Instructor Information

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For questions, please first email the Graduate Student Assistant, Mr. David Ramirez at David.Ramirez@unt.edu.

Course Description

This course examines the societal responses to people and organizations that violate criminal codes; discusses the history, development, organization and philosophy of the justice process; and analyzes the complex inter-relationships between the major components of the criminal justice system (i.e., police, courts, and corrections).

Course Goals

Students who successfully complete this course will be able:

1) To identify the major foundations of crime and justice including the nature of law, behavioral aspects of crime, and measurement of crime;
2) To identify the major components of the criminal justice system including the police, courts, and corrections;
3) To use and critique alternative explanatory systems or theories;
4) To develop and communicate alternative explanations or solutions for crime;
5) To examine criminal justice institutions and processes across a range of historical periods, social structures and cultures;
6) To analyze the effects of historical, social, political, economic, cultural and global forces on criminal justice.
7) To identify and understand differences and commonalities within diverse cultures.
8) To employ the appropriate methods, technologies, and data that social scientists use to investigate criminals and the criminal justice system.

Reading Materials

COURSE NOTES AND RECOMMENDATIONS

Please make sure to have your official UNT email forwarded to your preferred email address (if different) to receive important updates, changes, announcements, class cancellations (if applicable), and generally, so I can reach you if necessary.

Before emailing Mr. Ramirez or myself with a question, make sure to review this syllabus, schedule and welcome statement. Most questions are answered in these documents.

The announcement board in Canvas, and email, will be used for primary communication to the class as a whole. I advise you check the announcements section frequently.

Note: Emails sent after 5pm or on the weekends will generally be answered the following business day.

Email expectations: When sending an email, please put the COURSE NUMBER (CJUS 2100) in the subject line of the email. Only emails sent from your UNT email account (username@my.unt.edu) will receive a response. Please allow 48 hours of turnaround time (weekdays) for your email inquiries when contacting either the instructor or the GSA. Also, to ensure that you receive timely course related correspondence, make sure your official email address at UNT is forwarded to your preferred email address.

Important: It is your responsibility to utilize a computer system that works and is compatible with the UNT online system/Canvas. This is especially critical during examination times. I would recommend that you take your exams on the UNT campus if possible. If that is not possible, I would recommend you avoid waiting until the last minute to take your exam in case problems arise. Do not take your exams on mobile devices such as smartphones or tablets.

COURSE REQUIREMENTS AND GRADING

Your final grade will be determined based on your performance on 5 weekly quizzes, and 3 discussion assignments. There are 160 points that can be earned in this course. The dates for each quiz and discussion assignment are listed at the conclusion of this syllabus.

Module Quizzes: 3 @ 40 points each = 120 possible points
Discussions: 3 @ 20 points each = 60 possible points

Total 180 possible points

Grading Scale: 162 – 180 = A
144 – 161 = B
126 – 143 = C
108 – 125 = D
0 – 107 = F
*There are no extra credit opportunities for this course.

**Grade related questions or concerns must be addressed within 1 week of the grade being posted to Canvas.

*** Students are expected to log in to Canvas daily to check Announcements or changes to the course. Missing deadlines as a result of not frequently checking Canvas will not be an excuse for late work submission.

**Module Quizzes:** Each quiz is worth 40 points. Module 1 quiz contains 20 multiple choice questions; each question is worth 2 points. Module 2 & 3 contains 40 multiple choice questions each; each question is worth 1 point.

Dates for when each is available can be found on the course schedule in the syllabus.

**Discussions:** In addition to quizzes, students will participate in assigned online discussions. Questions will be posted by your instructor and you are expected to contribute answers and discussion to the topic.

*Each discussion assignment will be eligible for a maximum of 20 points.*

There will be 3 Unit discussion forums for a maximum of 60 points available. You will be graded on your original content (level of critical thought/analysis, quality of factual support for your position) and quality of writing (spelling, punctuation, grammar). If any information that is not an original thought of yours is included in a discussion response, regardless of where it came from, that information needs to be cited using APA format. If you are unfamiliar with APA, please refer to the APA Writing Style Guide (located in the Modules section within the “Start Here” tab). Please make sure to proof read your work before submitting.

Each student will be required to participate in 3 discussions throughout the course. These discussions will first require you to **post** an answer to the questions posed by me. Be clear and detailed in answering the questions. These posts must be at least 250 words in length. **This portion of the assignment is referred to as “Post.”**

You are also required to **appropriately and professionally respond** to at least two other student’s postings for every discussion board (i.e. one post by you and two responses from you). Your response to another student’s post must: be at least 100 words in length, relate to the subject of the initial posting and demonstrate evidence of critical thought. Consider: what makes sense about your classmate’s post? What flaws can you see in the post? A simple statement of agreement or disagreement with the initial posting is insufficient. Furnish a thoughtful response and support it. Content, structure, grammar, spelling and punctuation will be taken into consideration when awarding the grade for your discussion entries.

Students are only permitted one attempt on discussion assignments. Students are required to submit their discussion post prior to viewing the post or replies of other students. Meaning, the
post must be submitted before the response. This standard method is to ensure all students are practicing academic honesty, and not drawing their discussion post information from the work of other students. For this reason, we only grade the first discussion post submitted by students, and students cannot delete a submission from our view. If you have any issues with your discussion submission, please email myself or Ms. Gardiner ASAP.

See next page for the discussion assignments rubric.

*All citations, references and sources are to be made in APA format.
**You must cite any sources you use when constructing your discussion board responses, whether it is the course textbook, a scholarly journal, a website, a television show, etc.
***If you do not meet the word minimum for either the initial/or peer reply (response), you are subject to lose significant points.
## Rubric for Discussion Assignments

<table>
<thead>
<tr>
<th>Content</th>
<th>Participation</th>
<th>Length</th>
<th>Editing (spelling and grammar)</th>
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<tbody>
<tr>
<td><strong>Excellent 5 points</strong>&lt;br&gt; All of the required components of the post were adequately addressed with full explanations</td>
<td><strong>Excellent 5 points</strong>&lt;br&gt; Student submitted 2+ substantive participation responses with full and supported explanations</td>
<td><strong>Excellent 5 points</strong>&lt;br&gt; Discussion post exceeded required length, 2 participation responses were posted that also exceeded required length</td>
<td><strong>Excellent 5 points</strong>&lt;br&gt; If there were any spelling or grammar errors they were insignificant</td>
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<tr>
<td><strong>Good 4 points</strong>&lt;br&gt; A minor required component of the post was missing, or there was not good explanation for at least one of the required major components</td>
<td><strong>Good 4 points</strong>&lt;br&gt; Student submitted 1-2 substantive participation responses with supported explanations</td>
<td><strong>Good 4 points</strong>&lt;br&gt; Discussion post met required length, 2 participation responses were submitted - one response met the 100 word count requirement, one did not</td>
<td><strong>Good 4 points</strong>&lt;br&gt; There were a few spelling or grammar errors that were noticeable but did not detract from the discussion post/response</td>
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<tr>
<td><strong>Fair 3 points</strong>&lt;br&gt; Important required components of the post were missing or there were a few components not fully explained</td>
<td><strong>Fair 3 points</strong>&lt;br&gt; Student submitted 1-2 substantive participation responses. Additional explanation or support was needed</td>
<td><strong>Fair 3 points</strong>&lt;br&gt; Discussion post was at or right below required length, 2 responses were submitted, but neither met the 100 word count requirement or 1 response was submitted that met the 100 word count requirement</td>
<td><strong>Fair 3 points</strong>&lt;br&gt; There were a few spelling or grammar errors that were noticeable and detracted somewhat from the discussion post/response</td>
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<tr>
<td><strong>Poor 1-2 points</strong>&lt;br&gt; Not all of the required components of the post were addressed, nor were they fully explained</td>
<td><strong>Poor 1-2 points</strong>&lt;br&gt; Students submitted 0-1 substantive participation responses</td>
<td><strong>Poor 1-2 points</strong>&lt;br&gt; Discussion Post was at or below required length, 2 responses were submitted; 1 substantive response was posted that did not meet the 100 word count requirement</td>
<td><strong>Poor 1-2 points</strong>&lt;br&gt; There were a number of spelling and grammar mistakes that detracted from the discussion post/response</td>
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<tr>
<td><strong>Failing 0 points</strong>&lt;br&gt; The content of the response was Inadequate with limited coverage of required elements and very little if any explanation of required components</td>
<td><strong>Failing 0 points</strong>&lt;br&gt; There were no substantive participation posts submitted.</td>
<td><strong>Failing 0 points</strong>&lt;br&gt; Discussion response was at or below the required length and there were no substantive participation posts</td>
<td><strong>Failing 0 points</strong>&lt;br&gt; There were a great number of spelling and grammar mistakes that detracted greatly from the reading of the paper, such that it was difficult to read</td>
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Make-Up Policy

There will be no opportunities to make up any missed coursework with the exception of authorized absences according to University policies prescribing authorized absences in certain situations. I reserve the right to consider extreme circumstances and modify this rule. Students should notify me prior to missing an assignment, if possible. Those in athletics, those who are absent for religious holidays, and/or those involved in other school supported activities that require being absent from class will be allowed to make up assignments if proper procedures are followed in requesting an excused absence. I must have written documentation in advance that you will be away from class for the absence to be excused.

Authorized Absences: Absences are authorized only in cases of participation in school sponsored activities and/or religious holidays. For an excused absence due to a school sponsored activity, students must be approved in advance by the department chair and academic dean. Within three days after the absence, students must obtain authorized absence cards from the Dean of Students for presentation to instructor. Students who wish to request an excused absence for religious holidays can do so and will be excused from class as long as they make a request within the required time frame set by the University (see the most recent undergraduate catalog). Notification must be in writing so that I may have it for my records. You must arrange to make up any work missed during the excused religious absence or school sponsored activity.

Academic Dishonesty/Integrity

All students are required to conduct themselves with utmost honesty and integrity in all aspects related to this course. Any act of academic dishonesty will not be tolerated and may result in failing the course. Academic dishonesty includes, but is not limited to, cheating on a test, plagiarism, and collusion – the unauthorized collaboration with another person in preparing work offered for course credit.

Grade Appeals

Please keep all your graded work. You cannot, under any circumstance, dispute a grade on an exam or assignment if you cannot provide the original copy. Should you have any discrepancy with a grade you receive, you must submit a written complaint and meet with me within one week of receiving the grade. Bring the original copy of the exam or assignment to this meeting. Written complaints must address specific comments and/or grading criteria. Filing an appeal does not guarantee that your grade will be changed. Grades are not verbally negotiable.

Disabled Student Policy

Any student in this class may request learning assistance by submitting a written statement that describes the nature of your impairment and any specific accommodations you may need. Should you need assistance please contact the Dean of Students’ Office at http://www.dos.unt.edu/index.html or by calling (940) 565-2648.
**SPOT Participation**

The SPOT evaluation is a requirement for all organized classes at UNT. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider the SPOT to be an important part of your participation in this class.

**Student Behavior and University Policy:**

Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Center for Student Rights and Responsibilities to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at [www.unt.edu/csrr](http://www.unt.edu/csrr).

**Participation and Online Behavior**

To be successful at learning and understanding the material in this class, it is essential that you read and complete the assigned material and engage in thoughtful online discussions. Your active participation, along with your willingness to engage in thoughtful discussions regarding criminological theory will be taken into account at all times during the semester.

An online classroom, at least during times of online discussion, is a place to express ideas, opinions, and engage in thoughtful discussions. Students will respect the views and opinions of others at all times or their status in the course will be examined. In sum, simply be appropriate during online interactions. Each student brings unique insight and perspectives, and that can make for a very interesting and lively discussion forum, but just please be appropriate and respectful of others. Please review the undergraduate catalog concerning conduct which adversely affects the university community.

**Syllabus Changes**

I reserve the right and have the discretion to change this syllabus. While every effort will be made to follow this syllabus as closely as possible, it is sometimes the case that the syllabus must be modified. In the case that the syllabus needs to be adjusted, I will announce such adjustments to the class. I will make every effort to ensure that any changes to the syllabus benefit the class as a whole. It is the student’s responsibility to check announcements/email so that any and all syllabus changes are documented. Failure to obtain syllabus changes because of failure to check and read announcements does not constitute a defense against missed assignments, test dates, and other applicable changes.
Miscellaneous:

The material posted online is my personal intellectual property or that of the University of North Texas. You may not utilize the material for other than class purposes.

Office of Disability Accommodation

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student.

Students can access resources and information regarding disability accommodations in the Academic Support tab in Blackboard Learn. For additional information see the Office of Disability Accommodation website at http://www.unt.edu/oda. You may also contact them by phone at 940.565.4323.

UNT Compliance with F-1 Visa Students Taking Online Courses

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student’s responsibility to do the following:

(1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.
Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.
**Tentative Course Schedule**

Note: All assignments (quizzes and discussions) open at 8:00 a.m. on the first day (Monday) of each week and close at 11:59 the following Sunday (EXCEPT FOR WEEK 5).

<table>
<thead>
<tr>
<th>Date</th>
<th>Readings and Assignment Due Dates</th>
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| Week 1: 12/18-12/24   | **Topic:** Foundations  
 **Readings:** Chapters 1-4 and Powerpoints.  
 **Assignments:** Discussion 1 and Module 1 quiz due December 24 at 11:59pm |
| [Holiday Break/ university closed: December 25-29; January 1] |                                                                         |
| Week 2: 1/2-1/7       | **Topic:** Law Enforcement & The Courts:  
 **Readings:** Chapters 5 - 9 and Powerpoints.  
 **Assignments:** Discussion 2 and Module 2 quiz due January 7 at 11:59pm |
| Week 3: 1/8-1/12      | **Topic:** Corrections & Additional Issues  
 **Readings:** Chapters 10-14 and Powerpoints  
 **Assignments:** Discussion 3 and Module 3 quiz due by January 12 at 11:59pm  
 **Take note – assignments are due this week on Friday (the last day of the class). There will be no assignments accepted after this date as the course will have ended.** |