

# College Algebra | MATH 1100.770 | Spring 2024

## Instructor Contact Information

Name	Mrs. Jodi Acker
Pronouns	She/Her/Hers
Office location	GAB 457
Tutoring hours	Mon & Wed from 1 – 2pm in Sage Hall, room 120A Other days/times by <a href="#">appointment using Bookings</a>
Email Address	<a href="mailto:Jodi.Acker@unt.edu">Jodi.Acker@unt.edu</a> <i>Connect with me through email and/or by attending tutoring (office) hours. Tutoring hours offer you an opportunity to ask for clarification or find support with understanding class material. Come visit me! I encourage you to connect with me for support. Also, during busy times, my inbox becomes rather full, so if you contact me and do not receive a response within two business days, please send a follow up email. A gentle nudge is always appreciated</i>

## Course Information

Course Title	College Algebra
Course Number	MATH 1100
Course Section	770
Math 1100 meeting time	Mon/Wed/Fri from 11 to 11:50am in the General Academic Bldg (GAB), Room 310
UGMT 1300 meeting time	Tues/Thurs from 11:00 to 12:20pm in the Art Bldg (ART), Room 226
Course Description	Designed to build technical proficiency in algebra for students who will need strong algebra skills in a higher level mathematics course. Study of polynomial, radical, rational, logarithmic and exponential functions with applications; building functions from data; systems of equations. Note that MATH 1100 at UNT does not satisfy the mathematics component of the core curriculum. Students who feel they acquired solid algebra skills in high school are strongly encouraged to take the mathematics placement exam to begin in a higher-level mathematics course.
Course Pre-requisites	Two years of high school algebra and one year of geometry, and consent of department; or a grade of C or better in <a href="#">MATH 1010</a> , <a href="#">MATH 1581</a> or <a href="#">MATH 1681</a> . A grade of C or better in MATH 1100 is required when MATH 1100 is a prerequisite for other mathematics courses.
Course Objectives	Upon successful completion of this course, students will: <ol style="list-style-type: none"><li>1. Demonstrate and apply knowledge of properties of functions, including domain and range, operations, compositions, and inverses.</li><li>2. Recognize and apply polynomial, rational, radical, exponential and logarithmic functions and solve related equations.</li><li>3. Apply graphing techniques.</li><li>4. Evaluate all roots of higher degree polynomial and rational functions.</li><li>5. Recognize, solve and apply systems of linear equations using matrices.</li></ol>
Course Structure	This is a 16-week course that meets face-to-face in a classroom three times a week (five, including the UGMT section). We will treat this as a course that meets five days a week. The course will cover 8 modules and you will be assessed by completing 5 exams, 2 quizzes, and a cumulative final exam.
Course Outline	View the Course Calendar for specific topics and dates.

## Calculator Policy

Graphing calculators (such as the TI-83 or TI-84 Plus) are NOT allowed in this course. Occasionally, you will be able to use a scientific calculator.

## Course Technology & Skills

Minimum Technology Requirements	<ul style="list-style-type: none"><li>• Access to a Computer</li><li>• Reliable internet access</li><li>• <a href="https://clear.unt.edu/supported-technologies/canvas/requirements">Canvas Technical Requirements</a> (https://clear.unt.edu/supported-technologies/canvas/requirements)</li></ul>
Computer Skills & Digital Literacy	<ul style="list-style-type: none"><li>• Using Canvas</li><li>• Using email with attachments</li><li>• Scanning documents and saving as PDF</li></ul>

## Online Course System

The University is committed to providing a reliable online course system to all users. However, part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

UIT Help Desk	<a href="http://www.unt.edu/helpdesk/index.htm">UIT Help Desk</a> (http://www.unt.edu/helpdesk/index.htm)
Email	<a href="mailto:helpdesk@unt.edu">helpdesk@unt.edu</a>
Phone	940.565.2324
Phone hours	Sunday: noon – midnight Monday-Thursday: 8am-midnight Friday: 8am-8pm Saturday: 9am-5pm
In Person	Sage Hall, Room 130
Walk-In Availability	8am – 9pm
Laptop Checkout	8am-7pm
Canvas technical requirements	For additional support, visit <a href="https://community.canvaslms.com/docs/DOC-10554-4212710328">Canvas Technical Help</a> (https://community.canvaslms.com/docs/DOC-10554-4212710328)

## Specialized TSI Math Tutoring Lab

Location	Sage Hall, room 120A
Days/Hours	Monday: 1-5pm Tuesday: 1-5pm Wednesday: 1-5pm Thursday: 1-5pm

## Learning Center: Math Lab

Location	Sage Hall, room 130
Days/Hours	Monday – Thursday: 9am – 5pm Friday: 9am – 3pm
Additional information	<a href="#">UNT Math Lab</a>

## Assessment & Grading

Assignment	Percentage of Final Grade
Activities, such as: <ul style="list-style-type: none"><li>• Discussion Boards</li><li>• Syllabus Quiz</li><li>• Time Management activities</li><li>• Time Management Observation</li></ul>	5%
Attendance	5%
Worksheets	10%
Module 1 & 2 Exam	10%
Module 3 Quiz	5%
Module 4 Exam	10%
Module 5 Exam	10%
Module 6 Exam	10%
Module 7 Exam	10%
Module 8 Quiz	5%
Cumulative Final Exam	20%

## Course Grade

Your course grade is determined by your performance on the graded items. Unfortunately, there will be **no opportunity for extra credit**, nor will the grades be curved. Your grades will be posted in Canvas Grades.

Grades are based on mastery of the content. As a rule, I do not grade on a “curve” because that is a comparison of your outcomes to others. I do, however, encourage you to find opportunities to learn with others. Maximize your learning by attending the TSI Math Lab, where the tutors are instructors!

- A = 90 – 100%
- B = 80 – 89%
- C = 70 – 79%
- D: 60 – 69%
- F: 0 – 59%

The instructor will **not** round more than 0.05 percentage points when calculating final weighted average.

\*Note: A grade of C or better is required for this course to serve as a prerequisite for any math course.

## Activities

Student activities may be completed during class time and will require active participation, while some activities may be completed outside of class time. Activities may include time management, learning styles, group work, self-reflection writing prompts, etc.

## Attendance

Attendance will be taken every class period and will be worth 5% of the course grade. The attendance grade will be determined by the number of absences. [A student who is later than 10 minutes will be counted as absent.] Every student will begin with an attendance grade of 100% and will be allowed 5 free absences that will NOT affect the attendance grade. After five unexcused absences, the attendance grade will decrease by 5 points. For example, if a student misses 10 days of class, then the student will receive an attendance grade of 75%. Students are expected to treat this course as a lecture class that meets 5 days a week. That means attendance of the UGMT section IS required. Missing days that we meet for the UGMT course will affect your overall attendance grade.

Students will be able to earn back attendance credit by attending the TSI Math Lab (SAGE 342), as long as: (1) Make-up session(s) **must** be completed in the TSI Math Lab within two (2) weeks of absence; (2) signed in and actively working in the TSI Math Lab; and (3) attendance in the lab *cannot* be used for extra credit.

## Worksheets

Students will complete worksheets both inside and outside of the classroom. Working through the material on the worksheets is essential for learning and developing the math skills that are the objectives of this course. Students will regularly be assigned homework and will usually have 48 hours to complete the assignment and turn in to the instructor. At the end of the term, three (3) lowest grades will be dropped from the calculation of the worksheet average. **\*\*Important:** Late assignments will not be accepted without an instructor-approved "Late Pass".

## Quizzes

There will be two (2) quizzes given during the semester. There are no retakes on quizzes. Quizzes may be given in the associated UGMT class. Please see the calendar for details.

## Exams

There will be five (5) exams given during the semester. There are no retakes on exams. Exams may be given in the associated UGMT class. Please see the calendar for details.

## Final Exam

The Final Exam is comprehensive and will test the student's math skills on all content covered throughout the entire semester. This exam will be taken during the last week of classes at the time specified in the official [Final Exam Schedule](#).

## Important Dates

Date	Importance of date
Jan 15	Martin Luther King, Jr Holiday (no classes)
Jan 16	Classes Begin
Jan 29	Census Date
March 11-17	Spring Break (University closed)
April 5	Last day for a student to drop a course with a W.
April 6	Beginning this date, a student who qualifies may request an Incomplete, with a grade of I.
May 1-2	Pre-Finals Days
May 2	Last Regular Class Meeting
May 3	Reading Day (no classes)
May 4-10	Final Exams

## Course Policies

### Academic Dishonesty

Cheating will not be tolerated. Any student found cheating will receive a zero on the assignments; and may receive an F for the course, if found cheating on an exam. A report will be filed with the Office of Academic Integrity. Cheating includes, but is not limited to, discussing exam items with any student currently enrolled in this course; posting exam items and/or exam-related questions on messaging apps; accessing notes, textbook, or ANY source of help during a test AND providing help as well.

The [Academic Integrity Policy \(PDF\)](#) states: According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

### ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in

implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information see the [ODA website \(https://disability.unt.edu/\)](https://disability.unt.edu/).

### Attendance/Active Participation

Research has shown that students who attend class are more likely to be successful. You should attend every class unless you have a university excused absence such as active military service, a religious holy day, or an official university function as stated in the [Student Attendance and Authorized Absences Policy \(PDF\) \(https://policy.unt.edu/policy/06-039\)](https://policy.unt.edu/policy/06-039). If you cannot attend a class due to an emergency, please let me know. Your safety and well-being are important to me.

In this class, attendance means physically attending class and staying actively engaged in discussions, along with taking notes. As a side note, I have great respect for students who are balancing the demands of their coursework along with the responsibilities of life beyond the classroom. However, if you run into challenges that cause you to fall behind in class, please contact me immediately so we can work together, as there may be resources available to assist and support you.

### Examination Policy

There will be five (5) exams during the semester. Keep a record of all your scores. Be sure to review your exam once it has been reviewed by the instructor and officially graded. Be sure to review your exam upon receiving it. Check your written exam grade with the grade posted online to ensure that they are the same. Each exam is 10% of the course.

### Examination Etiquette

Exams will be taken in the classroom during our regular class meetings. When it is time for the exam, the following lists the expectations:

- Place all papers, textbooks, notes, etc. in a backpack or a book bag and close it securely.
- Turn off/remove all electronic devices (unless medically necessary), this includes cell phones, headphones, laptops, smartwatches, etc.
- Handling of ANY such electronic devices during an exam will be construed as cheating (receiving unauthorized aid) and may result in a zero for that exam.
- Do not wear hats or caps with brims during exams.
- Do not share any materials during an exam. This includes, but is not limited to pencils, erasers, calculators, etc.
- Have only the exam, pencil(s) and eraser out during an exam. There will be space to show work on the actual exam.
- You will not be permitted to have any of your own scratch paper during an exam.

If you miss an exam, a grade of zero will be recorded for that exam. If you receive a zero for academic dishonesty on an exam, the final exam score will NOT replace that zero.

### Missed Exam Policy

- **Advanced notice of absence:** If you have a known conflict with a scheduled exam date, you may request to take your exam early. The request must be sent to Canvas Inbox at least one week prior to the scheduled exam date, as this allows enough time to make proper adjustments/arrangements. If a student does not take a scheduled exam, a zero will be recorded for that exam and a notice may be sent through the registrar's office.
- **University excused absence:** if you have a university excused absence such as active military service, a religious holy day, or an official university function as stated in the [Student Attendance and Authorized Absences Policy \(PDF\)](https://policy.unt.edu/policy/06-039), and provide me documentation within 2 business days of the missed exam, then the zero will be replaced by your final exam grade (this includes missing an exam due to illness). If you receive a zero for academic dishonesty on an exam, the final exam score will NOT replace that zero.

- **Unexcused Absence:** If you miss an exam, a zero will be recorded for that exam grade and your final exam score will replace that one zero, up to a maximum grade of 75%. If you receive a zero for academic dishonesty on an exam, the final exam score will NOT replace that zero
- **Low exam grade:** If your final exam score is higher than one of your exam scores, then that exam grade will be replaced with your final exam grade, up to a maximum grade of 75%. If you received a zero for academic dishonesty on an exam, the final exam score will NOT replace that zero.

### Late Work Policy

UNT is a community of dreamers and doers who pursue excellence in everything. With that in mind, there are standards and expectations set for the class, which includes that work will be completed and submitted by the posted due date. If an assignment is not completed and submitted by the due date, then unfortunately a grade of zero will be recorded, unless an instructor approved “Late Pass” is turned in. The “Late Pass” will allow a student to turn in one assignment the following class day with no penalty. It cannot be used on quizzes, exams or any assignment immediately before a long break. \*At the end of the semester, any unused “Late Pass” may be turned in to instructor and redeemed for 1 bonus point on the lowest exam.

### Emergency Notification and Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials. [Emergency Notifications and Procedures Policy \(PDF\)](https://policy.unt.edu/policy/06-049) (<https://policy.unt.edu/policy/06-049>).

### Changes to Syllabus

Changes made to the syllabus will be posted as an Announcement in Canvas, so make sure that notifications in Canvas are set correctly.

## Welcome to UNT!

As members of the UNT community, we have all made a commitment to be part of an institution that respects and values the identities of the students and employees with whom we interact. UNT does not tolerate identity-based discrimination, harassment, and retaliation. UNT's full Non-Discrimination Policy can be found in the UNT Policies section of the syllabus.

## UNT Policies

In addition to standards for success in courses, there are UNT policies and procedures in place to support students. You can access these policies in Navigate ([Navigate.unt.edu](https://navigate.unt.edu)), in Canvas under the Help menu, in EIS, and on the [Student Support Services & Policies](#) page, which includes:

- Policies include:
  - Prohibition of Discrimination, Harassment and Retaliation, Academic Integrity Policy, ADA Policy and Retention of Student Records
- Student Expectations and Preferences include:
  - Acceptable Student Behavior, Use of Student Work, Important Notice for F-1 Students Taking Distance Education Courses, Student Verification
- Student Wellness and Academic Resources include:
  - Survivor Advocacy, Mental Health, Technical Assistance, Academic Support Services and Additional Student Support Services
- Communications include:
  - Eagle Connect, Emergency Notification and Student Evaluation Administration Dates

## Rules of Engagement

Rules of engagement refer to the way students are expected to interact with each other and with their instructors. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law will not be tolerated.
- Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
- Speak from personal experiences. Use "I" statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual's experiences.
- Use your critical thinking skills to challenge other people's ideas, instead of attacking individuals.
- Avoid using all caps while communicating digitally. This may be interpreted as "YELLING!"
- Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
- Avoid using "text-talk" unless explicitly permitted by your instructor.
- Proofread and fact-check your sources.

Keep in mind that online posts can be permanent, so think first before you type.

## Calendar

Week	Date	Topic
Week 1	1/15/2024	Martin Luther King, Jr. Holiday (no classes)
	1/16/2024	Welcome & Overview of course Survey M1A Order of operations (GEMS) & Fractions
	1/17/2024	M1A Order of operations (GEMS) & Fractions (continued)
	1/18/2024	M1B Radical Expressions & Rationalizing Radicals
	1/19/2024	M1B Radical Expressions & Rationalizing Radicals (continued)
Week 2	1/22/2024	M1C Solving Linear Equations & Inequalities
	1/23/2024	M1C Solving Linear Equations & Inequalities (continued)
	1/24/2024	M1D Graphing Linear Equations
	1/25/2024	M1E Slope formula & Equations of lines
	1/26/2024	M2A Intro to Functions
Week 3	1/29/2024	M2B Domain/Range of Functions
	1/30/2024	M2C Distance & Midpoint
	1/31/2024	M2D Piecewise functions
	2/1/2024	M2 Review
	2/2/2024	M1 & 2 Exam
Week 4	2/5/2024	M3A Evaluate functions
	2/6/2024	M3B Rate of change & difference quotient
	2/7/2024	M3B Rate of change & difference quotient (continued) M3C Algebra of functions
	2/8/2024	M3D Composition of Functions
	2/9/2024	M3E Inverse Functions
Week 5	2/12/2024	M3 Review
	2/13/2024	M3 Quiz
	2/14/2024	M4A Absolute value Equations & Inequalities
	2/15/2024	M4A Absolute value Equations & Inequalities (continued) M4B Complex Numbers
	2/16/2024	M4C Factoring
Week 6	2/19/2024	M4C Factoring (continued) M4D Solve Equ & Inequalities by Factoring



	2/20/2024	M4E: Solve Equations using square root property, completing the square & quadratic formula
	2/21/2024	M4E: Solve Equations using square root property, completing the square & quadratic formula
	2/22/2024	M4E: Solve Equations using square root property, completing the square & quadratic formula
	2/23/2024	M4 Review
Week 7	2/26/2024	M4 Exam
	2/27/2024	M5A Solve Rational Equations & Inequalities
	2/28/2024	M5A Solve Rational Equations & Inequalities (continued) M5B Solve Radical Equations
	2/29/2024	M5B Solve Radical Equations (continued)
	3/1/2024	M5C Logarithms
Week 8	3/4/2024	M5C Logarithms (continued)
	3/5/2024	M5D Solve Exponential & Log Equations
	3/6/2024	M5D Solve Exponential & Log Equations (continued)
	3/7/2024	M5 Review
	3/8/2024	M5 Exam
Spring Break	3/11/2024	Spring Break - No classes
	3/12/2024	Spring Break - No classes
	3/13/2024	Spring Break - No classes
	3/14/2024	Spring Break - No classes
	3/15/2024	Spring Break - No classes
Week 9	3/18/2024	M6A Transformations
	3/19/2024	M6A Transformations (continued)
	3/20/2024	M6B symmetry & Even and Odd functions
	3/21/2024	M6C Graphing Quadratic functions
	3/22/2024	M6C Graphing Quadratic functions (continued)
Week 10	3/25/2024	M6D Graphing Rational functions
	3/26/2024	M6D Graphing Rational functions (continued)
	3/27/2024	M6D Graphing Rational functions (continued)
	3/28/2024	M6 Review

	3/29/2024	M6 Exam
Week 11	4/1/2024	M7A Graphing Polynomial Functions
	4/2/2024	M7A Graphing Polynomial Functions (continued)
	4/3/2024	M7B Polynomial Division & theorems
	4/4/2024	M7B Polynomial Division & theorems (continued)
	4/5/2024	M7B Polynomial Division & theorems (continued)
Week 12	4/8/2024	M7C Graphing Radical Functions
	4/9/2024	M7D Graphing Exponential Functions
	4/10/2024	M7D Graphing Exponential Functions (continued)
	4/11/2024	M7E Graphing Logarithmic Functions
	4/12/2024	M7E Graphing Logarithmic Functions (continued)
Week 13	4/15/2024	M7 Review
	4/16/2024	M7 Exam
	4/17/2024	M8A Linear Applications
	4/18/2024	M8A Linear Applications (continued)
	4/19/2024	M8B Quadratic Applications
Week 14	4/22/2024	M8B Quadratic Applications (continued)
	4/23/2024	M8C Exponential Applications
	4/24/2024	M8D System (Matrix) Applications
	4/25/2024	M8D System (Matrix) Applications (continued)
	4/26/2024	M8D System (Matrix) Applications (continued)
Week 15	4/29/2024	M8 Review
	4/30/2024	M8 Quiz
	5/1/2024	Review
	5/2/2024	Review
	5/3/2024	Reading Day - No classes
Week 16	5/7/2024	Final Exam