

UNT

College of Music

Syllabus: Studio Voice
Studio 208
College of Music

Professor: Jennifer Lane
jennifer.lane@unt.edu
Office Hour: by appointment

Course Description: Professional training in the art of singing. Development of vocal technique and artistry through performance, technical exercises, listening, practice, repertoire, reading, and observation. Designed to develop the complete singer.

Required preparation for lessons: Translations of all repertoire in languages other than English. Students must prepare IPA transcriptions of all foreign language repertoire. Extra copies of music in **3-ring binder** are required. At least two songs are to be prepared per lesson.

Practice Requirements: Your regular practice times and rehearsals with your pianist must be entered into your weekly schedule and a copy given to me no later than your 3rd lesson. The minimum expectation is 3 hours practice per week for each hour of credit. Students with recitals, opera roles, or other performance commitments are expected to practice more. Students are expected to enter their practice times into their class schedules. The content of practice will vary for each student. Students will be required to own and use a metronome.

Studio Class: Studio classes will be held on Tuesdays at 3:00 pm. in the Orchestra Rehearsal Room (232). **Attendance is required.**

Class requirements:

Music must be **memorized**, at least four performances per semester are required.
Spoken recitation of song texts in the original language and in English translation are required.

Departmental: Voice Departmentals are held on Tuesdays at 4:00 pm. **Attendance is required.** Performance majors are required to perform at least once per semester. Please do not wait till the end of the semester.

Translations:

www.lib.lsu.edu/hum/music/translations.html
www.recmusic.org/lieder/

Students are also expected to use dictionaries to check all translations for accuracy. Do not rely only on translations printed in your music as these are designed to be sung rather than true translations of the original.

Music and Scores: Do not expect the teacher to provide these. Providing one's own books and scores is an indication of commitment to vocal study. In addition, UNT has a magnificent library and the librarians are eager to assist students with their research. Please ask for a student research form and a session with the adult librarian so that you will quickly become comfortable with the library.

Vocal music: resources

Penders, Elm Street, Denton, TX
<http://www.classicalvocalrep.com> 1 800 298-7474
www.brodtmusic.com/choral/shtml 1 800 438-4129
UNT Music Library at Willis
www.grovemusic.com/shared/views/home/html

Exams: At the end of each semester there will be a sung jury, which represents 50% of the semester grade. Each student will be required to sing 4-6 songs prepared during that semester, depending upon whether the jury is before or after passing the upper divisional exam (UDE). Masters Degree students are required to sing 6 songs per jury. A mid-term will be given during Week 7 to all students who will sing juries at the end of the semester. This *excludes* DMA's, GAC's, and those students giving MM or Senior Recitals.

See Vocal Student Handbook for repertoire and other requirements:

<http://music.unt.edu/downloads/handbooks/VoiceHandbook.pdf>

Grading: 50% jury, 50% studio. A good jury can be offset by poor studio work and a single bad day can be offset by an excellent semester in the studio. Studio Class and Voice Departmental attendance are required and records kept. Each lesson, as well as the mid-term and studio class performances will be graded in order to determine the studio portion of your grade.

Required 3-Ring Binders: Students must create **2 binders**, one for me and one for themselves. In the one you give me, only those items starred need be included. The other items you will need to show me from time to time without warning. Failure to prepare your binders will affect your weekly grade.

1. all music currently being studied*
2. repertoire list showing all juried music by language and semester juried*
3. student's cv
4. notes taken during your practice sessions and during studio class
5. translations and IPA*
6. programs from performances attended
7. copies of vocal treatises, articles, etc.
8. if preparing recitals, program drafts
9. extra copies of your music for use by substitute accompanists*

Accompanists: Students **must** secure an accompanist for 30 minutes of each voice lesson, for Studio Class, and for their juries. The vocal area will make available a list of accompanists at the beginning of each semester. Students are expected to rehearse with their accompanists for at least one hour outside of the lesson per week. Students should expect to pay per session for their accompanists to come to their lessons unless their pianists are enrolled in the accompanying course (please see Vocal Handbook** for more on this topic). Students should also expect to pay the accompanist for weekly rehearsals outside of their lessons. Any student who comes to a lesson without having rehearsed the assigned music with their pianist, will use the lesson time for that rehearsal and will forfeit that lesson.

Make-up Lessons: Due to responsibilities pertaining to my job here at UNT as well as my outside professional engagements (which are expected of faculty), I will at times need to cancel, interrupt, delay, or reschedule lessons. The time will be made up. If you must cancel your lesson, please give 48-hours notice or the lesson may not be rescheduled. For illness, emergencies, or cancellations less than 48-hours, communication by both email and telephone are required. In order to avoid forfeiting your lesson, please confirm offered make-up lessons or inform me of conflicts promptly.

Contact: Please contact me primarily by email and please respond promptly to email that I send to you. I check even when away from campus and on weekends. If you must cancel on the morning of your lesson due to illness, please send email and call/text me on my cell phone (650 867-2930). Otherwise please reserve calling or texting my cell phone for urgent reasons only.

Concert Attendance: All students are required to attend 15 vocal concerts each semester. Departmental Recitals count. **It is expected that you will attend each others' and my concerts as well as performances by other UNT vocal faculty and students.** It is also expected that you will attend UNT Opera performances (Student Night is free!). A list of required concerts is attached. It is expected that any unavoidable conflicts will be brought to my attention at least 2 weeks in advance.

Auditions: As per the Vocal Handbook, it is expected that you will inform me of all audition and performance opportunities immediately and *before* accepting or planning these. Once auditions and performances are planned, please keep in touch with me about them so that I am reminded of when they are to occur and can help you to do your best. Any and all questions about this are welcome. When you are performing out of town, please feel free to email, text or call me if you have any questions whatsoever about your experiences. Such steady communication with one's major professor is key to success.

Summary:

As a vocal major, you have chosen a highly competitive field, requiring tremendous dedication, personal sacrifice, and self-discipline. You will develop greatly by immersing yourself deeply in the vocal repertoire. Please make a point of listening to recordings and attending live performances often. Learn everything you can about those singers currently performing as well as singers of the past. Knowledge and preparation are everything in this field, making it possible for you to respond ably to opportunities as they arise. If you have any questions, please ask me or consult the Voice Division Handbook. I look forward to working with each one of you!

Excused Absences

Excused absences include official University or College of Music activities, medical emergencies, and illnesses. If you have traffic problems or other family emergencies, please email me. Excused absences do not count against your attendance or lower your grade. Absences to work a job are NOT excused absences. If you have a chronic medical condition that might affect your class attendance or performance, please see the Office of Disability Accommodations. But please email me or give me a copy of the documentation for your excused absence from the Dean of Students Office or the Music Office, because I do not always receive them directly from these offices. If you are ill, please email me as soon as possible, and when you return to class, show me your doctor's excuse. But please do not provide me with information about your medical condition, because of federal privacy laws. If you have an emergency and expect to be absent for several weeks, please contact the Dean of Students Office, which will take your information and notify the faculty. Please email me once a week with an update on when you expect to return to class.

Assignments

Must be completed on the day due. If you do not understand how to complete an assignment, see me for help before the assignment is due. You can turn in an assignment late for full credit if you had an excused absence. Please reference on the assignment why you are submitting it late.

Americans with Disabilities Act

The College of Music complies with the Americans with Disabilities Act in making reasonable accommodation for qualified students with disability. If you have an established disability as defined in the Americans with Disabilities Act and would like to request accommodation, please obtain an accommodation letter from the Office of Disability Accommodation no later than September 13th, and then see me to discuss your recommended accommodations. If you have a chronic medical condition that might affect your class attendance or performance, please see the Office of Disability Accommodations, which will inform me of the accommodations that you need. Do so even if you do not consider your condition a disability. This course is designed to be accessible. Many of the common accommodations are built into the structure and delivery of the course materials.

Penalties for Cheating

Cheating on an exam will result in an automatic grade of "F" in the course. Identical assignments will result in a grade of "0" for each student who handed in the assignment, regardless of who completed the assignment and who copied it. Do not work on assignments together or hire a tutor to do your assignments. Tutors usually make errors and give incorrect solutions. See me if you need help with an assignment. Under the new Student Academic Integrity Policy, I am required to report all violations to the Division Chair, who will document them in a database that the Provost Office uses to track students who collaborate on assignments or cheat on tests. See this web page for more details: http://policy.unt.edu/sites/default/files/untpolicy/pdf/7-Student_Affairs-Academic_Integrity.pdf.

Student Conduct

Students are expected to conduct themselves in a manner that demonstrates respect. Disruptive behavior in class, such as having separate conversations, giggling, passing notes, doing other work, texting on a phone, etc. will not be tolerated. If you do it, you will be asked to stop. If you do it again, you will be asked to leave. If repeated incidents occur, you will be referred to the Office of the Dean of Students, in accordance with UNT Policy 18.1.11

Incompletes

You can only request an "I" in this course if you are ill within three weeks of the end of the semester or have a personal or family emergency beginning or continuing within those three weeks. You must request the incomplete in a timely fashion and you also must sign a form that indicates what work you must finish and when it is due. You must also be passing the course to qualify for an incomplete. The Registrar can also help you receive a medical or personal emergency withdrawal from all of your courses if necessary.

Student Perceptions of Teaching (SPOT)

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The short SPOT survey will be made available to provide you with an opportunity to evaluate how this course is taught. For the fall 2016 semester you will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Please look for the email in your UNT email inbox. Simply click on the link and complete your survey. Once you complete the survey you will receive a confirmation email that the survey has been submitted. For additional information, please visit the spot website at www.spot.unt.edu or email spot@unt.edu.

Please tear off and hand in to Instructor:

I have read this syllabus and understand its requirements (MUAM, Fall 2016).

Signature of student: _____ **Date:** _____

Print name: _____ **Course:** Studio Voice

Syllabus Addenda from Dr. Warren Henry

ACADEMIC INTEGRITY

Students caught cheating or plagiarizing will receive a "0" for that particular assignment or exam [or specify alternative sanction, such as course failure]. Additionally, the incident will be reported to the Dean of Students, who may impose further penalty. According to the UNT catalog, the term "cheating" includes, but is not limited to: a. use of any unauthorized assistance in taking quizzes, tests, or examinations; b. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; c. the acquisition, without permission, of tests or other academic material belonging to a faculty or staff member of the university; d. dual submission of a paper or project, or resubmission of a paper or project to a different class without express permission from the instructor(s); or e. any other act designed to give a student an unfair advantage. The term "plagiarism" includes, but is not limited to: a. the knowing or negligent use by paraphrase or direct quotation of the published or unpublished work of another person without full and clear acknowledgment; and b. the knowing or negligent unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.

LINK: <http://facultysuccess.unt.edu/academic-integrity>

STUDENT BEHAVIOR

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university's expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc.

LINK: Student Code of Conduct - <https://deanofstudents.unt.edu/conduct>

ACCESS TO INFORMATION – EAGLE CONNECT

Your access point for business and academic services at UNT occurs at my.unt.edu. All official communication from the university will be delivered to your Eagle Connect account. For more information, please visit the website that explains Eagle Connect.

LINK: eagleconnect.unt.edu/

ADA STATEMENT

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the Office of Disability Accommodation.

LINK: disability.unt.edu. (Phone: (940) 565-4323)

Fall Semester Academic Schedule (with Add/Drop Dates)

<http://catalog.unt.edu/content.php?catoid=15&navoid=1228>

Final Exam Schedule

<http://registrar.unt.edu/exams/final-exam-schedule/fall>

Financial Aid and Satisfactory Academic Progress

Undergraduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 2.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed attempted credit hours above 150% of their required degree plan. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

Students holding music scholarships must maintain a minimum 2.5 overall cumulative GPA and 3.0 cumulative GPA in music courses.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended that you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course being doing so.

LINK: <http://financialaid.unt.edu/sap>

Graduates

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Music scholarships require a 3.5 cumulative GPA. Students cannot exceed maximum timeframes established based on the published length of the graduate program. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may have the potential to affect your current and future financial aid eligibility. It is recommended you schedule a meeting with an academic advisor in your college, an advisor in UNT-International or visit the Student Financial Aid and Scholarships office to discuss dropping a course.

LINK: <http://financialaid.unt.edu/sap>

RETENTION OF STUDENT RECORDS

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Blackboard online system, including grading information and comments, is also stored in a safe electronic environment for one year. You have a right to view your individual record; however, information about your records will not be divulged to other individuals without the proper written consent. You are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the university's policy in accordance with those mandates.

Link: essc.unt.edu/registrar/ferpa.html

****updated 08/2016****