# Developing Societies

**SOCI 4160**

**Fall**  **2024**

## **Instructor Information**

Instructor: Jaimie Carboy, M.A.

Email**:** **Jaimie.carboy@unt.edu**

Office: Sycamore Hall 288O

Office Hours: Tuesday 1:00 to 2:00 PM in the Office (tentative: email to set up definite time); by appointment via TEAMS

### **Course Description**

This course deals with changing cultures and institutions – family, population, religion, work, and politics -- in developing nations in South and Central America, Asia, and Africa; Impact of industrial nations on societies experiencing rapid urban, bureaucratic, technological, and industrial growth; Implications for war and peace in the world.

**Structure**

This is a 3-credit, full semester-long, asynchronous course.

**What Objectives You’ll Be Learning (Course Objectives)**

* Identify theorists, specific theoretical ideas (past and present), and people and places these ideas affect (Quizzes)
* Distinguish between and explain the various tenets of development and globalization perspectives (Exams)
* Compare and contrast theories and places around the world in terms of differing aspects of development and globalization (Exams, Discussions)
* Evaluate the history and current state of development and globalization (Discussions)
* Support or critique the evaluation of your peers (Responses to peers)

**What Materials You Will Need**

There will be no textbook for this course, rather, electronic articles are all available from the “materials” page throughout this Canvas course. Click through to the articles to read them online or download a PDF file you can print. Articles to read and discuss will be found under the module (weekly) section.

\*F1 Visa holders, please be aware of the regulations and policies of online courses. Federal regulations state that students may apply only 3 fully online semester credit hours (SCH) to the hours required for full-time status for [F-1 Visa (PDF)](https://clear.unt.edu/sites/default/files/uploads/page-assets/Online/clear_f1_online_student_procedures_rev2018_10_08.doc) holders. Full-time status for F-1 Visa students is 12 hours for undergraduates and 9 hours for graduate students.

**Tips for Success**

Get Connected! Research has shown that connectedness is an important factor in academic success. It can feel uncomfortable to reach out for help and ask questions, but it is a good skill to develop. I would love for you to stop by my office (SMYR 288O) during office hours or via Zoom. This has typically been referred to as office hours, but I am trying to re-brand our time together. You can stop by unannounced during any of the following hours or email me so we can set up a different time.

Use Your Resources! We all need additional support from time to time. Don’t suffer in silence or feel you have to go at this alone. University life is filled with challenges! UNT has so many great resources to support you.

Office of Disability Access:

The University of North Texas makes reasonable academic accommodations for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to the faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time; however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member before implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the [Office of Disability Access](https://studentaffairs.unt.edu/office-disability-access) website (<https://studentaffairs.unt.edu/office-disability-access>). You may also contact ODA by phone at (940) 565-4323.

Additional Resources I encourage you to take advantage of are:

• UNT’s Counseling and Testing Services can provide psychological counseling and academic testing

 • UNTWell provides FREE individual and group counseling as well as a vocational assessment

 • UNT Food Pantry is a great resource if you or someone you know experiences food insecurity

 • Academic Success Center can support you in your academics

**Our Learning Community**

It is my goal to create an inclusive learning environment. Every student should feel supported in sharing their unique perspective and be treated with respect. You are an integral part of our learning community, and your viewpoint and perspective are valuable to your fellow learners. Through our group discussions, you’ll have opportunities to express yourself, so participation is essential to not only your learning but your classmates. For you and your fellow students to get the most out of the course, please do your part by participating fully, sharing your insights and doing so by the deadlines provided. When connecting with me and your fellow students, please keep an open mind and communicate respectfully. We don’t all have to agree, but we can learn from one another’s unique perspectives. I encourage you to review UNT’s student code of conduct so that we can all start with the same baseline of understanding UNT’s [Code of Student Conduct](https://deanofstudents.unt.edu/conduct).

UNT strives to offer you a high-quality education and a supportive environment, so you learn and grow. As a faculty member, I am committed to helping you be successful as a student. To learn more about campus resources and information on how you can be successful at UNT, go to [unt.edu/success](https://www.unt.edu/success/) and explore [unt.edu/wellness](https://wellness.unt.edu/). To get all your enrollment and student financial-related questions answered, go to [scrappysays.unt.edu](http://scrappysays.unt.edu/). I value the many perspectives students bring to our campus. Please work with me to create a classroom culture of open communication, mutual respect, and belonging. All discussions should be respectful and civil. Although disagreements and debates are encouraged, personal attacks are unacceptable. Together, we can ensure a safe and welcoming classroom for all. If you ever feel like this is not the case, please stop by my office and let me know. We are all learning together.

**Grading Scale**

At the end of the semester, your grade will be based your grade on the Grading Scale below:

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| --- | --- |
| **Percent** | **Letter Grade** |
| 90-100%  | A |
| 80-89%  | B |
| 70-79%  | C |
| 60-69%  | D |
| 59%  | F |

Academic Integrity Policy: the [Academic Integrity Policy (PDF)](https://policy.unt.edu/policy/06-049) (<https://policy.unt.edu/policy/06-049>). (See below for more detail).

## **How Your Learning, Effort, and Participation will be Assessed**

| **Assignment** | **Points Possible** | **Percentage of Final Grade** |
| --- | --- | --- |
| * Week 1 Syllabus Quiz (Required)
* Week 1 Discussion-Introductions (Required)
 | 100 Points 100 Points (2x100) | 5% |
| * Exam One

 Units Two (weeks 2-4)* Short Answer/Multiple Choice/Short Essay
 | 100 Points | 10% |
| * Exam Two

 Units Three & Four (weeks 5-9)* Short Answer/Multiple Choice/Short Essay
 | 125 Points | 15% |
| * Quizzes (Two Total)
* Multiple Choice
 | 20 Points(25x2) | 15% |
| * 13 Discussions (1 each week except first Discussion and last short week)
* Drop Lowest Score
 | 1200 Points(12x100) | 30% |
| * Final Exam (cumulative: units 2-6/all weeks)
* Short Answer/Essay
 | 200 Points | 25% |
| **Total** | 1,500 Points | 100% |

**Attendance and Participation**

There is no attendance policy, but there are deadlines that will be strictly adhered to. No late work will be accepted. Period.

**Assignment Deadlines**

Deadlines are a part of life. There are deadlines to register or RSVP for events, deadlines your employer may have for you, deadlines to catch a flight, etc. So, part of our learning is learning how to manage our time, stay organized, and adhere to assignment deadlines. So, please do your best to adhere to the deadlines set throughout the course.

**Late Work**

No late work will be accepted unless you can provide me with a university-approved excuse. Any/all arrangements must be made prior to missing class unless the situation is emergent.

**Technical Difficulties?**

If you have any technical issues submitting your assignments in Canvas, please do the following:

• Check that you are using a compatible browser, like Google Chrome.

• Contact the Help Desk for technology support. • Email your instructor your assignment along with a screenshot of your chat with the Help Desk if they cannot assist you with the submission issue.

**How Our Time Together Will Be Organized**

| ***Date*** | ***Topic*** | ***Assignment***  | ***Points Possible*** | ***% of Final Grade*** |
| --- | --- | --- | --- | --- |
| *08/25* | *Syllabus & Discussion*  | *Quiz* | *100 points* | *5%* |
| *09/22* | *Quiz 1 (weeks 1-3)* | *Quiz* | *36 points* | *7.5%* |
| *09/29* | *Exam 1 (Weeks 1-4)* | *Exam* | *100 points* | *12.5%* |
| *10/13* | *Quiz 2* | *Quiz* | *40 points* | *7.5%* |
| *10/27* | *Exam 2* | *Exam* | *35 points* | *12.5%* |
| *All Wks.* | *Discussion & Responses* | *Discussions* | *1200points* | *30%* |
| *11/18* | *Essay Questions Given* | *Exam* |  |  |
| *12/01* | *Final Exam Essays**Due* | *Exam* | *200 points* | *25%* |

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| August 19—25th : Read Class Syllabus; Familiarize with Course; Syllabus Quiz; Discussion-Introductions |
|  | Description of Work | Details |
|  | * Obtain the required Readings
* Read Syllabus
* Read & familiarize yourself with course
* Message me if you have any questions
 | Prepare for Semester. |
|  | * Take Syllabus Quiz—all questions can be answered by reading the syllabus and Unit content.
* Write in Discussion Board: Introduce yourself!
 | Due in Canvas before midnight on Sunday, 11:59 PM (End of Day). |

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| Week One \_August 26th --September 1st : What is Development? |
|  | Description of Work | Details |
|  | * Modernization Theory:
* Read Katie Willis, Swantz, & Frakema
* Participate in Discussion
 | Discussion work and Quiz due before midnight on Sunday 09/01 |
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**Unit Two: Development and its History (Weeks 2-4)**

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| Week 2\_September 2nd —8th : Modernization Theory y (History) |
| Details | Description of Work | Details |
|  | * Read Rostow, Inkeles, Huntington
* Participate in Discussion Board \_100 Points
 | Discussion work due before midnight on Sunday 09/08 |

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| Week 3 September 9th —15th : Dependency Theory/world systems Theory (History) |
|  | Description of Work | Details |
|  | * Dependency Theory; Dependistas , Latin America
* Read Andre Gunder Frank, Cardoso, Kay, Wallerstein
* Participate in Discussion Board
 | Discussion work due before midnight on Sunday 09/15 |

**Unit Three: Gender and Development**

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| Week 4\_ September 16th – 22nd: Gender and Development; Exam I (WK 2—4) |
|  | Description of Work | Details |
|  | * Read Osterreich, Beneria, Sassen, Video
* Participate in Discussion
* Take Quiz 1
 | Discussion work due before midnight on Sunday 09/22 |

**Unit Four: Development and the Main Dimensions of Globalization (Weeks 6-9)**

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| Week 5\_ September 23rd —29th : Development v Globalization?; Three Dimensions of Globalization  |
|  | Description of Work | Details |
|  | * Read McGrew & Held, Stiglitz, Video (2)
* Participate in Discussion
* Take Exam 1 (weeks 1-3)
 | Discussion work due before midnight on Sunday 09/29 |

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| Week 6\_ September 30th —October 6th : Economic Globalization |
|  | Description of Work | Details |
|  | * Read Harvey, Sklair, Stiglitz, Wolf, Wade
* Participate in Discussion
 | Discussion work due before midnight on Sunday 10/06 |

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| Week 7\_ October 7th —13th : Political Globalization |
|  | Description of Work | Details |
|  | * Read Diamond, Meyer, Strange, Pieterse, Video
* Participate in Discussion
* Take Quiz 2 (weeks 4-7)
 | Discussion work & Quiz due before midnight on Sunday 10/13 |

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| Week 8\_ October 14th —20th : Cultural Globalization |
|  | Description of Work | Details |
|  | * Read Kraidy, Tomlinson, Derme, critical view
* Participate in Discussion
 | Discussion work due before midnight on Sunday 10/20 |

**Unit 5: Other Aspects of Globalization**

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| Week 9\_ October 21st —27th : Information Technologies, Immigration, Global Cities; Exam II (WK 5-9) |
|  | Description of Work | Details |
|  | * Read Castells, Sassen, Bell, Video
* Participate in Discussion
* Exam 2 (Weeks 5-9)
 | Discussion work and Exam 2 due before midnight on Sunday 10/27 |

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| Week 10\_ October 28th —November 3rd : Non-State Actors: MNCs,TANs, IOs |
|  | Description of Work | Details |
|  | * Read Tarrow & Della Porta, Keck & Sikkink, Wapner, Video
* Participate in Discussion
 | Discussion work due before midnight on Sunday 11/03 |

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| Week 11\_ November 4th —10th : Sustainable Development |
|  | Description of Work | Details |
|  | * Read Shiva, Beck, SDG (UN)
* Participate in Discussion
 | Discussion work due before midnight on Sunday 11/10 |

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| Week 12\_ November 11th —17th : Education, Fundamentalisms, and Food |
|  | Description of Work | Details |
|  | * Read Ram, Lechner, Barber, Meyer et al., Video
* Participate in Discussion
 | Discussion work & Quiz 3 due before midnight on Sunday 11/17 |

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| Week 13\_ November 18th --24th : Dark-side of globalization; The Future; Final Questions released |
|  | Description of Work | Details |
|  | * Read UN, Video
* Participate in Discussion
 | Discussion work due before midnight on Sunday 11/24 |

**Submit Final Essay Question Answers: December 1, 2024**

**Course Policies:**

**What I Expect From You & Some Tips for Success:**

* 🕰 Please schedule your time accordingly. You may post whenever it is most convenient for you, day or night, but be aware of when the discussion Board and Assignments close. After that time has passed, there will be no more postings for that week either. This is an online class and thus your time is your own, just don't be late or face a zero. Because this is an online course, I will not be accepting missed, past due, or late assignments. Due to the flexible nature of an online course, the student can construct their own work schedule to complete their assignments. The responsibility for structuring your time depends solely on your actions. In extenuating circumstances such as an emergency hospital visit, car accident, etc. I will need you to provide documentation of the events.
* 🍄 It is a good idea to check your ANNOUNCEMENTS regularly. Any reminders, tips, or adjustments to the syllabus will be sent out via an announcement.
* 🧠 This is an asynchronous class. This means you can access Blackboard and do your work any time during the week, day or night. You will have 7 days to work on and submit your assignments.
* 👁 Unless there is an announced change, the syllabus and the course schedule of dates are your guides to **all**assignments and due dates. While you must write one Discussion Board essay every week. Other assignments may vary, so be sure to check the syllabus before beginning to work! Because I give you an entire week to complete your assignments, NO late work will be accepted.
* 🎪 This means you should *not wait*until the last minute to complete the week's assignments. There may be late-developing technical issues or an issue that may occur in your life that prevents you from working/completing your assignments on a given day, so it is best to prepare your work as early in the week as possible. I expect you to read/watch all assigned work and to write and submit in the Discussion every week. If there are technical issues and you write directly in Canvas, your work may be lost if not submitted. I do not give extensions.
* 🎓 To contact the Dean of Students, Seeking Options and Solutions (S.O.S) Office, in the event of a personal emergency in your life. This includes extended illness or hospitalization, death in the family, or other personal issue that hinders your possibility of success in the course. Here is the URL and the contact information for that office.
* <https://deanofstudents.unt.edu/resources/seeking-options-and-solutions>



**What You Can Expect From Me:**

* You will be treated professionally, inclusively, and equally.
* I will have assignments graded in a one to two-week time span [except for exams, which may take longer given they are short answer and essay questions].
* To answer your questions and be available to assist you.
* To be impartial and grade you all fairly.
* Please email me with any questions, concerns, or comments you have regarding the class. I will get back to you within 48 hours [usually sooner]. If for some reason you do not hear back from me, please write again-occasionally an email may get lost in the shuffle [I am not purposely ignoring you]. I look forward to reading your work and hearing from you! Also, Please come to my office hours to discuss class material or if you need additional help. My office hours are listed, but we can also meet by appointment. I do ask that you be patient, polite, and professional when addressing me and/or emailing me.

**UNT Policies**

**Incomplete Policy (Department Policy)**Incompletes must be requested in writing at least one week before Final Exam Week, must be accompanied by documentation of the reason that the course cannot be completed before the end of the semester, and are only considered if at least 50% of course exams and assignments have been completed with a passing grade.

**Attendance Policy**An attendance policy is required for every UNT syllabi. Visit the [University of North Texas’ Attendance Policy](http://policy.unt.edu/policy/15-2-5) (http://policy.unt.edu/policy/15-2-) to learn more. While there is no attendance per se, no late work will be accepted unless there is documentation of an emergent situation.

### **COVID-19 Impact on Attendance**

While attendance online is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to a related issue regarding COVID-19. You must communicate with me before being absent so I may make a decision about accommodating your request to be excused from class. If you are experiencing any [symptoms of COVID-19](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html) (https://www.cdc.gov/coronavirus/2019-ncov/symptoms testing/symptoms.html) please seek medical attention from the Student Health and Wellness Center (940-565-2333) or askSHWC@unt.edu) or your health care provider PRIOR to coming to campus. UNT also requires you to contact the UNT COVID Hotline at 844-366-5892 or COVID@unt.edu for guidance on actions to take due to symptoms, pending or positive test results, or potential exposure. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

### **Academic Integrity Policy 06.003**

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. In particular, neither “cheating” nor any plagiarism is allowed (not is the use of AI).

**Cheating**

“Cheating,” in this policy, means the use of unauthorized assistance in an academic exercise,

including but not limited to:

1. use of any unauthorized assistance to take exams, tests, quizzes, or other assessments.

2. use of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments.

3. use, without permission, of tests, notes, or other academic materials belonging to instructors, staff members, or other students of the University.

4. Dual submission of a paper or project, or resubmission of a paper or project to a

different class without express permission from the instructor.

5. any other act designed to give a student an unfair advantage in an academic

assignment.

**Plagiarism**

“Plagiarism,” in this policy, means the use of another’s thoughts or words without proper

attribution in any academic exercise, regardless of the student’s intent, including but not

limited to:

1. the knowing or negligent use by paraphrasing or direct quotation of the published or

unpublished work of another person without full and clear acknowledgment or

citation, or

2. the knowing or negligent unacknowledged use of materials prepared by another person

or by an agency engaged in selling term papers or other academic materials. I take academic integrity very seriously. **Any** plagiarism or use of AI will result in an academic penalty. They are as follows:

**Academic Penalties 06.003**

The following academic penalties may be assessed upon a determination that academic misconduct has occurred: Admonition, Educational Assignment, Partial or No Credit for an Assignment or Assessment, Lower Final Course Grade, Course Failure, Probation, Suspension, Expulsion, and Revocation of Degree. Probation, Suspension, Expulsion, and Revocation of Degree may only be handed out by the AIO with the final decision on appeal by the provost or designee, the other penalties may be assigned by the instructor. Admonitions and educational assignments are not appealable.

1. Admonition

The student may be issued a verbal or written warning.

2. Educational Assignment

The student may be required to perform additional coursework not required of other

students in the specific course.

3. Partial or No Credit for an Assignment or Assessment

The instructor may award partial or no credit for the assignment or assessment on

which the student engaged in academic misconduct.

4. Course Failure

The instructor may assign a failing grade for the course.

5. Lower Grade

The instructor may lower the student’s final grade by one letter grade.

6. Probation

A student may be placed on probation for up to two (2) long semesters. Students on probation may remain at the University but may be required to satisfy specific

 conditions or requirements, such as reporting regularly to the AIO or being barred from holding any office or participating in any activity in which the student represents the University or University-recognized student organizations, either within or outside the University community. The sanction of probation prohibits graduation until the period of probation has ended and the student has complied with all AIO requirements.

7. Suspension

A student may be suspended from the University for up to one year, during which time the student is ineligible for the privileges associated with registration, including living in University housing. Suspension anticipates that the student may return once applicable conditions are satisfied.

8. Expulsion from the University

The student is removed from good standing with the Office of Academic Integrity and must leave the University permanently without an expectation of returning to the University.

9. The student’s official and unofficial transcript may reflect that revocation of degree assessed as an academic misconduct penalty.

### **Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)**

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

### **Emergency Notification & Procedures**

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence).

### **Retention of Student Records**

Student records about this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Coursework completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student’s records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University’s policy. See UNT Policy 10.10, Records Management and Retention for additional information.

### **Acceptable Student Behavior**

Student behavior that interferes with an instructor’s ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classrooms, labs, discussion groups, field trips, etc. Visit UNT’s [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (https://deanofstudents.unt.edu/conduct) to learn more.

### **Access to Information - Eagle Connect**

Students’ access point for business and academic services at UNT is located at: [my.unt.edu](https://my.unt.edu/). All official communication from the University will be delivered to a student’s Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](https://it.unt.edu/eagleconnect) (https://it.unt.edu/eagleconnect).

### **Student Evaluation Administration Dates**

Student feedback is an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14, and 15 [insert administration dates] of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IA System Notification.” Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT website](http://spot.unt.edu/) (http://spot.unt.edu/) or email [spot@unt.edu](file:///C%3A%5CUsers%5Cjdl0126%5CAppData%5CLocal%5CTemp%5COneNote%5C16.0%5CNT%5C0%5Cspot%40unt.edu).

### **Survivor Advocacy**

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct. Federal laws and UNT policies prohibit discrimination on the basis of sex as well as sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at (940) 565-2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565-2759.

### **Student Verification**

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses. See [UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses](https://policy.unt.edu/policy/07-002) (https://policy.unt.edu/policy/07-002).

### **Use of Student Work**

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student’s permission unless all of the following criteria are met:

* The work is used only once.
* The work is not used in its entirety.
* Use of the work does not affect any potential profits from the work.
* The student is not identified.
* The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student’s written permission. Download the UNT System Permission, Waiver, and Release Form.

**Transmission and Recording of Student Images in Electronically-Delivered Courses**

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
2. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.
3. Instructors who video-record their class lectures to re-use some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is needed if only audio and slide capture are used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

## **Academic Support & Student Services**

**ADA Statement**

The University of North Texas makes reasonable academic accommodations for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to the faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time; however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the [Office of Disability Access](https://studentaffairs.unt.edu/office-disability-access) website (<https://studentaffairs.unt.edu/office-disability-access>). You may also contact ODA by phone at (940) 565-4323.

UNT strives to offer you a high-quality education and a supportive environment, so you learn and grow. As a faculty member, I am committed to helping you be successful as a student. To learn more about campus resources and information on how you can be successful at UNT, go to [unt.edu/success](https://www.unt.edu/success/) and explore [unt.edu/wellness](https://wellness.unt.edu/). To get all your enrollment and student financial-related questions answered, go to [scrappysays.unt.edu](http://scrappysays.unt.edu/).

**Online Courses**

Federal regulations state that students may apply only 3 fully online semester credit hours (SCH) to the hours required for full-time status for [F-1 Visa (PDF)](https://clear.unt.edu/sites/default/files/uploads/page-assets/Online/clear_f1_online_student_procedures_rev2018_10_08.doc) holders. Full-time status for F-1 Visa students is 12 hours for undergraduates and 9 hours for graduate students.

**Statement of Inclusion**

I value the many perspectives students bring to our campus. Please work with me to create a classroom culture of open communication, mutual respect, and belonging. All discussions should be respectful and civil. Although disagreements and debates are encouraged, personal attacks are unacceptable. Together, we can ensure a safe and welcoming classroom for all. If you ever feel like this is not the case, please stop by my office and let me know. We are all learning together.

**Use Your Resources!**

Use Your Resources! We all need additional support from time to time. Don’t suffer in silence or feel you have to go at this alone. University life is filled with challenges! UNT has so many great resources to support you. Additional Resources I encourage you to take advantage of are: UNT’s Counseling and Testing Services can provide psychological counseling and academic testing •UNTWell provides FREE individual and group counseling as well as a vocational assessment

 • UNT Food Pantry is a great resource if you or someone you know experiences food insecurity • Academic Success Center can support you in your academics [See links on the last page].

#### **Mental Health**

#### UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

* [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center) (https://studentaffairs.unt.edu/student-health-and-wellness-center)
* [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (<https://studentaffairs.unt.edu/counseling-and-testing-services>) Counseling services are available to enrolled UNT students through [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services/student-counseling/index.html) (CTS). Substance use resources are available to UNT students through [Recovery and Intervention Support and Education (RISE)](https://studentaffairs.unt.edu/dean-of-students/programs-and-services/rise/index.html).
* [UNT Care Team](https://studentaffairs.unt.edu/care) (https://studentaffairs.unt.edu/care)
* [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry) (https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)

#### **Chosen Names**

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

* [UNT Records](https://registrar.unt.edu/transcripts-and-records/update-your-personal-information)
* [UNT ID Card](https://sfs.unt.edu/idcards)
* [UNT Email Address](https://sso.unt.edu/idp/profile/SAML2/Redirect/SSO;jsessionid=E4DCA43DF85E3B74B3E496CAB99D8FC6?execution=e1s1)
* [Legal Name](https://studentaffairs.unt.edu/student-legal-services)

\*UNT EUIDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.

#### **Pronouns**

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in person. Just as we ask and don’t assume someone’s name, we should also ask and not assume someone’s pronouns.

You can [add your pronouns to your Canvas account](https://community.canvaslms.com/docs/DOC-18406-42121184808) so that they follow your name when posting to discussion boards, submitting assignments, etc.

Below is a list of additional resources regarding pronouns and their usage:

* [What are pronouns and why are they important?](https://www.mypronouns.org/what-and-why)
* [How do I use pronouns?](https://www.mypronouns.org/how)
* [How do I share my pronouns?](https://www.mypronouns.org/sharing)
* [How do I ask for another person’s pronouns?](https://www.mypronouns.org/asking)
* [How do I correct myself or others when the wrong pronoun is used?](https://www.mypronouns.org/mistakes)

#### **Additional Student Support Services**

#### <https://registrar.unt.edu/index.html> (Registrar)

* [Financial Aid](https://financialaid.unt.edu/) (https://financialaid.unt.edu/)
* [Student Legal Services](https://studentaffairs.unt.edu/student-legal-services) (https://studentaffairs.unt.edu/student-legal-services)
* [Career Center](https://studentaffairs.unt.edu/career-center) (https://studentaffairs.unt.edu/career-center)
* [Multicultural Center](https://edo.unt.edu/multicultural-center) (https://edo.unt.edu/multicultural-center)
* [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
* [Pride Alliance](https://edo.unt.edu/pridealliance) (https://edo.unt.edu/pridealliance)
* [UNT Food Pantry](https://deanofstudents.unt.edu/resources/food-pantry) (https://deanofstudents.unt.edu/resources/food-pantry)

#### **Academic Support Services**

* [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (https://clear.unt.edu/canvas/student-resources)
* [Academic Success Center](https://success.unt.edu/asc) (https://success.unt.edu/asc)
* [UNT Libraries](https://library.unt.edu/) (https://library.unt.edu/)
* [Writing Lab](http://writingcenter.unt.edu/) (<http://writingcenter.unt.edu/>)

**References and Cross References**

* (<https://policy.unt.edu/policy/04-008>)