

ADES 3640: SPACE PLANNING III, SPRING 2012

Section 501: TR 12:30pm – 3:20pm, Section 502: TR 3:30pm – 6:20pm

COURSE SYLLABUS

Instructor: Jin Gyu “Phillip” Park, PhD, Assistant Professor

Office hours: Tuesdays & Thursdays, 11:30am – 12:30pm

Office: Art Building 206, E-mail: phillip.park@unt.edu

COURSE DESCRIPTION:

3 Hours. Design and documentation of non-residential environments.

Prerequisite: ADES 3610 (ART 2440), ADES 3630 (ART 3310), and ADES 3620 (ART 3340)

REQUIRED TEXT:

Rengel, R. J. (2007). *Shaping Interior Space*. 2nd edition, New York: Fairchild Publication, Inc. ISBN: 978-1-56367-518-8 (*Approximately \$80)

Harmon, S. K., & Kennon, K. (2011). *The Codes Guidebook for Interiors*. 5th edition. Hoboken, New Jersey: John Wiley & Sons. ISBN: 978-0470592090 (*Approximately \$60)

Kilmer, R., & Kilmer, O. (2009). *Construction Drawings and Details for Interiors: Basic Skills*. 2nd edition. Hoboken, New Jersey: John Wiley & Sons. ISBN: 978-0470190418 (*Approximately \$40)

* The price may vary depends on seller.

COURSE CONTENT:

This course expands on basic design competency areas and introduces the student to the components required to design and document non-residential projects. Through the context of studio assignments the student will develop design concepts and prepare the required documentation. The student will develop expertise in both content and methodology as required to execute non-residential projects.

COURSE OBJECTIVES:

Through the completion of course assignments, students will acquire competency in the following areas:

- Furniture planning and specification including “typical” layouts, systems furniture and ergonomic considerations
- Basic space planning techniques including square footage analyses, organizational strategies, block plans and circulation patterns
- Project documentation including floor plans, reflected ceiling plans, elevations, details, and schedules

Through the completion of course assignments, students will develop the following technical style reference materials in both “hard” and “soft” formats:

- Style manual including sheet layout, font styles, note rationale, and symbol library as required for construction documents
- Typical file of furniture layouts
- Typical file of interior details (reinforced by ID Detailing)
- Typical file of accessibility standards (based on TAS requirements)
- Source list including books, journals and websites for course topics

Through the completion of course assignments, students will review and continue to develop competency in the following areas:

- Design concept development and implementation
- The design process and process documentation
- Drawing series and documentation
- Oral, written and graphic presentation skills

Through the completion of course assignments, students will be introduced to the following areas:

- Non-residential interior project types including but not limited to corporate, hospitality, retail, and healthcare
- Non-residential interior project scope requirements including but not limited to tenant development and lease-space planning, site adapts, construction documents and working drawings (CD's), and furniture, furnishings, and equipment specifications (FF&E)
- Building codes and barrier-free requirements for non-residential interiors
- Interior building systems and components including but not limited to wall systems, lighting systems, and surface treatments (reinforced by ID Building Systems)
- Sustainability and green design issues

COURSE STRUCTURE:

This course is offered in a studio format with a lecture and lab component incorporated into 6 contact hours per week. The approach to the studio is that of a professional office work environment. Course content, work habits, and studio etiquette are all consistent with the requirements of an interior design career. Field trips and guest lecturers will be scheduled as scheduling allows. The coursework consists of multiple assignments, quizzes and several design projects. Students will work in studio and lab as required, and participate in discussion and critiques during class hours.

In consideration of the group, the environment, and the facilities, please be respectful. No food or drinks are allowed in the class. No mobile phones are to be audible during class hours unless permitted by the instructor. No radios, tape, CD, or mp3 players during class hours. No pets and guests are allowed in class. Lastly, university furniture and equipment are to be treated with care.

STUDENT EVALUATION:

Students will be evaluated based on process and product. In other words, not only is the final product important but also the students' design reviews with the instructor are critical. The majority of student work should be done in class. Students must complete their work independently unless specified. Each project will be evaluated after the announced due date. Upon successful completion of all assignments and projects, total project scores and daily grades will be averaged and converted into a final letter grade using the following percentages. Please note that failure of any one project or assignment will lead to failing this course.

Higher than 90	(excellent)	= A	
80 – Lower than 90	(good)	= B	
70 – Lower than 80	(average)	= C	
60 – Lower than 70	(poor)	= D	(no credit for Interior Design major)
Lower than 60	(failure)	= F	(no credit for Interior Design major)
Project One	= 25%		
Project Two	= 35%		
Project Three	= 35%		
Senior Show Participation	= 5%		

All work is due in the classroom no later than the date and time specified on the project schedule. No work will be considered after the due date unless an Absence Verification form has been submitted (see Attendance Policy) No make-up quizzes will be given (the lowest quiz score will be dropped).

Project 1: This project is for typical workplace layout. Students involve analyzing and designing typical working places and conference room environments.

Project 2: This project is an office environmental design. Students will design an office space approximately 8,000 – 10,000 square foot in a suburban mid-rise office building. Students will generate design concepts and process schematic design, design development, and construction documents. The project is team-based project so a team consists of two or three students.

Project 3: This is a hospitality project. Students will design either a local restaurant or a retail space of approximately 8,000 – 10,000 square foot. Students will generate design concepts and process schematic design, design development, and construction documents.

Senior Show Participation: Students will volunteer and/or attend Senior Show in ways to interact with seniors. It helps juniors obtain some insights about the scopes and expectations of senior projects.

ATTENDANCE POLICY:

The office format of the course requires attendance for the entire period. You would not show-up for work late or miss work without notifying your employer. Students must sign the attendance sheet in the first (15) minutes of class. No student may sign for another. Every absence over (3) will result in a 10% reduction of the final grade for each absence. Two tardy incidences in this course will be counted as one absence. A student is tardy after the first 15 minutes of class. The instructor reserves the right to use a second roll prior to the end of studio classes to ensure that students stay for the entire period.

No make-up presentations or quizzes will be given to any student unless that student presents the professor with a University Approved Absence Verification form within three days after the class session that was missed. The Absence Verification form is available in the Dean of Students Office suite 2161 in the Union. Approved absences are those due to medical emergency or death in the immediate family. Both excused and unexcused absences affect your class experience.

Students are responsible for signing the role, tracking their absences, and obtaining any missed material from their classmates. Each student will be held individually responsible for responding to announcements regarding any and all aspects of this course, and for receiving and storing all handouts. Each student is also individually responsible for acquiring lecture notes from a classmate if he or she misses a given class session.

The instructor will not repeat material missed due to absence. Student with more than four absences should contact the instructor about completing the project or course. The best method of contacting the instructor is via email at phillip.park@unt.edu

AMERICAN DISABILITIES ACT:

The College of Visual Arts and Design is committed to full academic access for all qualified students, including those with disabilities. In keeping with this commitment and in order to facilitate equality of educational access, faculty members in the College will make reasonable accommodations for qualified students with a disability, such as appropriate adjustments to the classroom environment and the teaching, testing, or learning methodologies when doing so does not fundamentally alter the course.

If you have a disability, it is your responsibility to obtain verifying information from the Office of Disability Accommodation (ODA) and to inform the instructor of your need for an accommodation. Requests for accommodation must be given to the instructor no later than the first week of classes for students registered with the ODA as of the beginning of the current semester. If you register with the ODA after the first week of classes, your accommodation requests will be considered after this deadline.

Grades assigned before an accommodation is provided will not be changed. Information about how to obtain academic accommodations can be found in UNT Policy 18.1.14, at www.unt.edu/oda and by visiting the ODA in Room 321 of the University Union. You also may call the ODA at 940.565.4323.

COURSE RISK FACTORS:

This class has been assigned a level 2 Risk Rating. Students in this course are exposed to significant hazards, but are not likely to suffer any bodily harm. Emergency measures for Level 2 risk ratings are covered by a brief lecture and/or printed handout. Items or risks that students may be exposed to during this course: X-acto Knives and blades or similar cutting device, Mat cutter, Xylene markers, and other similar equipment common to Art and Interior Design work.

STUDENT EVALUATION OF TEACHING EFFECTIVENESS (SETE):

The Student Evaluation of Teaching Effectiveness (SETE) is a requirement for all organized classes at UNT. This short survey will be made available to you at the end of the semester, providing you a chance to comment on how this class is taught. I am very interested in the feedback I get from students, as I work to continually improve my teaching. I consider the SETE to be an important part of your participation in this class.

FINAL DISCLAIMER:

The instructor reserves the right to alter this syllabus if and when necessary.

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COURSE SCHEDULE

Due to the nature of this class, the schedule is subject to change.

Week	Date	Topic	Remark
1	1/17	Course introduction; Project 1 introduction	Typical workplace development
	1/19	Information design, concept sketches, work surfaces	
2	1/24	Privacy, circulation analysis Individual reviews	
	1/26	Conference room configuration	
3	1/31	Individual reviews	
	2/2	Pin-up reviews	
4	2/7	Individual reviews	
	2/9	Project 1 due & Presentation	
5	2/14	Project 2 introduction	Office project
	2/16	Schematic design Concept generation & sketches, site analysis	
6	2/21	<i>Field trip</i>	Design Centers in DFW Area
	2/23	Schematic design Open/closed office plans, means of egress	
7	2/28	Pin-up for schematic design	
	3/1	Design development Circulation analysis, floor plans	
8	3/6	Design development Elevations, perspectives	
	3/8	Design development Lighting design, FF&E	
9	3/13	Construction documentation	
	3/15	Project 2 due & Presentation	

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Week	Date	Topic	Remark
10	3/20	Spring Break	
	3/22	Spring Break	
11	3/27	Project 3 introduction	Hospitality project
	3/29	Schematic design Concept generation & sketches, site analysis	
12	4/3	Schematic design	
	4/5	Pin-up for schematic design	
13	4/10	Design Development Circulation analysis, floor plans	
	4/12	Design Development Elevations, perspectives	
14	4/17	Design development Lighting plan, FF&E	
	4/19	Design development Perspectives, FF&E	
15	4/24	Construction documentation	
	4/26	Construction documentation Senior show participation	Senior show: 4/28-5/3
16	5/1	Individual reviews for final presentation	
	5/3	Project 3 due & Final presentation	
17	5/8	Project 3 return	