
PSYC 2317.002 Quantitative Methods
Fall 2025 Course Syllabus
Mondays & Wednesdays 3:30 PM - 4:50 PM
GAB 104

Instructor: Dr. Kiet Huynh (he/him)
Office: Terrill Hall (TH) Room # 336
Email: Kiet.Huynh@unt.edu
Office hours: Mondays 11:00am-1:00pm and by appointment

TA Contact Info

Student last names A-L

Name: Hunter Williams
Email: Hunterwilliams@my.unt.edu
Office Hours: Tues/Fri 7:30-9am and by appointment
Office Location: TH 215

Student last names M-Z

Name: Daniel Kalanyos
Email: danielkalanyos@my.unt.edu
Office Hours: Thursdays 2-5 and by appointment
Office Location: TH 222D

Communicating with Dr. Huynh and the TAs for this class

E-mail is the best way to contact me and your TAs. Importantly, please only use your official UNT email to contact us, otherwise we will not be able to respond. I check my email Monday-Friday, typically between the hours of 8:00am-5:00pm central time. I do not check email after 5:00pm or on Saturdays and Sundays. Importantly, you can expect a response from me typically within 24-72 hours depending on how busy the semester is. So, if you email me Friday afternoon, I likely won't be able to respond until the following Monday or Tuesday. I will be glad to call you via Zoom if you e-mail me and request me to do so.

When emailing me and your TA, you must (1) use your official UNT email, and (2) include your first name, last name, and 2317.002 in the subject header. Write the email using a professional format and professional language, including a formal greeting and full sentences with no grammatical or punctuation errors. A major complaint from employers is that new hires often lack professionalism in their communication and fail to use grammatically correct sentences. Therefore, we will build employable skills in this course while learning about quantitative methods. To reinforce these employable skills, emails without this information and/or professionalism will not be answered.

Course Description

Techniques appropriate for treatment of psychological data; frequency distributions, percentiles, measures of central tendency and variability, normal curve function, simple correlational analyses, and applications of sampling theory. Laboratory offers practice in quantitative methodology and an introduction to the computer statistical program SPSS.

Course Objectives

CO 1: Explain the logic and appropriate applications of statistical analyses for univariate or bivariate research designs, problems, or hypotheses

CO 2: Calculate the statistics necessary to solve problems (manually), including descriptive statistics, statistical significance tests, effect sizes, and confidence intervals.

CO 3: Communicate the meaning of statistical analyses in everyday language and professional formats (e.g., graphs, tables, and words).

Pre-requisites

MATH 1680 or MATH 1681.

Corequisite(s)

PSYC 2317 and PSYC 3317 need to be taken concurrently unless the student has already passed PSYC 3317 with a C or better.

Required Materials

Textbook:

Gravetter, F.J. & Wallnau, L. B. (2017). Statistics for the Behavioral Sciences, 10th Edition. Cengage Publishing. ISBN: 9780357685839.

Ebook textbook purchase link:

<https://www.cengage.com/c/etextbook-statistics-for-the-behavioral-sciences-10e-gravetter-wallnau/9780357685839/>

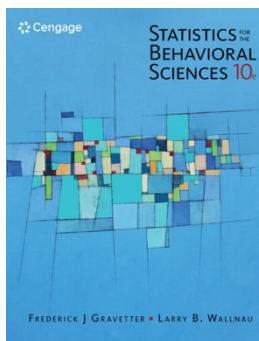
Amazon textbook purchase link:

<https://www.amazon.com/Statistics-Behavioral-Sciences-Standalone-Book/dp/1305504917>

Scantron: 882 E Scantron

UNT Bookstore link:

<https://unt.bncollege.com/Course-Required/Testing-Forms/Scantrons--Blue-Books/Scantron-Bagged-forms/882-E-Scantron/p/84340>



Course Structure

Our course is in person or “Face to Face”. Students will turn in their homework and complete quizzes in class on Mondays (unless otherwise notified), I will give lectures on Mondays and Wednesdays, and students will work on their homework in groups on Wednesdays (if there is enough time leftover in class).

Minimum Technology Requirements

- High Speed Internet
- Mobile Hotspot (if you live off campus)
- Speakers
- Microphones
- Plugins
- Ability to stream videos

- Microsoft Office Suite (Word, PowerPoint and Excel, specifically)
- Outlook Email (your UNT email, specifically)
- [Canvas Technical Requirements](https://clear.unt.edu/supported-technologies/canvas/requirements)
(<https://clear.unt.edu/supported-technologies/canvas/requirements>)

Technical Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

UIT Help Desk: [UIT Student Help Desk site](http://www.unt.edu/helpdesk/index.htm)

(<http://www.unt.edu/helpdesk/index.htm>)

Email: helpdesk@unt.edu

Phone: 940-565-2324

In Person: Sage Hall, Room 130

Walk-In Availability: 8am-9pm

Telephone Availability:

- Sunday: noon-midnight
- Monday-Thursday: 8am-midnight
- Friday: 8am-8pm
- Saturday: 9am-5pm

Laptop Checkout: 8am-7pm

For additional support, visit [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328)
(<https://community.canvaslms.com/docs/DOC-10554-4212710328>)

What to do if Canvas fails

Homework assignments for this course will be submitted through Canvas. Canvas is online technology, and therefore, can crash. If this happens to you, or if you experience any technical difficulties, you must email me and the UNT Student Help Desk (helpdesk@unt.edu) immediately. The UNT Student Help Desk and I will work with the student to resolve any issues at the earliest possible time. However, I will not check my email between 5:00 pm and 8:00am Central Time, or on Friday afternoons through Sunday, so I highly recommend that you complete and submit your work in advance. If there are technical issues or doubt whether assignments have been/will be successfully submitted, please take a screenshot of the error messages or time-stamped copies of the

assignment submissions. Importantly, if you do not email me within 12 hours of your Canvas issue and include a screenshot of the error message you receive, it will likely not be able to be remedied and you will not be able to complete the missed assignment.

Assessments

All assignment due dates are listed in the Class Schedule at the bottom of this syllabus and on Canvas. The assessments for this class and their point values are listed below.

Assignment	Points Possible	Percentage of Final Grade
Homework	14 assignments x 25 points each = 350	35%
Quizzes	13 quizzes x 50 points each = 650	65%
Total Points Possible	1,000	100%

Grading

This course uses a point system, and the grading scale for this course is A-F.

Letter Grade	Points
A	900+
B	800-899
C	700-799
D	600-699
F	599 or below

Assessment and Grading Rules

For this class, there are a few important assignment and grading rules. They are as follows:

1. Homework assignments are pass/fail, will be submitted through the Canvas course website, and are due by 8:00 AM on Mondays. Additionally, assignment due dates will be posted on Canvas.
 - a. One important note about Canvas – your Canvas grade percentage may not be indicative of your actual grade in the course. You should

calculate your grades by adding up points earned on assignments. You should not go by the percentage shown in Canvas, as that percentage may not be correct.

2. All quizzes for this class are in person. If students miss a quiz day, they will not be able to make up the missed quiz, no exceptions.
 - a. Your lowest quiz grade will be dropped
3. No extensions will be allowed on assignments, and no late work will be accepted. Every student should plan to attend every class and complete assignments on time, as outlined in the course syllabus and Canvas.
 - a. If you are travelling the day an assignment is due, please be mindful of any time differences across locations (change in time zones) and plan accordingly. I will not consider this as a reason for lack of timely assignment submission and you will earn a zero for failure to complete the assignment on time.
4. Grades will not be rounded or curved for this course. If you earn 599 points, that is an F and will not be rounded to a D, no exceptions. Any emails requesting this will not be answered.
5. The instructor reserves the right to assign extra credit as they see fit at any time during the semester. Typically, extra credit assignments are not given, so you should plan accordingly.

Homework

Fourteen homework assignments will be given and will cover the material learned in class. Throughout each chapter, there are “Problem” sections. The homework problems will be posted in the assignment on Canvas, and you will only be asked to complete some of the odd-numbered questions for your homework. The correct answers to these questions can be found in Appendix C of your textbook. All assignments, unless otherwise indicated, will be turned in every Monday by 8:00 AM in Canvas. Each homework assignment is worth 25 points, and for full points you should show all your work (i.e., if you only copy the answers from the back of the book you will earn a grade of zero). Importantly, homework assignments are pass/fail assignments. This means that you must (1) complete all of the problems listed in the assignment in Canvas, and (2) show all of your work in order to receive credit. Failure to follow points one and two above will result in a grade of zero, and no partial credit will be given.

Late Homework Policy

Late homework assignments may not be turned in. Extenuating circumstances that require you to miss class or that will interfere with assignment submissions will be handled based on UNT's attendance policy 06.039 (see "Attendance Policy" below).

Quizzes

Fourteen quizzes will be given and will cover the material learned in class each week. Each quiz will consist of 15 questions, and each quiz is worth 50 points. All quizzes, unless otherwise indicated, will be administered at the beginning of class each Monday starting at 3:35 PM, and you will be given about 20-30 minutes to complete each quiz. You will need to bring a scantron for each quiz and a calculator that has the square root function. You are allowed to bring an index card (3x5 inches) with handwritten notes on one side (not both sides) to help you with your quiz. Importantly, if you bring an index card with typed-out notes on it, or notes on both sides of the card, then the index card will be confiscated, and you will earn a zero on that quiz, no exceptions. Lastly, your lowest quiz score of the semester will be dropped. You will not be able to use your phone or computer while taking a quiz.

- Calculator rentals: If purchasing a calculator is not an option for you, the Willis Library on campus allows students to rent calculators for free. Here is the link to the Willis Library page:
<https://guides.library.unt.edu/equipment-guide/calculator>

Quizzes will be given every Monday at 3:35 PM. If students come to class after the quiz has started, they will be allowed to take the quiz with whatever time is leftover (e.g., if the quiz started at 3:35 PM and the student shows up at 3:45 PM, the student will have the remaining 20 minutes to take the quiz). Importantly, students will not be allowed to make up missed quizzes, unless the absence is excused. Since the lowest quiz score is dropped for the semester, students who miss a quiz will earn a grade of zero, and if that grade is their lowest quiz grade of the semester, it will be dropped.

Attendance Policy

Attendance will be recorded for the lecture portion of this course, but you will not be graded for your attendance. Importantly, you cannot expect to do well in this class if you are not here. Throughout the semester, students are expected to attend class, arrive on time, and stay for the duration of class. If students miss

class, it is the student's responsibility to obtain notes/handouts from their peers and find out about any schedule changes that may have been made. Importantly, all quizzes will be taken in class and no makeup quizzes will be allowed.

UNT Attendance Policy 06.039 ([click here](#)) states, "The University of North Texas recognizes that student success is promoted by regular attendance and participation in class. It is the responsibility of the faculty member to notify students in writing of any special attendance requirements for the class. This policy applies to all modes of course delivery."

Under UNT Attendance Policy 06.039, an absence may be excused for the following reasons:

- a. religious holy day, including travel for that purpose;
- b. active military service, including travel for that purpose;
- c. participation in an official university function;
- d. illness or other extenuating circumstances;
- e. pregnancy and parenting under Title IX;
- f. when the University is officially closed.

According to UNT Attendance Policy 06.039, "a student is responsible for requesting an excused absence in writing, providing satisfactory evidence to the faculty member to substantiate excused absence and delivering the request personally to the faculty member assigned to the course for which the student will be absent." For this class, you will need to email me using your UNT email within 24 hours of the missed class, and your email must include the satisfactory evidence to substantiate your excused absence. If you miss a day of class and fail to email me within 24 hours, the absence will not be excused and you will not be able to make up the missed quiz.

UNT Attendance Policy 06.039 states, "When an absence is excused, the faculty member will provide a reasonable time after the absence for the student to complete an assignment or examination missed. A student will not be penalized for an excused absence and will be allowed to take an examination or complete an assignment from which the student is excused within a reasonable period after the absence." If you have an excused absence (see above), you will be given one week from the date of the originally scheduled assignment to make up your missed quiz.

Lastly, UNT Attendance Policy 06.039 states, “A student needing assistance verifying absences due to illness or extenuating circumstances for all courses should contact the Dean of Students office. The Dean of Students office will verify the student’s documentation and advocate on the student’s behalf, as appropriate, to instructors for excused absences.” As such, emails sent to me without proper documentation (see listed above) will not be replied to.

Class Recordings

Since this is an in-person class, lecture recordings will not be created. Importantly, students are not allowed to record class lectures. If a student does create a recording without written consent of the instructor, disciplinary action will be taken.

ODA Students

If you are an ODA student with accommodations, we will meet the first week of class to discuss your accommodations. You should expect an email from me as soon as I receive your ODA letter confirming your accommodations. Importantly, without the official UNT ODA accommodations letter, you will be expected to complete all assignments as listed in the syllabus. If you haven’t heard from me by the second week of classes, please email me so that we can make sure you get the accommodations you need.

Grading Appeals

If you think you should have received credit for something that was scored as incorrect, you may appeal in writing via your official UNT email. Only email requests using your official UNT email will be considered. You should e-mail your rationale – this rationale should include references to specific page numbers in your text, lecture dates, the syllabus, etc. to support your appeal. All appeals must occur within 24 hours of the posted grade. In addition, remember that despite our best attempts to present an appearance of infallibility, instructors make mistakes. If you are concerned that I have made a recording/grading error, it is always fine to reach out with any questions you have. If you reach out past the 24-hour period, no action will be taken. Additionally, any emails that use hostile or unprofessional language will also not be responded to.

Inclement Weather Policy

Please follow the University's guidance and I will email you the morning of to answer questions. Should inclement weather impact our ability to meet in person, we will meet via Zoom. The link will be posted on Canvas and emailed to you. Importantly, if you commute to campus and the university is still open, you will be expected to be in class, no exceptions.

Rules of Engagement

Rules of engagement refer to the way students are expected to interact with each other and with their instructors. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and/or derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law will not be tolerated.
- Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
- Ask for and use the correct name and pronouns for your instructor and classmates.
- Speak from personal experiences. Use "I" statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual's experiences.
- Use your critical thinking skills to challenge other people's ideas, instead of attacking individuals.
- Avoid using all caps while communicating digitally. This may be interpreted as "YELLING!"
- Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
- Avoid using "text-talk" unless explicitly permitted by your instructor.
- Proofread and fact-check your sources.
- Keep in mind that online posts can be permanent, so think first before you type.
- Let compassion for yourself and for others guide every action you do in the course and outside in the world.

See these [Engagement Guidelines](https://clear.unt.edu/online-communication-tips)

(<https://clear.unt.edu/online-communication-tips>) for more information.

Our University does not discriminate on the basis of race, sex, age, disability, veteran status, religion, sexual orientation, color, or national origin, and therefore as the instructor, I am committed to social justice, diversity, equity, and inclusion in the classroom and beyond. That being said, I (like many people) am still in the process of learning about diverse perspectives and identities. If something was said in class (by anyone, which includes me) that made you feel uncomfortable, please talk to me about it during my office hours.

I encourage you to approach this class with an open mind and a willingness to hear opinions and worldviews different from your own. During class, we will discuss multiple viewpoints on sensitive topics and challenging our own biases towards mental illnesses and systemic issues that impact mental health/the field of psychology. Be kind and respectful toward others during discussions and expect the same in return. Remember that it is okay to respectfully disagree. I encourage you to share your opinions and ask questions, understanding that our biases are sometimes revealed in such discussions. This is okay, but you should expect to have insensitive language corrected and incorrect information remedied. If a student's behavior interferes with my ability to teach or other students' ability to learn, they may be asked to leave the classroom or be referred to the dean of students for disciplinary action. All students are expected to be familiar with and to follow the UNT student code of conduct, which can be found [here](#).

If you encounter sexual harassment, sexual misconduct, sexual assault, or discrimination based on race, color, religion, age, national origin, ancestry, sex, sexual orientation, gender identity, or disability please contact the Office of Equal Opportunity at <https://edo.unt.edu/equal-opportunity> or contact UNT's Title IX Coordinators, who can be found at: <https://edo.unt.edu/title-ix>. If you do not feel comfortable contacting the above resources, I am always available to meet and discuss options to address concerns (see above for contact information).

Responsibilities

As the instructor in this course, I will strive to be prepared for each class, be available for consultation during the week, conduct fair evaluations of learning, and make the material accessible to you outside of class.

As a student in this class, you are responsible for (a) attending this class and the lab portion of this class, (b) completing homework assignments prior to class, (c)

showing up to quizzes prepared and on time, (d) obtaining notes (from a fellow classmate) and learning of missed announcements in the event of an absence, and (d) submitting any and all assignments on time.

SYLLABUS CHANGE POLICY

This course syllabus is likely to change often. It is frequent that I have an idea or some real-world occurrence takes place that will alter our schedule. We have to put the course in the context of the real world and so the course is not static. I will email out syllabus changes via Canvas to keep you posted and mention those changes in class. Sometimes I will create new assignments I didn't list on the course syllabus, other times, I will not do an assignment that I did list on the course syllabus. Be assured, I always change the syllabus when I think a change will make the class better, easier, or more accessible to you. Changes I make are in response to how I see the class going and this semester. The schedule listed below is tentative, and an idea of how I think our semester together will be best spent.

Schedule

Week	Date	Topic	Text	Quiz/Homework
1	Aug 18–22	Introduction to Statistics	CH 1	
2	Aug 25–29	Frequency Distribution	CH 2	● CH 1 Quiz in class on Mon ● CH 1 HW due on Mon by 8a ● Beginning of semester quiz (EC) due on Mon by 8a
3	Sep 1–5	<i>9/01 – Labor Day – No Classes</i> Central Tendency Variability	CH 3 CH 4	● CH 2 Quiz in class on Wed ● CH 2 HW due on Mon by 8a
4	Sep 8–12	Z-Scores	Ch.5	● CH 3/4 Quiz in class on Mon ● CH 3/4 HW due on Mon by 8a
5	Sep 15–19	Probability	Ch.6	● CH 5 Quiz in class on Mon ● CH 5 HW due on Mon by 8a
6	Sep 22–25	The Distribution of Sample Means	CH 7	● CH 6 Quiz in class on Mon ● CH 6 HW due on Mon by 8a

7	Sep 29–Oct 3	Introduction to Hypothesis Testing	CH 8	● CH 7 Quiz in class on Mon ● CH 7 HW due on Mon by 8a
8	Oct 6–10	Introduction to the t-statistics	CH 9	● CH 8 Quiz in class on Mon ● CH 8 HW due on Mon by 8a
9	Oct 13–17	The t-test for two independent samples	CH 10	● CH 9 Quiz in class on Mon ● CH 9 HW due on Mon by 8a
10	Oct 20–24	The t-test for two related samples (paired-samples t-test)	CH 11	● CH 10 Quiz in class on Mon ● CH 10 HW due on Mon by 8a
11	Oct 27–31	Introduction to Analysis of Variance (ANOVA)	Ch.12	● CH 11 Quiz in class on Mon ● CH 11 HW due on Mon by 8a
12	Nov 3–7	Repeated Measures ANOVA	CH 13	● CH 12 Quiz in class on Mon ● CH 12 HW due on Mon by 8a
13	Nov 10–14	Two-factor ANOVA (independent measures)	CH 14	● CH 13 Quiz in class on Mon ● CH 13 HW due on Mon by 8a
14	Nov 17–21	Correlation	CH 15	● CH 14 Quiz in class on Mon ● CH 14 HW due on Mon by 8a
15	Nov 24–28	Thanksgiving – No classes this week		—
16	Dec 1–5	Graduate School Workshop Graduate School Checklist		● CH 15 Quiz in class on Mon ● CH 15 HW due on Mon by 8a ● End of the Semester Quiz (EC)
17	Dec 8–12	Final Exam Week – No Classes		

***Note:** The instructor reserves the right to alter this syllabus as deemed appropriate to advance the learning needs of the class. Adequate advance notice will be given for any date or requirement changes.

UNT POLICES

ACADEMIC INTEGRITY POLICY

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. For our class, academic dishonesty also includes taking Canvas quizzes and Exams with anyone else, copying someone else's work, doing someone else's SONA credits for them, etc. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

INCOMPLETES

"I" is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) is passing the course and (2) has justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule. The student must arrange with the instructor to finish the course at a later date by completing specific requirements. These requirements must be listed on a Request for Grade of Incomplete form signed by the instructor, student, and department chair and must be entered on the grade roster by the instructor. See also "Removal of I" policy in the Academics section of undergraduate catalog. *(The UNT Catalog generally allows up to 1 year to remove an "I" grade).* If the student is doing poorly in the course, it is the student's responsibility to drop or withdraw from the course before the appropriate deadline. If it is too late to drop or withdraw from the course, a mark of "Incomplete" will not be assigned (unless the requirements for obtaining an "I" are met as noted above); rather the student will be assigned the actual grade earned.

ADA POLICY

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation

should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website \(https://disability.unt.edu/\)](https://disability.unt.edu/).

PROHIBITION OF DISCRIMINATION, HARASSMENT, AND RETALIATION (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

RETENTION OF STUDENT RECORDS

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

ACCEPTABLE STUDENT BEHAVIOR

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student

conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (<https://deanofstudents.unt.edu/conduct>) to learn more.

SEXUAL ASSAULT PREVENTION

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.

IMPORTANT NOTICE FOR F-1 STUDENTS TAKING DISTANCE EDUCATION COURSES

Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (<http://www.ecfr.gov/>). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G). The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course

of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
- (2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

ACADEMIC SUPPORT AND STUDENT SERVICES

STUDENT SUPPORT SERVICES

Mental Health

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center)
(<https://studentaffairs.unt.edu/student-health-and-wellness-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services)
(<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [UNT Care Team](https://studentaffairs.unt.edu/care) (<https://studentaffairs.unt.edu/care>)

- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
(<https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry>)
- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)
(<https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling>)

CHOSEN NAMES

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- [UNT Records](#)
- [UNT ID Card](#)
- [UNT Email Address](#)
- [Legal Name](#)

**UNT eulDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

PRONOUNS

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns. You can [add your pronouns to your Canvas account](#) so that they follow your name when posting to discussion boards, submitting assignments, etc.

Below is a list of additional resources regarding pronouns and their usage:

- [What are pronouns and why are they important?](#)
- [How do I use pronouns?](#)
- [How do I share my pronouns?](#)
- [How do I ask for another person's pronouns?](#)
- [How do I correct myself or others when the wrong pronoun is used?](#)

Additional Student Support Services

- [Registrar](https://registrar.unt.edu/registration) (<https://registrar.unt.edu/registration>)
- [Financial Aid](https://financialaid.unt.edu/) (<https://financialaid.unt.edu/>)
- [Student Legal Services](https://studentaffairs.unt.edu/student-legal-services)
(<https://studentaffairs.unt.edu/student-legal-services>)
- [Career Center](https://studentaffairs.unt.edu/career-center) (<https://studentaffairs.unt.edu/career-center>)

- [Multicultural Center](https://edo.unt.edu/multicultural-center) (<https://edo.unt.edu/multicultural-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [Pride Alliance](https://edo.unt.edu/pridealliance) (<https://edo.unt.edu/pridealliance>)
- [UNT Food Pantry](https://deanofstudents.unt.edu/resources/food-pantry) (<https://deanofstudents.unt.edu/resources/food-pantry>)

Academic Support Services

- [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (<https://clear.unt.edu/canvas/student-resources>)
- [Academic Success Center](https://success.unt.edu/asc) (<https://success.unt.edu/asc>)
- [UNT Libraries](https://library.unt.edu/) (<https://library.unt.edu/>)
- [Writing Lab](http://writingcenter.unt.edu/) (<http://writingcenter.unt.edu/>)

Other Policies

- Grade Appeal Policy ([LINK](#))
- Use of Student Work Policy ([LINK](#))
- Student Verification Policy ([LINK](#))