



LSCM 3960.070: LOGISTICS & SUPPLY CHAIN MANAGEMENT Fall 2020

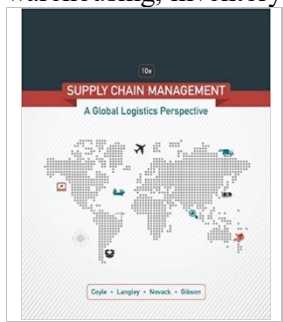
Mr. José A. Grimaldo, Jr.
Monday Evenings
6:00PM - 8:50 PM
CHEC 225



Office: Online and by Appointment
Phone: Office: (940) 369-5012
Office Hours: 5:00-5:30PM or after class
Contact: via email Jose.Grimaldo@unt.edu

COURSE DESCRIPTION:

Analysis and design of domestic and international logistics systems. Topics include transportation, warehousing, inventory control, materials handling and packaging, and plant and warehouse locations within and between firms. *Emphasis on concepts and practices that provide firms with global competitive advantage.*



COURSE MATERIALS:

Text: John J. Coyle, C. John Langley, Jr, Robert A. Novack, and Brian J. Gibson, **Supply Chain Management: A Logistics Perspective**. 10th Edition: Cengage Learning, ISBN 13: 978-1305859975; ISBN 10 1305859979 . NOTE: Do not purchase or rent the international version.

Lectures: To successfully complete the course you must master two sources of information. First, is the textbook. Almost 95% of exam questions are drawn directly from the text. Read it carefully and completely. Second, the lectures. History has shown a clear relationship between your final grade and classroom attendance. Outlines of the lecture Power Points will be posted on CANVAS to assist your effort in taking notes during the lecture. Copies of the complete lectures will not be provided...**come to class!**

GRADING:

Resume	65 points
Quizzes (15)	150 points
Virtual Tour	65 points
Attendance	120 points
Inventory (Exam) #1	200 points
Inventory (Exam) #2	200 points
Inventory (Exam) #3	200 points
TOTAL	1,000 points

RESUME (65 points = 6.5% of Grade):

Assume you attend a Council of Supply Chain Management Professionals meeting Monday evening and chat with a vice president with a 3PL. “Looking for an exceptional UNT graduate highly capable to do great things for your company?” you ask. She replies, “Send me your resume to me by Noon Thursday.” Do you have your resume ready? You should.

Your assignment:

First, in order to receive credit you must complete and electronically submit your resume in CANVAS or CANVAS as per your instructors portal no later than 5:00 on Friday, September 11, 2020 The logistics faculty may use this version of your resume to send to companies that contact us throughout the semester so make sure it is your very best. There is a 100% penalty for late submissions. Students adding the course will have 48 hours to make-up this exercise from the time they add the course.

Second, you must provide the following naming convention for your document upload into CANVAS

Example: Instructor Initials_R (*R indicates Release your resume, NR Not Release resume*) or NR_Full or Intern_StudentLastName_Semester_Year your naming convention should look like this JAG_R_Full_Burton_Spring_2020.pdf (this one shows the resume is free to release, choose NR if you don't wish to have your resume released)

Third, in order to be visible to employers you must submit your resume via Eagle Careers powered by Handshake <http://studentaffairs.unt.edu/career-center/eagle-careers>. You need to have a profile created as well. A Student User Guide will be provided to you with instructions on how to submit your resumé.

Fourth, once you have your resume ready to upload into Handshake you must do the following:

1. Under ‘Personal Goals’, you need to select either, ‘I want a job’ or ‘I want an internship’, then click ‘Done’
2. Now, you need to choose in the ‘Other’ dropdown ‘Has Public Resume’ If you want to have recruiters see your resumes.

Virtual Tour Assignment: (65 points = 6.5% of Grade)

Virtual Tour Assignment to be determined once time and date have been finalized.

Attendance (Mandatory) (120 points = 12% Final Grade):

Attendance is Mandatory. Everyone will start with 120 points. Each time you miss class you will be docked **10 points**. You will not be able to make-up the time. If you have to miss for a medical emergency I will follow UNT policy and request you present a note from a doctor. You will still be responsible for the course work and material as necessary.

Attendance Policy [faculty should adapt to suit their circumstances]

[Professor's regular attendance policy here].

COVID-19 impact on attendance

While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to a related issue regarding COVID-19. It is important that you communicate with me *prior to being absent* as to what may be preventing you from coming to class so I may make a decision about accommodating your request to be excused from class.

If you are experiencing cough, shortness of breath or difficulty breathing, fever, or any of the other possible symptoms of COVID-19 (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

Quizzes (150 points= 15.0% Final Grade):

The course consists of a combination of reading and lecture. Lectures will cover most, if not all, of the reading material, lectures are intended to go beyond the basic concepts to further your understanding. Learning is enhanced if the student has read the text material prior to the lecture. Coming to the lecture without previously reading the text will hinder your understanding. To encourage students to read the material prior to the lecture, students will be given a quiz during lecture.

Examinations 600 points= 60.0% Final Grade):

Most examinations tend to be one-time exercises in memorization and regurgitation which defeats the purpose of a college education. Class sessions should be an exchange of information to facilitate understanding of logistics concepts. Three times during the term an exam will be taken to check for understanding and retention of information. The exam will be multiple choice, true/false, quantitative problems, but no essay questions. Exams require the student to pull together key logistics concepts to devise an answer and are intended to test understanding, not memorization skills. There will not be a cumulative Final Exam. Scoring on exams will be based on total correct answers multiplied by a factor of '2'. For example, if you score a 36 out of 40 possible points, I will take $36 \times 2 = 72 \times 2 = 144$ out of 200 points.



"Distractions" GUIDELINE:

Preferably content-related questions are asked in class for the benefit of the entire class. Individual issues should be discussed during office hours. Immediately after each lecture is completed some students try to discuss issues with Mr. Grimaldo. Between handing back graded assignments, shutting down the front of the classroom, and trying to pay close attention to your needs there is a lot going on. Please make it a practice to follow-up any discussions with an email so anything discussed is agreed upon and documented. All emails are retained until the end of the course.

OFFICE HOURS:

Will be by appointment only and on Zoom connection between the hours of 5:00 – 5:30 Monday before class. Problems, or potential problems, should be addressed before they become major problems. Email me at Jose.Grimaldo@unt.edu to schedule an online appointment.

CHALLENGE POLICY:

You have until the start of the next class to submit a **written** request for a regrade (known as a "challenge") after an exam or assignment has been returned to the class. To earn additional points, you must be able to convince me, **in writing**, that your answer is correct.

ACADEMIC INTEGRITY:

Academic integrity emanates from a culture that embraces the core values of trust and honesty necessary for full learning to occur. As a student-centered public research university, UNT promotes the integrity of the learning process by establishing and enforcing academic standards. Academic dishonesty breaches the mutual trust necessary in an academic environment and undermines all scholarship. Academic dishonesty includes cheating, plagiarism, forging the signature of the instructor or of another student, fabrication, and/or facilitating or sabotaging the academic dishonesty of other students.

Any suspected occurrence of academic dishonesty will be investigated and handled in accordance with UNT policy and procedures. The following academic penalties may be assessed at the instructor's discretion upon determination that academic dishonesty has occurred. *Admonitions and educational assignments are not appealable.*

1. *Admonition.* The student may be issued a verbal or written warning.
2. *Assignment of Educational Coursework.* The student may be required to perform additional coursework not required of other students in the specific course.

3. *Partial or no credit for an assignment or assessment.* The instructor may award partial or no credit for the assignment or assessment on which the student engaged in academic dishonesty, to be calculated into the final course grade.
4. *Course Failure.* The instructor may assign a failing grade for the course.

Should the procedure for appeal of a case of academic dishonesty extend beyond the date when the instructor submits course grades for the semester, the student will be assigned a grade that reflects the penalty, which shall be adjusted, as appropriate, at the conclusion of any appeal process.

Specific details and description of UNT's Policy on Student Standards of Academic Integrity (18.1.16) and students' right to appeal are available at http://policy.unt.edu/sites/default/files/untpolicy/pdf/7-Student_Affairs-Academic_Integrity.pdf.

DISABILITIES ACCOMMODATION:

In accordance with university policies and state and federal regulations, UNT is committed to full academic access for all qualified students, including those with disabilities. To this end, all academic units are willing to make reasonable and appropriate adjustments to the classroom environment and the teaching, testing, or learning methodologies in order to facilitate equality of educational access for persons with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide the student with an accommodation letter to be hand delivered to the instructor to begin a private discussion regarding the student's specific needs in the course.

Students may request accommodations at any time; however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Every semester, students must obtain a new letter of accommodation, and they must meet with each faculty member prior to implementation in each class.

Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to request that students discuss such letters during their designated office hours in order to protect the privacy of the student.

For additional information, visit the Office of Disability Accommodation (ODA) in Sage Hall, suite 167, or their website at <http://disability.unt.edu>. You may also contact the ODA office by phone at [940.565.4323](tel:940.565.4323). Specific information on UNT's policies related to disability accommodations is available at <http://policy.unt.edu/policy/18-1-14>.

Please note that disability accommodations are not retroactively applied to the start of a course. Accommodations in the course become effective after the student has delivered an official accommodation letter from UNT's ODA.

The College of Business Administration complies with the Americans with Disabilities Act in making reasonable accommodation for qualified students with a disability. If you have an established disability, as defined in the Americans with Disabilities Act and would like to request accommodation, please see Mr. Grimaldo as soon as possible.

Online CLASSROOM ETIQUETTE/STUDENT CONDUCT

To promote your plunge into business professionalism here are some simple classroom etiquette requirements:

- 1) **No cell phones or cameras.** Please turn your cell phone off. Ringing cell phones (as well as twittering) are a distraction to the class and an insult implying that you are more important than anyone around you. Any ringing or twittering cell phones will be confiscated and returned to the owner at the final exam. Use of cell phones during the lecture or an exam may result in confiscation. Similarly, use of cameras in the classroom are distracting and prohibited.
- 2) **Use of computers ARE allowed** during the lectures but users must sit in the first two rows of the classroom.
- 3) ***Please do not come to class late or depart early unless you have an emergency. It is discourteous and an interruption to the class.***

- 4) Any student behavior that interferes with an instructor's ability to conduct class or other students' opportunity to learn is unacceptable and will not be tolerated in any instructional setting at UNT. This includes traditional face-to-face classes, online or blended classes, labs, discussion groups or boards, field trips, and verbal and/or written (including email) communication with the instructor and/or other students. Examples of unacceptable behavior include, but are not limited to, disrespectful treatment of other students (verbal or written), disrupting lecture, and use of inappropriate or profane language or gestures in class or other instructional settings.
- 5) A student engaging in unacceptable behavior may be directed to leave the classroom or other instructional setting and will be counted as an absence and considered unexcused and may also be referred to the Dean of Students to consider whether his/her conduct violates UNT's Student Code of Conduct.

FINAL GRADES

It is the practice of Mr. Grimaldo to post your final grade on CANVAS.

FINAL GRADE APPEALS, CHANGES, AWARDING AND REMOVAL OF AN 'I': REQUESTS FOR AN INCOMPLETE

Students may request a grade of incomplete ("I") only if he/she meets all of the following conditions:

- The request occurs on or after November 10, 2020;
- The student is passing the course;
- There is a justifiable and documented reason beyond the control of the student (*e.g.*, serious illness or military service) for not completing the course on schedule; and,
- The student has the approval of the instructor and the department chair.

Students meeting these criteria must arrange with the instructor to finish the course at a later date by completing specific requirements outlined by the instructor. These requirements must be listed on a "Request for Grade of Incomplete" form signed by the instructor, student, and department chair. More information on UNT's Incomplete Grade policy is available at <http://registrar.unt.edu/grades/incompletes>.

CAMPUS CARRY & CONCEALED HANDGUNS

In accordance with state law and UNT policy, students who are licensed may carry a concealed handgun on campus premises except in locations and at any function, event, and program prohibited by law or by this policy. Students may learn more about UNT's concealed handgun policy at <https://campuscarry.unt.edu>.

SEXUAL DISCRIMINATION, HARRASSMENT, & ASSAULT

UNT is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) has experienced or experiences any of these acts of aggression, please know that you are not alone. The federal Title IX law makes it clear that violence and harassment based on sex and gender are Civil Rights offenses. UNT has staff members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more.

UNT's Dean of Students' website offers a range of on-campus and off-campus resources to help support survivors, depending on their unique needs: http://deanofstudents.unt.edu/resources_0. Renee LeClaire McNamara is UNT's Student Advocate and she can be reached through e-mail at SurvivorAdvocate@unt.edu or by calling the Dean of Students' office at 940-565-2648. You are not alone. We are here to help.

EMERGENCY NOTIFICATIONS & PROCEDURES

UNT uses a system called Eagle Alert to quickly notify you with critical information in the event of an emergency (*i.e.*, severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). The

system sends voice messages (and text messages upon permission) to the phones of all currently enrolled students. Please make certain to update your phone numbers at <https://my.unt.edu/>.

Some helpful emergency preparedness actions include:

- 1) know the evacuation routes and severe weather shelter areas in the buildings where your classes are held,
- 2) determine how you will contact family and friends if phones are temporarily unavailable, and
- 3) identify where you will go if you need to evacuate the Denton area suddenly.

In the event of a university closure, please refer to CANVAS for contingency plans for covering course materials.

Fall 2020 Important Dates

There are several way in which instruction is delivered for Fall 2020:

- **INET: 100% online.** There no on-site meetings. There may be set times for online participation. These classes have traditionally been offered online.
- **REMOTE: Class is offered 100% remote.** There are no on-site meetings. There may be set times for online participation. These classes were transitioned to an online format.
- **PARTIAL REMOTE: Instruction will be delivered remote and on site.**
- **PARTIALLY ONLINE: Instruction delivered online and on site.**
- **FACE-TO-FACE: Instruction is delivered fully on site.**

IMPORTANT DATES for Fall 2020

Description	Regular session	8W1	8W2
Last day for 100% refund of tuition only if withdrawing from the semester (dropping all classes)	Sun, Aug 23 rd	Sun, Aug 23 rd	Sun, Oct 18 th
Classes begin	Mon, Aug 24 th	Mon, Aug 24 th	Mon, Oct 19 th
Last day for 80% refund of tuition only if withdrawing from the semester (dropping all classes)	Fri, Aug 28 th	Wed, Aug 26 th	Wed, Oct 21 st
Last day to add or swap a class or change student schedules other than a drop by 5:30 p.m.			
Payment deadline for additional tuition and fees resulting from Add/Drop is 6 p.m.	Fri, Aug 28 th	Fri, Aug 28 th	N/A
<i>Registration will be temporarily unavailable 5:30 p.m. – 11:59 p.m., August 28th due to mandatory processing</i>			

Last day for 70% refund of tuition only if withdrawing from the semester (dropping all classes)	Thu, Sept 3 rd	N/A	N/A
Census Date			
Last day to drop a course online by 11:59 p.m. (not withdrawing from the semester) and receive refund.	Sat, Sept 5 th	Mon, Aug 31 st	Mon, Oct 26 th
Description	Regular session	8W1	8W2
Beginning this date, a student may drop a course with a grade of W by completing the Request to Drop Class Form https://registrar.unt.edu/sites/default/files/drop_request_fillable_1.pdf and submitting it to the Registrar's office. See instructions on Registrar's website. <i>(Within 5 business days of the original drop, students may reinstate a dropped course by completing the</i> Request to Reinstate Dropped Class Form https://registrar.unt.edu/sites/default/files/Reinstate_Form.pdf and submitting it to the Registrar's office. See instructions on Registrar's website.	Sun, Sept 6 th	Tue, Sept 1 st	Tues, Oct 27 th
Labor Day – No classes. University closed	Mon, Sept 7 th	Mon, Sept 7 th	Mon, Sept 7 th
Last day for 50% refund of tuition only if withdrawing from the semester (dropping all classes)	Thu, Sept 10 th	Mon, Aug 31 st Last day for any partial refund of tuition upon withdrawal.	Mon, Oct 26 th Last day for any partial refund of tuition upon withdrawal.
Last day for 25% refund of tuition only if withdrawing from the semester (dropping all classes).	Wed, Sept 16 th Last day for any partial refund of tuition upon withdrawal	N/A	N/A
Last day to apply for December undergraduate graduation.	Mon, Sept 21 st	Mon, Sept 21 st	Mon, Sept 21 st
Registration for Spring 2021	Oct – Jan	Oct – Jan	Oct - Jan
Last day for a change in pass/no pass status.	Fri, Oct 2 nd	Fri, Sept 11 th	Fri, Nov 6 th
Last day for a student to drop a course. Grade of W is assigned.	Mon, Nov 2 nd	Mon, Sept 28 th	Mon, Nov 23 rd
Beginning this date, a student who qualifies may request an incomplete, with a grade of I.	Mon, Nov 9 th	Mon, Sept 28 th	Mon, Nov 23 rd
Last day to withdraw from the semester (dropping all classes). Grades of W are assigned. Process must be completed by 5 p.m. in the Dean of Student's Office.	Fri, Nov 20 th	Fri, Oct 9 th	Fri, Dec 4 th
Classes dismissed for Thanksgiving Break (university closed). Students will not be required to return to campus for face-to-face classes after the Thanksgiving break. The end of semester and final exams will be conducted remotely.	Thu, Nov 26 th - Fri, 27 th	Thu, Nov 26 th - Fri, 27 th	Thu, Nov 26 th - Fri, 27 th
Pre-finals Days	Wed, Dec 2 nd – Thu, Dec 3 rd	N/A	N/A
Reading Day (no classes).	Fri, Dec 4 th	N/A	Fri, Dec 4 th
Finals exams	Sat, Dec 5 th – Fri, Dec 11 th	Fri, Oct 16 th	Fri, Dec 11 th
Terms ends	Fri, Dec 11 th	Fri, Oct 16 th	Fri, Dec 11 th
Fall 2020 G. Brint Ryan CoB Undergraduate College Commencement Ceremony	TBA	TBA	TBA

PRE-FINALS DAYS

So that students can more adequately prepare for their final examinations, UNT sets aside days preceding final examinations during which no new material may be disseminated and extracurricular and organizational activities are suspended. “Pre-Finals Days” refer to the two calendar days preceding the Reading Day of each Fall and Spring semester. The dates will be established as part of the final examination schedule. Any deviation from these requirements must be approved in advance by the appropriate dean or director.

READING DAY

Reading Day is the Friday of the week immediately preceding final exams each Fall and Spring semester. No classes are held on this day.

FINAL EXAM SCHEDULING

Faculty members are required to administer final exams at the designated times during the exam week of each long semester and during the specified day of each Summer term if a final examination for the course is required. Any deviation from the published schedule must be approved in advance by the appropriate academic dean.

RESCHEDULING A FINAL EXAM

Students who have more than two final examinations scheduled on one day may request to reschedule one of the examinations on another day during the final examination period as follows:

- Students may request to reschedule their final exam with their respective faculty member. This request **must be made in writing to the instructor of record for the course** in which the examination is scheduled. This request **must be made by the last regularly scheduled class meeting before pre-finals days.**
- The request **should identify the course name as well as the date and time each final is scheduled; and offer a time when the student is available to take the exam. Instructors of record may, but are not required to, reschedule an examination on the date requested by the student.**
- Should none of the faculty members agree to reschedule an examination, students may appeal to the Dean or the Dean’s designee of their respective major. The decision of the Dean or Dean’s designee is final.

EXTRAORDINARY EVENTS AFFECTING FINAL EXAMINATIONS

In the event of extraordinary situations that impact the functioning of the entire university, the final examination schedule may be modified. **In such cases, pronouncements by the Provost and Vice President for Academic Affairs regarding rescheduling of examinations will supersede the published schedule for final examinations.** Department Chairs may engage faculty directly about correcting grades of “incomplete” that result from extraordinary circumstances.

Online course evaluations (SPOT) will be available for students to complete. Please take time to visit my.unt.edu and fill out the evaluation form – your feedback is appreciated!

You will get an additional 10 points if I receive 95% or better participation.

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KEY ACTIVITIES AND DATES

This schedule may be revised to accommodate class progress, more in-depth focus or discussion where warranted, or to take advantage of guest speakers if the opportunity arises. We will attempt to stay as close to this schedule as possible.

DATE	TOPIC
Monday August 24	Course Overview – Syllabus Review (MUST COME TO CLASS @ CHEC)
Monday August 31	SCM: An Overview - Chapter 1 pre-class quiz Global Dimensions of the Supply Chain - Chapter 2 in-class quiz
Monday September 7	NO-CLASS
Friday September 11	Resume DUE NO LATER THAN 5:00PM CST (email to instructor)
Monday September 14	Role of Logistics in the Supply Chain - Chapter 3 in-class quiz Distribution and Omni-Channel Network Design - Chapter 4 in-class quiz
Monday September 21	Sourcing Materials and Services - Chapter 5 in-class quiz
Monday September 28	Exam #1 – Chapters 1, 2, 3, 4, and 5
Monday October 5	OPERATIONS—PRODUCING GOOD AND SERVICES Chapter 6 in-class quiz
Monday October 12	Demand Management - Chapter 7 in-class quiz
Monday October 19	Order Management and Customer Service - Chapter 8 in-class quiz
Monday October 26	GUEST SPEAKER Frito-Lay – Spencer Wilk PENDING *Managing Inventory /Inventory Decision making - Chapter 9 in-class quiz
Monday November 2	Distribution - Chapter 10 in class quiz Review
Monday November 9	Exam #2 – Chapters 6, 7, 8, 9, and 10
Monday November 11	Transportation - Chapter 11 in class quiz
Monday November 16	Aligning Supply Chains - Chapter 12 in class quiz Supply Chain Performance Measurement - Chapter 13 in class quiz
Monday November 23	Supply Chain Technology - Chapter 14 pre-class quiz
Monday November 30	Strategic Challenges & Change for Supply Chains - Chapter 15 in class Final Exam Q & A
Monday December 7	Exam #3/Final Exam – Chapters 11, 12, 13, 14, 15 6:00 PM