

## 2026 Spring MATH 1650.350 | Precalculus

### Instructor Contact

**Name:** Jake Williams

**Office Location:** GAB 462

**Office Hours:** MTWR 12:30 pm – 1:30 pm, or by appointment two (2) business days in advance.

**Email Address:** [Jake.Williams@UNT.edu](mailto:Jake.Williams@UNT.edu)

**Communication Expectations:** Send an email to the email address above. I highly recommend using [UNT's Webmail](#) service to do this. You must use your UNT email account, or I cannot respond at all due to FERPA and other privacy concerns. Your communication with me should be in line with [UNT's General Online Communication Guidelines](#). If you email me and do not receive a reply within one (1) business day, please send a follow-up. A gentle nudge is always appreciated!

**Note:** One *business day* is Monday through Friday from 9 am to 5 pm.

### Course Description

**Meeting time and location:** MW 3:30 pm — 5:50 pm in HKRY 252

Five (5) credit hours. Preparatory course for calculus: trigonometric functions, their graphs and applications; sequences and series; exponential and logarithmic functions and their graphs; graphs of polynomial and rational functions, general discussion of functions and their properties.

### Required Text/Access to WebAssign

Cengage WebAssign: WebAssign is an online homework delivery platform accessed directly through Canvas. WebAssign access includes all online homework assignments, the textbook, and additional learning resources. Use the link in Canvas to register immediately. You must register in WebAssign by the 2<sup>nd</sup> class day of the semester. The textbook is Stewart, James, Lothar, Redlin, Saleem, Watson *Precalculus – Mathematics for Calculus, 8th Edition*, Cengage Learning (2016). It is available online through WebAssign platform. WebAssign provides a free 14-day trial access period. You must purchase your access before the temporary access expires. If you do not make the purchase before trial period ends, you may lose credit for all work previously completed.

### Grading

Homework (WebAssign) – 10%

Quizzes – 10%

Written Assignments – 5%

Midterm Exams – 60%

Cumulative Final Exam – 15%

- A: 90-100%
- B: 80-89%
- C: 70-79%
- D: 60-69%
- F: below 60%

**No rounding is done when assigning final grades.** If you receive a 69.99% in my course, you will be assigned a "D", not a "C". The same goes for the other letter grade boundaries.

## Course Prerequisites

- Officially, the prerequisite is a grade of C or higher in MATH 1100, or placing in the class via a placement test
- Good note-taking skills and the discipline to review your notes.
- A willingness to put in several hours of work each week to absorb the material in each module. In math courses, especially this one, the content will build upon itself, making it very difficult to catch up if you fall behind.

## Course Objectives

Upon successful completion of this course, learners will be able to:

1. Apply properties of functions to graphing and modeling.
2. Solve equations involving algebraic and transcendental functions.
3. Use graphing techniques to graph algebraic and transcendental functions, without using technology.
4. Identify and determine exact and approximate trigonometric function values in both radians and degrees.
5. Prove trigonometric identities.
6. Solve right and oblique triangles.
7. Define polar coordinates and graph polar equations.
8. Apply the terminology of sequences and series to determine terms and sums.

## Calculator Policy

Calculators will **not** be permitted for quizzes or exams. Calculators may be used on all homework assignments. A TI-83 or 84 or equivalent is recommended, but any scientific calculator should be enough. There are several free online calculators you can use while working on homework assignments as well (e.g., Desmos, GeoGebra, Wolfram Alpha).

## Academic Dishonesty

Cheating will not be tolerated. Any student found cheating will receive no credit on the assignment or assessment, and a report may be filed with the office of academic integrity.

## Generative AI Policy

Learning mathematics requires independent thought and the ability to see and learn from one's own mistakes. In addition, generative AI is known to math educators to make serious errors, assume facts unknown to the student, and produce a great deal of clutter in addition to valid steps. Therefore, the use of Generative AI like ChatGPT, Claude, Gemini, etc. is strictly prohibited in this course. Depending on the nature of the assignment in question, if a student is caught using such services to do their work, the student's grade may be heavily penalized, including the possibility of a zero on the assignment. At the instructor's discretion, depending on the severity of the infraction, this conduct may be reported to the Office of Academic Integrity.

## Course Structure

### WebAssign Online Homework

Your WebAssign homework is found on the WebAssign website (link provided on Canvas). **No late homework will be accepted, regardless of reason.** The online assignments will always be due at 11:59 pm on the due date. If the due times conflict with your other classes, work ahead. You have five (5) attempts per problem for most problems in WebAssign, with some exceptions that give fewer attempts. At the end of the term, your two (2) lowest WebAssign homework scores will be dropped.

To provide an incentive, you will receive a 10% bonus for any work on the homework completed more than 48 hours before the deadline. Keep in mind you will have to check WebAssign frequently to keep up with the due dates; there will not be reminders in Canvas.

### Written Assignments

You will have several written assignments. These assignments require you to show, in your own handwriting, the mathematical process for the problems as well as your final answers. These written assignments must follow the following conditions:

- You must show your own original work;
- The work must be in your own legible writing;
- The work must be of project-level quality: well organized and mathematically correct;

A grade penalty will be assigned to any submission that does not meet all submission requirements. No late homework will be accepted for any reason whatsoever. At the end of the term, your lowest written homework score will be dropped.

### Quizzes

Quizzes will be administered roughly once every two weeks in the recitation portion of our class meetings, which take place during the last 50 minutes of class. Quizzes are collaborative but closed-note work. In addition, you may ask for hints from your instructor. At the end of the term, your lowest quiz grade will be dropped.

### Exams

You will have four exams and a comprehensive final exam. Actual exams dates and content will be announced in class, usually at least one week before the exam date. The tentative exam dates are Feb 4, Feb 25, Mar 25, Apr 22. Your lowest exam grade will be replaced by your final exam grade if it is higher. However, a zero resulting from academic dishonesty will not be replaced and will count against the student's final grade.

No make-up exams will be given for any reason. An exam may be taken prior to the scheduled date. You must request this accommodation via email at least one week prior to the day you wish to take the early exam. If you miss an exam, contact your instructor as soon as possible.

### Attendance

Attendance is important and required. In this class, this means staying in class for the entire scheduled time and engaging with the course content in such a way that you learn said content. It is assumed you

will do this. Your instructor will not repeat lectures or offer personal lessons in office hours or via email. These venues are for specific questions/problems.

### [Changes to Syllabus](#)

I reserve the right to amend, append, or otherwise make changes to this syllabus, should the need arise. Any changes will be posted as an Announcement in Canvas.

### [Extra Help](#)

Additional help is available through:

#### [UNT Math Lab](#)

The Math Lab is a walk-in tutoring lab that provides free math tutoring for students enrolled in an undergraduate College of Science course at UNT. The Math Lab is staffed by mathematics graduate students and undergraduate students with a passion for math. Math Lab tutors answer specific questions, check that you are approaching a concept correctly, work with and offer alternative problems, and help clarify concepts. Check out all that the Math Lab has to offer by stopping by at Sage Hall 130 or checking it out online at [UNT Math Lab](#).

#### [UNT Tutoring Services](#)

The Learning Center offers a variety of tutoring services designed to help you succeed at UNT. The tutors there answer specific questions, check that you are approaching a concept correctly, work with and offer alternative problems, and help clarify concepts. Please note that The Learning Center's Tutoring Services will not work on homework or assignment problems for you, check assignment answers, assist with take-home quizzes or essays, or repeat class lectures. Schedule an in-person or online appointment with a Lead Tutor who will help you navigate course content. For more information check [UNT Tutoring Services](#).

## Welcome to UNT!

As members of the UNT community, we have all made a commitment to be part of an institution that respects and values the identities of the students and employees with whom we interact. UNT does not tolerate identity-based discrimination, harassment, and retaliation. UNT's full Non-Discrimination Policy can be found in the UNT Policies section of the syllabus.

## Rules of Engagement

Rules of engagement refer to the way students are expected to interact with each other and with their instructors. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law will not be tolerated.
- Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
- Ask for and use the correct name and pronouns for your instructor and classmates.
- Speak from personal experiences. Use "I" statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual's experiences.
- Use your critical thinking skills to challenge other people's ideas, instead of attacking individuals.
- Avoid using all caps while communicating digitally. This may be interpreted as "YELLING!"
- Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
- Avoid using "text-talk" unless explicitly permitted by your instructor.
- Proofread and fact-check your sources.
- Keep in mind that online posts can be permanent, so think first before you type.

See these [Engagement Guidelines](https://clear.unt.edu/online-communication-tips) (https://clear.unt.edu/online-communication-tips) for more information.

## Online Course System

The University is committed to providing a reliable online course system to all users. However, part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

**UIT Help Desk:** [UIT Student Help Desk site](https://www.unt.edu/helpdesk) (https://www.unt.edu/helpdesk)

**Email:** [helpdesk@unt.edu](mailto:helpdesk@unt.edu)

**Phone:** 940-565-2324

**In Person:** Sage Hall, Room 130

**Walk-In Availability:** 8am-9pm

**Telephone Availability:**

- Sunday: noon-midnight
- Monday-Thursday: 8am-midnight
- Friday: 8am-8pm
- Saturday: 9am-5pm

**Laptop Checkout:** 8am-7pm

For additional support, visit [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328) (https://community.canvaslms.com/docs/DOC-10554-4212710328)

## UNT Policies

### Academic Integrity Policy

According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University.

### ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website](https://disability.unt.edu/) (https://disability.unt.edu/).

### Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

### Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

### Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed

via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

### Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (https://deanofstudents.unt.edu/conduct) to learn more.

### Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: [my.unt.edu](https://my.unt.edu). All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](https://it.unt.edu/eagleconnect) (https://it.unt.edu/eagleconnect).

### Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" ([no-reply@iasystem.org](mailto:no-reply@iasystem.org)) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT website](http://spot.unt.edu/) (http://spot.unt.edu/) or email [spot@unt.edu](mailto:spot@unt.edu).

### Survivor Advocacy

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at [SurvivorAdvocate@unt.edu](mailto:SurvivorAdvocate@unt.edu) or by calling the Dean of Students Office at 940-5652648.

### Important Notice for F-1 Students taking Distance Education Courses

#### **Federal Regulation**

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (http://www.ecfr.gov/). The

specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

### **University of North Texas Compliance**

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
- (2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email [internationaladvising@unt.edu](mailto:internationaladvising@unt.edu)) to get clarification before the one-week deadline.

### **Student Verification**

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See [UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses](https://policy.unt.edu/policy/07-002) (<https://policy.unt.edu/policy/07-002>).

## Use of Student Work

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Download the UNT System Permission, Waiver and Release Form

## Transmission and Recording of Student Images in Electronically-Delivered Courses

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
2. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.
3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

## Class Recordings & Student Likenesses

In case synchronous (live) sessions in this course will be recorded for students enrolled in this class section to refer to throughout the semester: Class recordings are the intellectual property of the university or instructor and are reserved for use only by students in this class and only for educational purposes. Students may not post or otherwise share the recordings outside the class, or outside the Canvas Learning Management System, in any form. Failing to follow this restriction is a violation of the UNT Code of Student Conduct and could lead to disciplinary action.

## Academic Support & Student Services

### Student Support Services

#### *Mental Health*

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center) (https://studentaffairs.unt.edu/student-health-and-wellness-center)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
- [UNT Care Team](https://studentaffairs.unt.edu/care) (https://studentaffairs.unt.edu/care)
- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry) (https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling) (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

#### *Chosen Names*

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- [UNT Records](#)
- [UNT ID Card](#)
- [UNT Email Address](#)
- [Legal Name](#)

*\*UNT eUIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

#### *Pronouns*

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns.

You can [add your pronouns to your Canvas account](#) so that they follow your name when posting to discussion boards, submitting assignments, etc.

Below is a list of additional resources regarding pronouns and their usage:

- [What are pronouns and why are they important?](#)
- [How do I use pronouns?](#)
- [How do I share my pronouns?](#)
- [How do I ask for another person's pronouns?](#)
- [How do I correct myself or others when the wrong pronoun is used?](#)

#### *Additional Student Support Services*

- Registrar (https://registrar.unt.edu/registration)

- [Financial Aid](https://financialaid.unt.edu/) (https://financialaid.unt.edu/)
- [Student Legal Services](https://studentaffairs.unt.edu/student-legal-services) (https://studentaffairs.unt.edu/student-legal-services)
- [Career Center](https://studentaffairs.unt.edu/career-center) (https://studentaffairs.unt.edu/career-center)
- [Multicultural Center](https://idea.unt.edu/multicultural-center) (https://idea.unt.edu/multicultural-center)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
- [Pride Alliance](https://idea.unt.edu/pridealliance) (https://idea.unt.edu/pridealliance)
- [UNT Food Pantry](https://studentaffairs.unt.edu/food-pantry) (https://studentaffairs.unt.edu/food-pantry)

#### Academic Support Services

- [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (https://clear.unt.edu/canvas/student-resources)
- [Academic Success Center](https://success.unt.edu/asc) (https://success.unt.edu/asc)
- [UNT Libraries](https://library.unt.edu/) (https://library.unt.edu/)
- [Writing Center](https://writingcenter.unt.edu/) (https://writingcenter.unt.edu/)
- [Math Lab](https://learningcenter.unt.edu/math-lab) (https://learningcenter.unt.edu/math-lab)

#### Emergency Notification & Procedures

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