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PSYC 4520.001 Personality  
Spring 2026 Course Syllabus  
Mon, Wed, Fri at 9:00 AM to 9:50 AM  
General Academic Building (GAB) 105

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**Instructor:** Dr. Kiet Huynh (he/him)  
**Office:** Terrill Hall (TH) Room # 336  
**Email:** Kiet.Huynh@unt.edu  
**Office hours:** Mondays 10:00a-12:00p and by appointment

**Teaching Assistant:** Jasmine Seegmiller (she/her)  
**Email:** JasmineSeegmiller@my.unt.edu  
**Office Hours:** Wed at 12:30p-3:30p and by appointment  
Terrill Hall in room # 215

**Office Location:**

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### **Course Description**

This course covers the major approaches to conceptualizing personality, including psychodynamic, trait, humanistic, behavioral/social learning, and cognitive perspectives.

### **Course Objectives**

1. Understand the basic introduction to personality and its relationship to psychology.
2. Apply methodological approaches (i.e., research methodology) to understanding personality.
3. Conceptualize personality development in individuals using theories learned in class (e.g., humanistic, cognitive).
4. Analyze the sociocultural impact on personality and personality theory.

### **Communicating with Dr. Huynh and the TA for this class**

E-mail is the best way to contact me and your TA. Importantly, please only use your official UNT email to contact us, otherwise we will not be able to respond.

We check our emails Monday-Friday, between the hours of 8:00am-5:00pm central time. We do not check email after 5:00pm or on Saturdays and Sundays. Importantly, you can expect a response from us typically within 24-72 hours depending on how busy the semester is. So, if you email on Friday afternoon, we won't be able to respond until the following Monday or Tuesday. We will be glad to call you via Zoom if you e-mail us and request to do so.

When emailing me and your TA, you must (1) use your official UNT email, and (2) include your first name, last name, PSYC 4520, and topic in the subject header (e.g., "PYSC 4520 - Kiet Huynh - Question about Quiz 1"). Write the email using a professional format and professional language, including a formal greeting and full sentences with no grammatical or punctuation errors. A major complaint from employers is that new hires often lack professionalism in their communication and fail to use grammatically correct sentences. Therefore, we will build employable skills in this course while learning about the course contents. To reinforce these employable skills, emails without this information and/or professionalism will not be answered. Here is template you can use for your emails that includes the correct format:

**Subject: PYSC 4520 - Kiet Huynh - Question about HW 5**

Hello Dr. Huynh,

I am a student in your PSYC 4520 course. I have a question regarding HW 5 question 15. May I come in during your office hours on Monday at 10:00a to discuss further?

Best regards,

Sam Smith

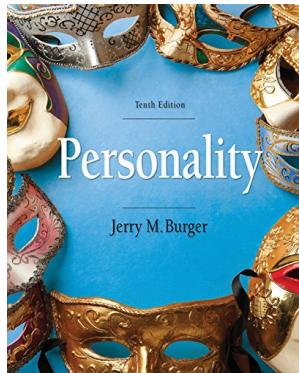
**Pre-requisites**

C or better in PSYC 3650 Experimental Methods

**Required Materials**

Textbook:

Burger, J. Personality (2018). Personality, 10th Edition. Cengage Publishing. ISBN: 1337559016



Voertman Bookstore in Denton:

<https://voertmans.textbooktech.com/products/personality-9781337559010-10th-19-edition>

Ebook textbook purchase link:

<https://www.cengage.com/c/personality-10e-burger/9781337559010/>

Amazon textbook purchase link:

<https://a.co/d/byJesfh>

## **Course Structure**

Our course is in person or “Face to Face”. Students will turn in their homework and complete quizzes each week, I will give lectures on Mondays and Wednesdays, and quizzes will be on Fridays.

## **Minimum Technology Requirements**

- High Speed Internet
- Mobile Hotspot (if you live off campus)
- Speakers
- Microphones
- Plugins
- Ability to stream videos
- Microsoft Office Suite (Word, PowerPoint and Excel, specifically)
- Outlook Email (your UNT email, specifically)
- [Canvas Technical Requirements](#)  
(<https://clear.unt.edu/supported-technologies/canvas/requirements>)

## **Technical Assistance**

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

**UIT Help Desk:** [UIT Student Help Desk site](http://www.unt.edu/helpdesk/index.htm)

(<http://www.unt.edu/helpdesk/index.htm>)

**Email:** [helpdesk@unt.edu](mailto:helpdesk@unt.edu)

**Phone:** 940-565-2324

**In Person:** Sage Hall, Room 130

**Walk-In Availability:** 8am-9pm

**Telephone Availability:**

- Sunday: noon-midnight
- Monday-Thursday: 8am-midnight
- Friday: 8am-8pm
- Saturday: 9am-5pm

**Laptop Checkout:** 8am-7pm

For additional support, visit [Canvas Technical Help](#)

(<https://community.canvaslms.com/docs/DOC-10554-4212710328>)

## **What to do if Canvas fails**

Homework assignments for this course will be submitted through Canvas. Canvas is online technology, and therefore, can crash. If this happens to you, or if you experience any technical difficulties, you must email me and the UNT Student Help Desk ([helpdesk@unt.edu](mailto:helpdesk@unt.edu)) immediately. The UNT Student Help Desk and I will work with the student to resolve any issues at the earliest possible time. However, I will not check my email between 5:00 pm and 8:00am Central Time, or on Friday afternoons through Sunday, so I highly recommend that you complete and submit your work in advance. If there are technical issues or doubt whether assignments have been/will be successfully submitted, please take a screenshot of the error messages or time-stamped copies of the assignment submissions. Importantly, if you do not email me within 12 hours of your Canvas issue and include a screenshot of the error message you receive, it will likely not be able to be remedied and you will not be able to complete the missed assignment.

## Assessments

All assignment due dates are listed in the Class Schedule at the bottom of this syllabus and on Canvas. The assessments for this class and their point values are listed below.

Assignment	Points Possible	Percentage of Final Grade
Homework	14 HW (3 are dropped) 11 HW is counted $11 \times 20 \text{ pts each} = 220 \text{ pts}$	25%
Quizzes	14 Quizzes (3 are dropped) 11 Quizzes are counted $11 \times 60 \text{ pts each} = 660 \text{ pts}$	75%
Total Points Possible	880 points	100%

## Grading

This course uses a point system, and the grading scale for this course is A-F.

Letter Grade	Points
A	792–880
B	704–791
C	616–703
D	528–615
F	527 or below

## Assessment and Grading Rules Policy

For this class, there are a few important assignment and grading rules. They are as follows:

1. Homework assignments
  - a. HW format: HW to be completed on Canvas, and consist of multiple choice and true/false questions. HW assignments are due by 11:59 PM every Sunday.
  - b. Multiple attempts: Students have two attempts to submit their HW, and the attempt with the higher grade will automatically be accepted.

- c. Dropping lowest grade: Canvas will automatically drop 3 of the lowest HW assignments. This is helpful for students who need to miss some HW assignments or receive poor grades on some.
- d. Late HW: Late HW will be accepted, but there is a 10% deduction in grade for each day that it is late.

2. Quizzes

- a. Quiz format: All quizzes are in person, and consist of multiple choice and true/false questions. Quizzes will take place between 9:00a and 9:30a during class on Fridays.
- b. What to bring on quiz day: Students should bring a scantron (form # 882-E), #2 pencil and a 3x5 inch handwritten (not typed) index card with notes, and the notes can be on both sides of the card. Importantly, if you bring an index card with typed-out notes on it, then the index card will be confiscated, and you will earn a zero on that quiz. No other resources (e.g., laptop, phones, textbook) may be used during the quiz.
- c. Dropping lowest grade: Canvas will automatically drop 3 of the lowest quizzes. This is helpful for students who need to miss some quizzes or receive poor grades on some.
- d. ODA accommodations: If you have ODA accommodations to have 1.5x extended time on the quiz, then you may take 45 minutes to complete the quiz and end the quiz at 9:45a during the quiz time on Fridays.
- e. Make-up quiz: If you miss class and need to make-up a quiz:
  - i. First you must use your 3 drop quizzes before you can make-up a quiz.
  - ii. Makeup quiz procedures: To make-up a quiz, you will need to have an approved reason for missing class (see list below) and email the appropriate documentation to the instructor. Students must email the instructor no later than 24 hours after the missed class. After the instructor reviews the documentation and approves the make-up quiz, then the student will schedule a time during the TA's office hours (Wed at 12:30p - 3:30p) to take the make-up quiz. The make-up quiz must be taken within 7 days of the original quiz date.
  - iii. Approved reasons for missing class includes the following: (a) religious holy day, including travel for that purpose; (b) active

military service, including travel for that purpose; (c) participation in an official university function; (d) pregnancy and parenting under Title IX; (e) when the University is officially closed; and (f) illness or other extenuating circumstances.

iv. **Illnesses:** One of the most common reasons for why students miss class is due to illness (i.e., cold, flu, COVID). The appropriate documentation for this is to send the instructor an image of an appointment confirmation slip or page indicating you had an in-person or virtual visit with a healthcare provider (e.g., UNT Student Health and Wellness Center, primary care provider, urgent care).

3. Grades will not be rounded or curved for this course. If you earn 527 points, that is an F and will not be rounded to a D, no exceptions.
4. The instructor reserves the right to assign extra credit as they see fit at any time during the semester.
5. One important note about Canvas – your Canvas grade percentage may not be indicative of your actual grade in the course. You should calculate your grades by adding up points earned on assignments. You should not go by the percentage shown in Canvas, as that percentage may not be correct.

### **Attendance Policy**

Attendance will be recorded for this course, but you will not be graded for your attendance. Importantly, you cannot expect to do well in this class if you are not here. Throughout the semester, students are expected to attend class, arrive on time, and stay for the duration of class. If students miss class, it is the student's responsibility to obtain notes/handouts from their peers and find out about any schedule changes that may have been made.

**iClicker:** All students should register for iClicker. This will be used for taking attendance during each class. At the beginning of each class, students should mark themselves as attended on either the iClicker phone app or website. Importantly, iClicker will also be used by the instructor to give extra credit points for in-class practice problems, so it is important for all students to register for this class on iClicker. Detailed instructions for the registration can be located [here](#). Here is the iClicker link and QR code to enroll in this course:

<https://join.iclicker.com/AJZG>



### **Class Recordings**

Since this is an in-person class, lecture recordings will not be created. Importantly, students are not allowed to record class lectures. If a student does create a recording without written consent of the instructor, disciplinary action will be taken.

### **ODA Students**

If you are an ODA student with accommodations, we will meet the first week of class to discuss your accommodations. You should expect an email from me as soon as I receive your ODA letter confirming your accommodations. Importantly, without the official UNT ODA accommodations letter, you will be expected to complete all assignments as listed in the syllabus. If you haven't heard from me by the second week of classes, please email me so that we can make sure you get the accommodations you need.

### **Grading Appeals**

If you think you should have received credit for something that was scored as incorrect, you may appeal in writing via your official UNT email. Only email requests using your official UNT email will be considered. You should e-mail your rationale – this rationale should include references to specific page numbers in your text, lecture dates, the syllabus, etc. to support your appeal. All appeals must occur within 24 hours of the posted grade. In addition, remember that despite our best attempts to present an appearance of infallibility, instructors make mistakes. If you are concerned that I have made a recording/grading error, it is always fine to reach out with any questions you have. If you reach out past the 24-hour period, no action will be taken. Additionally, any emails that use hostile or unprofessional language will also not be responded to.

### **Inclement Weather Policy**

Please follow the University's guidance and I will email you the morning of to answer questions. Should inclement weather impact our ability to meet in person, we will meet via Zoom. The link will be posted on Canvas and emailed to you. Importantly, if you commute to campus and the university is still open, you will be expected to be in class, no exceptions.

## **Rules of Engagement**

Rules of engagement refer to the way students are expected to interact with each other and with their instructors. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and/or derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law will not be tolerated.
- Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
- Speak from personal experiences. Use "I" statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual's experiences.
- Use your critical thinking skills to challenge other people's ideas, instead of attacking individuals.
- Avoid using all caps while communicating digitally. This may be interpreted as "YELLING!"
- Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
- Let compassion for yourself and for others guide every action you do in the course and outside in the world.

See these [Engagement Guidelines](#)

(<https://clear.unt.edu/online-communication-tips>) for more information.

I encourage you to approach this class with an open mind and a willingness to hear opinions and worldviews different from your own. During class, we will discuss multiple viewpoints on sensitive topics and challenging our own biases towards mental illnesses and systemic issues that impact mental health/the field of psychology. Be kind and respectful toward others during discussions and expect the same in return. Remember that it is okay to respectfully disagree. I encourage

you to share your opinions and ask questions, understanding that our biases are sometimes revealed in such discussions. This is okay, but you should expect to have insensitive language corrected and incorrect information remedied. If a student's behavior interferes with my ability to teach or other students' ability to learn, they may be asked to leave the classroom or be referred to the dean of students for disciplinary action. All students are expected to be familiar with and to follow the UNT student code of conduct, which can be found [here](#).

If you encounter sexual harassment, sexual misconduct, sexual assault, or discrimination based on race, color, religion, age, national origin, ancestry, sex, sexual orientation, gender identity, or disability please contact the Office of Equal Opportunity at <https://edo.unt.edu/equal-opportunity> or contact UNT's Title IX Coordinators, who can be found at: <https://edo.unt.edu/title-ix>. If you do not feel comfortable contacting the above resources, I am always available to meet and discuss options to address concerns (see above for contact information).

## **Responsibilities**

As the instructor in this course, I will strive to be prepared for each class, be available for consultation during the week, conduct fair evaluations of learning, and make the material accessible to you outside of class.

As a student in this class, you are responsible for (a) attending this class, (b) completing homework assignments by the deadline, (c) showing up to quizzes prepared and on time, (d) obtaining notes (from a fellow classmate) and learning of missed announcements in the event of an absence, and (d) submitting any and all assignments on time.

## **SYLLABUS CHANGE POLICY**

This course syllabus is likely to change often. It is frequent that I have an idea or some real-world occurrence takes place that will alter our schedule. We have to put the course in the context of the real world and so the course is not static. I will email out syllabus changes via Canvas to keep you posted and mention those changes in class. Sometimes I will create new assignments I didn't list on the course syllabus, other times, I will not do an assignment that I did list on the course syllabus. Be assured, I always change the syllabus when I think a change will make the class better, easier, or more accessible to you. Changes I make are in

response to how I see the class going and this semester. The schedule listed below is tentative, and an idea of how I think our semester together will be best spent.

## Schedule

Week	Date	Topic	Quiz/Homework
1	Jan 12-16	CH 1. What Is Personality?	<ul style="list-style-type: none"> <li>• CH 1 HW due on Sun by 11:59p</li> </ul>
2	Jan 19-23	CH 2. Personality Research Methods  <color>Mon 9/19: Martin Luther King Day–no class.            (Recorded lecture will be provided on Canvas for this day)</color>	<ul style="list-style-type: none"> <li>• CH 1 Quiz in class on Friday</li> <li>• CH 2 HW due on Sun by 11:59p</li> </ul>
3	Jan 26-30	CH 3. The Psychoanalytic Approach: Freudian Theory, Application, and Assessment	<ul style="list-style-type: none"> <li>• CH 2 Quiz in class on Fri</li> <li>• CH 4 HW due on Sun by 11:59p</li> </ul>
4	Feb 2-6	CH 4. The Freudian Approach: Relevant Research	<ul style="list-style-type: none"> <li>• CH 3 &amp; 4 Quiz in class on Fri</li> <li>• CH 4 HW due on Sun by 11:59p</li> </ul>
5	Feb 9-13	CH 5. The Psychoanalytic Approach: Neo-Freudian Theory, Application, and Assessment	<ul style="list-style-type: none"> <li>• CH 4 Quiz in class on Fri</li> <li>• CH 5 HW due on Sun by 11:59p</li> </ul>
6	Feb 16-20	CH 6. The Neo-Freudian Theories: Relevant Research	<ul style="list-style-type: none"> <li>• CH 5 Quiz in class on Fri</li> <li>• CH 6 HW due on Sun by 11:59p</li> </ul>
7	Feb 23-27	CH 7. The Trait Approach: Theory, Application, and Assessment	<ul style="list-style-type: none"> <li>• CH 6 Quiz in class on Fri</li> <li>• CH 7 HW due on Sun by 11:59p</li> </ul>
8	Mar 2-6	CH 8. The Trait Approach: Relevant Research	<ul style="list-style-type: none"> <li>• CH 7 Quiz in class on Fri</li> <li>• CH 8 HW due on Sun by 11:59p</li> </ul>
9	Mar 9-13	Spring Break (no class)	N/A
10	Mar 16-20	CH 11 The Humanistic Approach: Theory, Application, and Assessment	<ul style="list-style-type: none"> <li>• CH 8 Quiz in class on Fri</li> <li>• CH 11 HW due on Sun by 11:59p</li> </ul>
11	Mar 23-27	CH 12 The Humanistic Approach: Relevant Research	<ul style="list-style-type: none"> <li>• CH 11 Quiz in class on Fri</li> <li>• CH 12 HW due on Sun by 11:59p</li> </ul>

12	Mar 30 - Apr 3	CH 13 The Behavioral/Social Learning Approach: Theory, Application, and Assessment	<ul style="list-style-type: none"> <li>• CH 12 Quiz in class on Fri</li> <li>• CH 13 HW due on Sun by 11:59p</li> </ul>
13	Apr 6-10	CH 14 The Behavioral/Social Learning Approach: Relevant Research	<ul style="list-style-type: none"> <li>• CH 13 Quiz in class on Fri</li> <li>• CH 14 HW due on Sun by 11:59p</li> </ul>
14	Apr 13-17	CH 15. The Cognitive Approach: Theory, Application, and Assessment	<ul style="list-style-type: none"> <li>• CH 14 Quiz in class on Fri</li> <li>• CH 15 HW due on Sun by 11:59p</li> </ul>
15	Apr 20-24	CH 16. The Cognitive Approach: Relevant Research	<ul style="list-style-type: none"> <li>• CH 15 Quiz in class on Fri</li> <li>• CH 16 HW due on Sun by 11:59p</li> </ul>
16	Apr 27 - May 1	Graduate School Workshop  Graduate School Checklist	<ul style="list-style-type: none"> <li>• CH 16 Quiz in class on Fri</li> </ul>
17	May 4 - 8	Final Exam Week – No Classes	

**\*Note:** The instructor reserves the right to alter this syllabus as deemed appropriate to advance the learning needs of the class. Adequate advance notice will be given for any date or requirement changes.

## UNT POLICES

### ACADEMIC INTEGRITY POLICY

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. For our class, academic dishonesty also includes taking Canvas quizzes and Exams with anyone else, copying someone else's work, doing someone else's SONA credits for them, etc. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

### INCOMPLETES

"I" is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) is passing the course and (2) has justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule. The student must arrange with the instructor to finish the course at a later date by completing specific requirements. These requirements must be listed on a Request for Grade of Incomplete form signed by the instructor, student, and department chair and must be entered on the grade roster by the instructor. See also "Removal of I" policy in the Academics section of undergraduate catalog. (*The UNT Catalog generally allows up to 1 year to remove an "I" grade.*) If the student is doing poorly in the course, it is the student's responsibility to drop or withdraw from the course before the appropriate deadline. If it is too late to drop or withdraw from the course, a mark of "Incomplete" will not be assigned (unless the requirements for obtaining an "I" are met as noted above); rather the student will be assigned the actual grade earned.

### ADA POLICY

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation

should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website](https://disability.unt.edu/) (<https://disability.unt.edu/>).

## **PROHIBITION OF DISCRIMINATION, HARASSMENT, AND RETALIATION (Policy 16.004)**

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

## **RETENTION OF STUDENT RECORDS**

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

## **ACCEPTABLE STUDENT BEHAVIOR**

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student

conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (<https://deanofstudents.unt.edu/conduct>) to learn more.

## **SEXUAL ASSAULT PREVENTION**

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at [SurvivorAdvocate@unt.edu](mailto:SurvivorAdvocate@unt.edu) or by calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at [eo@unt.edu](mailto:eo@unt.edu) or at (940) 565 2759.

## **IMPORTANT NOTICE FOR F-1 STUDENTS TAKING DISTANCE EDUCATION COURSES**

### **Federal Regulation**

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (<http://www.ecfr.gov/>). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course

of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

### **University of North Texas Compliance**

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
- (2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email [internationaladvising@unt.edu](mailto:internationaladvising@unt.edu)) to get clarification before the one-week deadline.

## **ACADEMIC SUPPORT AND STUDENT SERVICES**

### **STUDENT SUPPORT SERVICES**

#### **Mental Health**

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center)  
(<https://studentaffairs.unt.edu/student-health-and-wellness-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services)  
(<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [UNT Care Team](https://studentaffairs.unt.edu/care) (<https://studentaffairs.unt.edu/care>)

- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)  
(<https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry>)
- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)  
(<https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling>)

## CHOSEN NAMES

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- [UNT Records](#)
- [UNT ID Card](#)
- [UNT Email Address](#)
- [Legal Name](#)

*\*UNT eUIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

## PRONOUNS

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns.

You can [add your pronouns to your Canvas account](#) so that they follow your name when posting to discussion boards, submitting assignments, etc.

Below is a list of additional resources regarding pronouns and their usage:

- [What are pronouns and why are they important?](#)
- [How do I use pronouns?](#)
- [How do I share my pronouns?](#)
- [How do I ask for another person's pronouns?](#)
- [How do I correct myself or others when the wrong pronoun is used?](#)

## Additional Student Support Services

- [Registrar \(<https://registrar.unt.edu/registration>\)](#)
- [Financial Aid \(<https://financialaid.unt.edu/>\)](#)
- [Student Legal Services  
\(<https://studentaffairs.unt.edu/student-legal-services>\)](#)
- [Career Center \(<https://studentaffairs.unt.edu/career-center>\)](#)

- [Multicultural Center](https://edo.unt.edu/multicultural-center) (<https://edo.unt.edu/multicultural-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services)  
(<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [Pride Alliance](https://edo.unt.edu/pridealliance) (<https://edo.unt.edu/pridealliance>)
- [UNT Food Pantry](https://deanofstudents.unt.edu/resources/food-pantry) (<https://deanofstudents.unt.edu/resources/food-pantry>)

### **Academic Support Services**

- [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (<https://clear.unt.edu/canvas/student-resources>)
- [Academic Success Center](https://success.unt.edu/asc) (<https://success.unt.edu/asc>)
- [UNT Libraries](https://library.unt.edu/) (<https://library.unt.edu/>)
- [Writing Lab](http://writingcenter.unt.edu/) (<http://writingcenter.unt.edu/>)

### **Other Policies**

- Grade Appeal Policy ([LINK](#))
- Use of Student Work Policy ([LINK](#))
- Student Verification Policy ([LINK](#))