
PSYC 3650.001 Experimental Methods
Summer 2026 Course Syllabus
Monday/Tuesday/Wednesday/Thursday 12:00 PM – 1:50 PM
GAB 105

About Me:

Instructor: Dr. Kaitlin Brunett (Dr. B.; she/her)
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Office Hours: Tuesdays 9-10am
(Zoom or other time by appointment)
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TA: Mackenzie Denner (Baranski)
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[Click here for Zoom link](#)
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Communicating With Me:

I love chatting with students, so I encourage you to reach out! Email is the best way to contact me. Importantly, please only use your official UNT email to contact me, otherwise I will not be able to respond. I check my email Monday-Friday, typically between the hours of 8am-6pm Central Time. I do not check emails after 6pm or on Saturdays and Sundays. That being said, you are more than welcome (and encouraged) to email me at any time. I have an open email policy, so even if I may not respond until the next day, please feel free to send the email!

I do my best to respond within 24 hours (unless you email Friday at 7pm then I won't respond until Monday), but the semester can get busy, and I have multiple classes to manage. If you go more than 3 days without getting a response from me, please reply to your original email so it pops to the top of my inbox again.

When emailing me, you must (1) use your official UNT email, and (2) include your first name, last name, and 3650.001 in the subject header. Write the email using a professional format and professional language, including a formal greeting and full sentences with no grammatical or punctuation errors. A major complaint from employers is that new hires often lack professionalism in their communication and fail to use grammatically correct sentences. Therefore, we will build employable skills in this course while learning about quantitative methods. To reinforce these employable skills, emails without this information and/or professionalism will not be answered.

Do not use the CANVAS messaging tool, you must open Outlook and send an actual email. CANVAS messages will not be answered.

Office Hours:

The hour mentioned above is your hour! You don't need to email me to say you're coming (unless you really want to), just pop on by! While priority will be given to students who have specific questions about lecture content or assignments, I also welcome any and all questions you may have. I am an early career professor so I very recently went through the grad school gambit and am happy to answer any questions you may have about that if it's something of interest to you. I also have a wide range of research interests that are no longer the focus of my career but still reside close to my heart that I'd love to chat about.

Basic Course Information:

Overview and Objectives:

This course will introduce basic experimental procedures and designs and treatment of experimental and non-experimental data. Design, methodology, and statistical treatment(s) of research outcomes will be covered. Topics will include reliability, validity, measures of central tendency; independent and dependent variables; survey development; correlational and experimental designs; classic psychological experiments; ethical experimentation; data collection; interpreting results; and writing in the sciences. There is a required lab section that accompanies this course, which emphasizes applications of the information presented in this course.

You will be exposed to directed readings from your textbook, real case studies, team activities, and engaging lecture material. My hope for you is that you find the science of psychology/human behavior both challenging and interesting. Psychology is a fun subject and I will work hard to make each topic as engaging as possible!

Course Learning Objectives:

1. Describe the nature of scientific inquiry in Psychology.
2. Apply scientific inquiry skills to the process of psychological science.
3. Articulate scientific questions, comments, and research evaluations in writing.
4. Apply research design techniques to various research questions.

Required Materials:Textbook:

McBride, D. M. (2024). *The Process of Research in Psychology* (5th ed.). Sage Publications, Inc.

iClicker:

We will be utilizing iClicker in this class to take attendance each day. You can sign up for free through your UNT account by accessing <https://student.iclicker.com/#/login>.

You **MUST** use the mobile app. Using the webpage version regularly messes with location settings. I will not adjust your attendance if you use the webpage and get marked absent because that means you have failed to follow instructions.

Search for our class and make sure you register for the correct one: **Brunett – PSYC 3650.001 – Su26**

Course Structure:

Our course is in person or “Face to Face.” We meet four times a week in the General Academic Building (GAB) room 105 on Mondays, Tuesday, Wednesday, and Thursdays from 12:00pm-1:50pm. Our class will start with lectures, and whatever time is leftover in class will be spent doing group work and application-based activities working in groups. Attendance is mandatory for this class.

Grading Information:**Assignment and Grading Rules:**

For this class, there are a few important assignment and grading rules. They are as follows:

1. This is a **points-based class** with 1000 possible points and final grades are calculated based on the scale in the table below.
2. Grades **will not be rounded** for this course. If you earn 699 points, that is a D and will not be rounded to a C, no exceptions. Any emails requesting this will not be answered.
3. You **have to pass the lab with a 60%** (600 points) or higher in order to pass the PSYC 3650.001 lecture portion of this course. Importantly, if you fail the lab, you will fail the class and have to re-take both.
4. Students are responsible for keeping all graded materials until final grades are made available through Registration and Records for the purpose of resolving a grade dispute.

Checking Your Grade:

DO NOT USE THE CANVAS GRADEBOOK! CANVAS does not like a point-based system and struggles to handle it. This is a **points-based class with 1000 possible points**. Use the grading scale above to calculate your grades yourself. The way to check your current grade in this class is to add up the number of points you have earned and divide it by the number of points you could have earned. That will translate it to the easier percentage you are used to.

Example: Let's say we are halfway through the semester and there have been assignments graded worth a total of 670 points so far, but you have only earned 523 points.

$$523 / 670 = 0.7805$$

Move the decimal two spaces to the right

You currently have a 78% which is a C

In CANVAS there will be an Excel spreadsheet that has a list of all our assignments and the points they are worth. You can download this spreadsheet and enter in the points you earn to it as you progress through the semester, that way you know how many points have been available so far and how many you have earned. I recommend calculating your grade at least once a week to stay on top of it. It is your responsibility to check your grade regularly and cross reference it with the scale here to ensure accurate reporting.

Exam Grade Appeals:

If you think you should have received credit for an exam question that was scored as incorrect, you may appeal in writing (that means email). I'm human and humans make mistakes, I won't take offense to students that question their grades if they genuinely feel an error was made. Now, if you do so rudely or incessantly without any valid rationale, I will refuse your request.

Only written requests will be considered. You should email your rationale – this rationale should include references to specific page numbers in your text or lecture dates. All appeals must occur within one (1) week of the date in which exams took place.

Assignment Breakdown:

Assignment	Points
Syllabus Quiz If you do not complete the syllabus quiz you will get a 0 for every chapter quiz	20
Chapter Quizzes 15 total quizzes (lowest 3 dropped); 10 questions; 15 points each	180
Group Activities 5 total activities (NO drops); Attendance MANDATORY for credit; 40 points each	200
Exams 3 total exams (NO drops); 30-40 questions each; 100 points each	300
Peer Evaluations 2 evaluations completed (mid-point and end); 25 points each	50
Lab Grade	250
Total	1000

Grading Scale:

Point Range	Letter Grade
900 – 1000	A
800 – 899	B
700 – 799	C
600 – 699	D
< 599	F

Assignments:

Assignment Policy:

All assignments (other than exams) will be submitted through the CANVAS course website. Additionally, assignment due dates will be posted on CANVAS. Students should immediately report any problems or technical difficulties to the instructor and contact the UNT Student Help Desk: helpdesk@unt.edu or 940.565.2324 and obtain a ticket number. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

All out-of-class assignments are due by 11:59pm on the designated day in the schedule and all in-class assignments are due by the end of class that day.

The only acceptable format to submit assignments in is Word or PDF docs. CANVAS assignments will indicate which is needed for each assignment.

One important note about CANVAS – your CANVAS grade percentage may not be indicative of your actual grade in the course. You should calculate your grades by adding up points earned on assignments. You should not go by the percentage shown in CANVAS, as that percentage will not be correct.

Syllabus Quiz:

Every student has to complete the syllabus quiz in order to take future quizzes. This syllabus (and the pages in CANVAS) are a contract between you and I. The syllabus quiz is simple, but by completing it you are signing that contract and stating that you have read this document in its entirety. If you fail to complete the syllabus quiz before completing any chapter quizzes, those chapter quiz grades will be reverted to a 0. The syllabus quiz is the **ONLY** assignment you are allowed to turn in late, though you will not be able to get full credit for it. Any chapter quizzes that resulted in a 0 prior to turning in the syllabus quiz will remain that way, even if the syllabus quiz is completed eventually.

Chapter Quizzes (15 total, 3 drop):

Quizzes will be taken in CANVAS using Lockdown Browser. Physical notes are allowed for quizzes so if you take notes on your computer/tablet, these **MUST** be printed out. Chapter Quizzes are individual assessments and will cover the materials specified in that book chapter and lecture content. Each quiz is worth 15 points, in CANVAS, and may be taken from home. LockDown Browser is 99% of the time **NOT** compatible with phones and tablets, so you will need to complete these on a laptop or desktop computer.

The quizzes have a 25-minute time limit, may only be taken once, and there are no quiz makeups, no exceptions. Quiz content can come from the textbook reading and/or the lectures as I will be expanding on the chapters and adding further content than is found in your book. I highly suggest you read the assigned chapter and review that week's lecture content to prepare. These will always open at 12:01am be due by 11:59pm the day we cover that chapter.

Group Activities (5 total)

Students will participate in Group Activities each week. These will be the same groups as your lab section. Group activities will provide application opportunities such as reading research articles and working on posters for the lab portion of the course. All teammates are expected to be prepared for the activity by arriving to class with the assigned chapter fully read. Teammates can use their books and lecture notes to assist with activity completion.

Class attendance is required on these days as the assignment can only be completed in class. You **cannot** get credit for these assignments by working on them virtually from home. If you do not attend, you do not get credit for what your group submitted and will receive a 0 and there are no activity makeups, no exceptions.

Your participation in these group sessions is a requirement of this course. If there are issues with group members, please email the TA and Dr. Brunett immediately so that we can help you solve any problems. At the mid-point of our semester and at the end of our semester, your peers will evaluate your performance and contributions during the group assignments, the second of which will directly impact your grade, so it is important that you come to class prepared and that you participate in these assignments. If an issue with your group occurs, Dr. Brunett and your TA need to be contacted within 3 days of the occurrence to remedy the situation. Failure to follow this deadline could impact Dr. Brunett's ability to resolve the conflict.

I was a college student once too; I know the general consensus on group assignments and have had my fair share of complaints about them. But importantly, a top complaint from employers is that employees don't know how to work well with other people. UNT hears back from its major partners who hire our graduates, and they have not been pleased in recent years. You must learn how to work with other people, take accountability, and actually show up. Aside from that, if anyone is interested in going into research or industry, those are team sports. So, we are going to work on that in our class! My hope is that each of you view your groups as mini support systems – share notes, studying tips and tricks, etc.

Peer Evals:

In this course you will complete two (2) peer evaluations, one at the midpoint of the semester and one at the end of the semester. The first peer evaluation will not affect your grades outside of the basic loss of points that comes with not submitting an assignment. You will be provided with the feedback from this evaluation (it will be anonymized) and therefore given the opportunity to improve your work.

The second peer evaluation will carry some higher stakes to it. Failure to turn it in will result in a loss of points that comes with not submitting an assignment. Whatever grade your peers give you will then change the grade of all previous group assignments to meet that breakdown. Here's what I mean:

Let's say the second peer evaluation results in you getting an 85 out of 100. On Group Activity 1 your groups received a 34/40, Group Activity 2 your group received a 37/40, Group Activity 3 your group received a 36/40, and so on. What that 85 means is your activity grades will now be changed to 85% of the score your group received. This means your new grade for Group Activity 1 will be 29.8/40 (85% of 34), your new grade for Group Activity 2 will be 31.5 (85% of 37), your new grade for Group Activity 3 will be 30.6/40 (85% of 36), and so on.

Exams (3 total):

There will be three (3) exams in this class covering content from chapter readings, lectures, and other course-integrated content. **All exams will be taken in class** because I am tired of being the AI police and I'm tired of academic dishonesty, so from now on I'm kicking it old school. You are REQUIRED to provide a Scantron and a #2 pencil to complete these. I will NOT be providing materials for you, so if you don't have them, you get a 0.

Exams will cover the five (5) chapters that we lectured on prior to that day and there will be review guides provided in CANVAS. Exam content can come from textbook readings, lectures, and/or group activities, so anything is fair game.

These exams will be timed, and you will have one (1) hour to complete them. Physical notes are allowed for exams, and a physical copy of the textbook may be used. I don't recommend relying heavily on these and instead learning to study as you may find yourself too bogged down in hunting for answers, but you do you. If you take notes on your computer/tablet, these MUST be printed out if you wish to use them.

There will be no make-up exams, no exceptions.

Laboratory:

Your laboratory grade will count as 25% of your final grade for this course. You must pass the Laboratory portion of the course in order to pass the course; failing the laboratory portion of the course will result in a failing final grade for the course. So, as soon as you are struggling in your lab please come talk to me, I am here to help you succeed!

Extra Credit:

Below are the extra credit opportunities for this class:

Research Participation:

There will be a few students in the Psychology masters and doctoral programs who are recruiting participants for their theses/dissertations. Information regarding these opportunities will be provided to you near the beginning of the semester. Participation in studies **with documentation** will result in 5 extra points per study added to the final grade.

SPOT Evaluation:

Student Perceptions of Teaching (SPOT) is the student evaluation system for UNT and allows students the ability to confidentially provide constructive feedback to their instructor and department to improve the quality of student experiences in the course. The university will e-mail you a link to complete a SPOT evaluation of this course near the end of the semester. Any student who completes an evaluation will receive 10 extra points added to their grade.

There may be other opportunities that come up during the semester but don't rely on that. All extra credit will be offered to the entire class, there will be **no individual extra credit opportunities**.

Course Policies:

Class Attendance:

Daily attendance is not only expected but required in this course. This is a 5-week course, we only meet 20 days total, and you have to learn 15 weeks of information in that time. You are only allowed to miss two class days (exam/activity days NOT included) this semester without it impacting your grade. Otherwise, the breakdown is as follows:

- 3 absences – 10% deduction in overall grade
- 4 absences – 15% deduction in overall grade
- 5 absences – 20% deduction in overall grade
- 6 absences – you will earn an automatic failing grade

Class time is an investment in both your future and your education. Please keep in mind that someone (e.g. your parents, organization, scholarship or maybe even yourself) is paying for you to attend classes as UNT. Life IS going to get in the way this semester. Your goal is to make sure it doesn't stop you from learning. **I just ask for communication.** If you suddenly stop turning in work and I have a reason why, that is totally and completely different than if you go missing for no reason and you are missing work. It is your responsibility to ensure that sufficient documentation is obtained and submitted to the instructor for extended absences. I am quite understanding of life circumstances, but I need to place you in the context of your life in order to craft a holistic idea of what's happening with you in the class.

Class Etiquette:

Be prepared to learn and to engage! I WANT you to ask questions and participate in class dialogues and interact with myself and your fellow classmates. Try your best to stay "Zoomed In" during class sessions. Do not surf the web or online shop or doom-scroll on TikTok. Discussion WILL be encouraged at times, and differing viewpoints may add to the course.

Students should not ever disparage one another but should feel free to challenge each other intellectually, yet respectfully. This is a safe space to talk and ask questions and grow and learn, but we will do so without disrespecting each other. There will be no hate speech, no foul language directed at myself or your peers, and no discrimination at any level. If you experience any of these at the hands of your fellow classmates, come to me immediately.

I value the many perspectives students bring to our campus. Please work with me to create a classroom culture of open communication, mutual respect, and belonging. All discussions should be respectful and civil. Although disagreements and debates are encouraged, personal attacks are unacceptable. Together, we can ensure a safe and welcoming classroom for all. If you ever feel like this is not the case, please stop by my office and let me know. We are all learning together.

Every student in this class should have the right to learn and engage within an environment of respect and courtesy from others. We will discuss our classroom's habits of engagement and I also encourage you to review UNT's student code of conduct so that we can all start with the same baseline civility understanding ([Code of Student Conduct](https://policy.unt.edu/policy/07-012)) (<https://policy.unt.edu/policy/07-012>).

Extensions on Assignments and Late Work:

No extensions will be allowed on assignments, and no late work will be accepted. There are no exceptions to this. We have 20 days together in 5 weeks to learn what is normally 15 weeks of complex material. Every student must plan to attend every class and complete assignments on time.

Stay Up to Date:

Please check CANVAS consistently and keep up with announcements, emails and due dates. CANVAS has all the information you need and anything extra I will be posting in announcements through the site. CANVAS announcements are the primary way that I will communicate to the class as a whole. They could

include class cancellations notices, assignment extension info, exam results, etc. Make sure you have notifications turned on and have the setting enabled to have announcements also be sent to your UNT email.

Syllabus Change Policy:

This course syllabus can change. It is possible that some real-world occurrence takes place that will alter our schedule. We have to put the course in the context of the real world and so the course is not static. I will email out syllabus changes via CANVAS to keep you posted and mention those changes in class. Be assured, I always change the syllabus when I think a change will make the class better, easier, or more accessible to you. Changes I make are in response to how I see the class going, so just know this syllabus is an IDEA of where I think we will go, but it is not exact.

Inclement Weather Policy:

Please follow the University's guidance and I will email you the morning of to answer questions. Should inclement weather impact our ability to meet in person, we will meet via Zoom. The link will be posted on Canvas and emailed to you. Importantly, if you commute to campus and the university is still open, you will be expected to be in class.

AI Use Policy:

Prohibited Use: In this course, I want you to engage deeply with the materials and develop your own critical thinking and writing skills. For this reason, the use of Generative AI (GenAI) tools like Claude, ChatGPT, Gemini, etc. is not permitted. While these tools can be helpful in some contexts, they do not align with our goal of fostering the development of your independent thinking. Using GenAI to complete any part of an assignment, exam, or coursework will be considered a violation of academic integrity, as it prevents the development of your own skills, and will be addressed according to the [Student Academic Integrity policy \(https://policy.unt.edu/policy/06-003\)](https://policy.unt.edu/policy/06-003).

If you use AI to help you study, organize notes, summarize your book readings (ONLY for personal review), that is permissible. Outside of that, any use of AI in submitted assignments, quizzes, or exams will result in a 0 for the first offense and a report to Academic Integrity for the second.

UNT Policies:

This content is legally required to be in every UNT syllabus

Academic Integrity Policy:

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

ADA Policy:

The University of North Texas makes reasonable accommodations for students with disabilities. To request accommodations, you must first register with the Office of Disability Access (ODA) by completing an application for services and providing documentation to verify your eligibility each semester. Once your eligibility is confirmed, you may request your letter of accommodation. ODA will then email your faculty a letter of reasonable accommodation, initiating a private discussion about your specific needs in the course.

You can request accommodations at any time, but it's important to provide ODA notice to your faculty as early as possible in the semester to avoid delays in implementation. Keep in mind that you must obtain a new letter of accommodation for each semester and meet with each faculty member before accommodations can be implemented in each class. You are strongly encouraged to meet with faculty regarding your accommodations during office hours or by appointment. Faculty have the authority to ask you to discuss your letter during their designated office hours to protect your privacy. For more information and to access resources that can support your needs, refer to the [Office of Disability Access](https://studentaffairs.unt.edu/office-disability-access) website (<https://studentaffairs.unt.edu/office-disability-access>).

Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004):

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

Sexual Assault Prevention:

UNT and I are committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565-2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.

Acceptable Student Behavior:

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student

Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (<https://deanofstudents.unt.edu/conduct>) to learn more.

Emergency Notification & Procedures:

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to CANVAS for contingency plans for covering course materials.

Retention of Student Records:

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the CANVAS online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Access To Information – Eagle Connect:

Students' access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](https://it.unt.edu/eagleconnect) (<https://it.unt.edu/eagleconnect>).

Student Evaluation Administration Dates:

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters and the last week of summer semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT website](http://spot.unt.edu/) (<http://spot.unt.edu/>) or email spot@unt.edu.

IMPORTANT NOTICE FOR F-1 STUDENTS TAKING DISTANCE EDUCATION COURSES**Federal Regulation:**

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (<http://www.ecfr.gov/>). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance:

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

1. Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
2. Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

Student Verification

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See [UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses](https://policy.unt.edu/policy/07-002) (<https://policy.unt.edu/policy/07-002>).

Use of Student Work:

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) they create within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Download the UNT System Permission, Waiver and Release Form

Transmission and Recording of Student Images in Electronically-Delivered Courses:

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
2. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.
3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings. No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

Course Schedule:

Week/Date	Day/Lecture	Group Activity	Homework
1 6/22-6/26	June 22: - Syllabus/Chapter 1 June 23: - Chapter 2 June 24: - Chapter 3 June 25: - Group Activity 1	Due June 25 by end of class: Group Activity 1	Due June 22 by 11:59pm: - Syllabus Quiz Due June 25 by 11:59pm: - Chapter 1 Quiz - Chapter 2 Quiz - Chapter 3 Quiz
2 6/29-7/3	June 29: - Chapter 5 June 30: - Chapter 4 July 1: - Exam 1/ Chapter 6 July 2: - Chapter 6/GA 2	Due July 2 by end of class: Group Activity 2	Due June 29 by 11:59pm: - Chapter 5 Quiz Due June 30 by 11:59pm: - Chapter 4 Quiz Due July 2 by 11:59pm: - Chapter 6 Quiz
3 7/6-7/10	July 6: - Chapter 10 July 7: - Chapter 7 July 8: - Chapter 8 July 9: - Group Activity 3	Due July 9 by end of class: Group Activity 3	Due July 6 by 11:59pm: - Chapter 10 Quiz Due July 7 by 11:59pm: - Chapter 7 Quiz Due July 8 by 11:59pm: - Peer Eval 1 Due July 9 by 11:59pm: - Chapter 8 Quiz
4 7/13-7/17	July 13: - Chapter 9 July 14: - Exam 2/ Chapter 11 July 15: - Chapter 11/ GA 4 July 16: - Chapter 14	Due July 15 by end of class: Group Activity 4	Due July 13 by 11:59pm: - Chapter 9 Quiz Due July 15 by 11:59pm: - Chapter 11 Quiz Due July 16 by 11:59pm: - Chapter 14 Quiz
5 7/20-7/24	July 20: - Chapter 12 July 21: - Chapter 13 July 22: - Chapter 15 July 23: - Exam 3/ GA 5	Due July 23 by end of class: Group Activity 5	Due July 20 by 11:59pm: - Chapter 12 Quiz Due July 21 by 11:59pm: - Chapter 13 Quiz Due July 22 by 11:59pm: - Chapter 15 Quiz
Final Exams: <i>No final for this class</i>			Due July 24 by 11:59pm: Peer Eval 2

Important Dates to Know:

- June 24th: Last day to add a class or swap sections
- June 25th: Last day to drop a course without a grade of W (course will not appear on transcript)
- July 3rd: Last day to change to pass/no pass
- July 16th: Last day to drop a course with a grade of W
- July 29th: Grades/academic standing posted on the official transcript (6pm)