



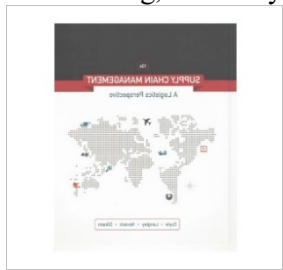
LSCM 3960.501
LOGISTICS & SUPPLY
CHAIN MANAGEMENT
Summer 5WKII 2020
Prof. José A. Grimaldo, Jr.
Tuesday-Thursday
6:00 PM - 8:50 PM
ON-LINE (REMOTE)



Phone: Office: (940) 369-5012
Office Hours: 5:00PM – 5:30PM T-TH (other days by appointment)
Contact: via email Jose.Grimaldo@unt.edu

COURSE DESCRIPTION:

Analysis and design of domestic and international logistics systems. Topics include transportation, warehousing, inventory control, materials handling and packaging, and plant and warehouse locations within and between firms. *Emphasis on concepts and practices that provide firms with global competitive advantage.*



COURSE MATERIALS:

Text: John J. Coyle, C. John Langley, Jr, Robert A. Novack, and Brian J. Gibson, **Supply Chain Management: A Logistics Perspective**. 10th Edition: Cengage Learning, ISBN 13: 978-1305859975; ISBN 10 1305859979 . **NOTE: Do not purchase or rent the international version.**

Lectures& On-line: To successfully complete the course you must master two sources of information. First, is the textbook. Almost 95% of exam questions are drawn directly from the text. Read it carefully and completely. Second, the lectures. History has shown a clear relationship between your final grade and classroom attendance. Outlines of the lecture Power Points will be posted on CANVAS to assist your effort in taking notes during the lecture.

GRADING: (I do not grade on a curve)

Attendance(mandatory)	175 points
On-line Quizzes (7)	175 points
Online Assignment	50 points
Inventory (Exam) #1	200 points
Inventory (Exam) #2	200 points
Inventory (Exam) #3	200 points
TOTAL	1,000 points

Attendance (Mandatory) (175 points = 17.5% Final Grade):

This is an accelerated class. Attendance is Mandatory. Everyone will start with 175 points. Each time you miss class you will be docked **25 points**. You will not be able to make-up the time. If you have to miss for a *medical emergency I will follow UNT policy and request you present a note from a doctor. You will still be responsible for the course work and material as necessary. **NOTE: work/your job is not an excuse to miss class. You need to arrange with your employer, prior to class and plan on logging into class on time.**

***COVID-19 impact on attendance**

While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to a related issue regarding COVID-19. **It is important that you communicate with me prior to being absent as to what may be preventing you from coming to class so I may make a decision about accommodating your request to be excused from class.**

If you are experiencing cough, shortness of breath or difficulty breathing, fever, or any of the other possible symptoms of COVID-19 (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

If you have to miss class for any other reasons you need to discuss your reasons with me before, not after.

In Class (on-line) Quizzes (175 points= 17.5.% Final Grade):

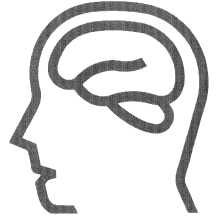
The course consists of a combination of reading and lecture. Lectures will cover most, if not all, of the reading material, lectures are intended to go beyond the basic concepts to further your understanding. Learning is enhanced if the student has read the text material prior to the lecture. Coming to the lecture without previously reading the text will hinder your understanding. To encourage students to read the material prior to the lecture, students must complete a quiz in class after the lecture ends.

Each quiz is timed and will close if you do not complete in the time allotted. Typically one question will be asked for every 3 to 5 pages of reading. [Note: The reading for the course averages 6.2 pages per day.] To avoid making this a library look-up quiz, each quiz will be timed. You will be given 15-20 minutes to complete the quiz. After the time has expired the quiz will close and you will not be able to start the quiz. History has shown that this is enough time to physically look up about 40%-50% of the answers in the text, thus forcing you to actually read the text! Running out of time during the quiz is a clear indication that you have not prepared sufficiently prior to coming to class or taking the quiz.

NOTE: Due to the accelerated nature of the class there **will not** be any Quiz make-ups.

Examinations 600 points= 60.0% Final Grade):

Most examinations tend to be one-time exercises in memorization and regurgitation, which defeats the purpose of a college education. Class sessions should be an exchange of information to facilitate understanding of logistics concepts. Three times during the term an exam will be taken to check for understanding and retention of information. The exam will be multiple choice, true/false, quantitative problems, but no essay questions. Exams require the student to pull together key logistics concepts to devise an answer and are intended to test understanding, not memorization skills. There will not be a cumulative Final Exam. Scoring on exams will be based on total correct answers multiplied by a factor of '2'. For example, if you score a 36 out of 40 possible points, I will take $36 \times 2 = 72 \times 2 = 144$ out of 200 points.



“Distractions” GUIDELINE:

Preferably content-related questions are asked in class for the benefit of the entire class. Individual issues should be discussed in my office at the time you schedule an appointment. Immediately after each lecture is completed some students try to discuss issues with Professor Grimaldo. This course is scheduled to end late in the evening. Everyone is ready to head home. Between shutting down the front of the classroom, and trying to pay close attention to your needs there is a lot going on. Even worse, when Professor Grimaldo walks out of the classroom he tends to get distracted. Please make it a practice to follow-up any discussions with an email so anything discussed is agreed upon and documented. All emails are retained until the end of the course.

OFFICE HOURS: 5:00PM – 5:30PM T-TH (other days by appointment)

Please schedule an appointment if you need to see me outside of class otherwise please make an appointment to meet during my office hours. Problems, or potential problems, should be addressed before they become major problems. You must address issues in the first weeks of class and not wait until the session is almost over. When I am in the office I am logged on to my e-mail: Jose.Grimaldo@unt.edu. I accept telephone calls but give first priority to students with appointments and second priority to e-mail inquiries.

CHALLENGE POLICY:

You have until the start of the next class to submit a **written** request for a regrade (known as a "challenge") after an exam or assignment has been returned to the class. To earn additional points, you must be able to convince me, in writing, that your answer is correct.

ACADEMIC INTEGRITY:

Academic integrity emanates from a culture that embraces the core values of trust and honesty necessary for full learning to occur. As a student-centered public research university, UNT promotes the integrity of the learning process by establishing and enforcing academic standards. Academic dishonesty breaches the mutual trust necessary in an academic environment and undermines all scholarship. Academic dishonesty includes cheating, plagiarism, forging the signature of the instructor or of another student, fabrication, and/or facilitating or sabotaging the academic dishonesty of other students.

Any suspected occurrence of academic dishonesty will be investigated and handled in accordance with UNT policy and procedures. The following academic penalties may be assessed at the instructor's discretion upon determination that academic dishonesty has occurred. *Admonitions and educational assignments are not appealable.*

1. *Admonition.* The student may be issued a verbal or written warning.

2. *Assignment of Educational Coursework.* The student may be required to perform additional coursework not required of other students in the specific course.
3. *Partial or no credit for an assignment or assessment.* The instructor may award partial or no credit for the assignment or assessment on which the student engaged in academic dishonesty, to be calculated into the final course grade.
4. *Course Failure.* The instructor may assign a failing grade for the course.

Should the procedure for appeal of a case of academic dishonesty extend beyond the date when the instructor submits course grades for the semester, the student will be assigned a grade that reflects the penalty, which shall be adjusted, as appropriate, at the conclusion of any appeal process.

Specific details and description of UNT's Policy on Student Standards of Academic Integrity (18.1.16) and students' right to appeal are available at http://policy.unt.edu/sites/default/files/untpolicy/pdf/7-Student_Affairs-Academic_Integrity.pdf.

DISABILITIES ACCOMMODATION:

In accordance with university policies and state and federal regulations, UNT is committed to full academic access for all qualified students, including those with disabilities. To this end, all academic units are willing to make reasonable and appropriate adjustments to the classroom environment and the teaching, testing, or learning methodologies in order to facilitate equality of educational access for persons with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide the student with an accommodation letter to be hand delivered to the instructor to begin a private discussion regarding the student's specific needs in the course.

Students may request accommodations at any time; however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Every semester, students must obtain a new letter of accommodation, and they must meet with each faculty member prior to implementation in each class.

Students are strongly encouraged to deliver letters of accommodation during faculty office hours or by appointment. Faculty members have the authority to request that students discuss such letters during their designated office hours in order to protect the privacy of the student.

For additional information, visit the Office of Disability Accommodation (ODA) in Sage Hall, suite 167, or their website at <http://disability.unt.edu>. You may also contact the ODA office by phone at 940.565.4323. Specific information on UNT's policies related to disability accommodations is available at <http://policy.unt.edu/policy/18-1-14>.

Please note that disability accommodations are not retroactively applied to the start of a course. Accommodations in the course become effective after the student has delivered an official accommodation letter from UNT's ODA.

The College of Business Administration complies with the Americans with Disabilities Act in making reasonable accommodation for qualified students with a disability. If you have an established disability, as defined in the Americans with Disabilities Act and would like to request accommodation, please see Professor Grimaldo as soon as possible.

VIRTUAL CLASSROOM ETIQUETTE/STUDENT CONDUCT

To promote your plunge into business professionalism here are some simple classroom etiquette requirements:

- 1) **No cell phones unless you are using to access Zoom class session.** Please turn your cell phone off. Ringing cell phones (as well as twittering) are a distraction to the class and an insult implying that you are more important than anyone around you. Any ringing or twittering cell phones will be confiscated and returned to the owner at the final exam. Use of cell phones during the lecture or an exam may result in confiscation. Similarly, use of cameras in the classroom are distracting and prohibited.
- 2) Please do not come to class late or depart early unless you have an emergency. It is discourteous and an interruption to the class.
- 3) Any student behavior that interferes with an instructor's ability to conduct class or other students' opportunity to learn is unacceptable and will not be tolerated in any instructional setting at UNT. This includes traditional face-to-face classes, online or blended classes, labs, discussion groups or boards, field trips, and verbal and/or written (including email) communication with the instructor and/or other students. Examples of unacceptable behavior include, but are not limited to, disrespectful treatment of other students (verbal or written), disrupting lecture, and use of inappropriate or profane language or gestures in class or other instructional settings.
- 4) A student engaging in unacceptable behavior may be directed to leave the virtual classroom or other instructional setting and may also be referred to the Dean of Students to consider whether his/her conduct violates UNT's Student Code of Conduct.

FINAL GRADES

It is the practice of Professor Grimaldo to send a confirmatory email identifying your final grade has been posted on CANVAS. (See *Making the Grade* attached at the end of this syllabus)

FINAL GRADES

It is the practice of Professor Grimaldo to post your final grade on CANVAS.

FINAL GRADE APPEALS, CHANGES, AWARDING AND REMOVAL OF AN 'I': REQUESTS FOR AN INCOMPLETE

Students may request a grade of incomplete ("I") only if he/she meets all of the following conditions:

- The request occurs on or after TBD;
- The student is passing the course;
- There is a justifiable and documented reason beyond the control of the student (*e.g.*, serious illness or military service) for not completing the course on schedule; and,
- The student has the approval of the instructor and the department chair.

Students meeting these criteria must arrange with the instructor to finish the course at a later date by completing specific requirements outlined by the instructor. These requirements must be listed on a "Request for Grade of Incomplete" form signed by the instructor, student, and department chair. More information on UNT's Incomplete Grade policy is available at <http://registrar.unt.edu/grades/incompletes>.

CAMPUS CARRY & CONCEALED HANDGUNS

In accordance with state law and UNT policy, students who are licensed may carry a concealed handgun on campus premises except in locations and at any function, event, and program prohibited by law or by this policy. Students may learn more about UNT's concealed handgun policy at <https://campuscarry.unt.edu>.

SEXUAL DISCRIMINATION, HARRASSMENT, & ASSAULT

UNT is committed to providing an environment free of all forms of discrimination and sexual harassment, including sexual assault, domestic violence, dating violence, and stalking. If you (or someone you know) has experienced or experiences any of these acts of aggression, please know that you are not alone. The federal Title IX law makes it clear that violence and harassment based on sex and gender are Civil Rights offenses. UNT has staff members trained to support you in navigating campus life, accessing health and counseling services, providing academic and housing accommodations, helping with legal protective orders, and more.

UNT's Dean of Students' website offers a range of on-campus and off-campus resources to help support survivors, depending on their unique needs: http://deanofstudents.unt.edu/resources_0. Renee LeClaire McNamara is UNT's Student Advocate and she can be reached through e-mail at SurvivorAdvocate@unt.edu or by calling the Dean of Students' office at 940-565-2648. You are not alone. We are here to help.

EMERGENCY NOTIFICATIONS & PROCEDURES

UNT uses a system called Eagle Alert to quickly notify you with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). The system sends voice messages (and text messages upon permission) to the phones of all currently enrolled students. Please make certain to update your phone numbers at <https://my.unt.edu/>.

Some helpful emergency preparedness actions include:

- 1) know the evacuation routes and severe weather shelter areas in the buildings where your classes are held,
- 2) determine how you will contact family and friends if phones are temporarily unavailable, and
- 3) identify where you will go if you need to evacuate the Denton area suddenly.

In the event of a university closure, please refer to CANVAS for contingency plans for covering course materials.

July 3, Friday

July 5, Sunday

July 6, Monday

Last day to withdraw from 5W2 and receive 80 percent refund (dropping all 5W2 classes).

July 7, Tuesday

Last day for any partial refund for 5W2 tuition upon withdrawal.

July 9, Thursday

Last day to drop a 5W2 course online (not withdrawing from the semester), by 11:59 p.m., with a refund and not show on UNT transcript.

July 10, Friday

Instructions <https://registrar.unt.edu/regISTRATION/dropping-class>.

July 16, Thursday

Last day for a change in pass/no pass for 5W2 session course.

July 29, Wednesday

Last day to withdraw from 5W2 session. Process must be completed by 5 p.m. in the Dean of Student's Office. Grades of W are assigned.

July 30, Thursday

Beginning this date a student who qualifies may request a grade of “I” for 5W2 session.

August 7, Friday

5W2 session ends.

FINAL EXAM SCHEDULING

Faculty members are required to administer final exams at the designated times during the exam week of each long semester and during the specified day of each wintermester and summer term if a final examination for the course is required. **Any deviation from the published schedule must be approved in advance by the appropriate academic dean.**

RESCHEDULING A FINAL EXAM

Students who have more than two final examinations scheduled on one day may request to reschedule one of the examinations on another day during the final examination period as follows:

- Students may request to reschedule their final exam with their respective faculty member. This request **must be made in writing to the instructor of record for the course** in which the examination is scheduled. This request **must be made by the last regularly scheduled class meeting before pre-finals days.**
- The request **should identify the course name as well as the date and time each final is scheduled; and offer a time when the student is available to take the exam.** Instructors of record may, but are not required to, reschedule an examination on the date requested by the student.
- Should none of the faculty members agree to reschedule an examination, students may appeal to the Dean or the Dean's designee of their respective major. The decision of the Dean or Dean's designee is final.

EXTRAORDINARY EVENTS AFFECTING FINAL EXAMINATIONS

In the event of extraordinary situations that impact the functioning of the entire university, the final examination schedule may be modified. **In such cases, pronouncements by the provost regarding rescheduling of examinations will supersede the published schedule for final examinations.** Unit administrators may engage faculty directly about correcting grades of "incomplete" that result from extraordinary circumstances.

Final exam policy number 06.031

Policy last revised 5/1/2019

Online course evaluations (SPOT) will be available for students to complete near end of semester. Please take time to complete – your feedback is appreciated!

**You will receive an additional 10 points towards your final grade
if I receive 95% or better participation.**

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KEY ACTIVITIES AND DATES

This schedule may be revised to accommodate class progress, more in-depth focus or discussion where warranted, or to take advantage of guest speakers if the opportunity arises. We will attempt to stay as close to this schedule as possible.

	DATE	TOPIC
Week 1	Tuesday July 7	Course Overview & Syllabus Review SCM: An Overview - Chapter 1, Global Dimensions of the Supply Chain - Chapter 2, In Class Quiz (CANVAS)
	Thursday July 9	Role of Logistics in the Supply Chain , - Chapter 3 Distribution and Omni-Channel Network Design - Chapter 4, In Class Quiz (CANVAS) REVIEW
Week 2	Tuesday July 14	Exam #1 – Chapters 1, 2, 3, & 4
	Thursday July 16	Demand Management - Chapter 7 In Class Quiz (CANVAS)
Week 3	Tuesday July 21	Demand Management – Chapter (cont'd) 7 Order Management and Customer Service - Chapter 8 In Class Quiz (CANVAS)
	Thursday July 23	Managing Inventory in the Supply Chain - Chapter 9 In Class Quiz (CANVAS) REVIEW
Week 4	Tuesday July 28	Exam #2 – Chapters 6, 7, 8, and 9
	Thursday July 30	Distribution – Managing Fulfillment Operations - Chapter 10 Transportation - Chapter 11, In Class Quiz (CANVAS)
Week 5	Tuesday August 4	Aligning Supply Chains - Chapter 12, Supply Chain Technology - Chapter 14; In Class Quiz (CANVAS) REVIEW
	Thursday August 6	Exam #3/Final Exam – Chapters 10, 11,12, and 14