Seminar on Violence CJUS 4350.900/950
Spring 2022

Instructor Contact
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Pronouns: (she/her)
Email: Jordan.Russell@unt.edu

Communication Expectations:

**For questions, please first email the Graduate Student Assistant, Mrs. Madison McDowell (Green) at Madison.Green@unt.edu.**

The Graduate Student Assistant (GSA) for this course is Madison McDowell (Green). Mrs. McDowell will be assisting with maintaining course documentation and grading. Mrs. McDowell will serve as your first point of contact. If you have any questions, comments, concerns, etc. then please direct them to Mrs. McDowell first. If Mrs. McDowell feels that I (Professor Russell) need to weigh in on the matter then she will forward your email on to me. Mrs. McDowell is also available to answer questions and discuss class material.

**Note: Emails sent after 5pm or on the weekends will generally be answered the following business day.**

Email expectations: When sending an email, please put the COURSE NUMBER (CJUS 4350) in the subject line of the email. Only emails sent from your UNT email account (username@my.unt.edu) will receive a response. Please allow 48 hours of turnaround time (weekdays) for your email inquiries when contacting either the instructor or the GSA.

Welcome to UNT!
As members of the UNT community, we have all made a commitment to be part of an institution that respects and values the identities of the students and employees with whom we interact. UNT does not tolerate identity-based discrimination, harassment, and retaliation. UNT’s full Non-Discrimination Policy can be found in the UNT Policies section of the syllabus.

Course Description
An analysis of the incidence, patterns and causes of criminal violence; the characteristics of particular crimes (e.g. murder, robbery, rape, domestic abuse, terrorism), and societal reaction to such violence. Prerequisites: none (3 hours).
Course Structure

How the Course is Organized:
The course is divided into learning units; for example, Unit 1, Defining Violence, comprises of material that takes about 2 weeks to cover. As the Unit progresses you will be expected to join a discussion forum to share your thoughts about the issues raised. At the conclusion of each Unit you will have the opportunity to take a quiz related to the specific material covered in that unit.

What Students Should Do First:

To access the course, login to Canvas on the UNT portal
Select the appropriate course. The homepage for the class will include links to the assignments, course information, reading materials, and course announcements. All information of concern to the class as a whole will be posted as an “Announcement” on the course page, therefore it is your responsibility to check Announcements regularly.

You will be responsible for completing the assignments listed in the syllabus by the due dates. **No late assignments will be accepted** (Please read below for more information on assignments, tests, and due dates). **All late submissions are subject to receive a zero.**

How Students Should Proceed Each Week for Class Activities:

Students should follow the syllabus and Course Calendar. As the course develops, new Units will become available to you. You may not work ahead on Units that have not opened yet. Please refer closely to the Course Calendar (found under the “Modules” tab) for the dates of each Unit, as well as the dates for all assignments. On your homepage you will have a tab marked “Modules”. Click on this tab. Click on the appropriate Unit to find the required readings and assignments. Further instructions for the assignments will be found within the reading.

Course Prerequisites or Other Restrictions

Prerequisites: none

Course Objectives

Upon successful completion of this course students will be able to:

- Demonstrate an understanding of the major ethological, biological and sociological theories of violence
- Discuss explanations for violent crimes
- Identify the major explanations for sexually motivated crimes
- Explain the differences between mass murder and serial murder
- Analyze and develop creative solutions to violent crime problems
Materials
The assigned text listed below is required for all students enrolled in this class. Reading assignments are noted in the course calendar. All students are expected to read the assigned chapters prior to the date specified in the course calendar. The assigned readings will serve as a foundation for the discussion of issues in class as well as examination material.


Course Technology & Skills

*Minimum Technology Requirements:*

This is not a computer skills course and as such, students are expected to have a minimum skill set in order to access course materials and complete course assignments. Specifically, students should know how to access a Web site when given an address, use the features of their Web browser, download files, attach files to emails, use word processing software, copy and paste ...etc.

- Computer
- Reliable internet access
- Speakers
- Microphone
- Plug-ins
- Microsoft Office Suite
- Canvas Technical Requirements ([https://clear.unt.edu/supported-technologies/canvas/requirements](https://clear.unt.edu/supported-technologies/canvas/requirements))

Computer Skills & Digital Literacy

Below is a list of course-specific technical skills learners must have to succeed in the course, such as:

- Using Canvas
- Using email with attachments
- Downloading and installing software

Technical Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.
UIT Help Desk: UIT Student Help Desk site (http://www.unt.edu/helpdesk/index.htm)
Email: helpdesk@unt.edu
Phone: 940-565-2324
In Person: Sage Hall, Room 130
Walk-In Availability: 8am-9pm
Telephone Availability:
- Sunday: noon-midnight
- Monday-Thursday: 8am-midnight
- Friday: 8am-8pm
- Saturday: 9am-5pm
Laptop Checkout: 8am-7pm

For additional support, visit Canvas Technical Help (https://community.canvaslms.com/docs/DOC-10554-4212710328)

Rules of Engagement

Rules of engagement refer to the way students are expected to interact with each other and with their instructors. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law will not be tolerated.
- Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
- Ask for and use the correct name and pronouns for your instructor and classmates.
- Speak from personal experiences. Use “I” statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual’s experiences.
- Use your critical thinking skills to challenge other people’s ideas, instead of attacking individuals.
- Avoid using all caps while communicating digitally. This may be interpreted as “YELLING!”
- Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
- Avoid using “text-talk” unless explicitly permitted by your instructor.
- Proofread and fact-check your sources.
- Keep in mind that online posts can be permanent, so think first before you type.

See these Engagement Guidelines (https://clear.unt.edu/online-communication-tips) for more information.
Course Requirements

Your final grade will be determined based on your performance on 8 Unit quizzes, 2 Exams (midterm and final), and 9 discussion assignments. There are a total of 360 points that can be earned in this class. The dates for each quiz, discussion assignment, and exam are listed in the course schedule below.

Exams: 2 @ 50 points each
Chapter Quizzes: 8 @ 10 points each
Discussions: 9 @ 20 points each

Grading Scale: 324 – 360 = A
288 – 323 = B
252 – 287 = C
216 – 251 = D
0 – 209 = F

IF YOU PLAGIARIZE ONE DISCUSSION BOARD RESPONSE YOU WILL RECEIVE A ZERO FOR THAT ENTRY. IF YOU PLAGIARIZE A SECOND TIME YOU WILL RECEIVE AN F FOR THE CLASS.
Spring 2022 : Tentative Course Schedule

Course Introduction: 1/18 – 1/23
  Topic: Course Introduction
  Readings: Course Syllabus

Unit 1: 1/24 – 1/30
  Topic: Defining Violence and Criminal Violence
  Reading: Course notes and chapter 1 of textbook
  Assignments: Complete the discussion assignment and quiz for Unit 1.

Unit 2: 1/31 – 2/6
  Topic: Measuring Violence
  Reading: Course notes and chapter 2 of textbook
  Assignments: Complete the discussion assignment and quiz for Unit 2.

Unit 3: 2/7 – 2/20
  Topic: Violence in Other Times and Places.
  Reading: Course notes and chapter 3 of textbook
  Assignments: Complete the discussion assignment and quiz for Unit 3.

Unit 4: 2/21 – 3/6
  Topic: Theories of Violence
  Reading: Course notes, chapter 5 pages 95-102, chapter 6 pages 115-119, and chapter 7 pages 141-144 of textbook
  Assignments: Complete the discussion assignment and quiz for Unit 4.

Unit 5: 3/7 – 3/13
  Topic: Types of criminal violence: Homicides and Assaults
  Reading: Course notes and chapter 4 of textbook
  Assignments: Complete the discussion assignment and quiz for Unit 4.

*Spring Break 3/14-3/20—University Closed—Enjoy!

Midterm: 3/21 – 3/27
  Topic: Midterm
  Readings: Unit 1-5

Unit 6: 3/28 – 4/10
  Topic: Types of Criminal Violence: Sexual Violence
  Reading: Course notes and chapter 6 of textbook
  Assignments: Complete the discussion assignment and quiz for Unit 6.

Unit 7: 4/11 – 4/24
  Topic: Types of Violence: Terrorism as Violent Crime
Reading: Course notes and chapter 14 of textbook
Assignments: Complete the discussion assignment and quiz for Unit 7.

Unit 8: 4/25 – 5/5 (THURSDAY)

Topic: Types of Violence: Mass Killing
Reading: Course notes
Assignments: Complete the discussion assignment and quiz for Unit 8.

Final Exam: 5/7 – 5/12
Topic: Final Exam
Reading: Units 6-8

* The final exam will be made available on Saturday, May 7th at 8:00 a.m. and will be due no later than 11:59 pm on Thursday, May 12th. Please note that May 12th is a Thursday.

Exams/Quizzes/Discussions Policies

Exams:
There will be two exams given worth 50 points each. You will have 75 minutes to complete each exam. Make sure to give yourself enough time because the exam will shut-off at 11:59pm on the final day that the exam is available.

Note that any material covered in the textbook, discussions, or any supplemental material (such as extra assigned readings, movies, etc.) is “fair” game. It is essential that you read every designated chapter before attempting to take a unit quiz or exam. There will be NO STUDY GUIDE for the exams.

Check the course calendar for exam weeks.

Quizzes:
There will be one multiple choice quiz for each unit. Each multiple choice quiz is worth 10 points. You will use the course readings and notes to prepare for the quizzes.

You will have 15 minutes for each quiz. Make sure to give yourself enough time because the quiz will shut-off at 11:59pm.

**Questions will be drawn from the course textbook and materials contained in the course notes. Exam and quiz questions will also be drawn from materials referred to in the course notes e.g. Look up and familiarize yourself with noted cases.

Discussion Assignments:
In addition to exams and quizzes, students will participate in assigned online discussions. Questions will be posted by your instructor and you are expected to contribute answers and discussion to the topic.

Each discussion assignment will be eligible for a maximum of 20 points.
There will be 1 Introduce yourself discussion and 8 Unit discussion forums for a maximum of 180 points available. You will be graded on your original content (level of critical thought/analysis, quality of factual support for your position) and quality of writing (spelling, punctuation, grammar). If any information that is not an original thought of yours is included in a discussion response, regardless of where it came from, that information needs to be cited using APA format. If you are unfamiliar with APA, please refer to the APA Writing Style Guide (located in the Modules section within the “Start Here” tab). Please make sure to proof read your work before submitting.

Each student will be required to participate in 8 discussions throughout the course. These discussions will first require you to post an answer to the questions posed by me. Be clear and detailed in answering the questions. These posts must be at least 250 words in length. This portion of the assignment is referred to as “Post.”

You are also required to appropriately and professionally respond to at least two other student’s postings for every discussion board (i.e. one post by you and two responses from you). Your response to another student’s post must: be at least 100 words in length, relate to the subject of the initial posting and demonstrate evidence of critical thought. Consider: what makes sense about your classmate’s post? What flaws can you see in the post? A simple statement of agreement or disagreement with the initial posting is insufficient. Furnish a thoughtful response and support it. Content, structure, grammar, spelling and punctuation will be taken into consideration when awarding the grade for your discussion entries.

Students are only permitted one attempt on discussion assignments. Students are required to submit their discussion post prior to viewing the post or replies of other students. Meaning, the post must be submitted before the response. This standard method is to ensure all students are practicing academic honesty, and not drawing their discussion post information from the work of other students. For this reason, we only grade the first discussion post submitted by students, and students cannot delete a submission from our view. If you have any issues with your discussion submission, please email myself or Madison ASAP.

See next page for the discussion assignments rubric.

*All citations, references and sources are to be made in APA format.
**You must cite any sources you use when constructing your discussion board responses, whether it is the course textbook, a scholarly journal, a website, a television show, etc.
***If you do not meet the word minimum for either the initial/or peer reply (response), you are subject to lose significant points.
<table>
<thead>
<tr>
<th>Content</th>
<th>Participation</th>
<th>Length</th>
<th>Editing (spelling and grammar)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Excellent 5 points</strong>&lt;br&gt;All of the required components of the post were adequately addressed with full explanations</td>
<td><strong>Excellent 5 points</strong>&lt;br&gt;Student submitted 2+ substantive participation responses with full and supported explanations</td>
<td><strong>Excellent 5 points</strong>&lt;br&gt;Discussion post exceeded required length, 2 participation responses were posted that also exceeded required length</td>
<td><strong>Excellent 5 points</strong>&lt;br&gt;if there were any spelling or grammar errors they were insignificant</td>
</tr>
<tr>
<td><strong>Good 4 points</strong>&lt;br&gt;A minor required component of the post was missing, or there was not good explanation for at least one of the required major components</td>
<td><strong>Good 4 points</strong>&lt;br&gt;Student submitted 1-2 substantive participation responses with supported explanations</td>
<td><strong>Good 4 points</strong>&lt;br&gt;Discussion post met required length, 2 participation responses were submitted - one response met the 100 word count requirement, one did not</td>
<td><strong>Good 4 points</strong>&lt;br&gt;There were a few spelling or grammar errors that were noticeable but did not detract from the discussion post/response</td>
</tr>
<tr>
<td><strong>Fair 3 points</strong>&lt;br&gt;Important required components of the post were missing or there were a few components not fully explained</td>
<td><strong>Fair 3 points</strong>&lt;br&gt;Student submitted 1-2 substantive participation responses. Additional explanation or support was needed</td>
<td><strong>Fair 3 points</strong>&lt;br&gt;Discussion post was at or right below required length, 2 responses were submitted, but neither met the 100 word count requirement or 1 response was submitted that met the 100 word count requirement</td>
<td><strong>Fair 3 points</strong>&lt;br&gt;There were a few spelling or grammar errors that were noticeable and detracted somewhat from the discussion post/response</td>
</tr>
<tr>
<td><strong>Poor 1-2 points</strong>&lt;br&gt;Not all of the required components of the post were addressed, nor were they fully explained</td>
<td><strong>Poor 1-2 points</strong>&lt;br&gt;Students submitted 0-1 substantive participation responses</td>
<td><strong>Poor 1-2 points</strong>&lt;br&gt;Discussion Post was at or below required length, 2 responses were submitted; 1 substantive response was posted that did not meet the 100 word count requirement</td>
<td><strong>Poor 1-2 points</strong>&lt;br&gt;There were a number of spelling and grammar mistakes that detracted from the discussion post/response</td>
</tr>
<tr>
<td><strong>Failing 0 points</strong>&lt;br&gt;The content of the response was inadequate with limited coverage of required elements and very little if any explanation of required components</td>
<td><strong>Failing 0 points</strong>&lt;br&gt;There were no substantive participation posts submitted</td>
<td><strong>Failing 0 points</strong>&lt;br&gt;Discussion response was at or below the required length and there were no substantive participation posts</td>
<td><strong>Failing 0 points</strong>&lt;br&gt;There were a great number of spelling and grammar mistakes that detracted greatly from the reading of the paper, such that it was difficult to read</td>
</tr>
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</table>
For questions regarding this course, please contact the Graduate Student Assistant as she will handle all routine matters regarding this course. If Mrs. McDowell believes I need to consider the matter, she will forward the message to me for consideration. If the issue is a technical one involving Canvas, contact the Help Desk or contact them by phone at (940) 565-2324, or in person in Sage Hall, Room 330.

If you have questions about how to work Canvas contact Canvas Support, or you can contact the UNT helpdesk at (940) 565-2324.

Course Evaluation
Student Perceptions of Teaching (SPOT) is the student evaluation system for UNT and allows students the ability to confidentially provide constructive feedback to their instructor and department to improve the quality of student experiences in the course.

Course Policies
Attendance Policy
As this is an online course, there are fixed deadlines on assignments that students must meet in order to receive up to full credit for completed assignments. Students are expected to log in to the course daily to review course assignments, due dates, and check announcements, etc. Students may complete their work early in the week and, in doing so, have a large amount of flexibility in completing their assignments. However, while work can be completed early in the week, all assignments must be submitted by the due date listed in the course calendar in the syllabus. Students that have fallen behind, are failing and/or choose to not complete the coursework for the semester are responsible for officially withdrawing themselves from the course; failure to do so will result in a performance grade of "F".

If for some reason you may miss a considerate amount of time and will not be able to complete your assignments, it is your responsibility to inform you instructor beforehand.

IMPORTANT : COVID-19 Impact on Attendance
While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to a related issue regarding COVID-19. It is important that you communicate with me prior to being absent so I may make a decision about accommodating your request to be excused from class.

If you are experiencing any symptoms of COVID-19 (https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider PRIOR to coming to campus. UNT also requires you to contact the UNT COVID Hotline at 844-366-5892 or COVID@unt.edu for guidance on actions to take due to symptoms, pending or
positive test results, or potential exposure. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

Class Materials for Remote Instruction
Additional remote instruction may be necessary if community health conditions change or you need to self-isolate or quarantine due to COVID-19. Students will need access to a [webcam and microphone, reliable internet access] to participate in fully remote portions of the class. Additional required classroom materials for remote learning include: [Canvas software]. Information on how to be successful in a remote learning environment can be found at https://online.unt.edu/learn.

Statement on Face Covering
Face coverings are required in all UNT facilities. Students are not required to wear a face covering as this class in 100% online. UNT face covering requirements are subject to change due to community health guidelines. Any changes will be communicated via the instructor.

Class Participation
To be successful at learning and understanding the material in this class, it is essential that you read and complete the assigned material and engage in thoughtful online discussions. Your attendance and active participation, along with your willingness to engage in thoughtful discussions will be taken into account at all times during the semester.

An online classroom, at least during times of online discussion, is a place to express ideas, opinions, and engage in thoughtful discussions. Students will respect the views and opinions of others at all times or their status in the course will be examined. In sum, simply be appropriate during online interactions. Each student brings unique insight and perspectives, and that can make for a very interesting and lively discussion forum, but just please be appropriate and respectful of others. Please review the undergraduate catalog concerning conduct which adversely affects the university community.

Make-Up Policy
There will be no opportunities to make up any missed coursework with the exception of authorized absences according to University policies prescribing authorized absences in certain situations. I reserve the right to consider extreme circumstances and modify this rule. Students should notify me prior to missing an assignment, if possible. Those in athletics, those who are absent for religious holidays, and/or those involved in other school supported activities that require being absent from class will be allowed to make up assignments if proper procedures are followed in requesting an excused absence. I must have written documentation in advance that you will be away from class for the absence to be excused.
MISCELLANEOUS

The material posted online is my personal intellectual property or that of the University of North Texas. You may not utilize the material for other than class purposes.

Syllabus Change Policy
I reserve the right and have the discretion to change this syllabus. While every effort will be made to follow this syllabus as closely as possible, it is sometimes the case that the syllabus must be modified. In the case that the syllabus needs to be adjusted, I will announce such adjustments to the class. I will make every effort to ensure that any changes to the syllabus benefit the class as a whole. It is the student’s responsibility to check announcements so that any and all syllabus changes are documented. Failure to obtain syllabus changes because of failure to check and read announcements does not constitute a defense against missed assignments, test dates, and other applicable changes.

UNT Policies

Academic Integrity Policy
Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. [Insert specific sanction or academic penalty for specific academic integrity violation.]

ADA Policy
UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one’s specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website (https://disability.unt.edu/).

Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)
The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.
Emergency Notification & Procedures
UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

Retention of Student Records
Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student’s records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University’s policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior
Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT’s Code of Student Conduct (https://deanofstudents.unt.edu/conduct) to learn more.

Access to Information - Eagle Connect
Students’ access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student’s Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail Eagle Connect (https://it.unt.edu/eagleconnect).

Student Evaluation Administration Dates
Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 [insert administration dates] of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional
Sexual Assault Prevention
UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment, sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT’s Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim’s compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565-2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.

Important Notice for F-1 Students taking Distance Education Courses
Federal Regulation
To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the Electronic Code of Federal Regulations website (http://www.ecfr.gov/). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance
To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.
If such an on-campus activity is required, it is the student’s responsibility to do the following:

(1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.

(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

Student Verification
UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses (https://policy.unt.edu/policy/07-002).

Use of Student Work
A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student’s permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student’s written permission.

Download the UNT System Permission, Waiver and Release Form

Transmission and Recording of Student Images in Electronically-Delivered Courses

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
2. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.

3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

Academic Support & Student Services

Links to Academic Support Services, such as Office of Disability Accommodation, Counseling and Testing Services, UNT Libraries, Online Tutoring, UNT Writing Lab and Math Tutor Lab are available on the university website.
UNT Portal: http://my.unt.edu

UNT Library Information for Off-Campus Users:
http://www.library.unt.edu/services/facilities-and-systems/campus-access
UNT Computing and Information Technology Center:
http://citic.unt.edu/services-solutions/students

UNT Academic Resources for Students: http://www.unt.edu/academics.htm
Computer Labs: General access computer lab information (including locations and hours of operation) can be located at: http://www.gacl.unt.edu/

Student Support Services

Mental Health
UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- Student Health and Wellness Center (https://studentaffairs.unt.edu/student-health-and-wellness-center)
- Counseling and Testing Services(https://studentaffairs.unt.edu/counseling-and-testing-services)
- UNT Care Team (https://studentaffairs.unt.edu/care)
Chosen Names
A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- UNT Records
- UNT ID Card
- UNT Email Address
- Legal Name

*UNT euIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

Pronouns
Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don’t assume someone’s name, we should also ask and not assume someone’s pronouns.

You can add your pronouns to your Canvas account so that they follow your name when posting to discussion boards, submitting assignments, etc.

Below is a list of additional resources regarding pronouns and their usage:

- What are pronouns and why are they important?
- How do I use pronouns?
- How do I share my pronouns?
- How do I ask for another person’s pronouns?
- How do I correct myself or others when the wrong pronoun is used?

Additional Student Support Services
- Registrar (https://registrar.unt.edu/registration)
- Financial Aid (https://financialaid.unt.edu/)
- Student Legal Services (https://studentaffairs.unt.edu/student-legal-services)
- Career Center (https://studentaffairs.unt.edu/career-center)
- Multicultural Center (https://edo.unt.edu/multicultural-center)
- Counseling and Testing Services (https://studentaffairs.unt.edu/counseling-and-testing-services)
- Pride Alliance (https://edo.unt.edu/pridealliance)
- **UNT Food Pantry** ([https://deanofstudents.unt.edu/resources/food-pantry](https://deanofstudents.unt.edu/resources/food-pantry))

**Academic Support Services**
- **Academic Resource Center** ([https://clear.unt.edu/canvas/student-resources](https://clear.unt.edu/canvas/student-resources))
- **Academic Success Center** ([https://success.unt.edu/asc](https://success.unt.edu/asc))
- **UNT Libraries** ([https://library.unt.edu/](https://library.unt.edu/))
- **Writing Lab** ([http://writingcenter.unt.edu/](http://writingcenter.unt.edu/))