INFO5741 Digital Humanities

Instructor Information

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Course Description, Structure, and Objectives

3 hours. This is an experimental course that examines the field of digital humanities, which lies at the intersection of technology, literature, history, philosophy, art, and cultural heritage. It focuses on investigating underlying key concepts, perspectives, emerging trends, and practical application of tools and technologies in digital humanities.

Upon completion of this course, students should be able to:
1. Describe basic terminologies used in digital humanities;
2. Explain critical issues, challenges, and opportunities associated with digital humanities;
3. Locate and evaluate technology tools and methodologies used in digital humanities;
4. Analyze digital humanities projects in light of current methods and theoretical approaches to the field; and
5. Identify best practices for the creation, management, publication, and preservation of digital data and media

This course is organized into 8 learning modules.

Although the majority of the course is delivered in an asynchronous format (meaning there is no set time that you must be logged into the online course), weekly synchronous online sessions will be held using Zoom; attendance is not required, but it is strongly recommended that students attend these weekly online sessions.

Required/Recommended Materials

There is no required textbook for this course. Readings for each module will be specified. All readings are accessible online through the UNT library's electronic resources.

To fully participate in this class, students will need internet access to reference content on the Canvas Learning Management System.

To complete course exercises, you may need to download and install open-source software on your computer. Remote access to UNT lab computer is also available.

Assessing Your Work

Grading Scale
A = 90-100
B = 80-89
C = 70-79
D = 60-69
F = 59 and below

Incomplete Grade
An Incomplete Grade ("I") is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) is passing the course and (2) has a justifiable and documented reason, beyond the control of the student (such as serious illness or military service), for not completing the work on schedule. The student must

arrange with the instructor to finish the course at a later date by completing specific requirements. Please refer to http://essc.unt.edu/registrar/academic-record-incomplete.html for more information.

Course Requirements/Schedule

Module Assignments: 70%
Each module has one or two assignments, which may consist of reviews, hands-on exercises, and/or exercise reflection. For hands-on exercises, we will offer online training sessions and tutorials.

Final Project: 30%
The final project has three options. Choose one from the following options appropriate to you:
1. Annotated bibliography on the student's chosen topic in digital humanities
Students will complete an annotated bibliography on their chosen topic in digital humanities.
2. A how-to-guide designed to help novice users learn a digital humanities tool
Students will choose one DH tool from the Digital Humanities Tools and create a how-to-guide designed to help novice users learn the tool.
3. A digital humanities project that applies the methods and tools learned in class.
Students will create an online DH project that applies the methods and technologies learned in class to provide rich insight on a humanities dataset through a digital narrative

Week	Date	Topic	Assignment Due	Points Possible	% of Final Grade
Week 1	12/19-12/21	Introduction to Course	Brainstorming Exercise	0 pts.	0%
	12/19-12/22	Module1: Introduction to DH	Digital Annotation Exercise	6 pts.	6%
	12/23-12/25	Module2: DH Projects	DH Project Review	6 pts.	6%
Week 2	12/26-12/29	Module3: Humanities Data	Data Cleaning Exercise	8 pts.	8%
			Exercise Reflection	2 pts.	2%
	12/30-1/1	Module4: Publishing Platforms	Scalar Review	6 pts.	6%
Week 3	1/2-1/5	Module5: Data Visualization	Data Visualization Exercise	12 pts.	12%
			Exercise Reflection	2 pts.	2%
	1/6-1/8	Module6: Mapping	Mapping Exercise	12 pts.	12%
			Exercise Reflection	2 pts.	2%
Week4	1/9-1/11	Module7: Text Analysis/Mining	Text Analysis Exercise	12 pts.	12%
			Exercise Reflection	2 pts.	2%
	1/12-1/13		Final Project	30 pts.	30%
				100 pts.	100%

All students are expected to submit their assignments by the due date. The due dates are listed on the schedule section of the course syllabus and also marked on the calendar of the course site so that students can work around any planned events that would interfere with completing the assignments on time. This prevents students from getting too far behind in the course and allows the instructor to assign grades in a consistent manner.

Policy

Academic Integrity Policy
Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. Please refer to https://informationscience.unt.edu/sites/default/files/dis_academicintegritymisconductpolicy_sept09-22.pdf for our department Academic Integrity and Misconduct Guidelines.

ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the ODA website (https://disability.unt.edu/

Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's Code of Student Conduct (https://deanofstudents.unt.edu/conduct) to learn more.

Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at
 All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail Eagle Connect (https://it.unt.edu/eagleconnect).

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with

the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the SPOT website (http://spot.unt.edu/) or email spot@unt.edu

Survivor Advocacy
UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-5652648

Important Notice for F-1 Students taking Distance Education Courses
Federal Regulation
To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the Electronic Code of Federal Regulations website (http://www.ecfr.gov/). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).
The paragraph reads:
(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance
To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.
If such an on-campus activity is required, it is the student's responsibility to do the following:
(1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
(2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose. Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.
Student Verification
UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.
See UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses (https://policy.unt.edu/policy/07-002).

Use of Student Work
A student owns the copyright for all work (e.g., software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Transmission and Recording of Student Images in Electronically-Delivered Courses
1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
2. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.
3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Class Recordings
Synchronous online sessions in this course will be recorded for students enrolled in this class section to refer to throughout the semester. Class recordings are the intellectual property of the university or instructor and are reserved for use only by students in this class and only for educational purposes. Students may not post or otherwise share the recordings outside the class, or outside the Canvas Learning Management System, in any form. Failing to follow this restriction is a violation of the UNT Code of Student Conduct and could lead to disciplinary action.