AERO 1030: Heritage and Values
SYLLABUS - Fall 2026

Course Title(s)/Section Number:
AERO 1030.004: 1100-1150 Hours, Thursday; Athletics Bldg. 1: Room 109
AERO 1030.001: 1300-1350 Hours, Thursday; Athletics Bldg. 1: Room 109

Co-requisite: Enrollment in Leadership Lab & Recitation unless approved by Department Chair OR if student is Academic Only AFROTC participant

Instructor: Justin M. Perez, Capt, USAF
Education: BA, Digital Media, Gulf Coast State College, FL, 2015
MBA, Master of Business Administration, Liberty University, VA, 2020

Location: Athletics Bldg. 1 (ROTC Detachment)
Office Number: Room 115
Office Phone: (940) 369-8674
Email Address: justin.perez@unt.edu
Office Hours: Monday through Friday by appointment
Course Delivery/Credit Hours: Lecture/3 hour Lab/0 (No credit for Lab)

Course Texts: Electronic reading material will be provided by the Air Force at no cost to the student and can be found at www.wings.holmcenter.com, under the curriculum tile. Student instruction for access will be provided during the first day of class.
E-Textbooks: AFH 33-337, Tongue and Quill. Supplementary materials will be provided as required throughout the course.
Supplies: Air Force uniforms supplied by the Air Force at no cost

Course Description/Learning Objectives: This course introduces the Air and Space Forces. The course allows students to examine general aspects of the Department of the Air Force, leadership fundamentals, service benefits, and opportunities for officers. The course also lays the foundation for becoming an Air or Space professional by outlining our heritage and values. As a foundational course, AS100 also provides a historical perspective such as lessons on war and US military, AF operations, principles of war, and airpower. As a whole, this course provides students with a knowledge-level understanding for the employment of air and space power, from an institutional, doctrinal, and historical perspective. Students will be introduced to the military way of life and gain knowledge on what it means to be an Air or Space professional.

GRADING CRITERIA

AFROTC Detachment 835 will maintain a letter grading system for all AS classes. A curve system will not be utilized for course grades. Cadets who fail AS Classes and/or LLAB, may apply for re-entry, but the failed class(es), to include LLAB, will have to be re-accomplished for AFROTC credit.

The Det/CC must approve all "Incompletes" for AS classes and LLAB. "Incompletes" should be used for unusual or unavoidable circumstances, such as an extended illness. "Incompletes" must not be used for make-up of unsatisfactory or delinquent work, or as a sanction for cadets who do not return uniforms. An "Incomplete" must be resolved NLT the end of the following term or it will constitute a failure. (Det 835 will follow university guidance for "incompletes")

Assignment	Points	Point Weight
First Exam	50	25%
Second Exam	50	25%
Current Events Paper	30	15%
Heritage Series Paper	30	15%
Current Events Briefing	15	7.5%
Heritage Series Briefing	15	7.5%
Official Email	10	5%
Total	200	100%

Grade Scale	
A	90 and above
B	80-89
C	70-79
D	60-69
F	59 and below

CLASS SCHEDULE AND ASSIGNMENT DUE DATES

Class	Student Pre-Work and Assignments	Date	Subject
1	NO CLASS	**20 Aug**	NO CLASS
2	Student Reader (SR) – Introduction	**27 Aug**	Lesson 1: Welcome and Course Overview
3	SR– Intro to ROTC **DUE** Official Email	**03 Sep**	Lesson 2: Introduction to ROTC
4	SR- DAF Core Values	**10 Sep**	Lesson 3: USAF & USSF Core Values
5	SR – DAF Leader Development	**17 Sep**	Lesson 4: DAF Leadership Development
6	SR – Introduction to Leadership	**24 Sep**	Lesson 5: Introduction to Leadership
7	SR- Benefits of Service	**01 Oct**	Lesson 6: Benefits of Service
	SR- Formation of the DAF **DUE** Current Events Paper	**08 Oct**	Lesson 7: Formation of the DAF
8	**DUE** Current Events Briefing/Midterm Exam	**15 Oct**	Current Events Briefing Midterm Exam
9	SR – Evolution of the DAF	**22 Oct**	Lesson 8: Evolution of the DAF
10	SR – Dept of the Air Force	**29 Oct**	Lesson 9: Dept of the Air Force
11	**DUE** DAF Heritage Series Paper	**05 Nov**	Lesson 10: DAF Heritage Series
12	**DUE** DAF Heritage Series Briefing	**12 Nov**	Lesson 10: DAF Heritage Series
13	FLEX	**19 Nov**	FLEX
n/a	NO CLASS -Thanksgiving Break	**26 Nov**	NO CLASS
14	Final Exam	**03 Dec**	**Final Exam**

A. **Examinations:** Students will take two examinations worth 50 points each. Each exam may consist of multiple choice, matching, True/False, fill-in-the-blank, or short essay questions. All examination questions measure how well the student masters the course lesson objectives listed above. The exams are not comprehensive and there will be no comprehensive final examination. Test will be taken electronically online.

B. **Official Email:** Write a 200-word email formatted in accordance with AFH 33-337, The Tongue and Quill, about an influential person or leader in their life and why. The signature block does not count towards the word count. The intent of this activity is for students to practice the principles of military electronic communication using the official email template. The email will be graded based on meaningful content, grammar, clarity, conciseness, format, and tone. Refer to Chapter 12 of the Tongue and Quill for guidance, proper formatting and examples.

C. **Current Event Paper:** Write a 2-page paper, double spaced. The intent of this activity is for cadets to practice professional writing and to organize their thoughts about a current event. The paper will be graded based on meaningful content, grammar, clarity, conciseness, and format. Please include references/sources.

D. **Current Event Briefing:** Deliver a 2–4-minute prepared briefing about a local, state, national, or worldwide current event within the last year. The topic is identical to the Current Event Paper which should be used as a guide to prepare organization and delivery. Prepare 4-9 presentation slides to use as a visual aid during your briefing. Your slides and briefing will be graded based on format, grammar, conciseness and your delivery.

E. **Heritage Series Paper:** Write a 2-page paper, double spaced. The intent of this activity is for cadets to practice professional writing and to organize their thoughts about a historical Air Force leader. The paper will be graded based on meaningful content, grammar, clarity, conciseness, and format. Please include references/sources.

F. **Heritage Series Briefing:** Deliver a 2–4-minute prepared briefing about a historical Air Force Leader. The topic is identical to the Heritage Series Paper which should be used as a guide to prepare organization and delivery. Prepare 4-9 presentation slides to use as a visual aid during your briefing. Your slides and briefing will be graded based on format, grammar, conciseness and your delivery.

G. **Suspense's:** No credit will be awarded for late assignments unless one or more of the following conditions apply: You previously coordinated not making the posted deadline and reached an agreement with your instructor for a later date to complete the assignment, or you had a bona fide excuse or emergency. Typically, an excuse will require corroboration from another person or written evidence that demonstrates the veracity of the claim.

AFROTC STANDARDS & PROTOCOL

A. **Academic Freedom:** The free exchange of opinions and ideas is essential to the educational process and, to the greatest extent possible, faculty, students, and staff are encouraged to speak and write freely. Statements, disagreements, and other comments made by individuals or groups in the educational forum are safeguarded through the practice of non-attribution. Even in this academic setting, however, the importance of the university's military mission requires limits on some types of expression. The following restrictions apply IAW Articles 88 and 89 of the UCMJ. Commissioned officers, officer trainees, and cadets may not use contemptuous words toward the President, Vice President, Congress, the Secretary of Defense, Secretary of the Air Force, and others. In addition, military members may not make disrespectful remarks about superior commissioned officers. Faculty, students and staff members should make every effort to indicate clearly that the opinions they express are personal to the member, and do not represent the official views of their organization, Air University, USAF, the U.S. government, or any other government or academic community.

B. **Integrity:**
   a. Academic Integrity: Dishonest conduct is in direct conflict with our stated core value of "Integrity First."
   b. Plagiarism – The act of appropriating the literary composition of another, parts or passages of their writing, or the ideas or language of the same, and intending to pass them off as the product of one's own mind.
   c. Cheating – The act of giving or receiving improper assistance such as, but not limited to, gaining unauthorized access to faculty material that have been released for student use; copying answers from another's examination; using texts, notes, etc.
   d. Misrepresentation – The act of making an assertion to intentionally deceive or mislead. Misrepresentation may be an oral or written statement that is misleading or deceiving and meant to be so; for example, false reporting.

C. **Professionalism:** An atmosphere of respect must be maintained at all times. Cadets are expected to address colleagues as "Cadet" or Mr./Ms./Miss, keep desk areas clean, and take all materials with them when class adjourns. Cadets/Special Students/guests/etc. are allowed to bring drinks into class, and food is allowed. Students will clean up after each classroom session. There will be no sleeping in class. If cadets have trouble staying alert during class, it is highly recommend you stand up in the back of the classroom. Active participation is expected. When addressing cadre, cadets will use their rank or use "sir" or "ma'am," as appropriate.

D. **Attendance policy:** Responsibility for class attendance rests with the student. Class attendance is MANDATORY. In accordance with AFROTCI 36-2011, Cadets must attend at least 80% of all aerospace studies classes, or substitute activities determined by the respective AFROTC instructor and with approval of at least the detachment commander to receive a passing final grade unless the host university policy requires a higher attendance percentage. If a student achieves less than 80% attendance, he or she fails the class. More than three unexcused absences will result in failing the class due to attendance this semester; he or she will be dropped or disenrolled from the program. **In other words, beginning with the third unexcused absence, you are under the 80% requirement, and fail the class**. The instructor reserves the right IAW UNT policy to request that a student be dropped from the course with a grade of "WF" upon the accumulation of a stated number of unexcused absences. An absence may be excused for the following reasons: a religious holy day, including travel for that purpose; active military service, including travel for that purpose; participation in an official university function; illness or other extenuating circumstances; pregnancy and parenting under Title IX; and when the University is officially closed. For cross-town cadets, excused holidays will be based on your University's official academic calendar. The student is responsible for requesting an excused absence in writing as early in the semester as possible, and personally providing satisfactory evidence to substantiate the excused absence. If you must miss a class, you should: Notify the instructor before class (email or written memo), if possible. Make-ups will be made at the discretion of the instructor and will be decided on a case-by-case basis. ***Academic only (non-***

cadet): students are not required to meet the 80 percent attendance requirement but are strongly encouraged to attend all scheduled classes.

E. **Timeliness:** I expect everyone to be seated and prepared to begin class on time. The class will begin when the instructor enters the room and the room has been called to attention. However, I would rather you enter late than not attend class at all. If you are late, you must see me after class to explain your tardiness. I will decide on the appropriate course of action.

F. **Uniform and Appearance:** Cadets are required to wear the Uniform of the Day (UOD) to all Aerospace Studies classes. On Thursdays, cadets must wear the uniform to all academic classes, including Leadership Laboratory (exceptions will be dealt with on a case-by-case basis). If cadets have a meeting with the Detachment Commander, cadets must be in the uniform of the day. All cadets will comply with USAF grooming and appearance standards at all times, in or out of uniform. If cadets are not sure how to properly wear the uniform, ask your cadet chain of command.

G. **Chain of Command:** Use the cadet wing chain of command to address cadet issues. Go to your instructor for any issues dealing with this class or AFROTC program administrative issues that require cadre attention. Serious issues requiring immediate attention must go to any cadre or uniformed staff member available. **Class Leader:** A class leader will be designated each semester. The class leader is responsible for: **preparing the class for presentations and exams, taking attendance, ensuring no trash remains in the classroom after class and any other class-related tasks required by the instructor.** Opening class procedure. The class leader will ensure someone calls the room to attention. Once the instructor is in place, he will put the class at ease. Cell Phones: Silence or turn off cellular phones during class, unless you brief the instructor, in advance, of a need for an exception to this policy. No cellular phones allowed out during examinations. Closing class procedure: When the instructor has concluded instruction for the day and is exiting the classroom, the class leader will call the class to attention, the instructor will exit the class, and state, "carry on." The class leader will then face the class and state "class dismissed."

H. **Civil Involvements and Medical Problems:** You must personally report any involvement with any civil or law enforcement within 72 hours of the occurrence. Failure to do so may result in being disenrolled from the AFROTC program. Additionally, report any medical problems within 72 hours to include serious injury, illness, pregnancy, and/or any type of surgery or other change in medical status.

UNT POLICIES AND GUIDANCE

A. **Academic Integrity Standards and Sanctions for Violations**
According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

B. **Access To Information – Eagle Connect**
Students' access points for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to your Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail: eagleconnect.unt.edu/

C. **Acceptable Student Behavior**
Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at deanofstudents.unt.edu/conduct.

D. **ADA Statement**
UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website at disability.unt.edu

E. **Emergency Notification & Procedures**

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.

F. **Retention Of Student Records**
Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Blackboard online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about students' records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

G. **Student Evaluation Administration Dates**
Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via *IASystem* Notification" (no-reply@iasystem.org) with the survey link. Students should look for email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey, they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website at www.spot.unt.edu or email spot@unt.edu.

H. **Sexual Assault Prevention**
UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565-2648.

I. **Course Drop** Visit website for schedule – http://essc.unt.edu/registrar/schedule/scheduleclass.html

J. For student resources to help you be more successful, go to: http://success.unt.edu/