The University of North Texas
Recreation, Event, and Sport Management Program

AREAS AND FACILITIES
FOR
RECREATION AND SPORT

Fall Semester 2017

Instructor
John Collins

Class Schedule
Tuesdays
6:30 p.m. to 9:20 p.m.
Physical Education Building, Room 216

Appointment Scheduling
Office: PEB 210-Q
(940) 565-3422
or
johnr.collins@unt.edu
I. **Purpose:**
The purpose of this course is to provide the students with the basic knowledge and abilities necessary to plan, develop, and manage a variety of park, recreation, or sport related areas and facilities. Students will be introduced to the principles and practices related to master planning, needs assessment, feasibility analysis, financing strategies, facility planning process, design principles, ADA requirements, standards development, playground development, surfaces, lighting, bidding, and maintenance principles and practices.

II. **Course Objectives:**
Upon satisfactory completion of this course, the students will be able to:
1. understand and apply the master planning process
2. conduct a needs analysis as it relates to facility and area planning
3. implement a feasibility study related to facility and area planning
4. understand financing strategies related to facility and area planning
5. understand the facility planning process
6. understand the bidding process
7. understand the design and assessment of playgrounds
8. apply the Americans with Disabilities Act to facility planning
9. understand the association between the built environment and leisure time physical activity
10. understand and apply maintenance and custodial standards related to facilities and areas

III. **Required Readings:**

**Recommended Readings:**
IV. **Performance Evaluation:**
Assignment I – Research Article Presentation
Assignment II – ADA Facility Assessment
Assignment III – Custodial Maintenance Cost
Assignment IV – Facility Construction Cost
Quizzes
Participation/Attendance

V. **Grading Scheme:**

<table>
<thead>
<tr>
<th>Assignment/Quiz</th>
<th>Percent</th>
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</thead>
<tbody>
<tr>
<td>Assignment I</td>
<td>10</td>
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<tr>
<td>Assignment II</td>
<td>10</td>
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<tr>
<td>Assignment III</td>
<td>10</td>
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<tr>
<td>Assignment IV</td>
<td>10</td>
</tr>
<tr>
<td>Quizzes</td>
<td>50</td>
</tr>
<tr>
<td>Participation/Attendance</td>
<td>10</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100</strong></td>
</tr>
</tbody>
</table>

VI. **Grading Scale:**

- A = 100-90 **Excellent** - Far exceeds expectations.
- B = 89-80 **Good** - Meets and often exceeds expectations.
- C = 79-70 **Fair** - Meets and sometimes falls below expectations.
- D = 69-60 **Poor** - Often falls below expectations.
- F = 59-00 **Unsatisfactory** - Does not meet expectations

VII. **Class Policies:**
The course will be governed by all policies described in the *Faculty Handbook*, the *Student Guidebook*, and the *Graduate Catalog* of the University of North Texas.

**Participation and Attendance:**
To receive maximum benefit from this course students are expected to come to class prepared to discuss related reading assignments and attend all classes. Both class participation and attendance will be assessed on a random basis.

**Classroom Etiquette/Leadership Behavior:**
All students are expected to conduct themselves in a professional manner. Please remember to turn off all phones and other electronic devices before entering the classroom. When you are in the classroom, your attention is to be given to the person speaking, so personal conversations are considered rude, eating is allowed as long as it is not distracting, and sleeping or doing other projects while in class will adversely affect your grade in this course, in multiple ways.
Assignments:
Assignments that are DUE, must be turned in or posted, at the beginning of class on the due date. All assignments must be typed, unless otherwise noted, using Microsoft WORD application, doubled-spaced, and 12-point font. Professional "quality" for each of the assignments is the standard. A deduction in grading will occur for sloppiness, poor grammar, and spelling and typographical errors. Assignments turned in late will not be accepted unless accompanied with a doctor’s note.

Quizzes/Examinations:
If you arrive late to take a test and one or more students taking the test have already finished, you will not be allowed to take the test and will receive a zero (0) grade for that test. Failure to return both the examination document and scan form to the instructor before leaving the classroom will result in a zero (0) grade for the test. Make-up exams will not be given unless a documented emergency has occurred. To claim an emergency situation, legitimate proof regarding the situation is needed prior to arranging for a make-up exam. Please see the instructor for clarification of appropriate documentation required. This valid documentation must be provided within 7 consecutive days past the scheduled test date or the emergency excuse becomes invalid.

Academic Dishonesty:
Cheating will not be tolerated in the class. You are not to receive information from another student or give information to another student during a test or quiz. You are to use only your memory during examinations. Students caught cheating during an examination will be charged under the University's Code of Student Conduct. Among other punishments, students found guilty run the risk of having their score changed to a zero, receiving a grade of “F” for the course, and/or dismissal from the University.

VIII. Americans with Disabilities Compliance:
The Department of Kinesiology, Health Promotion, and Recreation is committed to full academic access for all qualified students, including those with disabilities. In keeping with this commitment and in order to facilitate equality of educational access, faculty members in the department will make reasonable accommodations for qualified students with a disability. If you have a disability, it is your responsibility to obtain verifying information from the Office of Disability Accommodation (ODA) and to inform me of your need for an accommodation. Requests for accommodation must be given to me no later than the first week of classes for students registered with the ODA as of the beginning of the current semester. If you register with the ODA after the first week of classes, your accommodation requests will be considered after this deadline. Grades assigned before an accommodation is provided will not be changed. Information about how to obtain academic accommodations can be found in UNT Policy 18.1.14, at
www.unt.edu/oda, and by visiting the ODA in Room 321 of the University Union. You also may call the ODA at 940.565.4323. The designated liaison of the Department is Dr. Chng, Physical Education Building, Room 209. The student has the responsibility of informing the course instructor of any disabling conditions that will require modifications and avoid discrimination.

IX. Family Educational Rights and Privacy Act:
Students have the right to expect their grades will be kept confidential. During this class it may be necessary for you to pass your assignments forward to the instructor or it may be necessary for the instructor to call your name and then return graded material to you by passing it across the room. The instructor, under the reasonable assumption guidelines, assumes students are collecting only their own materials. Every attempt will be made to keep your information confidential. Your signature indicates that you understand and agree to pass materials to and from the instructor via other students. Should you choose not to sign, you will have to personally meet with the instructor to submit and receive assigned material. Neither your course grades nor grades for any assignment will be posted in a way that could result in your being identified by other students or faculty members.

X. Recreation, Event, and Sport Management Philosophical Statement:
The Recreation, Event, and Sport Management faculty value leisure, recreation, and sport and believe in its diverse personal, community, and societal benefits. We also believe in an inclusive, holistic, and lifespan approach to leisure, recreation, and sport. Our program attempts to prepare students for professional service in an evolving and diverse world by addressing changing demographic, political, financial, and technological issues. As a team, the Recreation, Event, and Sport Management faculty, working with you, strive to create a student-oriented learning environment that lays a foundation to promote lifelong learning, effective human relations skills, critical thinking, problem solving abilities, and creativity.

XI. Student Evaluation and Teaching Effectiveness:
The Student Evaluation of Teaching Effectiveness (SETE) is a requirement for all organized courses at UNT. This brief survey will be made available to you near the end of the semester, and provides you an opportunity to comment about this course. I consider the SETE to be an important part of your participation in this course, and am very interested in the feedback I get from each student as I work to continually improve my teaching.
XII. Course Calendar:
The assigned readings will prepare you for each lecture, lesson, or site visit. It is expected that you will have Read This Material. Please bring the syllabus to class each session to record any changes in topic or assignment.

<table>
<thead>
<tr>
<th>DATE</th>
<th>TOPIC</th>
<th>READING</th>
</tr>
</thead>
<tbody>
<tr>
<td>T 8-29</td>
<td>Course overview, requirements, and policies Facility Design and Development</td>
<td>Lecture</td>
</tr>
<tr>
<td>T 9-5</td>
<td>History and Future of Sport and Rec Facilities The Master Plan</td>
<td>Chapter-1 Lesson 1</td>
</tr>
<tr>
<td>T 9-12</td>
<td>Needs Assessment Facility Planning Facility Cost Estimate</td>
<td>Chapter-4 Lesson 2, Chapter-5 Lesson 4 Chapter-6 Handout</td>
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<tr>
<td>T 9-19</td>
<td>Readings – Economic Impact Sport Facility Park</td>
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<tr>
<td>T 9-26</td>
<td>James DeMeo – Venue Security</td>
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<tr>
<td>T 10-3</td>
<td>Financing Capital Projects</td>
<td>Lesson 5</td>
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<tr>
<td>T 10-10</td>
<td>Americans with Disabilities Act – Accessibility</td>
<td>Handouts</td>
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<tr>
<td>T 10-17</td>
<td>Bids Aquatic Facilities</td>
<td>Handouts Handouts</td>
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<tr>
<td>T 10-24</td>
<td>Playgrounds Lighting</td>
<td>Handouts Handouts</td>
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<tr>
<td>T 10-31</td>
<td>Trails</td>
<td>Handouts</td>
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<tr>
<td>T 11-7</td>
<td>Facility Maintenance Plans Maintenance Plans Time Task Estimates-Maintenance/Custodial</td>
<td>Chapter-9 Handouts</td>
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<td>T 11-14</td>
<td>Presentations – Research Presentations</td>
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<td>T 11-21</td>
<td>Site Visit – UNT Athletics</td>
<td>TBD</td>
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<td>T 12-28</td>
<td>Site Visit – Grand Prairie PARD</td>
<td>TBD</td>
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<tr>
<td>T 12-5</td>
<td>Site Visit – Griffins Rugby/Allen PARD</td>
<td>TBD</td>
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<tr>
<td>T 12-12</td>
<td>FINAL</td>
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</tbody>
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NOTE: All information indicated on this syllabus is tentative and could be subject to change.