ADES 4615 Topics in Interior Design: Green Materials (08.28.18)

University of North Texas Fall 2018
T/Th 3:30 – 4:50 p.m., ART 366

Johnnie Stark, Associate Professor of Interior Design
Office hours by appointment
Johnnie.Stark@unt.edu

COURSE DESCRIPTION
3 hours. Research on selected topics or projects in Interior Design. Course includes classroom lectures, speakers, as scheduled. Prerequisites: Consent of instructor. May be repeated for credit as topics vary. Satisfies advanced Topics requirement for Interior Design degree program.

REQUIRED TEXT

SUPPORTING TEXTS
The graphic standard guide to architectural finishes (ARCOM, AIA; UNT Library e-sources)
BuildingGreen database (UNT Library e-sources)

COURSE OBJECTIVES
1. Present sustainable design principles and strategies emphasizing green and environmentally-conscious materials, products and systems appropriate for commercial design projects as demonstrated through class activities, guest speakers, fact finding and documentation.
2. In the context of green materials, students will be introduced to certifications and standards used in evaluating performance and establishing criteria including life cycle thinking and assessment.
3. In the context of green materials, students will prepare product specifications in a standard contract document format and product profiles using an attribute-based approach.
4. In the context of green materials and sustainable strategies, students will examine environment and behavior connections including but not limited to biophilic design, health and wellness and placemaking.
5. Students will demonstrate competency in written, verbal, and graphic communication and organizational skills in daily classroom activities and assignments.
6. Through assigned projects, group presentations, and quizzes, students will demonstrate understanding of sustainable design principles and strategies with emphasis on green materials.

COURSE STRUCTURE
This class meets in a seminar setting which supports lectures, reading assignments, discussion, and group project work. Course content will be supplemented with guest speakers. Speaker dates are subject to change. Students will be given prior notice to accommodate any schedule revisions.
Your assignments for this course will include a group project presentation(s) to be identified in class, biography reports, product profiles and specifications to be developed by each student, and scheduled quizzes on assigned readings and/or lecture material. Detailed outlines and grading criteria will be provided for each assignment.

Grading Scale:

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<tr>
<th>Grade</th>
<th>Percentage</th>
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<tr>
<td>A</td>
<td>100–90</td>
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<tr>
<td>B</td>
<td>89–80</td>
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<tr>
<td>C</td>
<td>79–70</td>
</tr>
<tr>
<td>D</td>
<td>69–60; failure to meet minimum quality/informational standards; no credit for ID majors</td>
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<tr>
<td>F</td>
<td>59–0; failure to fulfill requirements; no credit for ID majors</td>
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Your final grade will be computed as follows:

- Bio reports: 10%
- Quizzes: 30%
- Group Work: 20%
- Products/Specs: 40%

ACADEMIC INTEGRITY STANDARDS AND CONSEQUENCES

According to UNT Policy 18.1.16, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. Specific sanction will be determined based on specific academic integrity violation.

LATE WORK

All work is due in the classroom no later than the date/time specified on the project schedule. Work turned in after the due time will be considered late and penalized 10% per calendar day. No work will be considered for full credit after the due date unless an Absence Verification form has been submitted (see Attendance Policy). A project will not be considered for a passing evaluation if any project phase is incomplete or not submitted.

INCOMPLETE

Students may request an Incomplete per the guidelines, see http://registrar.unt.edu/grades/incompletes. The student must complete the unfinished work on or before the date specified by the instructor when the Incomplete is granted. Failure to complete the entire work assignment on or before the specified completion date will result in a final grade of an “F” with no consideration given to partially completed work. Please note than an Incomplete is reserved solely for extenuating circumstances and will be granted at the discretion of the instructor.

ATTENDANCE POLICY

Attendance is mandatory and applies to both lecture sessions and individual consultations. The instructor and class members can offer constructive criticism only if you are present and receptive. Also, changes may occur in content or scheduling during the semester. If you are not present when information is discussed, you will not be able to make the necessary revisions.

Students will sign the attendance sheet in the first (15) minutes of class. No student may sign for another. Every absence over (1) will result in a letter grade reduction of the final grade for each absence. Two tardy incidences in this course will be counted as one absence. A student is tardy after the first 15 minutes of class. Students are responsible for signing the roll, tracking their absences, and obtaining any missed material. The instructor will not use class time to repeat information missed due to absence. On consultation days, failure to attend your assigned appointment will constitute an absence.

No make-up opportunities will be given to any student unless that student presents the professor with a University Approved Absence Verification form within three days after the class session that was missed. The form is available in
the Dean of Students Office in the Union, room 409. For more information on attendance policies, see https://deanofstudents.unt.edu/faq, Please contact the instructor via email in the event of extenuating circumstances.

As per University policy regarding food, drink, and smoking: there is to be none of the above in the classrooms and associated spaces. In consideration of the group, please do not use cell phones (including texting), pagers, etc., during class. Laptops are to be used for class-supportive activity only. You are also expected to keep all work areas clean and all University equipment in good order.

FACULTY/STUDENT COMMUNICATION

All online communication between faculty and students must use the student’s my.unt.edu email account address. The class BbLEARN site will be used extensively for communication. Faculty may not use a student’s personal email account to distribute information, but students may elect to forward email received through my.unt.edu to their personal email. Students are responsible for checking/managing their my.unt.edu email to keep current on course information.

ADA ACCOMMODATION STATEMENT

In accordance with university policies and state and federal regulations, the university is committed to full academic access for all qualified students, including those with disabilities. To this end, all academic units are willing to make reasonable and appropriate adjustments to the classroom environment and the teaching, testing, or learning methodologies in order to facilitate equality of educational access for persons with disabilities. See UNT Policy 04.015.

Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with an accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the Office of Disability Accommodation website at http://disability.unt.edu. You may also contact them by phone at (940) 565-4323.

COURSE RISK FACTOR

This class has been assigned a level 2 Risk Rating, a course in which students are exposed to some significant hazards but are not likely to suffer bodily harm. Risks associated with this class include but are not limited to spray adhesives, fixatives, x-acto knives or other presentation materials. Students will be informed of any potential health hazards or potential bodily injury connected with the use of any materials and/or processes and will be instructed how to proceed without danger to themselves or others.

Students who are pregnant or will become pregnant during the course of the semester are advised to check with their doctor immediately to determine if any additional risks are reason to postpone this course until a later semester. Upon request, your professor will provide a list of chemicals and safety issues for your doctor to review. Material Safety Data Sheets are available on all chemicals. It will be up to you and your doctor to determine what course of action to take.

SATISFACTORY ACADEMIC PROGRESS AND FINANCIAL AID

A student must maintain Satisfactory Academic Progress (SAP) to continue to receive financial aid. Students must maintain a minimum 3.0 cumulative GPA in addition to successfully completing a required number of credit hours based on total registered hours per term. Students cannot exceed maximum timeframes established based on the published length of the graduate program. If a student does not maintain the required standards, the student may lose their financial aid eligibility.

If at any point you consider dropping this or any other course, please be advised that the decision to do so may affect your current and future financial aid eligibility. Please visit http://financialaid.unt.edu/satisfactory-academic-progress-requirements for more information about financial aid Satisfactory Academic Progress. It may be wise for you to schedule a meeting with an academic advisor in your college or visit the Student Financial Aid and Scholarships office to discuss dropping a course before doing so.
CENTER FOR STUDENT RIGHTS AND RESPONSIBILITIES
Each University of North Texas student is entitled to certain rights associated with higher education institutions. See www.unt.edu/csrr for further information. Cases of academic dishonesty will be referred to University authorities. See UNT Policy 06.003.

ACCEPTABLE STUDENT BEHAVIOR
Student behavior that interferes with an instructor’s ability to conduct a class or other students’ opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The university’s expectations for student conduct apply to all instructional forums, including university and electronic classroom, labs, discussion groups, field trips, etc. The Code of Student Conduct can be found at http://deanofstudents.unt.edu.

SEXUAL DISCRIMINATION, HARASSMENT, & ASSAULT
UNT is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) has experienced or experiences any of these acts of aggression, please know that you are not alone. The federal Title IX law makes it clear that violence and harassment based on sex and gender are Civil Rights offenses. UNT has staff members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more.

UNT’s Dean of Students’ website offers a range of on-campus and off-campus resources to help support survivors, depending on their unique needs: http://deanofstudents.unt.edu/resources_0. Renee LeClaire McNamara is UNT’s Student Advocate and she can be reached through e-mail at SurvivorAdvocate@unt.edu or by calling the Dean of Students’ office at 940-565-2648. You are not alone. We are here to help.

STUDENT EVALUATION OF TEACHING EFFECTIVENESS (SPOT)
The SPOT is a requirement for all organized classes at UNT and an important part of your class participation. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. Student feedback is invaluable for instructors in the improvement of teaching methods.

DISCLAIMER
The instructor retains the right to change the course syllabus and schedule without notice.

CONFIDENTIALITY STATEMENT
Any programmatic information, drawing, spec formats, documentation, electronic files or hard copies that are provided for this class by a professional design office or practitioner are for instructional use only. The source must be cited and the materials may not be mass-produced or distributed for any purpose other than to fulfill course requirements for this class.

EMERGENCY NOTIFICATION & PROCEDURES
UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence).

In the event of a university closure, please refer to Blackboard/Canvas for contingency plans for covering course materials.

In case of a building emergency (alarm will sound), please follow the building evacuation plans posted on each floor of your building and proceed to the nearest parking lot. In case of a tornado (campus sirens will sound) or other weather-related threat, please go to the nearest hallway or room on your floor without exterior windows and remain there until an all clear signal is sounded. Follow the instructions of your teachers and act accordingly.

RETENTION/REPRODUCTION OF STUDENT WORK
Some of the work produced for this class may be retained or copied for future use by the college, department or program. Students are required to read and determine if they give permission for their work and personal image to be reproduced.
To review the Permission to Use Student Work and the Model Release forms, go to:
https://art.unt.edu/sites/default/files/u31/publication%20release%20form.pdf and
https://art.unt.edu/sites/default/files/u31/Model%20Release%20Form.pdf

Additional clarification: The CVAD Design Department has the right to retain any and all student work for NASAD (National Association of Schools and Design) and CIDA (Council for Interior Design Accreditation) accreditation reviews for a period of up to 2 years. It is the student's responsibility to document their work for personal purposes. Students will be allowed to photograph/digitize, etc. their work prior to retention. When accreditation reviews are completed, students may retrieve their original work. It is the student's responsibility to retrieve their work in a timely manner; after two months, any remaining work will be destroyed.

Read these documents carefully prior to signing the form included in your syllabus packet.

The form must be returned at or before the first of class, August 30.
### PROPOSED SCHEDULE 08.28.18

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<tr>
<th>Week</th>
<th>Topic/Assignment</th>
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| **1** | **August 28**  
Course overview; Bb resources; introduce *Sustainable Commercial Interiors*  
Begin Chapter 1  
Assign Bio reports; checkout materials as needed; read SCI Chapters 1 and 2 |
| **August 30** | Complete Chapters 1 and 2  
Introduce Product Profile assignment, spec template, product examples |
| **2** | **September 4**  
Bio reports (3)  
Introduce LEED and WELL categories  
Review for Quiz #1 |
| **September 6** | Workday: study for Quiz #1; set up Product Profile templates |
| **3** | **September 11**  
Quiz #1  
Bio reports (2)  
Read Chapter 3, begin Study Notes  
Guest Speaker – TBC |
| **September 13** | Bio reports (2)  
Complete Chapter 3; Begin Chapter 4, Part One  
Read Chapter 4 |
| **4** | **September 18**  
Bio reports (2)  
Complete Chapter 4, Part One  
Spec Template exercise; Review for Quiz #2 |
| **September 20** | Quiz #2  
Bio reports (2)  
Begin Chapter 4, Part Two |
| **5** | **September 25**  
Complete Chapter 4, Part Two |
| **September 27** | Review for Quiz #3 |
| **6** | **October 2**  
Quiz #3  
Life Cycle exercise |
| **October 4** | Product Template pin-up  
Guest Speaker - TBC |
| **7** | **October 9**  
Bio reports (2)  
Begin Chapter 5  
Sign up for Case Studies |
| **October 11** | Bio reports (3)  
Complete Chapter 5 |
| **8** | **October 16**  
Bio reports (3)  
Review for Quiz #4 |
| **October 18** | Quiz #4  
Guest speaker (TBC) |

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<tr>
<th>Date</th>
<th>Notes</th>
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<tbody>
<tr>
<td><strong>October 5</strong></td>
<td>Last day to drop or Withdraw with a W for courses student is not passing.</td>
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<td><strong>October 6</strong></td>
<td>November 21 – Instructor may drop a student with a grade of WF for nonattendance.</td>
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<tr>
<td><strong>November 5</strong></td>
<td>Last day to drop with a W or WF with consent of Instructor; Nov. 21 Last day to Withdraw.</td>
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<td>Week</td>
<td>Topic/Assignment</td>
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<td>9</td>
<td><strong>October 23</strong>&lt;br&gt;In-class Q&amp;A</td>
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<td>10</td>
<td><strong>October 30</strong>&lt;br&gt;LEED and WELL – Apply to template</td>
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<td>Guest Speaker (TBC)</td>
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<td>11</td>
<td><strong>November 6</strong>&lt;br&gt;Case Studies/Product Profiles Workday</td>
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<td>12</td>
<td><strong>November 13</strong>&lt;br&gt;Case Study Presentations (5); Upload all to Bb</td>
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<td>13</td>
<td><strong>November 20</strong>&lt;br&gt;Product Profiles Q&amp;A</td>
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<td>14</td>
<td><strong>November 27</strong>&lt;br&gt;Big Ideas – In-class</td>
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<td>15</td>
<td><strong>December 4</strong>&lt;br&gt;Product Profiles Workday</td>
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<td>16</td>
<td><strong>FINALS Week, verify UNT Exam Schedule</strong></td>
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<td><strong>In-Class Product Profiles Pin-up, Final Presentation; upload all to Bb</strong></td>
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