



Professional Internship Confirmation Form

Important: *The on-site supervisor must not be the instructor of record.*

Is the internship paid or unpaid? _____ Paid Unpaid

If paid, what is the hourly rate? _____

Student-Intern Information – to be completed by the student

Student Name _____ Lily Couvillion _____ Student

ID# _____ 11729338 _____

Student Email _____ lilycouvillion@my.unt.edu _____ Student Phone _____ 214-578-7118 _____

Major: _____ Studio Art, Concentration Metalsmithing and Jewelry Making _____

Semester: Fall _____ Spring _____ Summer Year of Enrollment _____ 2026 _____

Signature: By signing you are attesting that you have met with a CVAD academic advisor and are aware of how this internship will be applied in your degree.

Student/Intern Name _____ Lily Couvillion _____

Signature _____ Lily Couvillion _____ Date _____ 3/16/2026 _____

Faculty Information

Instructor of Record _____ James Thurman _____

Instructor Email _____ james.thurman@unt.edu _____

Instructor Signature  _____

On-Site Supervisor – Employer – Information

Name _____ Umut Demirguc Thurman _____ Title _____ Secretary, Board of Directors, Education Director _____

Name of Institution or Organization _____ Denton Maker Center _____

Physical Address _____ 728 N. Elm Street, Suite 100 _____

City _____ Denton _____ State _____ TX _____ Zip Code _____ 76201 _____

Phone _____ 940.268.4096 _____ Email _____ education@dentonmakercenter.com _____

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Describe the nature of the assignments given to the intern:

Staffing of the facility (greeting visitors, responding to questions, registering students, Shop sales)

Online projects: social media, website

Research projects (local resources, grants, networking, publicity)

Event assistance (assisting in set-up, staffing, and take-down of scheduled events)

Workshop assistance (assisting workshop instructors as needed)

Monthly posting of calendar/other fliers as necessary

I have agreed to serve as the on-site supervisor to

[Name of Student] ___ Lily Couvillion _____.

I agree to provide the

[Name of Major] _BFA STUDIO ART – METALSMITHING & JEWELRY_faculty listed above with an evaluation of the intern’s performance midway through the internship and a final evaluation at the conclusion of the internship.

Supervisor’s Signature 

Date ___3/24/2026_____