 4860, 3 credit hours) is a senior-level course. Organizational design is a primary management tool for organizing business processes and developing organizational capabilities. The course focuses on developing an understanding of the basics of organizational design, how to utilize organizational design principles to manage change, and how to keep the design aligned with the needs of the firm and the demands to which it must respond. The design and development effort includes study of organizational structures, the basic work patterns of the organization, organizational cultures, managerial roles, and the use of teams. Prerequisites: None.

Organizational design and theory represents the macro approach to understanding and managing organizations effectively. You will be providing examples from your current or former employers, professional associations, student and volunteer organizations, etc. so that you can better understand the complexity of leading change and designing effective organizations. As you review the material, you will have to consider all three perspectives: (1) the owner(s) and executive leadership of the company/organization, (2) mid-level and lower-level managers who supervise employees and manage programs, (3) individual employees who influence or are influenced by decisions and change initiatives.

COURSE STRUCTURE

This course is an online course. As we will not have scheduled in-person classes, it is expected that you stay updated with announcements and the course through Canvas.

Dropping the Course

Please note that July 17 is the last day for a student to drop a course with the instructor's consent. If you decide to drop by the deadline, you will receive a W (not a WF), which doesn't impact your GPA. If you have questions regarding your grade, please contact me via email.

To drop the course, complete the Drop Consent Form and Submit it to the Registrar. More information about the drop process can be found by visiting the UNT Registrar (https://registrar.unt.edu/registration/dropping-class).

COURSE OBJECTIVES

Upon completion of this course, students will be able to:

1. Determine the types of goals organizations pursue.
2. Identify frameworks for assessing environments and how organizations respond to them.
3. Explain how managers shape organizational culture and ethical values.
4. Examine how managers design the organization for the international and uncertain environment.
5. Recognize techniques for overcoming resistance to change.
6. Analyze change management issues and recommend effective strategies for implementing change within organizations.

Required Textbook
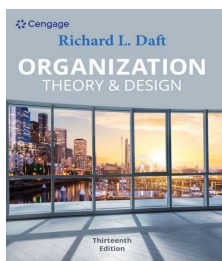
Organization Theory & Design, 13ᵗʰ edition, by Richard Daft, ISBN 9780357702390 (e-book) or 9780357445143

Please note that this edition is the required textbook and that some quiz and exam questions will come from it. I will distribute additional readings, videos, and assignments in Canvas.

INSTRUCTOR BIO

Before joining the faculty at the University of North Texas, I spent over 25 years as a Senior Human Resources Leader and Executive Coach, working across multiple industries, global organizations, and Fortune 500 companies. My background includes strategic HR management, organizational change, leadership development, and coaching professionals through complex transitions. I hold a Master of Science in Leadership and Organizational Development, a SHRM-SCP (Senior Certified Professional) designation, and a Graduate Certificate in Executive Coaching.

Although the course is fully online and asynchronous, I'm here to support you throughout and bring a practical, real-world perspective to the theories of organizational design and change. My goal is to help you connect course concepts to real-world business scenarios, so you're not just learning the material—you're seeing how it applies in organizations of all sizes.

I'll post weekly announcements to keep you on track, and I'll hold optional office hours via Zoom if you'd like to connect.

CANVAS, TECHNOLOGY & RESOURCES

This course requires all students to access and use Canvas and online course material regularly to complete assignments throughout the semester. **Students assume ALL responsibility for the operating condition of personal computers and the functionality of individual internet connections when completing assignments and taking quizzes and exams.**

Before taking a quiz or exam, ensure you are in a location with a strong internet connection. Please immediately report ALL Canvas problems to the UNT helpdesk at 940-565-2324. Canvas Technical Requirements (https://clear.unt.edu/supported-technologies/canvas/requirements). Students will need access to a webcam and microphone to participate in this course. Information on how to be successful in a remote learning environment can be found at https://online.unt.edu/learn.

When encountering technical difficulties, first contact the UNT Student Helpdesk. The technicians will create an official report of the incident and will provide a "ticket number" for the technical difficulty reported. **No technological excuses will be accepted for assignments and/or quizzes and exams without an official tech report (and therefore an official ticket number) from the Helpdesk.**

Technical Support: Email: helpdesk@unt.edu or Phone: 940-565-2324

For additional support, visit Canvas Technical Help (https://community.canvaslms.com/docs/DOC-10554-4212710328)

Second, after contacting the Student Helpdesk and receiving an assessment of the problem along with a ticket number, please forward an email to me at Kenneth.Meyers@unt.edu. I will make a determination based on the helpdesk report, University policies, applicable laws, and past experiences.

The University of North Texas requires Enterprise User Identification Numbers (EUID's) and passwords to access this course. It is the student's responsibility to maintain a current EUID number and password. You may reset your password at https://ams.unt.edu/acctreq.php.

You can access this course through Canvas at https://unt.instructure.com/
- Login using your EUID and Password
- Click "MGMT 4860" from the list of courses

Minimum Technology Requirements

- Computer with webcam
- Reliable internet access
- Speakers
- Plug-ins
- Zoom
- Microsoft Office Suite
- Canvas Technical Requirements (https://clear.unt.edu/supported-technologies/canvas/requirements)

Computer Skills, Digital Literacy, Critical Thinking, and Writing Skills

- Using Canvas (See the Getting Started Module for Helpful Links)
- Using Respondus Lockdown Browser with webcam
- Using virtual presentation platforms – Zoom, specifically
- Using email with attachments
- Downloading and installing software as needed
- Using Microsoft Office Suite (Word, Excel, and PowerPoint)
- Applying critical thinking skills on assessments
- Professional writing skills for discussions/written assignments: Students will compose grammatically correct sentences, write well-developed paragraphs, and express ideas coherently

Rules of Engagement

Rules of engagement refer to the manner in which students are expected to interact with one another and with their instructors online. Here are some general guidelines:

- Treat your instructor and classmates with respect in all email communications and other forms of correspondence.
- Always use your professors' proper title: Dr. or Prof., or if in doubt, use Mr. or Ms.
- Unless specifically invited, don't refer to your instructor by first name.
- Use clear and concise language.
- Remember that all college-level communication should have correct spelling and grammar (this includes discussion boards).
- Avoid slang terms and texting abbreviations such as "u" instead of "you."
- Use standard fonts such as Arial, Calibri, or Times New Roman, and use a font size of 10- or 12-point.
- Avoid using the caps lock feature, AS IT CAN BE INTERPRETTED AS YELLING.
- Limit and possibly avoid the use of emoticons like :) or ☺.
- Be cautious when using humor or sarcasm, as tone can sometimes be lost in an email or discussion post, and your message might be taken seriously or sound offensive.
- Be careful with personal information (both yours and others).
- Do not send confidential information via email.

Refer to the Engagement Guidelines (https://clear.unt.edu/online-communication-tips) for more information.

Eagle Connect Accounts

All students should activate and regularly check their EagleConnect (email) account. EagleConnect is used for official communication from the University to students. For information about EagleConnect, including how to activate an account and how to have EagleConnect forwarded to another email address, visit Eagle Connect Email System Website (https://eagleconnect.unt.edu/)

Canvas Announcements

I will share quick news and course updates with the class using Announcements in Canvas. Announcements can be accessed via the left-hand navigation menu. ***It is your responsibility to check Announcements!***

Student Support Services

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- Student Health and Wellness Center (https://studentaffairs.unt.edu/student-health-and-wellness-center)
- Counseling and Testing Services (https://studentaffairs.unt.edu/counseling-and-testing-services)
- UNT Care Team (https://studentaffairs.unt.edu/care)
- UNT Psychiatric Services (https://studentaffairs.unt.edu/student-health-and-wellnesscenter/services/psychiatry)
- Individual Counseling (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individualcounseling)

Other student support services offered by UNT include

- Registrar (https://registrar.unt.edu/registration)

- Financial Aid (https://financialaid.unt.edu/)
- Student Legal Services (https://studentaffairs.unt.edu/student-legal-services)
- Career Center (https://studentaffairs.unt.edu/career-center)
- Multicultural Center (https://edo.unt.edu/multicultural-center)
- Counseling and Testing Services (https://studentaffairs.unt.edu/counseling-and-testing-services)
- UNT Food Pantry (https://deanofstudents.unt.edu/resources/food-pantry)

Academic Support Services

- Academic Resource Center (https://clear.unt.edu/canvas/student-resources)
- Academic Success Center (https://success.unt.edu/asc)
- UNT Libraries (https://library.unt.edu/)
- Writing Lab (http://writingcenter.unt.edu/)
- MathLab (https://math.unt.edu/mathlab)

COURSE ASSIGNMENTS AND GRADING

Performance Evaluation – MGMT 4860	Max Points Possible
Academic Integrity Quiz	10
Quizzes (10 @ 10 points each)	100
Case Study Analysis (2 @ 50 points each)	100
Exams (2 @ 100 points each)	200
Total Points	**410**

A = 369 - 410 points
B = 328 – 368.99 points
C = 287 – 327.99 points
D = 246 – 286.99 points
F = Below 245.99 points

Notes:

- *As the instructor, I reserve the right to curve grades if deemed appropriate after analyzing the results.*

- *Final grades will be calculated based on total points earned – no rounding and no extra credit.*

- *Please don't ask what you may do for extra credit. Make an effort from the FIRST day of class and do your best on all assigned items. No deals will be given for one student and not all students because it would be unethical of me to provide one student with an opportunity and not all.*

- *The Department of Management has high standards for its junior and senior-level courses that will be enforced by holding you accountable for mastering the material.*

- *Departmental standards will be enforced during all sessions. Hit the ground running!*

- *No make-ups will be granted for missed or late assessments, quizzes, assignments, or exams.*

Requests for Alternative Testing/Assignment Times

Assignment, quiz, and exam due dates are posted in the course syllabus from the first day of class. Therefore, I do not allow make-up assignments or alternative assignment due dates, as there is adequate time to plan and complete each of

them. Plan accordingly, ensure you complete the assignments, and take exams and quizzes before the deadlines. **Technology can be challenging, so do not wait until the deadline to submit.** If the assignment, quiz, or exam is not submitted by the deadline, a grade of zero will be assigned.

NOTE: Exam dates are posted in the course syllabus from the first day of class. Therefore, I do not anticipate scheduling issues. However, if you have a conflict, please contact me prior to the exam, and your request must comply with the University's policy regarding excused absences.

Final exams can be rescheduled if you have two or more on the same day, but you must provide your class schedule as documentation when requesting an alternative testing time. Forward the information to me at Kenneth.Meyers@unt.edu with the words "MGMT 4860 Exam Conflict" in the subject line, and include your name, student ID number, and detailed reason for the request.

Sunset Rule

You have one (1) week from the date the grade is released to inquire about your grade on an exam, quiz, discussion post, or any other assignment. The exception to this is the last round of assignments, the Final Exam, and your Final Letter Grade, for which inquiries need to be addressed as soon as possible before I submit grades to the Registrar. The purpose is to resolve any issues during the term rather than waiting until the last week. Check your grades often!

Event Timing

All times stated in this course will conform to **US Central Daylight Time (CDT).**

COURSE POLICIES AND ASSIGNMENT INFORMATION

Assignment Policy

Students are required to log in to the class to check class announcements, view grades, and complete assignments at least twice a week. *NOTE: For specific due dates and exam times, please see the Course Schedule at the end of this syllabus.* Please note that Canvas relies heavily on electronic technologies for online courses, and technology is not 100% reliable.

Case Study Analysis

Two case studies will be analyzed this semester. Grading for the written analysis will be based on the following:

- **90-100% of total points** – Extraordinary, Superb, Excellent! Followed the guidelines and has gone above and beyond to provide supporting resources, terms, etc.. No spelling or grammatical errors.

  Demonstrates that the student researched the topics and has a clear understanding of the concepts. Student provides examples and explains reasoning/thought process.

- **80-89% of total points** – Good/Satisfactory. Meets majority of guidelines. Very few spelling and grammatical errors. Demonstrates a general understanding of the company and concepts discussed. However, forgot some of the requirements.

- **70-79% of total points** – Fair, Marginally Satisfactory. Only met part of the guidelines. Did not expand on statements/positions. Spelling and grammatical errors. Limited or no works referenced.

- **0 points** – Not Passing or Not Submitted, Unprofessional, Excessive similarity to answers posted by other students. No works cited for references. No submission.

- ***NOTES:***

- *Treat each assignment as a professional business work product that a company's executive leadership team would review.*
- *The context of the assignment (formatting, grammar, spelling, proper citation techniques, etc.) will be assessed.*
- *Proof Your Work, No Texting Language/Slang – Be Professional!*
- *At the end of your original post, be sure to give credit to the works referenced, including the textbook (in recommended APA format).*
- *Review the **GENERATIVE ARTIFICIAL INTELLIGENCE (GenAI)** section of this syllabus.*

Once the writing assignment due dates have concluded, there is NO provision for making up the missed assignment.

Chapter Quizzes

You will have 10 Quizzes over the course term. No Quiz Grade will be dropped. Each quiz consists of 10 multiple-choice questions that you must answer within 20 minutes. You have only one attempt for each quiz. Please note that this is not representative of the actual exams, which are timed and include multiple-choice, multiple-answer, and true/false questions. (see further detail in the 'Exams' section below).

There is no provision for making up a missed quiz, and no quiz will be given at a time different from that provided in the course syllabus. All chapter quizzes are open-book. A zero will be given if you do not complete a quiz by its due date.

Exams

The two exams are "knowledge-acquisition-application" oriented and comprised of multiple choice and true/false questions. They are designed to test your knowledge of organizational design and change concepts and theories, as well as certain key business concepts and analytical tools. You will have 60 minutes to complete the exam, which will be administered on the date stated in the syllabus.

Please note that my exams require critical thinking and careful reading to select the best answer, especially on application-based questions. You must study and prepare to pass this course successfully. Each exam requires the Respondus Lockdown Browser and is closed-book.

Exams will require the Respondus Lockdown Browser and a webcam. Direct Broadband/Hard-Wired (not wireless) connections are highly recommended for the exams. If you experience technical issues, contact the help desk immediately at 940-565-2324, then me A.S.A.P. at Kenneth.Meyers@unt.edu with the ticket number and help desk report. Modify popup blocker software and clear cache for the exam. Do NOT wait to report technical difficulties. Without a ticket number, I can't follow up on the technical issue. After receiving the ticket number, I will determine how to resolve the technical issue based on the help desk report, University policy, and my experience.

You will not be able to view your exam score until I have completed a post-exam analysis and release scores. I will send an announcement once scores have been released. After I send the announcement that scores have been released, you will be able to view your exam score in your "My Grades" tool. Exams will not be released electronically. If you have questions, please send me an email.

IMPORTANT: Usage of cell phones, iPhones, cameras, or ANY other electronic device is NOT allowed during a test. Talking to other students, soliciting help, or giving assistance is not permitted. Copying, photographing, or disseminating the questions in any form is prohibited. Remember, the exam questions are randomized, so you will not see the same questions in the same order as your classmates.

Generative Artificial Intelligence (GenAI)

GenAI refers to software systems and platforms that create new content, such as text, images, audio or video using generative models. These models identify patterns from large datasets, enabling them to generate data in response to specific prompts, which in many ways can resemble human-created content.

At the University of North Texas, we value creativity and aim for all members of our community to thrive in an ever-changing world.

Throughout the semester, you may use specific Generative AI (GenAI) tools for certain assignments, with guidance on responsible use. These assignments help build ethical resilience and GenAI literacy, preparing you for careers in a GenAI-oriented workforce.

I use GenAI to enhance materials, streamline tasks, create scenarios, draft syllabi, build study guides, and analyze performance. I will always disclose how I use GenAI, and I expect the same from you.

In accordance with the UNT Honor Code, unauthorized use of GenAI tools is prohibited. *Using GenAI content without proper attribution or substituting your own work with GenAI-generated content undermines the learning process and violates UNT's academic integrity policy*. If you're unsure whether something is allowed, please seek clarification.

UNT POLICIES

Academic Integrity

Academic integrity emanates from a culture that embraces the core values of trust and honesty necessary for full learning to occur. Academic dishonesty breaches the mutual trust necessary in an academic environment. According to UNT Policy 06.003, Student Academic Integrity (https://policy.unt.edu/policy/06-003), academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

Any suspected occurrence of academic dishonesty will be investigated and handled in accordance with UNT policy and procedures. The following academic penalties may be assessed at the instructor's discretion upon determination that academic dishonesty has occurred. *Admonitions and educational assignments are not appealable.*

1. *Admonition*: The student may be issued a verbal or written warning.

2. *Assignment of Educational Coursework:* The student may be required to perform additional coursework not required of other students in the specific course.

3. *Partial or no credit for an assignment or assessment:* The instructor may award partial or no credit for the assignment or assessment on which the student engaged in academic dishonesty, to be calculated into the final course grade.

4. *Course Failure*: The instructor may assign a failing grade for the course.

Course Evaluations:

This semester, UNT will administer course evaluations online, i.e., "SPOT" – Student Evaluation of Teaching evaluations. These evaluations are used to evaluate faculty performance and provide guidance on what can be improved and also tell us what you like related to instruction and learning. These are great ways to consistently review our curriculum and teaching approaches. I truly value your feedback and appreciate you taking the time to complete the evaluations, which are administered towards the end of the semester. You will be notified on Canvas and through your UNT email when the evaluations are open.

Disability Accommodation

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time; however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the Office of Disability Access website at https://studentaffairs.unt.edu/office-disability-access. You may also contact ODA by phone at 940-565-4323.

Dropping The Course:

If you decide it is necessary to drop the course, please adhere to the Academic Calendar on the Registrar's website: http://www.unt.edu/catalog/ . Please note that July 17 is the last day for a student to drop a course. With regards to dropping the course, you will need to go to the following link: https://registrar.unt.edu/registration/dropping-class and click on Request to Drop Class form. If you have questions or need assistance, please visit the Department of Management in the Business Leadership Building, Room 207.

Emergency Alerts:

The University of North Texas has an emergency Notification System, Eagle Alert (https://www.unt.edu/eaglealert/), which has the capability of calling or text messaging emergency notices. As a student, you may register with Eagle Connect Alert to receive notification of any warnings or campus closings that are announced. Instructions for enrollment can be found at my.unt.edu. The university's radio station, KNTU 88.1 FM and website http://www.unt.edu will provide updated information during an emergency. In the event of a university closure, additional information will be provided through this communication medium.

Student Conduct:

Any student behavior that interferes with an instructor's ability to conduct class or other students' opportunity to learn is unacceptable and will not be tolerated in any instructional setting at UNT. This includes traditional face-to-face classes, online or blended classes, discussion groups or boards, and verbal and/or written (including email) communication with the instructor and/or other students. Examples of unacceptable behavior include but are not limited to, disrespectful treatment of other students (verbal or written), disrupting lectures, and the use of inappropriate or profane language or gestures in class or other instructional settings. The Code of Student Conduct can be found at

deanofstudents.unt.edu/conduct . Any person who believes that a violation of University policy has been committed by a student can go to https://report.unt.edu and report the allegation.

Student Verification

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses (https://policy.unt.edu/policy/07-002).

Use Of Student Work

A student owns the copyright for all work (e.g., software, photographs, reports, presentations, and email postings) they create within a class, and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.

- The work is not used in its entirety.

- Use of the work does not affect any potential profits from the work.

- The student is not identified.

- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Transmission And Recording of Student Images in Electronically-Delivered Courses

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.

2. In the event an instructor records a student's presentation(s), they must obtain permission from the student using a signed release in order to use the recording for future classes, in accordance with the Use of Student-Created Work guidelines above.

3. Instructors who video-record their class lectures with the intention of re-using some or all of the recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

   Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is required if only audio and slide capture are used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

Syllabus Change Policy

This syllabus is subject to change. Whenever a change is made, I will post an announcement on Canvas to inform you.

Intellectual Property

State common law and federal copyright law protect my posted web material. It is my original work. Whereas you are authorized to take notes, thereby creating a derivative work from my material, the authorization extends only to making one set of notes for your personal use and no other use. You are not authorized to make any commercial use of your notes without express prior permission from me. Moreover, I will not use your work without your permission.

MGMT 4860 – Organizational Design and Change

Class Schedule

Week	Date	Module, Topic	Reading/Assignment
1	June 23-June 29	▪ Introduction & Syllabus Overview ▪ Chapter 1 - Organizations and Organization Design ▪ Chapter 2 – Strategy, Organization Design, and Effectiveness ▪ Chapter 3 – Fundamentals of Organization Structure	1. Read the syllabus (under Course Overview) and Purchase the required materials. 2. Review the Getting Started module in Canvas. 3. Read Chapters 1-3 and review the corresponding Canvas modules, which include required readings and videos. 4. Complete the Cengage Terms of Use agreement before starting modules. 5. **DUE by 11:59 PM, Sunday the 29th:** a) Complete Academic Integrity Quiz b) Chapter 1 Quiz c) Chapter 2 Quiz d) Chapter 3 Quiz e) Take the practice quiz to ensure your computer is set up correctly for the Respondus Lockdown Browser. **Note: All exams will require this browser.**
2	June 30-July 6	▪ Chapter 4 – The External Environment ▪ Chapter 5 – Interorganizational Relationships *UNT is closed on July 4th – Enjoy the Holiday!*	1. Read Chapters 4 & 5, and review corresponding Canvas modules 2. **DUE by 11:59 PM, Tuesday, July 1st** a) Chapter 4 Quiz 3. **DUE by 11:59 PM, Sunday, July 6th** a) Exam #1, Chapters 1-5 (60 minutes) begins at 6 am on Wednesday, July 2nd, and closes at 11:59 pm on Thursday, July 3rd. ***Use Respondus Lockdown Browser & Webcam. Your screen will be recorded.***

3	July 7- July 13	▪ Chapter 7 – Designs for Societal Impact: Dual-Purpose Orgs, Corporate Sustainability, and Ethics
		 ▪ Chapter 8– Designs for Manufacturing and Service Technologies
		 ▪ Chapter 9 – Designs for Digital Organizations and Big Data Analytics
			1. Read Chapters 7, 8, and 9 and review the corresponding Canvas modules
			 2. **DUE by 11:59 PM, Tuesday, July 8th**
			   a) Chapter 7 Quiz
			 3. **DUE by 11:59 PM, Thursday, July 10th**
			   a) Chapter 8 Quiz
			   b) Chapter 9 Quiz
			 4. **DUE by 11:59 PM, Sunday, July 13th**
			   a) Case Study Analysis # 1

4	July 14 – July 20	▪ Chapter 10 – Organization Size, Life Cycle, and Decline
		 ▪ Chapter 11 – organization Culture and Control
			1. Read Chapters 10 & 11 and review the corresponding Canvas modules
			 2. **DUE by 11:59 PM, Tuesday, July 15th**
			   a) Chapter 10 Quiz
			 3. **DUE by 11:59 PM, Thursday, July 17th**
			   a) Chapter 11 Quiz
			 4. **DUE by 11:59 PM, Sunday, July 20th**
			   a) Case Study Analysis # 2

5	July 21 – July 25	▪ Chapter 12 – Innovation & Change
		 ▪ Chapter 13 – Decision-Making Processes
			1. Read Chapters 12 and 13 and review the corresponding Canvas modules
			 2. **DUE by 11:59 PM, Tuesday, July 22nd**
			   a) Chapter 12 Quiz
			 3. **DUE by 11:59 PM, Sunday, July 25th**
			   a) Exam #2, Chapters 7-13 (60 minutes) begins at 6:00 am on Thursday, July 24th and closes at 11:59 pm on Friday, July 25th.
			   Use Respondus Lockdown Browser & Webcam. Your screen will be recorded.

Note: The instructor reserves the right to make changes to this syllabus/schedule if needed. Notices will be delivered electronically in advance of changes being made.