ADES 4640 – INTD: Space Planning V

Instructor: Johnnie Stark, Assistant Professor  Semester: Spring 2011
Office: ART 205  Time: T/TH
Office Hours: T/TH 3:30 – 4:30 p.m.
Phone: 940.565.4015  Lab/502: 8:00 -10:50 a.m.  ART 242
Email: Johnnie.Stark@unt.edu  Lab/501: 11:00 – 1:50 p.m.  ART 242

REQUIRED TEXTS

SUPPORTING TEXTS (as required for individual topics; available through INTD resources & UNT Main Library)

COURSE DESCRIPTION
Interior Design: Space Planning V. 3 hours (2; 4) Advanced space planning topics/documentation. Prerequisites: ADES 3620, 3630, 3635, 3645 and 4630.

This course expands on design competency areas achieved through all prior courses and requires the student to identify specialized project types for investigation. Through the context of studio assignments, the student will develop design solutions and prepare advanced level documentation. A research approach will be used emphasizing historical precedents, industry standards, concept development, and evidenced-based design. The student will develop expertise as required to analyze and communicate advanced topic areas.

COURSE OBJECTIVES
Through the completion of course assignments, students will acquire competency in the following areas:

- Identification of advanced solutions and options relative to project type selected. Project specialties include but are not limited to corporate, hospitality, educational, healthcare, retail.
- Detailed documentation/specification analysis and writing relative to project type selected
- Comparative project studies/presentation materials/documentation including but not limited to floor plans, reflected ceiling plans, elevations, details, and schedules

Through the completion of course assignments, students will review and continue to develop competency in the following areas:

- Design concept development and implementation
- The design process and process documentation
- Drawing series and documentation
- Oral, written, graphic, 2-D and 3-D presentation skills
- Interior project types including but not limited to corporate, hospitality, retail, healthcare, and residential
- Interior project scope requirements including but not limited to construction documents and working drawings (CD’s), and furniture, furnishings, and equipment specifications (FF&E)
- Building codes and barrier-free requirements
- Interior building systems and interior environmental quality components including but not limited to wall systems, lighting systems, acoustics, wayfinding and surface treatments
- Sustainability and green design issues; universal design; sensory design

Through the completion of course assignments, students will be introduced to the following areas:

- Recognized research methods and qualified informational sources
- Detailed information on specification writing and project documentation
- Detailed information on third party source reviews and standards agencies used to evaluate interior materials
- Project budgeting methods
- Presentation formats and methods focusing on comparative analysis. Topics include but are not limited to history, context, archetypes, society/culture, sustainability, global/local communities
COURSE STRUCTURE
This course is offered in a studio format with a lecture and lab component incorporated into 6 contact hours per week. The approach is that of a professional office work environment. Course content, work habits, and studio etiquette are all consistent with the requirements of an interior design career. Students will schedule individual interviews and field work as required to complete their project. Students will work in studio and lab as required, and participate in discussion and critiques during class hours. Students will submit their project investigation work in phases. The CVAD Computer Lab is available for work outside of scheduled class time. Estimated baseline presentation cost is $75.00-100.00. Actual cost may vary depending on student choices for presentation materials.

EVALUATION
A score sheet and evaluation checklist will be provided for each project phase. Each project phase will be evaluated after the announced due date. There is no Final exam. Total project scores and daily grades will be averaged and converted into a Final Letter Grade using the following percentages:

<table>
<thead>
<tr>
<th>Score Range</th>
<th>Grade</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>90-100</td>
<td>A</td>
<td>Superior performance in all aspects of the course; excellent quality</td>
</tr>
<tr>
<td>80-89</td>
<td>B</td>
<td>Superior performance in most aspects of the course; satisfactory in the remainder</td>
</tr>
<tr>
<td>70-79</td>
<td>C</td>
<td>Evidence of some learning but generally marginal performance</td>
</tr>
<tr>
<td>60-69</td>
<td>D</td>
<td>Minimal learning; very low quality performance in all aspects (no ID credit)</td>
</tr>
<tr>
<td>59/below</td>
<td>F</td>
<td>Complete absence of evidence of learning (no ID credit)</td>
</tr>
</tbody>
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Phase I Pre-program and scope outline 5%
Phase II Program and concept development 10%
Phase III Schematic design 15%
Phase IV Design development 25%
Phase V Contract documentation 10%
Phase VI Final presentation 35%

LATE WORK
All work is due in the classroom no later than the date/time specified on the project schedule. Work turned in after the due time but by 5:00 p.m. on the due date will be considered late and penalized 10%. No work will be considered after the due date unless an Absence Verification form has been submitted (see Attendance Policy). A project will not be considered for a passing evaluation if any project phase is incomplete or not submitted.

INCOMPLETE
Students may request an Incomplete per the guidelines stated in the current course catalog. The student must complete the unfinished work on or before the date specified by the instructor when the Incomplete is granted. Failure to complete the entire work assignment on or before the specified completion date will result in a final grade of an “F” with no consideration given to partially completed work. Please note than an Incomplete is reserved solely for extenuating circumstances and will be granted at the discretion of the instructor.

ATTENDANCE POLICY
Attendance is mandatory and applies to both lecture sessions and individual consultations. The instructor and class members can offer constructive criticism only if you are present and receptive. Also, changes may occur in content or scheduling during the semester. If you are not present when information is discussed, you will not be able to make the necessary revisions.

Students will sign the attendance sheet in the first (15) minutes of class. No student may sign for another. Every absence over (3) will result in a letter grade reduction of the final grade for each absence. Two tardy incidences in this course will be counted as one absence. A student is tardy after the first 15 minutes of class. Students are responsible for signing the roll, tracking their absences, and obtaining any missed material. The instructor will not use class time to repeat information missed due to absence. On consultation days, failure to attend your assigned appointment will constitute an absence.
No make-up opportunities will be given to any student unless that student presents the professor with a University Approved Absence Verification form within three days after the class session that was missed. The form is available in the Dean of Students Office Suite 320 in the Union. Approved absences are those due to medical emergency or death in the immediate family. Please contact the instructor via email in the event of extenuating circumstances.

As per University policy regarding food, drink, and smoking: there is to be none of the above in the classrooms and associated spaces. In consideration of the group, please do not use cell phones (including texting), pagers, etc., during class. Laptops are to be used for class-supportive activity only. You are also expected to keep all work areas clean and all University equipment in good order.

DISABILITIES ACCOMMODATION
UNT complies with Section 504 of the 1973 Rehabilitation Act and with the American with Disabilities Act of 1990. If you believe you have a disability requiring accommodation, please see the instructor and/or contact the UNT Office of Disability Accommodation, 940.565.4323 the first week of class.

COURSE RISK FACTOR
This class has been assigned a level 2 Risk Rating, a course in which students are exposed to some significant hazards but are not likely to suffer bodily harm.

STUDENT RIGHTS AND RESPONSIBILITIES
Each University of North Texas student is entitled to certain rights associated with higher education institutions. See www.unt.edu/csrr for further information.

STUDENT EVALUATION OF TEACHING EFFECTIVENESS (SETE)
The SETE is a requirement for all organized classes at UNT and an important part of your class participation. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. Student feedback is invaluable for instructors in the improvement of teaching methods.

CONFIDENTIALITY STATEMENT
Programmatic information, base building drawing and documentation, electronic files, and hard copies are typically provided for this class by a professional design office or practitioner. These materials are for instructional use only and may not be mass-produced or distributed for any purpose other than to fulfill course requirements for this class.

BUILDING EMERGENCY PROCEDURES
In case of emergency (alarm will sound), please follow the building evacuation plans posted on each floor of your building and proceed to the nearest parking lot. In case of a tornado (campus sirens will sound) or other weather-related threat, please go to the nearest hallway or room on your floor without exterior windows and remain there until an all clear signal is sounded. Follow the instructions of your teachers and act accordingly.

RETENTION/REPRODUCTION OF STUDENT WORK
Students will be asked to sign a Permission to Use Student Work release form.

DISCLAIMER
The instructor retains the right to change the course syllabus and schedule without notice.
ADES 4640 – 2011 Project Timeline

Week of:

Jan 18 – 20  
Finalize proposals/scope/program

Jan 25 - Main Library 9 to 10:50; 11:00 to 12:50; ART 242 8:00- 8:50, 1:00- 1:50

Jan 27  Concept/schematics

Feb 1 - 3  
Concept/schematics

Feb 8 - 10  
Schematics

Feb 15 – 17  
Schematics/present preliminary research methods and overview

Feb 22 – 24  
Schematic Plans/Design development

Mar 1 – 3  
Design development

Mar 8 – 10  
Design development presentation (to be confirmed)

Mar 15 – 17 [Spring Break]

Mar 22 – 24  
Design development revisions/begin CD’s

Mar 29 - 31  
CD’s

Apr 5 – 7  
CD’s and presentation prep

Apr 12 – 14  
CD’s and presentation prep

Apr 19 – 21  
CD’s and presentation prep

Apr 26 - 28 presentation prep [set up Sat., 4/30, for Senior Show & portfolio review]

May 3 - All materials due by 5:00 p.m.; May 5 - Deinstall Senior Show

May 10-12 Finals week/individual consultations

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