# SPAN 1020 Elementary Spanish

## Instructor Contact

**Name: Dr. Karen Upchurch**

**Office Location: Language 403 B**

**Office Hours: Tuesdays 2pm and by appointment**

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**Communication Expectations:** Email is the primary tool that will be used to communicate with students (Canvas may also be used to send class announcements). Instructors will only respond to email sent by students from a UNT Eagle Connect address. Likewise, instructors will only send email to UNT Eagle Connect addresses. Information about Eagle Connect can be found at [Eagle Connect](http://eagleconnect.unt.edu/).

## Course Description

This course is designed to bring students to the novice-high level on the ACTFL (American Council on the Teaching of Foreign Languages) proficiency scale. This course uses a variety of language teaching approaches to help students toward mastery of the four basic language skills: listening, speaking, reading, and writing. Students will also develop an increased awareness of cultures of the Spanish-speaking world.

## Course Prerequisites

This course is designed for students who have completed SPAN 1010 or its equivalent, or who have taken the Department of Spanish placement exam and tested into the 1020 level.

## Course Objectives

Upon successful completion of this course, learners will be able to:

1. Discuss food, household chores, free-time activities, holidays, travel, and vacations.
2. Describe seasons, the weather, and emotions.
3. Use indefinite and negative words to articulate negation.
4. Describe ongoing and past actions.
5. Express *what*, *whom*, *to whom* and *for whom* using pronouns.
6. Employ commands to influence others.
7. Use superlatives to articulate extremes.
8. Express equal and unequal comparisons.

## Required Materials

Dorwick, Pérez-Gironés, and Becher: *Puntos de Partida*, 11 ed. with Connect access card.
ISBN-13: 9781265026301

Note: The required materials listed above are a bundle containing a loose-leaf copy of the textbook and a 24 month access code for Connect. If in lieu of the bundle you choose to buy only an access code for Connect, the code will provide access to the electronic textbook, with the option available on your Connect account dashboard to rent or buy a hard copy of the textbook. Do not buy access to an electronic textbook that does not include access to Connect. Please check with your instructor if you have any questions about the course required materials.

## Course Technology & Skills

### Minimum Technology Requirements

* Computer
* Reliable internet access
* Speakers
* Microphone
* Webcam
* [Canvas Technical Requirements](https://clear.unt.edu/supported-technologies/canvas/requirements) (https://clear.unt.edu/supported-technologies/canvas/requirements)

**Note:** LockDown Browser cannot be downloaded in Chromebook and Tablets. Without LockDown Browser, you will not be able to take exams and quizzes for this course.

### Computer Skills & Digital Literacy

Course-specific technical skills learners must have to succeed in the course:

* Using Canvas
* Using Connect
* Using email
* Downloading and installing software
* Creating and uploading a short video

### Technical Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

**Email**: helpdesk@unt.edu

**Phone**: 940-565-2324

**In Person**: Sage Hall, Room 330 ([Current Walk-in Hours](https://aits.unt.edu/support/index.html))

For additional support, visit [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328)

For assistance with Connect, contact [McGraw Hill Technical Support](https://www.mheducation.com/highered/contact.html#tech)

Phone number: 800-331-5094

## COURSE REQUIREMENTS

### Activities and Assessments

* Participation (20% of total)
* Online Activities (20% of total)
* Quizzes (10 quizzes, 10% of total)
* Exams (5 chapter exams, 40% of total)
* Final Conversation (10% of total)

### Grading

A = 90% - 100%

B = 89% - 80%

C = 79% - 70%

D = 69% - 60%

F = 59% - 0%

### Participation

To achieve the highest possible personal level of proficiency in Spanish and to be successful in this course, it is necessary to come to each class focused on that goal. Students who perform the five basic tasks listed in the rubric below will be well on their way to being successful in communicating in Spanish. Additionally, students will see these efforts recognized and rewarded; class participation is a substantial portion of the course grade. Please note students must perform **all** five tasks listed in the rubric below to receive participation points each day. Students not meeting expectations for all five tasks listed in the rubric below will receive a zero (verbal/written warnings and reduced points may also be assigned according to the policy of the instructor).

**Participation Rubric**

|  |  |  |
| --- | --- | --- |
| **Classroom Tasks** | **Exceeds / Meets Expectations** | **Does Not Meet Expectations** |
| 1. Speaks in Spanish as directed the entire class period
 |  |  |
| 1. Works well with classmates (e.g., is an active listener, is respectful, helpful, and supportive of classmates, etc.)
 |  |  |
| 1. Stays on task during class
 |  |  |
| 1. Comes prepared to class (e.g., completed assigned homework, brings required materials, etc.)
 |  |  |
| 1. Arrives on time to class and stays for entire period
 |  |  |

### Online Activities

You will complete activities using an online platform called Connect, which is accessed through Canvas. This portion of the course consists of video tutorials, activities, and projects offering practice for all vocabulary, grammar, and cultural topics introduced. Due dates are listed by week in Connect with weekly assignments due each Friday by 11:59 pm. No makeup work will be accepted for online activities except in the case of excused absence. In case of technical difficulties, students should contact [McGraw Hill Technical Support](https://www.mheducation.com/highered/contact.html#tech).

### Quizzes

Quizzes will be given over any material previously covered and may be announced or unannounced. No makeup work will be allowed for quizzes in the case of unexcused absence. The lowest quiz score will be dropped from the final course grade.

### Exams

At the end of each chapter, you will complete an exam to demonstrate your mastery of the material covered for that chapter.

### Final Conversation

At the end of the course, you will have a conversation in Spanish with a classmate. The conversation will cover the communicative functions practiced in the course and will be based on one of 4 topics related to the themes of the first four chapters covered during the course. The topic is chosen randomly, and the conversation will be 3-4 minutes long. This assignment will be graded individually on content and detail provided, incorporation of grammatical structures, vocabulary studied throughout the course, and preparation and use of communication strategies. Grading rubric, topics to study, and guidelines for this assignment are available in the module labeled “Final Conversation” on Canvas. The final conversation is scheduled for the day and time of the course final exam as posted on the [UNT Final Exam Schedule](https://registrar.unt.edu/exams/final-exam-schedule/spring.html).

## COURSE POLICIES

### ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one’s specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website](https://disability.unt.edu/) (<https://disability.unt.edu/>).

### Attendance Policy:

Research has shown that students who attend class are more likely to be successful. You should attend every class unless you have a university excused absence such as active military service, a religious holy day, or an official university function as stated in the [Student Attendance and Authorized Absences Policy (PDF)](https://policy.unt.edu/policy/06-039) (<https://policy.unt.edu/policy/06-039>). If you cannot attend a class due to an emergency, please let the instructor know.

### Late Work

No late or makeup work is allowed except in the case of excused absence.

### Acceptable Student Behavior

Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT’s [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (https://deanofstudents.unt.edu/conduct) to learn more.

### Department of Spanish Policy on Student Issues with Instructors:

When a student has class-related issues with her/his instructor (e.g. appeal a grade, disagreement about attendance record, interpretation of a class assignment, assigned grades, etc.), she/he should follow these steps to reach a resolution:

### **A.**The student should consult with the instructor to attempt to resolve the issue.

**B.** If the issue is not resolved to the student's satisfaction, then she/he should follow the UNT Grade Appeals policy (<https://policy.unt.edu/policy/06-040>). According to UNT policy 06.040 a student may appeal a grade when the student believes the:

1. grade was based on unfair treatment;
2. instructor departed from standards set out in the course syllabus without a rational academic reason; or
3. an error was made in calculating the grade, including failure to factor an assignment, project, quiz, or examination.

If the student believes that the grade was assigned due to discrimination or sexual harassment, the student must report this belief to the Office of Equal Opportunity. That allegation must be resolved through the UNT Resolution Procedures for Complaints of Discrimination, Harassment, or Retaliation, before the appeal can proceed. Change of a grade due to violations of academic integrity cannot be appealed through this process.

**C.** After consultation with the instructor, the student must initiate a grade appeal in writing, based on at least one of the three grounds mentioned above, to the Spanish Department Chair within five weeks (35 calendar days) of the date the grade was officially posted in the university system. If the department chair determines that the appeal is not based on one of the three criteria, the department chair shall dismiss the appeal, and the matter will be resolved.

If the department chair determines that the appeal is based on at least one of the three grounds mentioned above, the department chair shall provide the instructor with a copy of the written appeal within three (3) calendar days of its receipt.

The department chair may consult with the instructor and student to resolve the appeal. If the department chair is unable to resolve the appeal in consultation with the student and instructor, the department chair must forward the appeal to a faculty committee within seven (7) calendar days of its receipt.

### Student Academic Integrity:

The UNT Department of Spanish adheres to the University’s policy on Student Academic Integrity. For all pertinent assignments and assessments, the work must be the student’s work only (unless otherwise indicated by the course instructor) and should reflect the student’s level of proficiency. Students are prohibited from asking another person (i.e., a friend, tutor, or relative) to help them develop or compose a response (oral or written) in preparation for, or while completing, an assignment or assessment that will be graded and applied to the student’s final grade in the course. This includes, but is not limited to, receiving outside assistance with drafting, revising, editing, or developing the content and structure of a response to an assignment or assessment question without consent from the course instructor. Please note that students are free to consult with tutors to discuss any questions they may have over material covered in the course. Also, the use of translation technology (any digital translation tool or app) is prohibited for all assignments and assessments and will be considered academic misconduct. Information “cut and pasted” or otherwise copied from other sources and used as answers in assignments and assessments will be considered plagiarism. If a student has any doubts whatsoever as to what constitutes any form of scholastic dishonesty, they should consult with the course instructor before submitting their work. Cheating, plagiarism, and other examples of academic misconduct defined by University Policy will result in a zero on the assignment or assessment in question and a warning and may be reported to the Dean of Students.

## COURSE CALENDAR

**Syllabus may be subject to minor change if necessary due to unforeseen circumstances. Class may be video recorded for pedagogical purposes.**

### Week 1: Jan. 13 – 17

* **Introduction to Course**

**Capítulo 6: Las estaciones y el tiempo** (chapter introduction pp. 168-169)

* *¿Qué tiempo hace hoy?* (pp. 170-171)
* *Los meses y las estaciones del año* (pp. 172-173)
* *¿Dónde está?* *Las preposiciones* (Part 2) (pp. 174-175)
* *Salu2* (p. 176)
* **Connect online activities** (due Fri., 11:59 pm)

### Week 2: Jan. 20 – 24

**NO CLASS JAN. 20 – MLK DAY**

* Present Progressive: **Estar** + **-ndo**(pp. 177-181)
* Summary of the Uses of **ser** and **estar**(pp. 182-188)
* Comparisons (pp. 189-194)
* **Quiz** **1**
* **Connect online activities** (due Fri., 11:59 pm)

### Week 3: Jan. 27 – 31

* *Todo junto* (pp. 195-196)
* *Salu2* (p. 197)
* *Mundo hispano* (p. 198)
* *Lectura* (pp. 198-200)
* *Textos orales* (pp. 200-201)
* *Escritura* (p. 201)
* **Quiz 2**
* **Connect online activities** (due Fri., 11:59 pm)
* **Chapter 6 Exam** (Jan. 30 for TR classes)

### Week 4: Feb. 3 – 7

**Capítulo 7:** (chapter introduction pp. 204-205)

* *La comida y las comidas* (pp. 206-208)
* *¿Qué sabe usted y a quién conoce?* (pp. 209-211)
* *Salu2* (p. 212)
* Direct Objects; The Personal **a;** Direct Object Pronouns (pp. 213-218)
* **Quiz 3**
* **Connect online activities** (due Fri., 11:59 pm)

### Week 5: Feb. 10 – 14

* Indefinite and Negative Words (pp. 219-222)
* Commands (Part 1): Formal Commands (pp. 223-226)
* **Connect online activities** (due Fri., 11:59 pm)

### Week 6: Feb. 17– 21

* *Todo junto* (pp. 227-228)
* *Salu2* (p. 229)
* *Mundo hispano* (p. 230)
* *Lectura* (p. 231)
* *Textos orales* (p. 232)
* *Escritura* (p. 233)
* **Quiz 4**
* **Connect online activities** (due Fri., 11:59 pm)
* **Chapter 7 Exam** (Feb. 20 for TR classes)

### Week 7: Feb. 24 – 28

**Capítulo 8: De viaje** (chapter introduction pp. 236-237)

* *De viaje* (pp. 238-240)
* *De vacaciones* (pp. 240-243)
* *Salu2* (p. 244)
* Indirect Object Pronouns; **Dar** and **decir** (pp. 245-249)
* **Quiz 5**
* **Connect online activities** (due Fri., 11:59 pm)

### Week 8: Mar. 3 – 7

* **Gustar** (Part 2) (pp. 250-254)
* Preterite of Regular Verbs and of **dar, hacer, ir,** and **ser** (pp. 255-260)
* **Connect online activities** (due Fri., 11:59 pm)

### Week 9: Mar. 10 – 14

**NO CLASS – SPRING BREAK**

Week 10: Mar. 17 – 21

* *Todo junto* (pp. 261-262)
* *Salu2* (p. 263)
* *Mundo hispano* (p. 264)
* *Lectura* (pp. 265-266)
* *Textos orales* (pp. 266-267)
* *Escritura* (p. 267)
* **Quiz 6**
* **Connect online activities** (due Fri., 11:59 pm)
* **Chapter 8 Exam** (Mar. 20 for TR classes)

### Week 11: Mar. 24 – 28

**Capítulo 9: Los días festivos** (chapter introduction pp. 270-271)

* *Una fiesta de cumpleaños para Javier* (pp. 272-275)
* *Las emociones y los estados afectivos* (pp. 275-276)
* *Salu2* (p. 277)
* Irregular Preterites (pp. 278-281)
* **Connect online activities** (due Fri., 11:59 pm)

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### Week 12: Mar. 31 – Apr. 4

* Preterite of Stem-changing Verbs (pp. 282-285)
* Expressing Direct and Indirect Object Pronouns Together (pp. 286-289)
* **Quiz 7**
* **Connect online activities** (due Fri., 11:59 pm)

### Week 13: Apr. 7 – 11

* *Todo junto* (pp. 289-290)
* *Salu2* (p. 291)
* *Mundo hispano* (p. 292)
* *Lectura* (p. 293)
* *Textos orales* (p. 294)
* *Escritura* (p. 295)
* **Quiz 8**
* **Connect online activities** (due Fri., 11:59 pm)
* **Chapter 9 Exam** (Apr. 10 for TR classes)

### Week 14: Apr. 14 – 18

* **Capítulo 10: El tiempo libre** (chapter introduction pp. 298-299)
* *Los pasatiempos, diversiones y aficiones* (pp. 300-302)
* *Los quehaceres domésticos* (pp. 302-304)
* Descriptions and Habitual Actions in the Past: Imperfect of Regular and Irregular Verbs (pp. 306-311)
* **Connect online activities** (due Fri., 11:59 pm)

### Week 15: Apr. 21 – 25

* Summary of Interrogative Words (pp. 312-313)
* Superlatives (pp. 314-316)
* **Quiz 9**
* **Connect online activities** (due Fri., 11:59 pm)

### Week 16: Apr. 28 – May 2

**NO CLASS MAY 2 – READING DAY**

* *Todo junto* (pp. 317-318)
* *Mundo hispano* (p. 320)
* *Lectura* (p. 321)
* *Escritura* (p. 323)
* **Connect online activities** (due Fri., May 3, 11:59 pm)
* **Chapter 10 Exam** (May 1 for TR classes)

### Week 17: May. 3 – 8

* **Final Conversation - Tuesday May 6th 12:30pm** (The final conversation is scheduled for the day and time of the course final exam as posted on the [UNT Final Exam Schedule](https://registrar.unt.edu/exams/final-exam-schedule/spring.html).)